



PA-04 (GS): NOTICE AND INVITATION TO BID

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF

Project title:	INTEGRATED SOLID WASTE MANAGEMENT: AREA 2: 36 MONTHS
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Bid no:	CPTSC 18/21		
Advertising date:	20/09/2021	Closing date:	15/10/2021
Closing time:	11:00	Validity period:	60 days

Only bidders who are responsive to the following responsiveness criteria are eligible to submit bids:

<input checked="" type="checkbox"/>	Bid offer must be properly received on the bid closing date and time specified on the invitation, fully completed and signed in ink.
<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the Legal Entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
<input type="checkbox"/>	Submission of other compulsory returnable schedules / documents as per (PA-09 (GS)): List of returnable documents.
<input checked="" type="checkbox"/>	Submission of (PA-11): Declaration of Interest and Bidder's Past Supply Chain Management Practices
<input checked="" type="checkbox"/>	Submission of (PA-29): Certificate of Independent Bid Determination.
<input checked="" type="checkbox"/>	Provide proof of Registration with National Treasury's Central Supplier Database (CSD) by completing the Supplier Registration Number on the PA 32 Form
<input checked="" type="checkbox"/>	Copy of joint venture agreement if bidder is a joint venture and / or consortium.
<input checked="" type="checkbox"/>	Use of correction fluid is prohibited
<input checked="" type="checkbox"/>	Compliance with Pre-qualification criteria for Preferential Procurement
<input type="checkbox"/>	Compliance to Local Production and Content requirements as per PA36 and Annexure C
<input type="checkbox"/>	Submission of Tax Compliance status pin or a copy of Tax Certificate
<input checked="" type="checkbox"/>	Form (DPW-09 EC) Particulars of Tenderer's Projects must be fully completed.
<input type="checkbox"/>	Submission of (PA -- 40) Declaration of designated groups for preferential procurement.
<input checked="" type="checkbox"/>	Submission of a signed (DPW-16) Briefing Meeting Certificate as proof of attendance of compulsory Briefing Meeting.
<input checked="" type="checkbox"/>	Offer to be carried over to for PA-32 (Invitation to Bid)



Notice and Invitation to Bid: PA-04 (GS)

<input checked="" type="checkbox"/>	<p>Only Bidders registered as B-BBEE Status level 1 and 2 contributors will be considered for this bid, as per the Preferential Procurement Regulations 2017. Bidders that do not meet these pre-qualification criteria will be disqualified from further evaluation.</p> <p>Bidders are required to submit original or originally certified proof of B-BBEE Status Level of contributor or a sworn affidavit in terms of the codes of good practice. B-BBEE as may be issued by the Department of Trade and Industry (DTI) are accepted.</p> <p>The B-BBEE Status Level Verification Certificates submitted must be issued by the following agencies: For tenderers other than EMEs (Exempted Micro Enterprises) (i) Verification agencies accredited by SANAS; or For tenderers who qualify as EMEs (i) Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths. The date the deponent signed and the date on the stamp of the Commissioner of Oaths must be the same according to B-BBEE COMMISSION PRACTISE GUIDE 01 2018 section 17(i).</p> <p>A trust, consortium or joint venture must submit a consolidated B-BBEE status Level Certificates together with the bids.</p>
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Tenderer must comply with the Pre-qualification criteria for Preferential Procurement listed below

<input type="checkbox"/>	<p>A tenderer having stipulated minimum B-BBEE status level of contributor:</p> <table border="1" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Level 1</td> </tr> <tr> <td>or</td> </tr> <tr> <td><input checked="" type="checkbox"/> Level 2</td> </tr> <tr> <td>or</td> </tr> <tr> <td><input type="checkbox"/> Level 3</td> </tr> </table>	<input checked="" type="checkbox"/> Level 1	or	<input checked="" type="checkbox"/> Level 2	or	<input type="checkbox"/> Level 3
<input checked="" type="checkbox"/> Level 1						
or						
<input checked="" type="checkbox"/> Level 2						
or						
<input type="checkbox"/> Level 3						
<input type="checkbox"/>	An EME or QSE					
<input type="checkbox"/>	<p>A tenderer subcontracting a minimum of 30% to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are youth <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are women <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people with disabilities <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships <input type="checkbox"/> A co-operative which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are Military veterans <input type="checkbox"/> An EME or QSE; 					

This bid will be evaluated according to the preferential procurement model in the PPPFA: (Tick applicable preference point scoring system)

<input checked="" type="checkbox"/> 80/20 Preference points scoring system	<input type="checkbox"/> 90/10 Preference points scoring system	<input type="checkbox"/> Either 80/20 or 90/10 Preference points scoring system
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In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system.

Note: Functionality will be applied as a prequalification criterion. Such criteria is used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.

Minimum functionality score to qualify for further evaluation:	50
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Functionality criteria:	Weighting factor:
<p>EXPERIENCE:</p> <p>The bidder must demonstrate adequate experience to have successfully managed projects of similar nature and extent to the value equal to or above R3 000 000 in the past five years. Bidders must have references to include names of contract persons and telephones numbers, contract value (R3 000 000,00 or above) and contract period. (To complete the DPW 09)</p> <p><u>Provide contactable References:</u> Attach letters from the previous employers/contracts as proof of your experience. Failure to attach the required letter will result in no scoring of points in this criteria.</p> <p>a) The bidder demonstrates to have successfully managed 5 and more projects in the past five years = 5 b) The bidder demonstrates to have successfully managed 4 projects in the past five years = 4 c) The bidder demonstrates to have successfully managed 3 projects in the past five years = 3 d) The bidder demonstrates to have successfully managed 2 projects in the past five years = 2 e) The bidder demonstrates to have successfully managed 1 project in the past five years = 1</p>	<p>30</p>
<p>EQUIPMENT RESOURCES: Details of vehicles</p> <p>Bidder must provide proof of ownership <u>originaiiy certified copies of REL (Rear end Loader) and RoRo (Roll on Roll off) vehicle registration forms</u> and copies of originally valid licence discs and/or demonstrate access to vehicles (Proof of Lease with two signatories of the lessor and the lessee rental agreement)</p> <p>a) Proof of ownership/access/lease for 20 REL (Rear end Loader) and RoRo (Roll on Roll off) vehicles or more = 5 b) Proof of ownership/access/lease for 15 REL (Rear end Loader and RoRo (Roll on Roll off) vehicles = 4 c) Proof of ownership/access/lease for 10 REL (Rear end Loader) and RoRo (Roll on Roll off) vehicles = 3 d) Proof of ownership/access/lease for 5 REL (Rear end Loader) and RoRo (Roll off Roll on) vehicles = 2 e) Proof of ownership/access/lease for 1 REL (Rear end Loader and RoRo (Roll on Roll off) vehicles = 1</p>	<p>30</p>
<p>EQUIPMENT RESOURCES: Skips</p> <p>The bidder must provide valid proof of ownership (<u>signed asset register by accountant/auditor</u>) of <u>all skips</u> and/or submit proof of intension to lease or to buy.</p> <p>a) Proof of ownership/access/lease for 20 REL (Rear end Loader) and RoRo (Roll on Roll off) skips or more = 5 b) Proof of ownership/access/lease for 15 REL (Rear end Loader) and RoRo (Roll on Roll off) skips = 4 c) Proof of ownership/access/lease for 10 REL (Rear end Loader and RoRo (Roll on Roll off) skips = 3 d) Proof of ownership/access/lease for 5 REL (Rear end Loader) RoRo (Roll on Roll off) skips = 2 e) Proof of ownership/access/lease for 1 REL (Rear end Loader) RoRo (Roll on Roll off) skips = 1</p>	<p>30</p>



RECYCLING FACILITY	
<p>The bidder must provide proof of an existing recycling facility, or an agreement in place with an existing recycling company from which to operate a recycling process. If the bidder has an existing facility, he/ she shall provide the business name, its location for inspection or validation, contact details and responsible person to be contacted. If the bidder has agreement or leased a facility from another person, a lease agreement must be provided. Such documents must be appended to the tender document and be clearly marked: PROOF OF RECYCLING FACILITY</p>	10
<p>a) Satisfactory proof of a recycling facility has been provided = 5</p>	
<p>b) Letter of intent to municipality for application for recycling facility =3</p>	
<p>c) No proof of a recycling facility has been provided =0</p>	
Total	100 Points

Subject to sub-regulation 6(2) and /or 7(2), points must be awarded to a tenderer for attaining B-BBEE status level contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- The points scored by a tenderer in respect of the level of BBEE contribution contemplated in sub regulation 6(2) and 7(2) must be added to the points scored for price as calculated in accordance with sub regulation 6(1) and 7(1) respectively
- Subject to regulation 11(1), the contract must be awarded to the tenderer who scores the highest total number of points.
- A contract may be awarded to a tenderer that did not score the highest total number of points, only in accordance with section 2 (1) (f) of the Act

COLLECTION OF BID DOCUMENTS:

- Bid documents are available for free download on departmental website www.publicworks.gov.za.
- Alternatively; Bid documents may be collected during working hours at the following address **Customs House, 9th Floor, Room 941, Cape Town 8000**. A non-refundable bid deposit of **R500** is payable, (Cash only) is required on collection of the bid documents.



There will be a compulsory site meeting which will be held on 27 September 2021 at Customs House on 3rd floor, Dome at 11:00.

ENQUIRIES RELATED TO BID DOCUMENTS MAY BE ADDRESSED TO:

DPW Project Leader:	Malcolm Swartz	Telephone no:	021 402 2249
Cell no:	072 714 0098	Fax no:	n/a
E-mail:	malcolm.swartz@dpw.gov.za		

DEPOSIT / RETURN OF BID DOCUMENTS:

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the bid document.

All tenders must be submitted on the official forms –

<p>BID DOCUMENTS MAY BE POSTED TO:</p> <p>THE DIRECTOR -GENERAL DEPARTMENT OF PUBLIC WORKS PRIVATE BAG X 9027 <i>Cape Town</i> 8001</p> <p>ATTENTION: PROCUREMENT SECTION: ROOM 941</p> <p><i>POSTED TENDERS MUST BE RECEIVED BY THE DEPARTMENT PRIOR TO THE CLOSING DATE AND TIME AT 11H00</i></p>	OR	<p>DEPOSITED IN THE TENDER BOX AT:</p> <p>Front Entrance Customs House Building Lower Heerengracht Street Room 941</p>
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COMPILED BY:

M Swartz		Admin Officer	20/09/2021
Name of Project Leader	Signature	Capacity	Date

PA-15.1: RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

_____ (legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

- The Enterprise submits a Bid / Tender to the Department of Public Works in respect of the following project:

_____ (project description as per Bid / Tender Document)

Bid / Tender Number: _____ (Bid / Tender Number as per Bid / Tender Document)

- *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Bid / Tender, and any and all other documents and/or correspondence in connection with and relating to the Bid / Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid / Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
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16			
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20			

The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed.

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP



PA-15.2: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

1. The Enterprise submits a Bid /Tender, in consortium/Joint Venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium/Joint Venture)

to the Department of Public Works in respect of the following project:

(Project description as per Bid /Tender Document)

Bid / Tender Number: _____ (Bid / Tender Number as per Bid / Tender Document)

2. *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

3. The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.

4. The Enterprise chooses as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address: _____

_____ (code)



Postal Address: _____

 _____ (code)

Telephone number: _____

Fax number: _____

	Name	Capacity	Signature
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15			

The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP



PA-15.3: SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly bid for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a Consortium/Joint Venture)*

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Held at _____ *(place)*

on _____ *(date)*

RESOLVED that:

RESOLVED that:

A. The above-mentioned Enterprises submit a Bid in Consortium/Joint Venture to the Department of Public Works in respect of the following project:

(Project description as per Bid /Tender Document)

Bid / Tender Number: _____ *(Bid / Tender Number as per Bid /Tender Document)*

B. *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Bid, and any and all other documents and/or correspondence in connection with and relating to the Bid, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid to the Enterprises in Consortium/Joint Venture mentioned above.

C. The Enterprises constituting the Consortium/Joint Venture, notwithstanding its composition, shall conduct all business under the name and style of:

D. The Enterprises to the Consortium/Joint Venture accept joint and several liability for the due fulfilment of the obligations of the Consortium/Joint Venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.

E. Any of the Enterprises to the Consortium/Joint Venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the Consortium/Joint Venture as mentioned under item D above.

F. No Enterprise to the Consortium/Joint Venture shall, without the prior written consent of the other Enterprises to the Consortium/Joint Venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.

G. The Enterprises choose as the *domicilium citandi et executandi* of the Consortium/Joint Venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address: _____

_____ (code)

Postal Address: _____

_____ (code)

Telephone number: _____

Fax number: _____



	Name	Capacity	Signature
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The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed.

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the consortium/joint venture submitting this tender, as named in item 2 of Resolution PA-15.2.
3. Should the number of the Duly Authorised Representatives of the Legal Entities joining forces in this tender exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.
4. Resolution PA-15.2, duly completed and signed, from the separate Enterprises who participate in this consortium/joint venture, must be attached to this Special Resolution (PA-15.3).

PA-11: DECLARATION OF INTEREST AND BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Failure to complete this form in **full** and signed by the duly authorized person, as indicated on PA-15.1 or PA-15.3, shall render the tender non-responsive and will be removed from any and all further contention.

Project title:	<i>INTEGRATED SOLID WASTE MANAGEMENT: AREA 2 FOR 36 MONTHS</i>		
Bid no:	<i>CPTSC 18/21</i>	Reference no:	

The following particulars must be furnished. In the case of a joint venture, separate declarations in respect of each partner must be completed and submitted.

1. CIDB REGISTRATION NUMBER (if applicable)

2. Any legal person, including persons employed by the State¹; or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where:

- The bidder is employed by the state; and/or
- The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity number:.....

3.3 Position occupied in the Company (director, trustees, shareholder² ect

3.4 Company Registration Number:

3.5 Tax Reference umber:.....

3.6 VAT Registration Number:

3.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹ "State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

² "Shareholder" means –

- (a) a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercise control over the enterprise

3.7 Are you or any person connected with the bidder presently employed by the state? YES NO

3.7.1 If so, furnish the following particulars:

Name of person / director /trustees/shareholder/ member:.....

Name of state institution at which you or the person is connected to the bidder is employed

Position occupied in the state institution:.....

Any other particulars:

.....

3.8 Did you or your spouse, or any of the company's directors / trustees/shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

3.8.1 If so, furnish particulars:.....

3.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES NO

3.9.1 If so, furnish particulars.

3.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person employed by the state who may be involved with the

evaluation and or adjudication of this bid? YES NO

3.10.1 If so, furnish particulars.

.....

3.11 Do you or any of the directors /trustees/shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

3.11.1 If so, furnish particulars:

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

5. DECLARATION OF TENDERER / BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

5.1	<i>Is the tenderer / bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector?</i> (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.2	<i>If so, furnish particulars:</i>		

5.3	<p>Is the tenderer / bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.4	If so, furnish particulars:		
5.5	<p>Was the tenderer / bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.6	If so, furnish particulars:		
5.7	<p>Was any contract between the tenderer / bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.8	If so, furnish particulars:		

6. CERTIFICATION

I the undersigned (full name) _____ certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

Name of Tenderer / bidder	Signature	Date	Position

This form has been aligned with SBD4 and SBD 8

PA- 29: CERTIFICATION OF INDEPENDENT BID DETERMINATION

Project title:	INTERGRATED SOLID WASTE MANAGEMENT: AREA 2 FOR 36 MONTHS		
Bid no:	CPTSC 18/21	Reference no:	

INTRODUCTION

1. This PA-29 [Certificate of Independent Bid Determination] must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
4. This form (PA-29) serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (PA-29) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.



Certification of Independent Bid Determination: PA-29

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

Certification of Independent Bid Determination: PA-29

- (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No



Certification of Independent Bid Determination: PA-29

89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Name of Bidder	Signature	Date	Position

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)			
BID NUMBER:	PTSC 18/2	CLOSING DATE:	5/10/2021
		CLOSING TIME:	11:00 AM
DESCRIPTION	INTEGRATED SOLID WASTE MANAGEMENT: AREA 2: 36 MONTHS		
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (DPW04.1 GS or DPW04.2 GS). BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)			
CUSTOMS HOUSE BUILDING, NO 49 LOWER HEERENGRACHT STREET ROBESON, CAPE TOWN			
OR POSTED TO:			
The Department of Public Works, Office 941, Tender Office, Customs House Building, Lower Heerengracht Street Cape Town, 8000			
SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
	TCS PIN:	OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?			
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)	
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)	
	<input type="checkbox"/>	A REGISTERED AUDITOR NAME:	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE ('ALL APPLICABLE TAXES)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	

E-MAIL ADDRESS

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? YES NO
- 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. AN ORIGINAL OR CERTIFIED COPY OF THE B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE.

Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) **All delivery costs must be included in the bid price, for delivery at the prescribed destination.**
- c) The price that appears on this form is the one that will be considered for acceptance as **a firm and final offer**
- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32)
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

¹ All applicable taxes” includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



Particulars of tenderer's projects: DPW-09 (EC)

DPW-09 (EC): PARTICULARS OF TENDERER'S PROJECTS

Project title:	INTEGRATED SOLID WASTE MANAGEMENT: AREA 2: 36 MONTHS	
Tender / quotation no:	CPTSC 18/21	Closing date: 27/10/2021
Advertising date:	20/09/2021	Validity period: 60 days

1. PARTICULARS OF THE TENDERER'S CURRENT AND PREVIOUS COMMITMENTS

1.1. Current projects

Projects currently engaged in with a minimum of 6 (six) months contract period.	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Current percentage progress
1						
2						
3						
4						
5						
6						
7						
8						

DPW-09 (EC): Particulars of tenderer's projects

1.2. Completed projects

1	Projects completed in the past 2 (two) years with a minimum of 6 (six) months contract period.	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Date of Certificate of Practical Completion
2							
3							
4							
5							
6							
7							
8							
9							

Name of Tenderer		

PA-40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Name of Tenderer

1. LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.
 EME¹ QSE² Non EME/QSE (tick applicable box)

Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number
 State date of South African citizenship obtained (not applicable to persons born in South Africa)

¹ EME: Exempted Micro Enterprise

² QSE: Qualifying Small Business Enterprise

Any reference to words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer"

PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

2. DECLARATION:

- The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:
- 1 The information and particulars contained in this Affidavit are true and correct in all respects;
 - 2 The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
 - 3 The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein;
 - 4 The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
 - 5 Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

Signed by the Tenderer

Name of representative	Signature
	Date



PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AND THE AMENDED B-BBEE CODES.

1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. The value of this bid is estimated to **Not Exceed** R50 000 000 (all applicable taxes included) and therefore the... **80/20**..... system shall be applicable.

1.3. Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
1.3.1.1 PRICE	80
1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

1.4. Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5. An Exempted Micro Enterprise (EME) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

1.6. Qualifying Small Enterprise (QSE) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".



Preference Points Claim for Bids: PA-16

- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 CERTIFICATES ISSUED BY IRBA AND ACCOUNTING OFFICER HAVE BEEN DISCONTINUED; HOWEVER VALID CERTIFICATES ALREADY ISSUED BEFORE 01 JANUARY 2017 MAY BE USED UNTIL THEY PHASE OUT COMPLETELY BY DECEMBER 2017

2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice under

Preference Points Claim for Bids: PA-16

P_{min} = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 6(2) and /or 7(2), of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.4 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.5 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: =(maximum of 10 or 20 points)



Preference Points Claim for Bids: PA-16

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or Sworn Affidavit for EME's and QSE's.

8 SUB-CONTRACTING (relates to 5.5)

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted?

.....%

(ii) the name of the sub-contractor?

(iii) the B-BBEE status level of the sub-contractor?

.....

(iv) whether the sub-contractor is an EME/ a QSE? YES / NO (delete which is not applicable)

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9 DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm

9.2 VAT registration number :

9.3 Company registration number

:

9.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]



Preference Points Claim for Bids: PA-16

5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
 - Supplier
 - Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate/ Sworn Affidavit, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) Disqualify the person from the bidding process;
 - (b) Recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

- 1.
- 2.

.....
.....

SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS:.....



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

REPUBLIC OF SOUTH AFRICA

**NATIONAL DEPARTMENT OF PUBLIC WORKS &
INFRASTRUCTURE**

FOR

INTEGRATED SOLID WASTE MANAGEMENT

IN THE

CAPE TOWN REGIONAL OFFICE – AREA: 2

CLOSING DATE: 15/10/2021

TENDER NO: CPTSC 18/21

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NB: It is entirely the responsibility of the bidder to ensure that he / she received this document in its entirety and that all pages are enclosed. Should anything not be clear, kindly contact Malcolm Swartz at (021) 402 2249

DEFINITION

Waste –

Waste for purposes of this contract shall mean

- Any matter for which the current user has no further purpose. Animal, vegetable, paper, glass, plastics, metals, soil, cardboard, grass, tree trimmings, leaves, construction waste, ash, street sweepings textiles etc.
- = Recyclable waste -waste that can be transformed into new products in such a manner that the original product loses its identity
- Waste spillage - any waste that is dislodged from containers and /or solid waste collecting equipment in the course of collection and disposal



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

PART 1 INVITATION

PART 1 INVITATION

1 INTRODUCTION

The NDPWI is currently in the process of finalizing the draft Public Works Green Building Policy, which inter-alia encompasses energy efficiency, water efficiency and integrated solid waste management in response to the national resource efficiency imperative.

To this end, the Department's Green Building Sector Plan provides specific targets for National and Provincial Departments of Public Works.

The National Department of Public Works (NDPWI), as custodian and landlord of State owned fixed Assets, currently provides Waste Management services to selected sites by contracting out the service to private service providers.

Waste management in the past focussed on collection and disposal of waste rather than reducing waste to landfill.

The success of Integrated Solid Waste Management Contracts (ISWMC) in one of NDPWI regions has provided an opportunity to emulate the programme to the remainder of regions. The implementation of ISWM draws from the National Waste Management Strategy, as champion by the department of Environmental Affairs and is aimed at waste avoidance & reduction, reuse and recycling, recovery, treatment & disposal as the last resort.

In acknowledging the focus of the National Environmental Management Waste Act No 59 of 2008 and National Waste Management Strategy NDPWI has decided to embark upon inviting suitably qualifying contractors to implement ISWMC for the selected sites where it is intended that the successful contractor(s) will provide management and rollout of the Integrated Solid Waste Management Contracts, giving effect to the ISWMP, working in partnership with NDPWI and User Departments.

Key to the objectives of Resource Efficiency and Green Building Sector Plan is for the Department to create green jobs through providing opportunities to sustainable SMME contractors and local people. In order to achieve this, the Department wishes to identify and develop contractors with skills in waste management, recycling and business management, working in partnership with sector stakeholders.

Bidders are encouraged therefore to submit innovative sustainable proposals that will see this contract achieve socio-economic objectives. It must be noted that the successful bidder will be measured against its offer and progress towards this objective.

The area has been subdivided into two areas namely Area 1 and Area 2.

Separate tenders will be solicited for both these areas. Bidders may bid for both contracts. Bidders should clearly demonstrate the economies of scale and savings that may/will be achieved should both contracts be awarded to the same bidder.

The Bidder will furnish all labour, supervision, materials, supplies, transport and equipment necessary for the implementation of the ISWMC.

2 INVITATION

The National Department of Public Works & Infrastructure (NDPWI) is seeking to enter into a contract with private sector partners to implement ISWMC and invites qualifying Service providers, in terms of requirements of this bid, to furnish NDPWI with their bid proposals in accordance with this invitation.

The successful Service Provider(s) shall provide the NDPWI with an Operational Plan for the selected sites as described in Part 3 of this invitation within 3 months of appointment.

3 SUBMISSION REQUIREMENTS

- 3.1 Bidders must provide registration letter of waste storage facilities.
- 3.2 Bidders must provide a company CK or PTY document.
- 3.3 Bidders must provide a valid original Tax Clearance Certificate.
- 3.4 Bidders must comply with the Basic Conditions of Employment Act (BCEA), Act 75 of 1997, as amended and any applicable sectoral determination of salaries and wages. (Supply Proof)
- 3.5 Bidders must comply with Workmen Compensation Act. (Supply Proof).
- 3.6 Bidders must provide a waste management licence issued in terms of the Waste Act (Act 59 of 2008).
- 3.7 Bidders must provide relevant Local Authority accreditation/registration to provide Waste management services within Municipal boundaries.
- 3.8 Bidders must provide waste transporters certificate from the provincial DEA (Department of Environmental Affairs)

4 VALIDITY OF BID

Proposals submitted in response to this "Request for Proposal" must:

- Be valid in all respects;
- Be signed by an authorised representative of the bidder in the space provided on "Request for Proposal". Unsigned bids will be set aside as non-responsive and
- Provide name and telephone number of a representative who may be contacted for clarification or other matters relating to the proposal.

5 DOCUMENT STRUCTURE

By responding to this "Request for Proposal", the bidder acknowledges and represents that it has examined and understands the preparation of the "Request for Proposal" in accordance with the requirements and scheduling as provided by the "Request for Proposal".

The Document is formatted as follows:

PART 1: INVITATION

Provides general information relating to bid administration, qualification, bid submission and evaluation. It invites proposals for the purposes of selecting a suitable service provider and provides information as to how bids will be evaluated.

PART 2: SCOPE OF WORKS

Scope of work to be carried out by the Service Provider. You are to review all material in this invitation and determine the best manner in which to satisfy the work requirements, while demonstrating understanding of the role the Service Provider will play in delivering the ISWMP and implementing the same.

PART 3: SITE INFORMATION

Contains information relating to the specific sites, such as user department, user departmental code, unique NDPWI property code, name of site, location, local contact person and telephone numbers.

PART 4: PRICING SCHEDULES

Pricing schedules are to be completed in full. Bidders should base their bids on the pricing schedules and frequency shown in the tables. Bidders must complete all unit costs and calculate the annual cost estimates in the spaces provided.

The quoted prices shall represent the entire cost to perform the services outlined in this "Request for Proposal" and include all fees, permits, taxes, and any other costs associated with performing the services in accordance with the specification.

The quantities that have been inserted are to ensure competitive bids are received and do not purport to be correct.

6 DURATION OF CONTRACT

The contract will be performed from date of award for a period of 3 years.

7 SECURITY REQUIREMENTS

The successful Bidder will be subjected to security check that would include his personnel.

In the event of the Employer or any competent authority requiring removal of a person or persons from the site for security reasons, the Service Provider shall do so forthwith and the service provider shall thereafter ensure that such person or persons are denied to the site/sites to any documentation or information relating to the work. In such instances the contractor shall indemnify the Employer or his representative and shall hold the Employer and or his representative harmless against any and all claims of whatever nature.

8 ENQUIRIES DURING BID

All enquiries must be in writing and submitted as early as possible within the solicitation period and must be received no less than 10 working days prior to closing date to allow for sufficient time to provide response. Enquiries received after that time will not be answered.

Enquiries shall be as follows

8.1 Bid Enquiries

For bid document enquiries please contact the SCM representative - Ms Riana Mouton at (021) 402 2076

8.2 Specification Enquiries

Mr Wanda Botes at (021) 402 2240 / 072902928 and/or Mr Malcolm Swartz at (021) 402 2249 or 072 7140 098

9 PREPARATION COSTS

No payment for costs incurred in the preparation and submission of this bid shall be made.

10 SITE MEETING

Bidders must visit the various sites to familiarise themselves with the circumstances and conditions pertaining to the service.

11 INDEMNITY

The Bidder will indemnify, protect, defend and hold harmless the Client from and against any and all claims, demands, actions and proceedings whatsoever including all fees, costs and expenses incurred in respect thereof arising out of:

- a) Any claim in respect of any taxes payable by the Bidder.
- b) Any claim for Workmen's Compensation Insurance of for any loss for which the Bidder is liable.
- c) Any claim by any third person including any employees of the Client or of the Bidder for any loss resulting from any bodily injury and or damage to property by any act or omission of the Bidder or any of its employees, servants or agents.

12 UNIT RATES / PRICES

The Department reserves the right to make such adjustments, before awarding the contract, to individual unit rates in these schedules as necessary to eliminate errors, discrepancies or that which is considered to be unreasonable or unbalanced rates and to balance the totals without altering the Bid Amount.

Unit rates to include for all labour, transport, overheads and everything necessary for

the proper performance of the work.

13 VALUE ADDED TAX (VAT)

All rates in this bid must be nett with VAT calculated and added to the total value thereof in the summary.

14 FIXED PRICE CONTRACT

This contract is a fixed priced contract and no adjustments shall be made for any increases or decreases on quoted rates, except for VAT rate adjustments.

15 ABSENCE OF OBLIGATION

No legal or other obligation shall arise between bidders and the Department unless and until the formal appointment documentation has been signed. The Department is not obliged to proceed with any proposals of any bidder. The Department also reserves the right to request changes to any proposed consortia.

16 DEFAULT / BREACH OF CONTRACT AND CANCELLATION OF THE CONTRACT

16.1 In the event that the Department fails to pay the Contractor without valid reason, for 90 days, the contractor may cancel the contract by giving the Department three (3) months written notice of such cancellation.

16.2 In case where the successful bidder fails to commence with the contracted work/service within seven (7) days of receiving an official notification the Department may cancel the contract.

16.3 The Department reserves the right to terminate the contract in the event that the contractor fails to comply with applicable statutory obligations.

16.4 The Department reserves the right to terminate the contract in cases of persistent and unresolved complaints regarding poor service delivery from the user Departments.

16.5 Notwithstanding any other provision contained herein, the Department shall be entitled to terminate this contract in the event that at least three written notifications during the currency of this contract having been furnished to the contractor requiring the latter to remedy his / her default.

16.6 For purposes of this contract a "written notification" shall include a notification transmitted by e-mail or facsimile.

17 INFORMATION REQUIREMENTS

The bidder shall provide the following:

17.1 Health and safety consideration

- *Bidders to provide a health and safety policy and Program(induction training& medical surveillance of employees);*
- *Bidders are to provide a worker compensation registration according to*

Compensation for Occupational injuries and Disease Act no 61 of 1997 and must attach proof a letter of good standing from the compensation commissioner.

18 DELIVERY OF SERVICES

- *Bidders to elaborate in detail the specific methodology, processes, plans, procedures and tools to explain how they intend developing the ISWMP*
- *Bidders are to elaborate on the information how costs will be reduced by, re-using, recycling and recovering waste.*
- *Bidders to describe its approach to implementing the ISWMP, and how it intends to provide a quality service.*

18.1 Health and safety

- *Bidders are to describe in detail their approach to health and safety to deliver the services of this "Request for Proposal".*
- *Bidders are to provide a detailed health and safety plan for this "Request for Proposal".*

18.2 Emergency Preparedness

- *Bidders are to describe their approach to preparing and handling emergencies.*

19 SOCIO-ECONOMIC IMPACT

Bidders are to provide comprehensive proposals as to how they are going to utilise this contract to contribute towards enterprise development through recycling economy including creation of green jobs on waste and recycling. Bidders must be mindful that the youth, women and disabled must be considered. The successful bidder will have to report on the achievement of these socio-economic objectives.

20 DISCLAIMER

Bidders must make and rely on their own investigations and satisfy themselves as to the correctness of any and all aspects of the bid. The Department will not be liable for any incorrect or potentially misleading information in relation to any part of this document and any accompanying bid documents.

**ooOoo
END**



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PART 2: SCOPE OF WORKS

PART 2 SCOPE OF WORKS

1 SCOPE OF CONTRACT

The successful service provider will be expected to continue with and immediately provide upon receipt of his/her letter of appointment, a waste separation at source, collection and disposal service at the sites mentioned in Part 3 until the management plan has been submitted and approved by the NDPWI.

The Service Provider shall provide the NDPWI with an all-inclusive management plan for the portfolio of sites as indicated in Part 3 without being limited to the following basic requirements.

- Develop a Project Management Plan covering all aspects of waste management from waste generation through collection, transfer, transport, sorting, treatment and finally disposal for the sites as indicated in Part 3 Site information within 3 months of letter of appointment.
- Implementing the Project Management Plan to agreed targets within 3 months of appointment of service provider.
- Separate waste into “wet waste” and “dry waste” at identified sites and chipping of green waste and disposing of mulch at a composting facility.
- Characterise, assess and quantify waste.
- Provide all necessary information to local authority /provincial authority to comply with the Act.
- Seek continual improvement and reduction of waste to landfill by reducing, re-using and recycling/composting.
- Collection and transporting of all other waste to an approved landfill site.
- Develop a communication and awareness plan
- Optimising hauling, waste disposal and recycling service to reduce overall waste management systems cost
- Provide all labour to implement the Project Management Plan
- Supply all equipment, skip vehicles and containers including wheelie bins, skips bins, ro-ro bins required to implement the Project Management Plan
- Develop a detailed monthly tracking, reporting, feedback and invoicing system that is ‘user specific’
- Collaborate with the NDPWI representative and user departments staff to implement the program
- Establish and execute a code of conduct in which Service provider interacts with “user departments” and sub-contracting parties in a professional manner

- Maintain a cooperative and professional approach when liaising with ‘user department’ and ensure a high level of on-going “user department” satisfaction.
- Provision of monthly reports (both narrative and numerical). Reports shall include waste separated at source, amount of waste per category, recyclable waste, salvaged waste to be re-used etc.; the format to be discussed with NDPWI representatives.

Attention is drawn to Part 3, wherein the sites are detailed.

2 UNCERTAINTY ABOUT SCOPE

Should the bidder be uncertain about the scope of the work to be executed under this contract, the Department must be immediately requested to clarify its instructions.

3 DESIGN AND QUALITY STANDARD OF VEHICLES AND CONTAINERS

3.1 Vehicles

Skip trucks with a fence to protect recycling waste from falling are required for this contract. This skip trucks may be covered during rainy seasons to protect waste. Where there is hazardous waste, the transport shall comply according to requirements of hazardous waste transportation. All necessary licences and permits applicable for compliance including laws, codes regulation to operate vehicles within the area must be provided to the department including driver’s licences.

The service provider must submit a roadworthy certificate for the transport.

The vehicles must be properly maintained and be kept in a fully roadworthy condition, be cleaned regularly in accordance with any applicable health department regulation.

All vehicles and other equipment (compactors, bins, skips etc.) shall be kept in proper repair, well painted and sanitary condition.

Each vehicle and /or equipment used or supplied shall bear the name, logo and telephone number of the contractor prominently displayed.

Sufficient back up vehicles must be available to ensure that breakdowns do not disrupt the collection schedule.

A full list of vehicles to be utilised for this contract must be provided including all roadworthy certificates, permits etc.

3.2 Waste containers

All containers shall be supplied by and shall remain the property of the successful service provider, unless otherwise specified and the successful service provider is responsible to maintain and disinfect containers.

3.3 Containers

Except where otherwise noted, all containers shall be standard commercial – industrial type, of heavy gauge metal construction, leak-proof and designed for mechanised handling. Containers which are mounted on wheels shall have a positive

breaking /locking device to prevent inadvertent movement. Containers shall be freshly painted at the start of the contract and periodically during the term of the contract to maintain a pleasing appearance. The Service Provider's logo, name, telephone number shall be prominently displayed on each container. All doors, lids, hinges, rollers, breaking devices and other moving parts shall be maintained to keep containers serviceable.

3.4 Food Services Containers

The interior bottom and lower half of interior sides of all containers used in the collection of food services garbage shall be coated with a polymer-type coating specifically designed for the purposes of leak-proof and rustproofing.

3.5 Wheelie bins

Re-useable colour coded wheelie bins with capacity of 240l to 1500l each shall be provided as per site information Containers shall be constructed of moulded polyethylene plastic with two handles and a cover. Containers which are cracked, leaking, missing lids, vandalised or otherwise damaged shall be replaced by the service provider. Any container identified by the department's representative shall be replaced within one working day.

3.6 Compactor Containers

Compactor containers shall be of capacities as specified in schedule A and designed to handle commercial and industrial refuse. Compactors shall be easily loaded from either ground and dock level. Power units shall be located within the confines of the packer frame. Electrical connections shall be made by the service provider in accordance with the manufacturer's specifications. Any compactor foundations or platforms shall be provided by the contractor in accordance with the manufactures recommendations. Foundations and platforms shall be removed upon expiry of the contract if so directed by the department.

4 MANAGEMENT AND STAFF

Applicable labour tariff

Number of hours whether there will be shifts

BCEA in relations to Waste collectors

Training of staff SDL 1%

COIDA 1.6%

The service provider shall manage all aspects associated with the services required herein to ensure fully adequate and timely completion of the services required. Included in the management duties but not limited to establishing and maintaining records and quality control.

The service provider shall continuously provide and maintain an adequate staff with suitable management expertise to ensure work is scheduled and completed in accordance with the specification.

Allowance must be made by Service providers to station sufficient fully trained personnel on sites identified or in accordance with the Project Plan, whose duties will include waste segregation, site hygiene, as well as to ensure communication between client and bidder. Staff must also be trained in basic Health and safety.

All workers/runners and where possible drivers and supervisory staff must be sourced from within the areas being serviced. Where more than one suburb is serviced by the same team, the number of persons employed from each suburb must be proportional to the number of service points in that area.

All staff must be properly trained. This training must, apart from functional training include, but not necessarily be limited to safety, customer relations and their rights and obligations in terms of the Labour Relations Act. The staff must also be made to understand that they represent department on this contract and are therefore expected to conduct themselves accordingly. The successful bidder shall require his employees to be courteous at all times, to work quietly and not use loud or profane language and obey all traffic laws.

Staff must be provided with the necessary uniforms and protective clothing, which must be such that staff is easily identifiable as employees of the bidder.

5 HOURS OF OPERATION

- Normal operating hours shall be Monday – Friday 06:30 – 19:00
- Waste must be collected on all public holidays that fall on weekdays unless otherwise indicated.
- If the service provider wishes to carry out work over week-ends or outside normal working hours they will submit application to the department's representative for approval. No additional compensation for work performed outside regular working hours will be payable.

5 COLLECTION REQUIREMENTS

Waste collection shall be as stated in Part 3, but shall be subject to the provision of the Project Plan as approved.

6 FREQUENCY OF COLLECTION

Collection of waste shall be made in a systematic manner at frequencies as specified Part 3 and subject to the provision of the Project Plan as approved.

7 ROUTE AND COLLECTION SCHEDULES

Route and collection schedules shall be determined by the Service Provider and included in the Project Plan and submitted for approval within 10 calendar days after award of contract.

Approved schedules shall be strictly adhered to and any changes must be submitted to the department's representative for approval at least 10 working days in advance.

8 SPILLAGES

The bidder must ensure that any spilled waste is picked up and the waste receptacles returned to their original place in on client's property. All spilled waste to be cleaned by the successful bidder to the satisfaction of the Department.

9 COLLECTION AREAS

Collection areas shall be maintained in a neat and orderly manner by the service provider. All waste within 25 meters of the collection area's shall be removed including spillage and waste left or spilled in the area by the container user.

10 PROVISION OF CONTRACT INFORMATION

The Bidder must on a monthly basis provide the department and local authority with detailed information regarding the type of waste, recycled waste, and disposed waste to landfill sites and mass of loads removed from each area on each day. This information must further be separated into domestic and trade categories. Failure to provide this information could result in the withholding of the monthly payment.

11 OBSERVANCE OF HEALTH REGULATIONS

All regulations prescribed by the State Health Department or by the Local Authority concerned, which have a bearing on this contract, must be observed meticulously by the Bidder.

12 DEFAULT

The Bidder shall be liable for all expenses which may be incurred by his failure to perform any portion of this contract and the manner in which the service ought to be performed shall, in case of complaints be decided finally by the Director-General for the Department of Public Works or his Delegate who will be empowered, whenever necessary to hire transport and labour to complete the service as a charge to the Bidder, or alternatively cancel the contract immediately.

13 DAMAGE

The Service Provider shall make good all damage, which may be caused by him or his employees within five working days of being given written notice to do so. If not, the expense of having the repairs affected shall be for the Bidders account.

In the event of damage being caused to the Service Provider's equipment by the Department and/or the Department's clients due to negligence, malicious behaviour/acts or theft, the equipment shall be made good by the Service provider and the costs for such damage shall be charged to the Department.

14 SUB-LETTING

Neither the whole nor any portion of this contract shall be made over or transferred to any other party without the prior written consent of the Director-General, Department of Public Works or his Delegate having been obtained.

15 FORMAT OF PROPOSALS

- Responses shall be prepared on 2 hole, A4 paper and bound in Portrait format. The binding should be ring, spiral or loose leaf type with section heading that are clearly tabbed and marked by subject.
- Proposals shall be submitted in complete original.

- Proposals shall be written concisely and follow good writing practices.
- Proposals shall be in English
- Pagination shall be submitted similar to this "Request for Proposal"

16 DOCUMENTS

The following documents must be read in conjunction with this bid.

- i) The Constitution of the Republic of South Africa (Act 108 of 1996)
- ii) National Environmental Waste Management: Act (Act 59 of 2008)
- iii) Environment Conservation Act(Act73 of 1989)
- iv) National Environmental Management Act (Act 107 of 1998)
- v) Health Act (Act 63 of 1998)
- vi) National Water Act (Act 36 of 1998)
- vii) Local Government: Municipal Systems Act (Act 32 of 2000)
- viii) Provincial and Municipal laws and by-laws and any special requirements of the Local Authority.
- ix) Occupational Health and Safety Act no. 85 of 1993
- x) National Roads Traffic Act 93 of 1996 as Amended March 2000
- xi) White Paper on Integrated Pollution Control & Waste Management for South Africa (Government Notice 227 in Government Gazette 20978 of 2000/03/17 under section 2 of Environment Conservation Act 73 of 1989)
- xii) Hazardous Substances Act 15 of 1973

17 VARIATION IN CONTRACT

Should any of the premises served by this contract be vacated or should the service for any other reason become wholly unnecessary the Bidder agrees to claim no payment in respect of such centre and the contract shall be considered as cancelled in respect of such centre.

Should any new premises be added or any existing premises request additional service, rates on schedule C would apply.

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REPUBLIC OF SOUTH AFRICA

PART 3: SITE INFORMATION

SCHEDULE A: SITES AND WORK TO BE DONE

1. DEPARTMENT OF CORRECTIONAL SERVICES

62079: CORRECTIONAL SERVICES: PAARL DRAKENSTEIN PRISON

Lindsay Arendse: 021 864 8108 or 071 577 0099
Mervyn Kaladien: 083 396 6379

06047: VOORBERG PORTERVILLE PRISON

J Jonas: 022 931 8062 or 083 236 7132

258099: MONTE VISTA GOODWOOD PRISON

B Nxele: 021 559 9241
C De Klerk: 083 218 9912

2. DEPARTMENT OF POLICE (SAPS)

262843: SAPS: MAITLAND SAPS GARAGE

Capt Engelke: 021 506 2006 or 082 700 6270 / 082 469 0978

304309: SAPS: PHILLIPPI TRAINING INSTITUTE (COLLEGE)

(c/o Church and Court Street)

Capt Lourens: 021 370 2647 or 073 3133 113
W/O Piet Lourens: 021 370 2677 / 074 039 9045

063749: SAPS CENTRAL LIQUOR STORAGE FACILITY

(DF Malan 35 Squadron Station)

W/O A Barnard: 021 935 5108
Sgt C Joe: 021 935 5107

62201: SAPS: EPPING POLICE STATION

Capt Tilley: 021 928 1430 or 083 647 6392

59367: SAPS: BISHOP LAVIS TRAINING COLLEGE (ACADEMY)

Capt Johnson: 084 309 2459

Lt Col Britz: 021 935 9802 or 079 894 1559

60115: SAPS: BELLVILLE POLICE STATION

(Voortrekker Rd)

Capt. Babo: 918-3044 /083 675 6064



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PART 4: PAYMENT & PRICING SCHEDULE

PART 4: PAYMENT AND PRICING SCHEDULE

1 *Payment*

- a) The Service Provider shall be paid **monthly in arrears** on submission by him of a detailed **Original Invoice** for services rendered.
- b) A detailed job card/ pick up card must accompany the invoice which shall be certified by the person in charge of the relative institution or his nominated deputy, to the effect that the quantities reflected thereon are correct and that the service has been performed satisfactorily.
- c) Separate invoices per user department shall be provided. Invoicing shall be detailed and include property codes, property description, container size, number of times serviced, number of removals per month, etc.
- d) Invoices and job cards/pick up card must be placed in a sealed envelope addressed to The Department of Public Works and deposited in the invoice boxes provided on the ground 11th Floor Customs House. Alternatively the invoices must be posted to the following address

The Department of Public Works & Infrastructure
Private Bag X9027,
Cape Town
8000

- e) The Service provider shall receive payment for **work actually performed in accordance with the ISWP**. No liability or responsibility whatsoever shall be accepted by the government in respect of extra removals effected by the Bidder unless such extra removals have been ordered in writing by the National Department of Public Works & Infrastructure.
- f) Payment shall be effected by electronic funds transfer (EFT) into the bidder's bank account within 30 days after receipt of an acceptable, original and valid tax invoice.
- g) The successful bidder shall be responsible for accounting to the appropriate authorities for its income tax, VAT or other monies payable in accordance with applicable laws.

2 *Compilation of Contract Price*

The contract price shall be full compensation to the Service Provider for all costs (risk, overheads, profit, financing, labour, transport, provision of facilities on site, etc.) associated with the Service and fulfilling all obligations and liabilities for the service provider under the agreement

The Contract price shall comprise the following

- Pricing schedules

3 *Pricing Schedules*

All quantities in this tender are provisional and inserted in order to obtain competitive

bids. The department reserves the right to increase or decrease during the duration of the contract, the scope of work, description and or quantities as given by the tenderers without altering tariffs.

Bidders are requested to submit this schedule with their bids and the following schedule should be completed in full.

The Director-General of NDPWI shall be at liberty to call for such adjusting of individual prices and rectifying discrepancy being considered necessary.



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SCHEDULE B: Pricing schedule

SCHEDULE B: PRICING SCHEDULE

Bidders are requested to submit this schedule with their bids and the following schedule should be completed in full. It is the responsibility of the Bidder to visit all sites in Area 2 before completing the pricing schedule as to have a clear understanding of equipment needed and how many per site. The Director-General of NDPWI shall be at liberty to call for such adjusting of individual prices and rectifying discrepancy being considered necessary.

AREA 2

SITES	NR OF CONTAINERS REQUIRED		WASTE TYPE	RATE PER UNIT		ESTIMATE NR OF ON SITE LABOURS WITH COST FOR 3 YEARS WHERE NECESSARY (Min 4 labourers per site)	ESTIMATE NR OF REMOVALS/SERVICES FOR 3 YEARS	AVERAGE TONS PER BIN	TOTAL PRICE FOR 3 YEARS EXCLUDING VAT
	Type	Nr		PER CATEGORY & TONNAGE	RATE PER CONTAINER PER REMOVAL EXCLUDING VAT				
<u>CORRECTIONAL SERVICES:</u> <u>PAARL DRAKENSBURG PRISON</u>	30m ³ RoRo	6	General	R _____	R _____	R _____	156	6	R _____
	6m ³ skip	2	Abettor	R _____	R _____	R _____	312	8	R _____
<u>CORRECTIONAL SERVICES:</u> <u>MONTE VISTA GOODWOOD PRISON</u>	10m ³ RoRo	2	General	R _____	R _____	R _____	156	4	R _____
	30m ³ RoRo	3	General	R _____	R _____	R _____	156	6	R _____
<u>CORRECTIONAL SERVICES:</u> <u>VOORBERG PORTERVILLE PRISON</u>	6m ³ skip	3	Abettor	R _____	R _____	R _____	156	2	R _____
	Total to be carried forward to Summary page (p. 30): Sub Total =								

SITES	NR OF CONTAINERS REQUIRED		WASTE TYPE	RATE PER UNIT		RATE PER CONTAINER PER REMOVAL EXCLUDING VAT	ESTIMATE NR OF ON SITE LABOURERS WITH COST FOR 3 YEARS WHERE NECESSARY (Min 4 labourers per site)	ESTIMATE NR OF REMOVAL SERVICES FOR 3 YEARS	AVERAGE TONS PER BIN	TOTAL PRICE FOR 3 YEARS EXCLUDING VAT
	Type	Nr		PER CATEGORY & TONNAGE						
<u>SAPS: BELLVILLE PROVINCIAL LOGISTICS</u>	6m³ skip	1	General			R _____		156	2.5	R _____
<u>SAPS: BISHOP LAVIS POLICE TRAINING COLLEGE</u>	10m³ RoRo	3	General			R _____		156	4	R _____
<u>SAPS: EPPING POLICE STATION</u>	6 m³ skip	1	General			R _____		312	3	R _____
<u>SAPS CENTRAL LIQUOR STORAGE FACILITY: DF MALAN 35 SQUADRON STATION</u>	6 m³ skip	2	General			R _____		156	4	R _____
<u>SAPS: PHILLIPPI TRAINING INSTITUTE (COLLEGE) (c/o Church and Court Street)</u>	6 m³ skip	3	General			R _____		468	4	R _____
<u>SAPS: MAITLAND SAPS GARAGE</u>	12 m³ RoRo	2	General			R _____		156	5	R _____
Total to be carried forward to Summary page (p. 30):										
Total =										R _____

NB: THE ABOVE PRICES MUST INCLUDE DISPOSAL COSTS, ANNUAL INCREASES ON DISPOSAL COSTS, TRANSPORT COSTS AND INCREASES ON TRANSPORT AND LABOUR



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REPUBLIC OF SOUTH AFRICA

Schedule of prices for additional work

SCHEDULE OF PRICES FOR ADDITIONAL WORK

MUST BE COMPLETED BY ALL BIDDERS

GENERAL

Waste removals at any new premises or any existing premises requesting additional service previously excluded from schedule A to be added to the contract, the rates in schedule C would apply. Prices must be consistent with the bid prices. Where necessary the supply and removal of:

i) 240l wheelie bins

Monthly Rental

R _____

Price per bin per collection - Load Price

R _____

Replacement of 240l wheelie bins due to damage/theft

R _____

ii) 6 m³ skip bin

Monthly Rental

R _____

Price per bin per collection - Load Price

R _____

Replacement of Skip bin due to damage

R _____

iii) 8 m³ Skip bin

Monthly Rental

R _____

Price per bin per collection - Load Price

R _____

Replacement of Skip bin due to damage

R _____

iv) 12 m³ RoRo bin

Monthly Rental

R _____

Price per RoRo per collection - Load Price

R _____

Replacement of RoRo bin due to damage

R _____

v) 15 m³ RoRo bin

Monthly Rental

R _____

Price per RoRo per collection - Load Price

R _____

Replacement of RoRo bin due to damage

R _____

ii) 30 m³ RoRo bin

Monthly Rental

R _____

Price per bin per collection - Load Price

R _____

Replacement of RoRo bin due to damage

R _____

vi)	_____ m ³ RoRo bin	
	Monthly Rental	R _____
	Price per RoRo per collection - Load Price	R _____
	Replacement of RoRo bin due to damage	R _____
vii)	Compactor 16 m³	
	Monthly Rental	R _____
	Price per bin per collection - Load Price	R _____
viii)	Compactor 20 m³	
	Monthly Rental	R _____
	Price per bin per collection - Load Price	R _____
ix)	Compactor 25 m³	
	Monthly Rental	R _____
	Price per bin per collection - Load Price	R _____
x)	Compactor 27 m³	
	Monthly Rental	R _____
	Price per bin per collection - Load Price	R _____
xi)	Compactor _____ m³	
	Monthly Rental	R _____
	Price per bin per collection - Load Price	R _____
xii)	Liquid waste removals (Non-hazardous). Removal per tank collection as and when required. To be disposed of in accordance with Municipal and Government Regulations.	
	Monthly Rental	R _____
	Price per tank per collection - Load Price: Tank size _____ m ³	R _____
xiii)	Liquid waste removals (Hazardous). Removal per tank collection as and when required. To be disposed of in accordance with Municipal and Government Regulations.	
	Monthly Rental	R _____
	Price per tank per collection - Load Price: Tank size _____ m ³	R _____
Sub Total =		R _____
Total to be carried forward to Summary page (p. 30):		



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

PRICE SUMMARY PAGE

(To be carried to form of offer)

SUMMARY PAGE

The total bid price for this service must include all labour, transport, overheads equipment, profit, material, etc. required for the proper execution of the work and shall be carried over to the Bid Form which must be returned together with this document.

The validity period is **90 days** calculated from the closing hour and date of the bid.

The bidder must fill in this **summary page** in full.

DEPARTMENT		PAGE	AMOUNT
	Sub total	24	R
	Sub total	25	R
Schedule for Additional Work	Sub total	27-28	R
Sub-Total			R
Value-added Tax (15%)			R
TOTAL carried forward to PA-32 Invitation to bid form:			R

NB: FAILURE TO TRANSFER THE TOTAL AMOUNT TO PA-32 WILL DISQUALIFY YOUR BID

Name of firm:	
Address:	
Tel. No.	
Fax. No	
V.A.T. Reg. No.:	
Revenue Registration No	
Metropolitan Council Levies No.:	

NAME: _____

Signature: _____

Company Stamp

DETAILS OF AREA

AREA 1: This area consists of all suburbs and towns west of the M5 up to the coast. Starting and including all suburbs and towns inside the area from Cape Town

Bergvliet
Bishopscourt
Claremont
Constantia
Dieprivier
Fish hoek
Green Point
Hout Bay
Kenilworth
Muizenberg
Newlands
Noordhoek
Observatory
Plumstead
Retreat
Rondebosch
See Point
Simons Town
Steenberg
Tokai
Westlake
Woodstock
Wynberg

AREA 2: This area consists of all suburbs and towns east of the M5.

Athlone
Bellville
Drakenstein
Durbanville
Elsies River
Franshoek
Goodwood
Grassy Park
Guguletu
Khayelitsha
Kraaifontein
Kuilsriver
Langa
Macassar
Milnerton
Mitchells Plain
Nyanga
Paarl
Parow
Phillippi
Somerset West
Stand
Stellenbosch
Strandfontein

NOTE: See attached map showing the areas.