



Notice and Invitation to Bid: PA-04 (GS)

PA-04 (GS): NOTICE AND INVITATION TO BID

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF
SUPPLY & DELIVERY OF BUILDING MATERIALS & EQUIPMENT FOR THE CAPE TOWN WORKSHOP
(24 Months Term Contract).

Project title:	Supply and Delivery of Building Materials and Equipment for the Cape Town Workshop (24 Months Term Contract)		
Bid no:	CPTSC12/25		
Advertising date:	13/11/2025	Closing date:	04/12/2025
Closing time:	11:00	Validity period:	84 days

1. FUNCTIONALITY CRITERIA APPLICABLE YES ☐ NO ☒

Note 1: Failure to meet minimum functionality score will result in the tenderer being disqualified.

Functionality criteria: ¹	Weighting factor:
Total	100 Points

(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)

Minimum functionality score to qualify for further evaluation:

(Total minimum qualifying score for functionality is 50 percent, any deviation below or above the 50 percent, provide motivation below).

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2. THE FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE APPLICABLE:

☐ Method 1 (Financial offer)	☒ Method 2 (Financial and Preference offer)
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2.1. Indicate which preference points scoring system is applicable for this bid:

☒ 80/20 Preference points scoring system	☐ 90/10 Preference points scoring system	☐ Either 80/20 or 90/10 Preference points scoring system
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¹The points allocated to each functionality criterion should not be generic but should be determined separately for each tender on a case by case basis.

3. RESPONSIVENESS CRITERIA

3.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

1	☒	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2	☒	Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	☒	All parts of tender documents submitted must be fully completed in ink and signed where required
4	☒	Use of correction fluid is prohibited.
5	☒	Submission of PA-32: Invitation to Bid
6	☐	Submission of record of attending compulsory briefing session.
7	☒	Grand total on the Pricing Schedule must be carried over to (PA-32) invitation to bid. Failure to transfer the total price to the (PA-32) will result in immediate disqualification.
8	☒	The Bidders must submit a duly completed Pricing Schedule. Failure to submit will result in disqualification.
9	☒	The Bidders must attend compulsory site Briefing.
10	☒	The Bidder must sign the attendance register at the compulsory site Briefing as proof of attendance and the register will be closed at the venue after the meeting, failure to sign the register will render your Bid non responsive.
11	☒	Calculation errors on Pricing Schedule will result in disqualification of Bidders.

3.2. Indicate administrative requirements applicable for this tender. Tenderers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	☒	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's .
2	☒	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	☒	Submission of (PA-11): Bidder's disclosure.
4	☒	Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.
5	☒	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD) or insert the Supplier Registration Number on the form of offer
6	☒	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
7	☒	All parts of tender documents submitted must be fully completed in ink and signed where required.
8	☐	Specify other responsiveness criteria
9	☐	Specify other responsiveness criteria
10	☐	Specify other responsiveness criteria

3.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below document if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals:

1	☒	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	☒	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

4. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS

☒	4.1. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable. Table 1 <table> <tr> <th>Serial No</th><th>Specific Goals</th><th>Preference Points Allocated out of 20</th><th>Documentation to be submitted by bidders to validate their claim</th></tr> <tr> <td>1.</td><td>An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)</td><td>10</td><td> - SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. </td></tr> <tr> <td>2.</td><td>Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)</td><td>2</td><td> - Official Municipal Rates Statement which is in the name of the bidder. Or - Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder. </td></tr> <tr> <td>3.</td><td>An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)</td><td>4</td><td> - SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. </td></tr> <tr> <td>4.</td><td>An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)</td><td>2</td><td> - SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and - Medical Certificate indicating that the disability is permanent. </td></tr> </table>			Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim	1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.	2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	- Official Municipal Rates Statement which is in the name of the bidder. Or - Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder.	3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.	4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	- SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and - Medical Certificate indicating that the disability is permanent.
Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim																				
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.																				
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	- Official Municipal Rates Statement which is in the name of the bidder. Or - Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder.																				
3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.																				
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	- SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and - Medical Certificate indicating that the disability is permanent.																				

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			Or - South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or - National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).
5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.



4.2. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 2

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	- Official Municipal Rates Statement which is in the name of the bidder. Or - Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.



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4. ☐	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	- SANAS Accredited BBEE Certificate or Sworn Affidavit where applicable. and - Medical Certificate indicating that the disability is permanent. Or - South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).
	OR		
5. ☐	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBEE Certificate or Sworn Affidavit where applicable

5. COLLECTION OF BID DOCUMENTS:

- ☒ Bid documents are available for free download on e-Tender portal www.etenders.gov.za
- ☒ Alternatively; Bid documents may be collected during working hours at the following address Customs House Heerengracht str. Foreshore Cape Town. A non-refundable bid deposit of R 200 is payable, (Cash only) is required on collection of the bid documents.
- ☒ A **compulsory** pre bid meeting with representatives of the Department of Public Works will take place at Customs House Heerengracht str. Foreshore Cape Town on 20/11/2025 starting at 11:00. Venue 3rd Floor Dome. *(if applicable)*

6. ENQUIRIES

6.1. Technical enquiries may be addressed to:

DPWI Project Manager	M. Jumba	Telephone no:	021 402 2338
Cellular phone no	066 187 9369	Fax no:	
E-mail	mizen.jumba@dpw.gov.za		

6.2. SCM enquiries may be addressed to:

SCM Official	Zukiswa	Telephone no:	021 402 2151
Cellular phone no	021 402 2151	Fax no:	
E-mail	zukiswa.nomnqa@dpw.gov.za		

7. DEPOSIT / RETURN OF BID DOCUMENTS:

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the bid document.

All tenders must be submitted on the official forms

BID DOCUMENTS MAY BE POSTED TO: THE DIRECTOR -GENERAL DEPARTMENT OF PUBLIC WORKS PRIVATE BAG X 9027 CAPE TOWN 8001 ATTENTION: PROCUREMENT SECTION: ROOM <i>POSTED TENDERS MUST BE RECEIVED PRIOR CLOSING DATE AND TIME AT 11H00 BY THE DEPARTMENT</i>	OR	DEPOSITED IN THE TENDER BOX AT: CAPE TOWN CUSTOMS HOUSE HEERENGRACHT STREET MAIN ENTERANCE
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Invitation to Bid: PA-32

PART A
INVITATION TO BID (EXEMPTION)

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT / PUBLIC ENTITY)					
BID NUMBER:	CPTSC12/25	CLOSING DATE:	04/12/2025	CLOSING TIME:	11H00
DESCRIPTION	Supply and Delivery of Building Materials and Equipment for the Cape Town Workshop (24 Months term contract)				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Customs House Heerengracht Str. Foreshore Cape Town					
OR POSTED TO:					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
		TCS PIN:		OR	CSD No:
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS / SERVICES / WORKS OFFERED? ☐ Yes ☐ No [IF YES ANSWER PART B:3 BELOW]	
SIGNATURE OF BIDDER				DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)					
TOTAL NUMBER OF ITEMS OFFERED				TOTAL BID PRICE ('ALL APPLICABLE TAXES)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:			
DEPARTMENT / PUBLIC ENTITY		CONTACT PERSON			
CONTACT PERSON		TELEPHONE NUMBER			
TELEPHONE NUMBER		FACSIMILE NUMBER			
FACSIMILE NUMBER		E-MAIL ADDRESS			
E-MAIL ADDRESS					

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION / DIRECTORSHIP / MEMBERSHIP / IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION / DIRECTORSHIP / MEMBERSHIP / IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) **All delivery costs must be included in the bid price, for delivery at the prescribed destination.**
- c) The price that appears on this form is the one that will be considered for acceptance as **a firm and final offer**.
- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies

PA-11: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

(1) the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES / NO

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES / NO

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

This form has been aligned with SBD4

PA-15.1: RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

- The Enterprise submits a Bid / Tender to the Department of Public Works and Infrastructure in respect of the following project:

(Project description as per Bid / Tender Document)

Bid / Tender Number: _____ (Bid / Tender Number as per Bid / Tender Document)

- *Mr / Mrs / Ms: _____

in *his / her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Bid / Tender, and any and all other documents and / or correspondence in connection with and relating to the Bid / Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid / Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

16			
17			
18			
19			
20			

The bidding enterprise hereby absolves the Department of Public Works and Infrastructure from any liability whatsoever that may arise as a result of this document being signed.

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP

PA-15.2: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

1. The Enterprise submits a Bid / Tender, in consortium / Joint Venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium / Joint Venture)

to the Department of Public Works and Infrastructure in respect of the following project:

(Project description as per Bid / Tender Document)

Bid / Tender Number: _____ (Bid / Tender Number as per Bid / Tender Document)

2. *Mr / Mrs / Ms: _____
in *his / her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign a consortium / joint venture agreement with the parties listed under item 1 above, and any and all other documents and / or correspondence in connection with and relating to the consortium / joint venture, in respect of the project described under item 1 above.

3. The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.
4. The Enterprise chooses as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address: _____

_____ (code)

Postal Address: _____

 _____ (code)

Telephone number: _____

Fax number: _____

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

The bidding enterprise hereby absolves the Department of Public Works and Infrastructure from any liability whatsoever that may arise as a result of this document being signed

Note:

- * Delete which is not applicable.
- NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
- In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
- Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
- Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP



PA-15.3: SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly bid for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a Consortium/Joint Venture)*

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Held at _____ (place)

on _____ (date)

RESOLVED that:

RESOLVED that:

- A. The above-mentioned Enterprises submit a Bid in Consortium/Joint Venture to the Department of Public Works in respect of the following project:

(Project description as per Bid /Tender Document)

Bid / Tender Number: _____ *(Bid / Tender Number as per Bid /Tender Document)*

PA-15.3: Special Resolution of Consortia or Joint Ventures

- B. *Mr/Mrs/Ms: _____
 in *his/her Capacity as: _____ (Position in the Enterprise)
 and who will sign as follows: _____
 be, and is hereby, authorised to sign the Bid, and any and all other documents and/or correspondence in connection with and relating to the Bid, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid to the Enterprises in Consortium/Joint Venture mentioned above.
- C. The Enterprises constituting the Consortium/Joint Venture, notwithstanding its composition, shall conduct all business under the name and style of:

- D. The Enterprises to the Consortium/Joint Venture accept joint and several liability for the due fulfilment of the obligations of the Consortium/Joint Venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.
- E. Any of the Enterprises to the Consortium/Joint Venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the Consortium/Joint Venture as mentioned under item D above.
- F. No Enterprise to the Consortium/Joint Venture shall, without the prior written consent of the other Enterprises to the Consortium/Joint Venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.
- G. The Enterprises choose as the *domicilium citandi et executandi* of the Consortium/Joint Venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address: _____

 _____ (Postal code) _____

Postal Address: _____

 _____ (Postal code) _____

Telephone number: _____

Fax number: _____



PA-15.3: Special Resolution of Consortia or Joint Ventures

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

The bidding enterprise hereby absolves the Department of Public Works & Infrastructure from any liability whatsoever that may arise as a result of this document being signed.

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the consortium/joint venture submitting this tender, as named in item 2 of Resolution PA-15.2.
3. Should the number of the Duly Authorised Representatives of the Legal Entities joining forces in this tender exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.
4. Resolution PA-15.2, duly completed and signed, from the separate Enterprises who participate in this consortium/joint venture, must be attached to this Special Resolution (PA-15.3).



PA-16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Preference Points System to be applied

(tick whichever is applicable).

- ☒ The applicable preference point system for this tender is the **80/20** preference point system.
- ☐ The applicable preference point system for this tender is the **90/10** preference point system.
- ☐ Either the **90/10 or 80/20** preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender shall be awarded for:

1.3.1 Price; and

1.3.2 Specific Goals

1.4 The maximum points for this tender are allocated as follows:

CHOOSE APPLICABLE PREFERENCE POINT SCORING SYSTEM	☒ 80/20	☐ 90/10
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and Specific Goals	100	100

1.5 Breakdown Allocation of Specific Goals Points

- ☐ **1.5.1. For procurement transaction with rand value greater than R2 000, 00 and up to R1 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.**

Table 1

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	- Official Municipal Rates Statement which is in the name of the bidder. Or - Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder.
3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

			and • Medical Certificate indicating that the disability is permanent. Or • South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or • National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	• ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.



1.5.2. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

Table 2

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	• SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	• Official Municipal Rates Statement which is in the name of the bidder. Or

			- Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	- SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and - Medical Certificate indicating that the disability is permanent. Or - South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).

5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
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1.5.3. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 3 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 3

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	- Official Municipal Rates Statement which is in the name of the bidder. Or - Any account or statement which is in the name of the bidder. Or - Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Or - Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51%	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

	owned by black women (mandatory)		
4. ☐	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	- SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and - Medical Certificate indicating that the disability is permanent. Or - South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).
OR			
5. ☐	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable

Black people mean Africans, Coloureds and Indians, who - (a) are citizens of the Republic of South Africa by birth or descent; or (b) became citizens of the Republic of South Africa by naturalisation - (i) before 27 April 1994; or (ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT No 25899, 2003 of 9 JANUARY 2004).

- 1.6 Failure on the part of the tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals, if the service provider/ tenderer did not submit proof or documentation required to claim for specific goals will be interpreted to mean that preference points for specific goals are not claimed.
- 1.7 The organ of state reserves the right to require of a service provider/tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations,

- competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
 - (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
 - (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
 - (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & \text{or} & \text{90/10} \\
 \\
 Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) & \text{or} & Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & \text{or} & \text{90/10} \\
 \\
 Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1,2 and 3 above as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 4: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black people	4	10		
2. Located in a specific Local Municipality or District Municipality or Metro or	2	2		

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Province area for work to be done or services to be rendered in that area				
3. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black women	2	4		
4. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black people with disability	2	2		
5. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black youth.*	2	2		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

PA- 40: DECLARATION OF DESIGNATED GROUPS

Tender no: CPTSC12/25

Name of Tenderer

☐ EME¹
☐ QSE²
☐ Non EME/QSE (tick applicable box)

1. LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.

Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
2.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
3.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
4.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
5.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
6.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
7.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
8.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
9.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
10.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
11.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No
12.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ R ☐ UD ☐ T ☐ U	☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc. identify the ownership of the Holding Company, together with Registration number
 ## State date of South African citizenship obtained (not applicable to persons born in South Africa)

¹ EME: Exempted Micro Enterprise

² QSE: Qualifying Small Business Enterprise

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".
 For Internal & External Use
 Effective date 21 July 2023

PA- 40: DECLARATION OF DESIGNATED GROUPS

Tender no:

2. DECLARATION:

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- 1 The information and particulars contained in this Affidavit are true and correct in all respects;
- 2 The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
- 3 The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein;
- 4 The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
- 5 Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

Signed by the Tenderer

Name of representative	Signature	Date



**public works
& infrastructure**

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

TENDER CPT SC 12/25

RETURNABLE DOCUMENTS

AND

SPECIAL CONDITIONS OF CONTRACT

FOR THE

APPOINTMENT OF A SERVICE PROVIDER

FOR THE

SUPPLY AND DELIVERY

OF

BUILDING MATERIAL AND EQUIPMENT AS AND WHEN REQUIRED

FOR THE

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

IN THE

CAPE TOWN REGIONAL OFFICE

FOR A

CONTRACT PERIOD OF 24 MONTHS

SUPPLY AND DELIVERY OF BUILDING MATERIAL AND EQUIPMENT FOR THE DPWI CAPE TOWN
REGIONAL OFFICE FOR A PERIOD OF 24 MONTHS

1. INTRODUCTION

The Department of Public Works and Infrastructure (Department) invites bids for the supply and delivery of Building Material and Equipment as and when required.

2. DURATION OF CONTRACT

- 2.1 The contract will endure for a period of twenty-four (24) months calculated from the date of appointment.

3. SPECIAL CONDITIONS OF CONTRACT

- 3.1 The terms of this specification and all contracts emanating therefrom will be subject to the General Conditions of Contract issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999).
- 3.2 Where, however, the Special Conditions of Contract are in conflict with General Conditions of Contract, the Special Conditions of Contract shall prevail.
- 3.3 Upon request, submission of a fully completed security clearance application from with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.

4. PRICING

- 4.1 The offer must be fixed for the duration of the 24-month contract, and it is expected that the bidder will make provision for price increases in the composition of the pricing structure (profit mark-up and operational costs).
- 4.2 The bid is based on unit prices, and the unit prices must include all handling and storing prior to supply and delivery to the premises of the Department.
- 4.3 All prices must be inclusive of 15% Value-Added Tax (VAT) if the bidder is registered as a VAT vendor and prices are furnished on a basis of "delivered into the store".
- 4.4 The Department reserves the right to negotiate with the bidder who charged items above market related values.
- 4.5 Exact quantities cannot be furnished, and no guarantee can be given regarding the quantities that will be ordered from the contractors.
- 4.6 Bidders must read the pricing guideline in conjunction with the pricing schedule, must be duly completed signed and returned as a hard copy.

- 4.7 Bidders must quote for all items, failure to do so will render the bid non-responsive.
- 4.8 No unauthorised amendments shall be made to the Schedule of rates or any part of the pricing data.

5. SPECIFICATIONS & STANDARDS

- 5.1 Unless otherwise specified, the goods supplied under this contract must comply with the relevant standards of the South African Bureau of Standards (SABS) and SANS. Goods not specified with the specified standards will be returned at the cost of the supplier.
- 5.2 The delivery of goods should be within 5 working days, and goods should be verified immediately on delivery.
- 5.3 The exchange of goods must not exceed 3 working days, and replacements should be 5 working days.

6. ORDERS

- 6.1 This specification and other submitted bid documents and the signed Offer and acceptance will constitute the Contract between the successful bidder and the Department.
- 6.2 Official purchase orders containing the descriptions and quantities of the items required will be placed with the successful bidder as and when goods are required.
- 6.3 Under no circumstances may the bidder provide any items unless it is specified explicitly on a signed official purchase order. Should the successful bidder provide any goods without the supporting official purchase order, such goods will not be paid for by the Department.
- 6.4 Quantities delivered may not exceed the ordered quantity. Any over supply will be returned to the successful bidder for his / her own account.
- 6.5 Purchase Orders will be e-mailed to the successful bidder, and the original may be collected by the bidder or made available upon request.

7. DELIVERY PERIODS

- 7.1 Delivery of goods must be made in accordance with the instructions appearing on the official purchase order forms.
- 7.2 All deliveries or dispatches must be accompanied by a delivery note stating the official purchase order number against which the delivery has been effected.

- 7.3 Contractors must adhere strictly to the delivery periods.
- 7.4 The instructions appearing on the official purchase order form regarding the supply, dispatch and submission of invoices must be strictly adhered to.

8. PAYMENTS

- 8.1 Payments will be made within 30 days of submission of an original invoice and signed delivery note.
- 8.2 The order number, banking details etc. and account number must appear on all invoices and statements.
- 8.3 Invoices and delivery notes must be submitted and addressed to **The Department of Public Works and Infrastructure** and deposited in the invoice boxes provided on the ground or 11th floor of Customs House Building. Alternatively, the invoices may be posted to the following address: Private Bag x9027, CapeTown, 8000.
- 8.4 The successful bidder shall provide the Department, in addition to the invoices, a monthly detailed statement of account.
- 8.5 The successful bidder should liaise with the Department of Public Works and Infrastructure should there be any changes on their banking details.

9. CONTRACT ADMINISTRATION

- 9.1 The successful bidder must advise the Regional Manager: Department of Public Works and Infrastructure immediately when unforeseeable circumstances will adversely affect the execution of the contract. Full particulars of such circumstances as well as the period of delay must be furnished.

10. NEGOTIATION OF ITEMS

The Department may choose to negotiate certain items on the contract, if according to the judgment of the Department an item is priced much higher than the market related prices.

11. DISCLAIMER

Bidders must make and rely on their own investigations and satisfy themselves as to the correctness of any and all aspects of the bid. The Department will not be held liable for any incorrect or potentially misleading information in relation to any part of this document and any accompanying bid documents.

12. ABSENCE OF OBLIGATION

No legal or other obligation shall arise between the bidder and the Department unless and until the formal appointment documentation has been signed. The Department is not obliged to proceed with any proposals of any bidder. The Department also reserves the right to request changes to any proposed consortia.

13. DEFAULT / BREACH OF CONTRACT AND CANCELLATION OF THE CONTRACT

Failure to deliver items within the stipulated time will result in the following penalties:

1st Warning: 3 Days to deliver

2nd Warning: 2 Days to deliver

3rd Warning: Cancellation of the contract

14. DOMICILIA

The Parties nominated the following addresses as their respective *domicile* for the purpose of the contract:

Department of Public Works:

**Customs House
Heerengracht Street
Foreshore, Cape Town
8000**

Supplier:

15. NOTICES

Any formal notices required to be given by one party to another in terms of the contract may be transmitted per e-mail, provided that the message shall be deemed to have been received by the intended recipient on the first business day following the day of transmission thereof.

END OF SPECIAL CONDITIONS

Inquiries can be directed as follows:

Specification Enquiries:

Project Leader: Mr. M. JUMBA
Tel: (021) 402 2338
Cell: 066 187 9369
mizen.jumba@dpw.gov.za

All prices must include operational cost and profit -mark-up for each line item

FULLY PRICED BILL—BUILDING MATERIAL

ITEM NO.	DESCRIPTION	UNIT	QTY.	UNIT PRICE EXCL. VAT
1	Cement Portland (To meet or exceed SANS 50197-1: 2000)	50kg	1	R
2	Cement Quick Set Additive	5 Liter	1	R
3	Cement White	50kg	1	R
4	Sand Malmesbury	Bag	1	R
5	Sand Philippi	Cub.mt.	1	R
6	Stone building - 6mm Grit	Bag	1	R
7	Stone Building - 9mm Grit	Bag	1	R
8	Stone Building - 13mm Grit	Bag	1	R
9	Stone Building - 19mm Grit	Cub.mt.	1	R
10	White Marble Chips	Per kilo	1	R
11	Grey Granite Chips	5kg	1	R
PLEASE NOTE! All bricks and pavers listed below must conform to or exceed SANS 227:2007, SABS 1575:2007 or ISO 9001:2008				
12	Plaster Brick Clay NFP	1000	1	R
13	Brick Clay Golden Harvest Rustic FBS (Imperial Format)	1000	1	R
14	Brick Clay Meadow Rustic FBS (Imperial Format)	1000	1	R
15	Brick Clay Sandstone Travertine FBS (Imperial Format)	1000	1	R
16	Brick Clay De Hoop Matt Brown Smooth FBS (Imperial Format)	1000	1	R
17	Brick Clay Cape Stormberg Rustic FBS (Imperial Format)	1000	1	R
18	Brick Clay Tokai Red Rustic FBS (Imperial Format)	1000	1	R
19	Paver Clay Natural Earth PB (200 x 98.5 x 65mm)	1000	1	R
20	Paver Clay Meadow - PA (200 x 100 x 50mm)	1000	1	R
21	Paver Clay De Hoop Matt Brown - PB (200 x 100 x 50mm)	1000	1	R
22	Paver Clay Cape Stormberg - PB (200 x 98.5 x 65mm)	1000	1	R
23	Paver Clay Autumn PB (200 x 98.5 x 50mm)	1000	1	R
24	Paver Clay Autumn PB (222 x 106 x 73mm)	1000	1	R
25	Brick Force Galvanized (230 x 20M) (To meet or exceed SANS 28: 2010)	Roll	1	R
26	Brick Force Galvanized 150mm x 2.8 x 20M (To meet or exceed SANS 28: 2010)	Roll	1	R

All prices must include operational cost and profit -mark-up for each line item

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY.</u>	<u>UNIT PRICE EXCL. VAT</u>
27	Wall Tiles (Butterflies) 150mm Galvanized (To meet or exceed SANS 28: 2010)	Bundle	1	R
28	Wall Tiles (Butterflies) 230mm Galvanized (To meet or exceed SANS 28: 2010)	Bundle	1	R
29	Grout Tile White (Similar or equal to Tylon)	5kg	1	R
30	Grout Tile Dove Grey / Dark Grey (Similar or equal to Tylon)	5kg	1	R
31	Spacers Tile 2mm	100	1	R
32	Spacers Tile 3mm	100	1	R
33	Spacers Tile 5mm	100	1	R
34	Spacers Tile 6mm	100	1	R
35	Reinforced Steel Mesh Ref 100 (6M x 2.4M)	Sheet	1	R
36	Re - Enforcing Bar Carbon Steel 10mm (To meet or exceed SANS 920: 2005)	6M Length	1	R
37	Re - Enforcing Bar Carbon Steel 12mm (To meet or exceed SANS 920: 2005)	6M Length	1	R
38	Re - Enforcing Bar Carbon Steel 16mm (To meet or exceed SANS 920: 2005)	6M Length	1	R
39	Bollard Concrete (1250mm X 300mm) Steel Re - Enforced. (Similar or Equal to Cape Concrete)	Each	1	R
All paving slabs to be similar or equal to Cape Concrete specifications.				
40	Paving Slab Plain (450x450x50mm)	Each	1	R
41	Paving Slab Plain (600x600x50mm)	Each	1	R
42	Paving Slab Vastrap (450x450x50mm)	Each	1	R
43	Imperial Stock Brick (220 x 105 x 73 (14MPa))	540	1	R
44	Retainer Block 13,75kg (290 x 190 x 190mm) (14MPa))	100	1	R
45	Retainer Wall Block 22kg (380 x 320 x 220mm)	100	1	R
46	Hollow Maxi Brick (220 x 90 x 115mm) (14MPa)) (Various Colours.)	440	1	R
47	Cement Building Blocks (390 x 190 x 190mm) (7MPa))	90	1	R
48	Cement Building Blocks (340 x 140 x 190mm) (7MPa))	114	1	R
49	Cement Building Blocks (390 x 90 x 190mm) (7MPa))	120	1	R
50	Cement Building Block (140 U Block)	Each	1	R
51	Cement Building Block (140 Half Block)	Each	1	R

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<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY.</u>	<u>UNIT PRICE EXCL. VAT</u>
52	Bond Pavers Cement (200 x 100 x 50mm) (25MPa) (Various Colours)	640	1	R
53	Cement Cobbles (100 x 100 x 50mm) (Various Colours)	1000	1	R
54	Exposed Aggregate Bond Paver (200 x 100 x 50mm) (25MPa)	600	1	R
55	Exposed Aggregate Interlocking Bond Pavers (200 x 100 x 80) (35MPa)	500	1	R
56	Cement Pavers - Interlocking 80mm Center Groove (200 x 100 x 80mm) (35MPa)	420	1	R
57	Cement Pavers - Interlocking 60mm (200 x 100 x 60mm) (30MPa)	588	1	R
58	Bond Pavers 50mm (Various Colours)	500	1	R
59	Paving Slab Concrete (400 x 400 x 50mm) (50MP)	Each	1	R
60	Paving Slab Concrete (600 x 600 x 50) (50MPa)	Each	1	R
61	Dust Masks FF2 Respirator 050-133	Box of 22	1	R
62	Grouting Sponge	Each	1	R
63	Wall Tile Adhesive Trowel (100 x 230mm) (Steel Base PVC Handle)	Each	1	R
64	Floor Tile Adhesive Trowel (100 x 230mm) (Steel Base PVC Handle)	Each	1	R
65	Profile Gauge 300mm	Each	1	R
66	Silicon Gun	Each	1	R
67	Drop Sheet Canvas (100M x 1.8Wide) (340g)	100M	1	R
68	Knee Pads	Each	1	R
69	Ear Muffs	Each	1	R
70	Safety Glasses (Clear)	Each	1	R
71	Wire Brush (Plastic Handle with Stainless Steel Bristles).	Each	1	R
72	Block Brushes 180 x 35mm	Each	1	R
73	Paint Brush 25mm	Each	1	R
74	Paint Brush 50mm	Each	1	R
75	Paint Brush 75mm	Each	1	R
76	Paint Brush 100mm	Each	1	R
77	Plaster Patching and Crack Filler. (Similar or equal to Rhinoglide.)	25 kg pocket	1	R
78	Cretestone	40kg Pocket	1	R
79	Rhino Board Joint Tape	Roll	1	R

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<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY.</u>	<u>UNIT PRICE EXCL. VAT</u>
80	Shutter Ply Exterior (PF resin) (2440 x 1220 x 21mm)	Sheet	1	R
81	Safety Barricade Mesh (1M x 50M) (100g/m ² Weight)	Roll	1	R
82	Hacksaw Blade 24TPI	Each	1	R
83	Hammer Screws 6 x 75mm	100	1	R
84	Masonry Bits SDS 13 x 250mm	Each	1	R
85	Masonry Bit SDS 6 x 150mm	Each	1	R
86	Rice Bags	50	1	R
87	Hoop Iron (2mm x 32mm x 20M)	Roll	1	R
88	Diamond Cutting Disk, Ceramic Tile and Porcelain (115mm Diameter, 22.23mm Arbor)	Each	1	R
89	Diamond Cutting Disk General Purpose (230mm Diameter, 22.23mm Arbor Hole)	Each	1	R
90	Key Coat Latex Primer	5L	1	R
91	Key Coat Latex Primer	25L	1	R
92	Lay Cold Bitumen Water Proofer	5 Liter	1	R
93	Lime	25 Kg	1	R
94	Granite Paarl Grey (50mm thick) (Fine Machine Punched Sawn Sides).	Per Square Meter	1	R
95	Granite Paarl Grey (50mm Thick) (Fine Machine Punched Sawn Sides).	1000 x 500mm	1	R
96	Ceramic Wall & Floor Tile Adhesive.	20kg Pocket	1	R
97	Tile Adhesive Rapid Set	20kg	1	R
98	Flex Flexible Ceramic Tile Adhesive	5kg	1	R
99	Marble Fix 6hr Set	5kg	1	R
100	Tile Adhesive Glue	5 Liter	1	R
101	Tile Cement Thick Fix	20kg Pocket	1	R
102	Mosaic Tile Fix	20kg Pocket	1	R
103	Slasto and Stone Sealer	5 Liter	1	R
104	Grout Cleaner	5 Liter	1	R
105	Plaster Key	5 Liter	1	R
106	Mortar Mix Liquid Waterproofing (For Mortar)	5 Liter	1	R
107	Bonding Liquid Permanent Bond	5 Liter	1	R
108	Bonding Liquid Permanent Bond	20 Liter	1	R
109	Cemflex	25Liter	1	R
110	Cemflex	5 Liter	1	R
111	Cemflex Membrane 20M x 1M	Roll	1	R

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<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY.</u>	<u>UNIT PRICE EXCL. VAT</u>
112	Dura Flexible (2 Component Flexible) Waterproofing Slurry	20 liter	1	R
113	Self - Leveling Screed			
114	Plaster Key	20kg	1	R
115	Tile And Glass Drill 6mm	5 Liter	1	R
116	Tile And Glass Drill 8mm	Each	1	R
117	Tile Cutter Replacement Wheel	Each	1	R
118	Barrier Tape 75mm x 100M	Each	1	R
119	DPC Damp Seal SABS Type F (3M x 30M)(250 Microns)	Roll	1	R
120	DPC Damp Seal SANS 952 J03 (110mm x 40M)(375Microns)	Roll	1	R
121	DPC Type B (As Per SANS 952-1:2011 (150mm x 40M) (375 Microns)	Roll	1	R
122	Brick Grip SABS DPC Type B (As Per SANS 952-1:2011) (225mm x 40M) (375 Microns)	Roll	1	R
123	DPC SABS Black Type F (As Per SANS 952-1:2011) (6M x 30M)(250 Microns)	Roll	1	R
124	DPC SABS Black Type F (As Per SANS 952-1:2011) (2M x 15M)(250 Microns)	Roll	1	R
125	Flexible Reinforced Bitumen Sheet For Roof Waterproofing (Index VIS POL) (4mm x 1M x 10M)	Roll Each	1	R
126	Jointex Foam Concrete Joint Former (10mmx100mm x 2M)	Strip	1	R
127	Jointex Foam Concrete Joint Former (10mmx300mm x 2M)	Strip	1	R
128	Concrete Pre - Stressed Lintel (105mm x 75mm x 3.9M)	Each	1	R
129	Concrete Pre - Stressed Lintel (114mm x75mm x 2.1M)	Each	1	R
130	Concrete Pre - Stressed Lintel (114mm x 75mm x 6M)	Each	1	R
131	Concrete Pre - Stressed Lintel (150mm x 75mm x 1.8M)	Each	1	R
132	Concrete Pre - Stressed Lintel (150mm x 75mm x 6M)	Each	1	R
133	Concrete Pre - Stressed Lintel (90mm x 90mm x 1.8mm)	Each	1	R
134	Concrete Pre - Stressed Lintel (90mm x 90mm x 2.4M)	Each	1	R

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ITEM NO.	DESCRIPTION	UNIT	QTY.	UNIT PRICE EXCL. VAT
135	Concrete Pre - Stressed Lintel Maxi (75mm x 140mm x 1.8M)	Each	1	R
136	Concrete Pre - Stressed Lintel Maxi (75mm x 140mm x 2.4M)	Each	1	R
137	Concrete Pre - Stressed Lintel Maxi (75mm x 140mm x 5.4M)	Each	1	R
138	Tile Ceramic 150x150mm (Various Colours)	Square Meter	1	R
139	Tile Floor Ceramic 300 x 300mm (Various Colours)	Square Meter	1	R
140	Tile Floor Ceramic 350 x 350mm (Various Colours)	Square Meter	1	R
141	Tile Floor Ceramic 400 x 400mm (Various Colours)	Square Meter	1	R
142	Tile Floor Ceramic 450 x 450mm (Various Colours)	Square Meter	1	R
143	Tile Floor Ceramic 500 x 500mm (Various Colours)	Square Meter	1	R
144	Tile Floor Porcelain 300 x 300mm (Various Colours)	Square Meter	1	R
145	Tile Floor Porcelain 350 x 350mm (Various Colours)	Square Meter	1	R
146	Tile Floor Porcelain 400 x 400mm (Various Colours)	Square Meter	1	R
147	Tile Floor Porcelain 450 x 450mm (Various Colours)	Square Meter	1	R
148	Tile Floor Porcelain 500 x 500mm (Various Colours)	Square Meter	1	R
149	Tile Mosaic 300 x 300 Sheet	Each	1	R
150	Tile Edging Aluminium, Straight Edge (10mm x 2500mm).	Length	1	R
151	Tile Edging Aluminium, Straight Edge (12mm x 2500mm).	Length	1	R
152	Tile Edging Aluminium, Round Edge (10mm x 2500mm).	Length	1	R
153	Tile Edging Aluminium, Round Edge (12mm x 2500mm).	Length	1	R
154	Tile Edging PVC (Various Colours) 9mm	Length	1	R
155	Tile Edging PVC (Various Colours) 12mm	length	1	R
156	Precast Walling, Plain Slab (1450 x 300 x 45mm)	Each	1	R
157	Precast Walling, Plain Slab Jumbo (1750x300x45mm)	Each	1	R

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<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY.</u>	<u>UNIT PRICE EXCL. VAT</u>
158	Precast Walling, Pebble Slab (1450x300x45mm)	Each	1	R
159	Precast Walling, Pebble Slab Jumbo (1750x300x45mm)	Each	1	R
160	Precast Concrete Pole 1.8M	Each	1	R
161	Precast Concrete Pole 2.1M	Each	1	R
162	Precast Concrete Pole 2.4M	Each	1	R
163	Precast Concrete Pole 2.7M	Each	1	R
164	Precast Concrete Pole 3.0M	Each	1	R
SUB-TOTAL:				R
VAT 15% if VAT VENDOR				R
GRAND TOTAL:				R
Please note that all Building items listed above must conform to or exceed SABS / SANS requirements.				
Total must be carried over to (PA 32) (Invitation Bid) Failure to transfer the total Price to PA 32 will lead to disqualification.				