

## **ESTABLISHMENT OF A SOCIAL FACILITATION PANEL OF SOCIAL FACILITATION - Tender No. HP24-008GS**

### **Questions and Answers on some of the Functionality Criteria based on the Tender Briefing on 22 August 2024**

#### **1. What is the purpose of Tender No. HP24-008GS?**

**Answer:** Tender No. HP24-008GS is issued for the establishment of a Panel of Social Facilitation. The purpose is to select qualified Social Facilitation Entities (SFEs) that will contribute to managing social aspects of infrastructure projects.

#### **2. What qualifications are required for the Project Proposal (Functionality No.1)?**

**Answer:** Bidders must demonstrate their capability in social facilitation through a detailed research methodology. This includes the design of the study, sampling methodology, and data analysis relevant to SF work on projects.

#### **3. Are specific research topics required for the Project Proposal?**

**Answer:** No, specific research topics are not required. Bidders can propose their own research topics, provided they align with the social facilitation needs for infrastructure projects and demonstrate a clear understanding of the project requirements.

#### **4. What qualifications are considered acceptable for Functionality No.2 – Qualification?**

**Answer:** Acceptable qualifications include Community Development, Change Management, Public Relations, Social Science, Development Studies, or any related field as specified in the advertisement. This ensures that the team has relevant expertise for social facilitation.

#### **5. What are the requirements for the Organogram (Functionality No.3)?**

**Answer:** Bidders must submit an organogram showing their team's collective experience in social facilitation for infrastructure projects. Experience should be categorized as follows:

- 10 years and above
- 6-9 years
- 3-5 years
- 1-2 years
- No experience demonstrated

The organogram should also include proof of relevant qualifications and experience.

#### **6. Is it necessary for team members to be registered with built environment professional councils?**

**Answer:** Yes, however, given the concerns raised by some bidders, this will be reviewed so that the requirement for team members to be registrable with built environment professional councils is removed. Bidders would instead be expected to demonstrate relevant experience in social facilitation without this additional criterion.

#### **7. How will experience be evaluated?**

**Answer:** Points will be allocated based on the collective experience of the team as follows:

- 10 years and above = 5 points
- 6-9 years = 4 points
- 3-5 years = 3 points
- 1-2 years = 2 points
- No relevant experience = 0 points

Comprehensive CVs and details of professional registration (if applicable) should be attached.

The rest of the updated functionality criteria are attached.

**8. If the bidder is part of the turnkey company but wants to bid separately, would it be considered a conflict of interest?**

**Answer:** The bidding process should be free from conflict of interest to ensure fairness and transparency. The Director's involvement in the turnkey company could influence the bidding process if they decide to bid separately as well, therefore the bidder must consider the consequences.

SCM Practitioner: Ms. M. Tshikovhele  .....

Date: 04 September 2024

Project Manager: Mr. Andre Du Plessis  .....

Date: 04 September 2024

Meeting Chairperson: Mr. Molatelo Mohwasa  .....

Date: 04 September 2024