

01 AUGUST 2024

**TENDER NUMBER: CPTYT 06/24**

**NOTICE TO TENDERERS: ADDENDUM NO.1**

**PROJECT TITLE:**

**THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS IN THE WESTERN CAPE : THE PROVISIONING OF ELECTRICAL MAINTANANCE OF LOW VOLTAGE RETICULATION AND SECURITY/STREET LIGHTING IN STATE BUILDINGS: (PERIOD OF 36 MONTHS, AREA 1)**

Dear Tenderer

1. The above mentioned matter bears the reference.
2. Herewith Addendum No.1 for your attention
3. The following amendment is to be included with the above tender document when submitting the tender on the closing date.

**PLEASE ACKNOWLEDGE RECEIPT OF THIS AMENDMENT AS FOLLOWS:**

1. Confirm receipt of this addendum by completing and signing the attached acknowledgement of receipt and send back with your tender document on the closing date of tenders.
2. Bidders are requested to utilise the information issued in terms of this addendum.

Regards



Regional Manager:

**THIS ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM NO. 1 MUST BE SUBMITTED TOGETHER WITH THE TENDER DOCUMENT**

DEPARTMENT OF PUBLIC WORKS – CAPE TOWN

CUSTOMS HOUSE BUILDING

HEERENGRACHT STREET.

8000

Dear Sir/Madam

**PROJECT TITLE:**

**THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS IN THE WESTERN CAPE : THE PROVISIONING OF ELECTRICAL MAINTANANCE OF LOW VOLTAGE RETICULATION AND SECURITY/STREET LIGHTING IN STATE BUILDINGS: (PERIOD OF 36 MONTHS, AREA 1)**

**WORKS TENDER NUMBER: CPTYT06/24**

Changes to the document:

- **Page 3 of 21**
- The Panel (Top 1-10 Highest Scoring Bidders) changes to **The Panel**.
- Number 8 Compliance with Specification is non- negotiable changes to **Compliance with specification is mandatory**.
- Number 9 is not applicable to this tender.

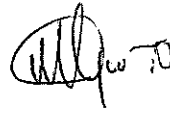
**Award of Tender**

Number 3 Bidders must have an office in the Western Cape or establish such office in the Western Cape within 21 days upon receipt of an appointment letter changes to **Bidders must have an office in the area where they are awarded. The office must be established within 21 days upon receipt of an allocation letter.**

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- **Page 7 of 21**
- Number 6.3 the department intends appointing one successful service provider per area changes to **the department intends allocating one successful service provider per area at a time.**
- **6.4, 6.5, 6.5.1, 6.5.3** is not applicable for this tender, this speaks to one service provider and not to the panel of service providers.
- **Page 20 of 21**

Number 38 the successful bidder shall establish his workshop within the region/area awarded to him within two (2) months of the date of award changes to **Bidders must have an office**

## **THE PANEL**

1. The panel will consist of bidders who meet all the requirements and criteria as stipulated in this terms of reference as well as the PA-04 (EC) Notice & Invitation to Bid form.
2. Bidders on the panel will be ranked from the lowest (overheads, mark-up percentage and VAT) to the highest and work will be allocated accordingly until all bidders are utilized.
3. The allocation of work will be as and when required. The work will be distributed Amongst the successful bidders at the discretion of the Department of Public Works and Infrastructure.
4. For the purpose of job creation for local communities, bidders are encouraged and advised to employ general workers from within the local communities.
5. If all bidders are utilized or allocated sites from the panel, the Department will begin again with the lowest offer to allocate sites, if there is a need for services.
6. The number of allocation of sites may not necessary be the same.
7. The department envisage to allocate work to all bidders, however, at the end of the contract, it does not guarantee the same number of sites, deployment and distribution.
8. Compliance with specification is mandatory.
9. ~~Deviations in respect of performance on-site is prohibited.~~ 
10. The department will conduct performance assessments as and when deemed necessary without informing the successful bidder.
11. The department envisage to allocate successful bidder/s with a rotation period not exceeding 6 (six) months. The allocation of work to successful bidder/s will be dependent on the market response, work may be allocated according to area or sites within the area.
12. It should be understood that the work is not definite but subjected to the budget being available.

## **SECURITY CLEARANCE**

1. Only successful bidders shall be subjected to security clearance.
2. Under no circumstances will a tender be awarded unless the bidder concerned has obtained security clearance.

## **AWARD OF TENDER**

1. Notwithstanding anything to the contrary herein contained, no contract shall commence until such time as the Department issues a formal notice of acceptance of a bid offer.
2. The Department reserves the right to reject any bid if it is of the opinion that the bid does not comply with the applicable rate determination.
3. Bidders must have an office in the area where they are awarded. The office must be established within 21 days upon receipt of an allocation letter

### 6.1.3 WORK EXPLICITLY EXCLUDED FROM THIS CONTRACT

The contractor shall under no circumstances undertake work of any nature, related to or in connection with work described below, but will be allowed to engage with specialist contractors related to such services on exceptional instruction by The Department Representative:

- (a) Lift and escalator installations.
- (b) Intruder alarm systems.
- (c) All high voltage reticulation networks.
- (d) All standby generating sets.
- (e) All UPS installations.
- (f) TV and TV antenna installations.
- (g) Minor electrical maintenance work such as the replacement of lamps, light switches, socket outlets and light fittings etc. in buildings.
- (h) All new work or additions of any nature whatsoever. The Department of Public

6.2 The Department of Public Works reserves the right to enter into new contracts for major Repairs and Renovations, Capital Works or any other maintenance or repair works in any complex or building covered in the area of this contract. The work included in such new contracts will automatically be excluded from the contract.

6.3 The Department intends allocating one successful Service Provider per area at a time.

6.4 ~~The Department reserves the right if required to employ any other contractor for any project in any region or area. The Department reserves the right to allocate works/projects/orders to successful Bidders in any area with the aim to spread the assignments between them. Thus the successful tenderer do not have the right to all projects/works/orders in the region it bid for.~~

6.5 ~~The Department can appoint the same Service Provider for more than one area per discipline.~~

6.5.1 ~~All Bids will be Evaluated, Scored, the Highest scoring Bidder will be awarded 1(one) area, that is if the Department sees no risks that may affect service delivery.~~

6.5.2 When a contractor is the highest scoring bidder in all areas the first area will be recommended to that Bidder, the next highest scoring bidder will be recommended for the next area and so on, however the Department may take into consideration other factors for recommending a bidder such as:

- 6.5.2.1 The bidder's performance on current and previous work,
- 6.5.2.2 The bidder's ability to handle large volumes of work
- 6.5.2.3 Any other risks that the bidder may pose that may affect service delivery

6.5.3 ~~The Department reserves the right to negotiate the price with the successful bidder.~~



6.5.4 Sound commercial principles will underlie all transactions. There will be no compromise on quality, delivery, service, SHE or any other commercial or technical requirements. The cost of preferential procurement must not exceed 25% of the market range (Average of all Bids received) for transactions below 50M or 11% for transactions above 50M.

6.6 Estimated quantities given cannot be guaranteed to be entrusted to the Bidder to whom this contract has been awarded.

operating instructions, which shall be mounted in the control rooms in the building and which shall be in a location and of a quality approved by the Regional Representative. The Bidders may claim for the time taken to train personnel/ operational staff. The Bidders shall submit the list of names and contact details of the trainees along with their invoices

**36. DISCLAIMER/EXIT CLAUSE**

- 36.1 Should the appointed panel of contractor's not perform or defaults on service delivery within the first three months the department reserves the right to terminate the contract and recover the difference in price between the contractor's in default and the next contractors recommended to continue with the contract, (where applicable).
- 36.2 In the absence of documents applicable to this contract, the service providers are required to use the SANS (South African National Standards) documentation, OHS ACT and any other applicable standards.

**37. CALL CENTER**

The Department has a call centre in place which deals with all unplanned and terms contracts complaints. These complaints are subjected to close times which are linked to this contracts in respect of the times frames to react to the required service delivery. The successful Bidders shall comply with these times frames and report close calls (service completed) on a weekly basis as above.

38. Bidders must have an office in the area where they are awarded. The office must be established within 21 days upon receipt of an allocation letter.

**39. ADDITIONAL CONDITIONS**

- 39.1 UNDER NO circumstances may the Bidders make use of Government employees to assist them on site to load/off load appliances. Failure to comply will lead to corrective steps being taken against him/her. The Department cannot accept responsibility for any injuries being sustained by government Employees as a result of the Bidder not complying with this condition.
- 39.2 Access to the site/s will be denied for bidders not complying.
- 39.3 Bidders must be careful not to damage any part of the building, curtains, carpets, walls, ceiling etc. during the execution of the work, as all damages arising from the work will be made good at the Bidder's expense to the satisfaction of the supervising officer.

**39.4 NOTE:**

**All such work shall be carried out by, or under the supervision of a Licensed Electrician only** and all work done shall comply with the Standard Wiring Regulations, S.A.N.S. 10142, as well as the Department's Standard Specification for Electrical Equipment and Installations for Mechanical Services, Issue VIII, 1984.