

ADDENDUM 2

TENDER DESCRIPTION: REQUEST FOR PROPOSAL FOR LONG TERM LEASING AND DEVELOPMENT OF UNUTILISED STATE-OWNED IMMOVABLE PROPERTIES FOR THE FOLLOWING TENDERS

H24/016 PF (CLUSTER 1) Pretoria Regional Office
H24/017 PF (CLUSTER 2) Johannesburg Regional Office
H24/018PF(CLUSTER 3) Gqeberha Regional Office
H24/019PF(CLUSTER 4) Durban Regional Office
H24/020PF(CLUSTER 5) Nelspruit Regional Office
H24/021PF(CLUSTER 6) Polokwane Regional Office
H24/022PF(CLUSTER 7) Umthatha Regional Office
H24/023PF(CLUSTER 8) Mbabatho Regional Office
H24/024PF(CLUSTER 9) Kimberly Regional Office
H24/025PF(CLUSTER 10) Bloemfontein Regional Office
H24/026PF(CLUSTER 11) Cape Town Regional Office

PLEASE NOTE THE CHANGES MADE ON THE ABOVE-MENTIONED TENDERS:

- (a) ITEM 3 Substantive responsiveness requirement has been amended to be inline with approved procurement strategy
- (b) Either 80/20 or 90/10 will be applicable
- (c) Each tender document has 103 pages





THE DEPARTMENT WILL COMMUNICATE ON THE E-TENDER PORTAL AND DEPARTMENTAL WEBSITE FOR FURTHER UPDATE.

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CONTACT	QUERIES
Ms. Fikile Ndwandwe	Ms. Mmalenyalo Mowa
TEL No: 012 406 1510	TEL No: 012 406 1305
Email:Fikile.Ndwandwe@dpw.gov.za	Email: Mmalenyalo.Mowa@dpw.gov.za

Signed by:

Date: 13 /02 /2025



REQUEST FOR PROPOSAL (RFP) ON LONG-TERM LEASING AND

PA-04 (GS): NOTICE AND INVITATION TO BID

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF REQUEST FOR PROPOSAL (RFP) ON LONG-TERM LEASING AND DEVELOPMENT OF UNUTILISED STATE-OWNED IMMOVABLE PROPERTIES.

Project title:	DEVELOPMENT OF PROPERTIES IN MMA		TE-OWNED IMMOVABLE OFFICE: CLUSTER 8
Bid no:	H24/023PF		
Advertising date:	13 DECEMBER 2024	Closing date:	13 MARCH 2025
Closing time:	11:00	Validity period:	180 days

1. FUNCTIONALITY CRITERIA APPLICABLE YES NO Note 1: Failure to meet minimum functionality score will result in the tenderer being disqualified.

Functionality criteria:1	Weighting factor:
1. Development Proposal	
Conformity of the Development Proposal to the vision for the property as expressed in the SDF and SG Diagram	
 Development Concept – High level conceptual design outlining the intended use, 	
 Proposed site layout, extent of the buildings in square meters height, evaluations and floor plans, 	10
iii. Architectural aesthetic of the proposed development	
Submission of all the three items listed above = 5 points	
No Submission = 0 points	
(A comprehensive development proposal outlining clear development concept accompanied by site layout and drawings)	

¹The points allocated to each functionality criterion should not be generic but should be determined separately for each tender on a case by case basis.

Notice and invitation to Bid.	7101(00)
2. Development Programme	
High level development programme including Inception Stage, Planning, Design, Construction and Commissioning.	
A high level plan indicating 5 stages and each timeframe for each stage	
= 5 points	10
A high level plan indicating 0 of the 5 stages and each with timeframe for each stage or no submission = 0 points	
(High level development programme indicating clear stages and estimated timelines (Inception Stage, Planning, Design, Construction and Commissioning)	
3. Development Experience of the bidding entity	
Bidder to indicate total value of development projects completed in the previous 10 years.	
Scoring will be based on the total value of development	
Above R750 million = 5 points	
Below R750million – R400million = 4 points	10
Below R400 million – R100 million = 3 points	
Below R100 million – R50 million = 2 points	
Below R 50 million or no submission = 0 points	
(List of completed projects with clear project description, locations and project value (Please complete DPW-09)	



4. Professional Team (Capacity and Experience)

Must have 5 years post registration experience, provide CV's and Proof of Registration and maximum of 2 traceable references of work that is >R10 million as a combined professional fee for each project. This amount refers to combined consultants fee portion of the project value

4.1 Architect

Must have 5 years post registration experience (registration with relevant institutions/ statutory bodies and 2 traceable references

- i. Proof of professional registration
- ii. Proof of 5 years post registration experience

iii. Proof of 2 traceable references of work that is >R10 million for each project

Submission of all three required proof of information as stipulated above = 5 points

Submission of less than three required proof as stipulated above or no submission = **0** points

NB: No points will be allocated to the Architect without proof of registration, less than 5 years post registration and has less than 2 traceable references of work that is <R10 million for each project

(Provide CV's and Proof of Registration documents and maximum of 2 traceable reference letters.)

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Notice and Invitation to Bid: PA-04 (GS) (Professional Team (Capacity 5

4.2 Quantity Experience)

Quantity Surveyor (registration with relevant institutions/statutory bodies and traceable references

Proof of professional registration

Proof of 5 years post registration experience

Surveyor

Proof of traceable reference of work that is >R10 million for each project.

Submission of all three required proof of information as stipulated above

= 5 points

Submission of less than three required proof as stipulated above or no submission = 0 points

NB: No points will be allocated to the Pr QS without proof of registration less than 5 years post registration and has less than 2 traceable references of work that is >R10million for each project

(Provide CV's and Proof of Registration documents and maximum of 2 traceable reference letters.)

4.3 All disciplines of Engineers (Electrical, Mechanical, Civil and Structural) (registration with relevant institutions/statutory bodies and traceable references)

(Professional Team (Capacity and Experience)

- i. Proof of professional registration
- Proof of 5 years post registration experience ii.
- Proof of 2 traceable references of work that is >R10million for each iii. project

Submission of all three required proof of information as stipulated above

5

= 5 points

Submission of less than three required proof as stipulated above or no submission = 0 points

NB: No points will be allocated to the Engineer without proof of registration less than 5 years post registration and has less than 2 traceable references of work that is >R10million for each project

(Provide CV's and Proof of Registration documents and maximum of 2 traceable reference letters.)



4.4 Project Manager (registration with relevant institutions/statutory bodies and traceable references)	
i. Proof of professional registration	
ii. Proof of 5 years post registration experience	
iii. Proof of 2 traceable references of work that is >R10 million for each project	
Submission of all three required proof of information as stipulated above	
= 5 points	5
Submission of less than three required proof as stipulated above or no submission = 0 points	
NB: No points will be allocated to the PM without proof of registration, less than 5 years post registration and has less than 2 traceable references of work that is >R10million for each project.	
(Provide CV's and Proof of Registration documents and maximum of 2 traceable reference letters.)	
4.5 Site Manager	
i. Proof that the site Manager has in excess of 5 years relevant work experience	
ii. Proof of the Site Manager has completed 2 projects the last 5 years	
Submission of all two required proof of information as stipulated above	
= 5 points	5
Submission of less than two required proof as stipulated above or no submission = 0 points	
NB: No points will be allocated to Site manager with less than 5 years of experience and have not completed 2 projects in the last 5 years.	
(Site manager/s to submit profiles, CVs indicating experience and qualifications (with minimum of 5 years experience)	



years experience)

Registered Health and Safety Officer Proof of professional registration as health & Safety Officer i. Proof that the Health & Safety Officer has in excess of 3 years ii. relevant work experience Proof of the Health & Safety Officer has completed 2 projects in the iii. last 5 years Submission of all three required proof of information as stipulated above 5 = 5 points Submission of less than three required proof as stipulated above or no submission = 0 points NB: No points will be allocated to the health and safety officer with less than 5 years of experience and have not completed 2 projects in the last 5 years. (Health and Safety Officer to submit CVs indicating experience and qualifications (with minimum of 5 years experience) Social Facilitator i. Proof that the Social Facilitator has in excess of 5 years relevant work experience ii. Proof of that the Social Facilitator has completed 2 projects in the last 5 years. Submission of all two required proof of information as stipulated above = 5 points 5 Submission of less than two required proof as stipulated above or no submission = 0 points NB: No points will be allocated to the Social Facilitator with less than 3 years of experience and has less than 2 traceable references of work that is for each project. (Social Facilitator to submit CVs indicating experience (with minimum of 5



Pr	ain Contractor – Evidence of at least 3 or more Completed rojects of similar nature (i.e. Development/Building onversion/Refurbishment)	
Proof	of 3 or more similar projects = 5 points	
Proof	of 2 similar project = 3 points	
Proof	of 1 similar project = 1 points	10
No wo	ork of similar project submitted = 0 points	
(with Comp	Contractor to submit CVs indicating experience and qualifications minimum of 5 years experience). Evidence of at least 3 or more eleted Projects of similar nature (i.e. Development/Building ersion/Refurbishment)	
8 Tr	ansformation and Empowerment Plan	
i.	Job Creation including the Plan	
ii.	During construction	
iii.	After construction	
iv.	Enterprise Development (during and after construction)	
V.	Training and Development Programme (throughout the lifecycle of the project)	
vi.	Demonstrate how the development will benefit the local community and/or community-based organisations.	5
vii.	Procurement of material from Local Suppliers	
viii.	Partnership with Women, Youth, and People with disabilities owned companies.	
Subm	nission of all required proof of information as stipulated above = 5	
No su	ıbmission = 0 points	
(Subm	nission of all required proof of information as stipulated)	



Notice and Invitation to Bid: PA-04 (GS) **Investment Value** Total realistic monetary investment value into the project based on the similar projects backed by the QS report/estimated development cost and a financial feasibility The proposed rental must exceed the holding costs of the property. Total investment value of development above R300 million = 5 points Total investment value of development less than R300million - R100 million = 4 points 10 Total investment value of development less than R100 million - R50 million = 3 points Total investment value of development less than R50 million – R10 million = 2 points Total investment value of development less than R10 million – R1 million = 1 point Total investment value of development less than R1 million or total investment not specified = 0 points (QS report/estimated development cost and a financial feasibility) 10 Funding Model Bidders are to provide a funding model to incorporate how and where funding will be sourced/raised, and it must include collateral to be pledged against such funding if required. The bidder is to demonstrate of proof of availability of funds or expression of interest to fund a maximum of 100% of the development cost. This must include written support from verifiable funding institutions or expression of interest to fund. Demonstrate ability to raise funds to the value of a greater than >R300million of the development cost = 5 points Demonstrate ability to raise funds to the value of less than R300 -R200 million of the development cost = 4 points 10 Demonstrate ability to raise funds to the value of less than R200 -R100 million of the development cost = 3 points Demonstrate ability to raise funds to the value of less than R100 – R50 million of the development cost = 2 points Demonstrate ability to raise funds to the value of less than R50 – R10

million of the development cost = 1 points

Non - submission of any of the above or lack of demonstration of funding of any shortfall = 0 points

(Submit expression of interest to fund the development cost.)

100 Points Total



70

(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)

Minimum functionality score to qualify for further evaluation:

		inimum qualifying score for functionality is 50 percent, any deviation below or above the 50 provide motivation below).				
	The experience required from the managing agent/ company will have to be of higher value to manage a project of this magnitude					
2. AP		FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE ABLE:				
		☐ Method 1 (Financial offer) ☐ Method 2 (Financial and Preference offer)				
2.1	. Indi	cate which preference points scoring system is applicable for this bid:				
		20 Preference				
1	C	Indicate substantive responsiveness criteria applicable for this tender. Failure to omply with the criteria stated hereunder shall result in the tender offer being squalified from further consideration: Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submittenders. Tender offer must be properly received on the tender closing date and time specified on the				
2						
3						
4		Use of correction fluid is prohibited.				
5		Submission of PA-32: Invitation to Bid				
6		Attendance of compulsory tender briefing meeting				
7		Submission of bid proposal (Physical documents)				
8						
9						
11						
-						



3.2. Indicate administrative requirements applicable for this tender. Tenderers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	\boxtimes	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.		
2	\boxtimes	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.		
3		Submission of (PA-11): Bidder's disclosure.		
4	\boxtimes	Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.		
5		Submission of proof of Registration on National Treasury's Central Supplier Database (CSD) or insert the Supplier Registration Number on the form of offer		
6	\boxtimes	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.		
7	\boxtimes	Submission of team members' CVs and qualifications		
8		Professional Registration documents with relevant professional body		
9	\boxtimes	Submission of the latest 3 year audited financial statements certified by the accredited Chartered Accountant, with an average turnover of R20 million(Project value depended) Submission of 3 months Bank statement for Bidders who Tender in their personal capacity		
10	\boxtimes	Submission of Annexure A-Tenant/Investor application		
11	\boxtimes	Submission of the expression of Interest by a registered financial institution/ guarantor.		
12	\boxtimes	Bidders are to provide a funding model to incorporate how and where funding will be sourced / raised, and it must include collateral to be pledged against such funding if required. The bidder is to demonstrate proof of availability or expression of interest to fund a maximum 100% of the development cost. This must include written support from Verifiable funding institutions or expression of interest to fund.		

3.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below document if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals:

1	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider



4. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS

 \boxtimes

4.1. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.

Table 1

Canada Canada		
Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Any account or statement which is in the name of the bidder. Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Lease Agreement which is in the name of the bidder.
An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and Medical Certificate indicating that the disability is permanent. Or South African Social Security Agency (SASSA) Registration
	owned by black people (Mandatory) Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory) An EME or QSE or any entity which is at least 51% owned by black women (Mandatory) An EME or QSE or any entity which is at least 51% owned by black people with	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory) Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory) An EME or QSE or any entity which is at least 51% owned by black women (Mandatory) An EME or QSE or any entity which is at least 51% owned by black people with



_			Tioneo and in	Vitation to Diament (DD)
				permanent.
				Or
				National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
	5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

4.2. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 2

 \boxtimes

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Any account or statement which is in the name of the bidder. Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

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4. 🛛	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
			and
			Medical Certificate indicating that the disability is permanent.
		,	South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
			Or
OR			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable

5. COLLECTION OF BID DOCUMENTS:

- Bid documents are available for free download on e-Tender portal www.etenders.gov.za
- Alternatively, Bid documents may be collected during working hours at the following address **256 Madiba Street, Pretoria Central,0001 (Office 121) reception area.** A non-refundable bid deposit of R **500** is payable, (Cash only) is required on collection of the bid documents.
- A **Compulsory** pre bid meeting with representatives of the Department of Public Works will take place at **online** on **22 January 2025** and **11 February 2025** starting at **10:30**. Venue (if applicable): **Virtual meeting (through Microsoft Teams)**

Meeting ID: 392 321 375 254

Passcode: kMXYne

https://teams.microsoft.com/l/meetupjoin/19%3ameeting MTZmYTc3MWUtMDY2MS00ZDA5LWFiYTItNDk2OWU3Y2VmOTcw%4 0thread.v2/0?context=%7b%22Tid%22%3a%227ea48121-38ef-49c8-86ce-1af821b395dc%22%2c%22Oid%22%3a%223fecfc6c-78d7-487b-b307ea3e53ab1ba4%22%7d

6. ENQUIRIES

6.1. Technical enquiries may be addressed to:

DPWI Project Manager	Mmalenyalo Mowa	Telephone no:	012 406 1305
Cellular phone no	071 240 6754	Fax no:	
E-mail	Mmalenyalo.mowa@dpw.gov.za		



6.2. SCM enquiries may be addressed to:

SCM Official	Fikile Ndwandwe	Telephone no:	012 406 1510
Cellular phone no		Fax no:	
E-mail	Fikile.ndwandwe@dpw.gov.za		

7. DEPOSIT / RETURN OF BID DOCUMENTS:

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the bid document.

All tenders must be submitted on the official forms

All tenders must be submitted on the official forms					
BID DOCUMENTS MAY BE POSTED TO:	DEPOSITED IN THE TENDER BOX AT:				
The Director General Department of Public Works and Infrastructure Private Bag x 120 Mmabatho 2735	DPWI Regional Office, Mmabatho Regional Office, Department of Public Works and Infrastructure, 810 Maisantwa, Luthuli Street,				
PROCUREMENT SECTION: ROOM	unit 3 Mmabatho				
POSTED TENDERS MUST BE RECEIVED PRIOR CLOSING DATE AND TIME AT 11H00 BY THE DEPARTMENT	2735				