

PA-04 (GS): NOTICE AND INVITATION TO BID

THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF THE APPOINTMENT OF A SERVICE PROVIDER: TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS FROM THE PARLIAMENTARY VILLAGES TO VARIOUS SCHOOLS (24 MONTHS)

Project title: THE APPOINTMENT OF A SERVICE PROVIDER: TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS FROM THE PARLIAMENTARY VILLAGES TO VARIOUS SCHOOLS (24 MONTHS)							
Bid no:	CPTSC07/24						
Advertising date:	16 MAY 2024	Closing date:	6 JUNE 2024				
Closing time:	11H00	Validity period:	84 days				
1. FUNCTIONALITY On Note 1: Failure to meet in the second of the second	CRITERIA APPLICABLE Minimum functionality score	YES \(\text{NO \(\text{\tince{\text{\te}\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\tett{\text{\tiliex{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\te}\tiliex{\text{\te\tint{\text{\text{\text{\texi}\text{\text{\text{\text{\text{\tex{\texit{\texi{\texi{\texi{\texi{\texi\tiex{\texi}\tiint{\text{\texi}\text{\texi{\texi{\texi{\texi{\texi{\texi{\texi{\texi{\	ng disqualified.				
Functionality criteria:1			Weighting factor:				
1444							
Ada a	Mark Mark Mark Mark Mark Mark Mark Mark						
Total			100 Points				
(Weightings will be mult functionality points)	iplied by the scores allocat	ed during the evaluation pro	ocess to arrive at the total				
	score to qualify for further						
(Total minimum qualifying provide motivation below	g score for functionality is 50).	percent, any deviation below	or above the 50 percent,				
2. THE FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE APPLICABLE:							
☐ Method 1 (Financial offer) ☐ Method 2 (Financial and Preference offer)							
2.1. Indicate which preference points scoring system is applicable for this bid:							
¹ The points allocated to separately for each tende	each functionality criterior on a case by case basis.	n should not be generic b	ut should be determined				

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or Tenderer".



scoring system system points scoring system

3. RESPONSIVENESS CRITERIA

3.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder <u>shall</u> result in the tender offer being disqualified from further consideration:

1	\boxtimes	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.						
2	\boxtimes	Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).						
3		All parts of tender documents submitted must be fully completed in ink and signed where required						
4		Use of correction fluid is prohibited.						
5	\boxtimes	Submission of PA-32: Invitation to Bid						
6		Submission of record of attending compulsory briefing session. The Bidder must sign the attendance register at the meeting and the register will be closed at the venue after the meeting. Failure to sign the attendance register will render your bid non-responsive.						
7	\boxtimes	Submission of duly completed form PA32 Invitation to Bid. Grand total of schedule of quantities to be carried over to PA32 form Invitation to Bid. Failure to do so will result in the bid being disqualified.						
		The bidder must submit proof of at least three (3) completed project(s) in the transportation industry with specific reference to Transport industry with the minimum contract value of R500 000.00 accumulatively over the past two (2) years from closing. The following documents must be submitted in relation to the above: 1. Signed appointment letter(s) by the employer on an official letterhead with clear contract description, contract value, contract duration, and contact details. OR						
8		2. Signed Service Level Agreement by both parties with clear contract description, contract value and contract duration. OR						
		3. Purchase order with clear contract description, contract value and contact details.						
		Each of the above submitted documents must be accompanied by reference letter(s) and must be aligned to the submitted completed project(s).						
		(Failure to submit any of the above required documents will render the tender non-responsive and duly disqualified)						
Pro-	70,	Submission of proof of ownership (11 x 14 or more seaters and 1 x 16 or more seaters minibusses): 1. Motor vehicle licence & licence disc OR						
9		2. Letter of intent to lease or buy, OR						
****		3. Lease agreement for the required vehicles OR						
		4. Enatis report						
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3.2. Indicate administrative requirements applicable for this tender. Tenderers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	\boxtimes	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.
2		Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	\boxtimes	Submission of (PA-11): Bidder's disclosure.
4	\boxtimes	Submission of (PA 40): Declaration of Designated Groups for Preferential Procurement.
5	\boxtimes	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD) or insert the Supplier Registration Number on the form of offer
6	\boxtimes	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
7	\boxtimes	The bidder must submit copies of 12 valid driver's licences (minimum code 08 - B) with Professional Driver Permit (PDP) and Operating Licence Permits for the 12 mini-busses.
8	\boxtimes	Proof of Comprehensive Insurance Cover of a minimum value of R10 million : Vehicle Insurance and Public Liability
9	\boxtimes	The BEC must conduct the site inspection before the final recommendation.
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3.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below document if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals:

1	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

4. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS

	4.1. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.							
	Table 1							
	Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim				
· Achdraide a ma	1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.				

_				ivitation to Bid: PA-04 (GS)
The state of the s	2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be	2	Official Municipal Rates Statement which is in the name of the bidder. Or
	A visit	rendered in that area (Mandatory)		Any account or statement which is in the name of the bidder.
				Or
Winds a	440.			Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
				Or
Personal				Lease Agreement which is in the name of the bidder.
100000000000000000000000000000000000000	3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
	4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
				and
				Medical Certificate indicating that the disability is permanent.
				Or
e. etc.				South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
4				Or
- Company	AVAILABLE TO THE PARTY OF THE P			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
**************************************	5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
	4.2. For	procurement transaction wi	ith rand value gr	eater than R50 Million (Inclusive of
****	NB. The			atory. The BSC must select either
	Table 2	•		
	Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim

	T		vitation to Bid: PA-04 (GS)
1.	entity which is at least 51% owned by black people	4	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	 Official Municipal Rates Statement which is in the name of the bidder. Any account or statement which is in the name of the bidder. Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. Lease Agreement which is in
3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	the name of the bidder. SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4. 🗌	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. and Medical Certificate indicating that the disability is permanent. Or South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. Or
	entity which is at least 51% owned by black youth	2	National Council for Persons with Physical Disability in South Africa registration (NCPPDSA). ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable
	3. 4	entity which is at least 51% owned by black people (Mandatory) 2. Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory) 3. An EME or QSE or any entity which is at least 51% owned by black women (mandatory) 4. An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory) OR 5. An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	1. An EME or QSE or any entity which is at least 51% owned by black people (Mandatory) 2. Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory) 3. An EME or QSE or any entity which is at least 51% owned by black women (mandatory) 4. An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory) OR 5. An EME or QSE or any entity which is at least 51% owned by black youth by black youth

5. COLLECTION OF BID DOCUMENTS:



- Bid documents are available for free download on e-Tender portal www.etenders.gov.za
- Alternatively; Bid documents may be collected during working hours at the following address Customs Building, Tender Office Room 941. A non-refundable bid deposit of R 200-00 is payable, (Cash only) is required on collection of the bid documents.
- A **compulsory** pre bid meeting with representatives of the Department of Public Works will take place at Customs Building on 24 May 2024 starting at 11H00. Venue Conference room 1050. (if applicable)

6. ENQUIRIES

6.1. Technical enquiries may be addressed to:

DPWI Project Manager	MR C ZEEDERBERG	Telephone no:	021-402-2222	
Cellular phone no	0798861177	Fax no:		
E-mail	clive.zeederberg@dpw.gov.za			

6.2. SCM enquiries may be addressed to:

SCM Official	Ms Sikhonathi Skenjana Telephone n		021-402 2051
Cellular phone no		Fax no:	
E-mail	sikhonathi.skenjana@dpw.gov.za	*	

7. DEPOSIT / RETURN OF BID DOCUMENTS:

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the bid document.

All tenders must be submitted on the official forms

BID DOCUMENTS MAY BE POSTED TO:		DEPOSITED IN THE TENDER BOX AT:
THE DIRECTOR -GENERAL DEPARTMENT OF PUBLIC WORKS PRIVATE BAG X ATTENTION: PROCUREMENT SECTION: ROOM POSTED TENDERS MUST BE RECEIVED PRIOR CLOSING BATE AND TIME AT 11H00 BY THE DEPARTMENT	OR	Main Entrance, Ground floor Customs House Building Lower Heerengracht Cape Town



PA 32: INVITATION TO BID PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)									
BID NUMBER:	CPTSC07/24	CLOSING DA	TE: 6 JUNI	E 2024	4	CLOSING T	IME:	11HO	2
	THE APPOINTM				2000 May 2440 CHAN				
	LEARNERS OF M						AL OF	FICIAL	S FROM
DESCRIPTION	THE PARLIAMEN	0.000 mm/s-m/s-m/s-m/s-m/s-m/s-m/s-m/s-m/s-m/s		0.0000000000000000000000000000000000000	vanano a constituente de la cons	enco-ondeo-rocomorphico-re			
	UL BIDDER WILL BE REC			RITTEN	CONTR	ACT FORM (DPW04.1	GS or DP	W04.2 GS).
	DOCUMENTS MAY BE	DEPOSITED IN TH	HE BID						
	AT <i>(STREET ADDRESS)</i>	DANGE CDA	NIND EL OO	n ra	WED I	MEED EXT	OD A OT	TT CLAD	PECTAL
COSTOMS	HOUSE, MAIN ENT	KANCE, GRU	JUND FLOO	K, LU	WEKI	TEEKEN	JKACI	11, CAP	EIUWN
00 000750 70									
OR POSTED TO:									
SUPPLIER INFO	DMATION								
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NAME OF BIDDE	R					***************************************			
POSTAL ADDRE	SS								
STREET ADDRE	SS				T				
TELEPHONE NU	MBER	CODE			NUMBE	R L			
CELLPHONE NU	MBER				1				
FACSIMILE NUM	BER	CODE			NUMBE	ER			
E-MAIL ADDRES	S								
VAT REGISTRAT	ION NUMBER								
		TCS PIN:		OR	CSD N	o:			
SIGNATURE OF			********	DATE	<u>: </u>				
	R WHICH THIS BID IS								
sign this bid; e.g	proof of authority to								
directors, etc.)	. resolution of								
		A							
						RICE (¹ALL			***************************************
TOTAL NUMBER	OF ITEMS OFFERED			APPL	ICABLE	TAXES)	R		

		TOTAL BID PRICE (¹ALL	
TOTAL NUMBER OF ITEMS OFFERED		R	
BIDDING PROCEDURE ENQUIRIES MAY BE	E DIRECTED TO:	TECHNICAL INFORMATION MAY	BE DIRECTED TO:
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

PART B TERMS AND CONDITIONS FOR BIDDING

- 1. BID SUBMISSION:
- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).

PA-32: Invitation to Bid

1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2.	TAX COMPLIANCE REQUIREMENTS
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
IF T	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AN OVE.	☐ YES ☐ NO A TAX COMPLIANCE STATUS / ID IF NOT REGISTER AS PER 2.3

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. Note Well:

- a) In respect of non VAT vendors the bidders may not increase the bid price under Section 67(1) of the Value Added Tax Act of 1991 where the relevant transaction would become subject to VAT by reason of the turnover threshold being exceeded and the bidder becomes liable for VAT.
- b) All delivery costs must be included in the bid price, for delivery at the prescribed destination.

c) The price that appears on this form is the one that will be considered for acceptance as a firm and final offer.

- d) The grand total in the pricing schedule(s), inclusive of VAT, attached to the bid offer must correlate and be transferred to this form (PA32).
- e) Where there are inconsistencies between the grand total price offer in the pricing schedule(s) and the PA32 price offer, the price offer on the PA32 shall prevail and deemed to be firm and final. No further correspondence shall be entered into in this regard.

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Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

THIS FORM IS ALIGNED TO SBD1

¹ All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies



PA-11: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	lde	entity Number	Name of State institution
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<u>, , , , , , , , , , , , , , , , , , , </u>			
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		NIII.	

⁽¹⁾ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tenderer".

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2.2	Do you, or any person connected with the bidder, have a relationship with any persor who is employed by the procuring institution?
	YES / NO
2.2.1	If so, furnish particulars:

2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
	YES / NO
2.3.1	If so, furnish particulars:
3 D	ECLARATION
	I, the undersigned, (name)in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:
3.1	I have read and I understand the contents of this disclosure;
3.2	I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.5	The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
3.6	There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this

procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

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² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	 Name of bidder



PA-15.1: RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

	egally correct full name and registration number	er, if applicable, of the Enterprise)	
He	eld at	(place)	
on		(date)	
RE	ESOLVED that:	,	
1.	The Enterprise submits a Bid / Tende	er to the Department of Public Works in	respect of the following project:
	(Project description as per Bid / Tender Docu	ument)	
	Bid / Tender Number:	(Bid / Tender i	Number as per Bid / Tender Document)
2.		TO STATE OF THE ST	
		-	
	correspondence in connection with a	sign the Bid / Tender, and any and and relating to the Bid / Tender, as we ng from the award of the Bid / Tender	Il as to sign any Contract, and
_	Name	Capacity	Signature
	1		
-	2		
\vdash	3		*
-	4		
1			
-	5		
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1 1	6 7 8 9 10 11 12		
1 1 1	6 7 8 9 10 11 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
1 1 1 1	6 7 8 9 10 11 12 13 13		

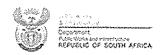


PA-15.1: Resolution of Board of Directors

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18	**************************************	
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No	te:	ENTERPRISE STAMP
1.	* Delete which is not applicable.	William Control of the Control of th
2.	NB: This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.	
3.	In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).	
4.	Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).	
5.	Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.	



PA-15.2: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO **CONSORTIA OR JOINT VENTURES**

KE	RESULUTION of a meeting of the Board of *Directors / Members / Partners of:				
(Le	gally correct full name and registration number, if applicable, of the Enterprise)				
He	old at(place)				
on	(date)				
RE	SOLVED that:				
1.	The Enterprise submits a Bid /Tender, in consortium/Joint Venture with the following Enterprises:				
	(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium/Joint Venture)				
	to the Department of Public Works in respect of the following project:				
	(Project description as per Bid / Tender Document) Bid / Tender Number: (Bid / Tender Number as per Bid / Tender Document)				
2.	*Mr/Mrs/Ms:				
	in *his/her Capacity as:(Position in the Enterprise)				
	and who will sign as follows:				
	be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.				
3.	The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.				
4.	The Enterprise chooses as its <i>domicilium citandi et executandi</i> for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:				
	Physical address:				
	(code)				



F.	REPUBLIC OF ECOSH AFRICA	PA-15.2: Resolution of Bo	oard of Directors to enter into Consortia or Joint Venture	∋s
Pc	estal Address:			
	-			
	-		(code)	

Telephone number:	10000	
Fax number:		

	Name	Capacity	Signature
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The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed

Note:

- * Delete which is not applicable.
- NB: This resolution must, where possible, be signed by <u>all</u> the Directors / Members / Partners of the Bidding Enterprise.
- In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
- 4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
- Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP



PA-15.3: SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly bid for the project mentioned below: (legally correct full names and registration numbers, if applicable, of the Enterprises forming a Consortium/Joint Venture) 2. __ **RESOLVED** that: **RESOLVED that:** A. The above-mentioned Enterprises submit a Bid in Consortium/Joint Venture to the Department of Public Works in respect of the following project:

Bid / Tender Number: ______(Bid / Tender Number as per Bid / Tender Document)

(Project description as per Bid /Tender Document)



PA-15.3: Special Resolution of Consortia or Joint Ventures

В.	B. *Mr/Mrs/Ms:	
	in *his/her Capacity as:	(Position in the Enterprise)
	and who will sign as follows:	
	be, and is hereby, authorised to sign the Bid, and any and all other docur connection with and relating to the Bid, as well as to sign any Contract, resulting from the award of the Bid to the Enterprises in Consortium/Join	and any and all documentation.
C.	C. The Enterprises constituting the Consortium/Joint Venture, notwithstandinal business under the name and style of:	ng its composition, shall conduct
D.	D. The Enterprises to the Consortium/Joint Venture accept joint and severa the obligations of the Consortium/Joint Venture deriving from, and in any we entered into with the Department in respect of the project described under	vay connected with, the Contract
E.	E. Any of the Enterprises to the Consortium/Joint Venture intending to termin agreement, for whatever reason, shall give the Department 30 days v Notwithstanding such decision to terminate, the Enterprises shall remain Department for the due fulfilment of the obligations of the Consortium/Joitem D above.	vritten notice of such intention. iointly and severally liable to the
F.	F. No Enterprise to the Consortium/Joint Venture shall, without the prior Enterprises to the Consortium/Joint Venture and of the Department, ced of its obligations under the consortium/joint venture agreement in rel Department referred to herein.	e any of its rights or assign any
G.	G. The Enterprises choose as the <i>domicilium citandi et executandi</i> of the Opurposes arising from the consortium/joint venture agreement and the Orespect of the project under item A above:	Consortium/Joint Venture for all Contract with the Department in
	Physical address:	
	~	
	(Po	stal code)
	Postal Address:	
	(Po	stal code)
	Telephone number:	
	Fax number:	



PA-15.3: Special Resolution of Consortia or Joint Ventures

	Name	Capacity	Signature
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The bidding enterprise hereby absolves the Department of Public Works & Infrastructure from any liability whatsoever that may arise as a result of this document being signed.

Note:

- * Delete which is not applicable.

 NB: This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the consortium/joint venture submitting this tender, as named in item 2 of Resolution PA-15.2.
- Should the number of the Duly Authorised Representatives of the Legal Entities joining forces in this tender exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.

 Resolution PA-15.2, duly completed and signed, from the separate Enterprises who participate in this consortium/joint venture,
- must be attached to this Special Resolution (PA-15.3).



PA-16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Preference Points System to be applied

(tick whichever is applicable).

The applicable preference point system for this tender is the 80/20 preference point system.
The applicable preference point system for this tender is the 90/10 preference point system.
$oxedsymbol{\square}$ Either the 90/10 or 80/20 preference point system will be applicable in this tender. The
lowest/ highest acceptable tender will be used to determine the accurate system once
tenders are received.

- 1.3 Points for this tender shall be awarded for:
- 1.3.1 Price; and
- 1.3.2 Specific Goals

1.4 The maximum points for this tender are allocated as follows:

CHOOSE APPLICABLE PREFERENCE POINT SCORING SYSTEM	⊠ 80/20	90/10
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and Specific Goals	100	100

1.5 Breakdown Allocation of Specific Goals Points

	1.5.1. For procurement transaction with rand value greater than R2 000, 00 and up to Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.				
	Table 1				
	Serial No	Specific Goals	Preference Points Allocated out of 20		ocumentation to be submitted by dders to validate their claim
(**)	1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
distant	2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	• Or	Official Municipal Rates Statement which is in the name of the bidder.
- My				• Or	Any account or statement which is in the name of the bidder.
			Y OWNERS AND	8	Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
				Or	
- None				•	Lease Agreement which is in the name of the bidder.
	3.	An EME or QSE which is at least 51% owned by black women (Mandatory)	4	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
Access to the second se	4.	An EME or QSE which is at least 51% owned by black people with disability (Mandatory)	2	•	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

			and
			Medical Certificate indicating that the disability is permanent.
			Or
			South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
			Or
			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
5.	An EME or QSE which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

1.5.2. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.

Table 2

 \boxtimes

Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	10	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	Official Municipal Rates Statement which is in the name of the bidder. Or

<u> </u>		· · · · · · · · · · · · · · · · · · ·	
A VANA A VA			 Any account or statement which is in the name of the bidder.
			Or
· i da			 Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
			Or
***************************************			Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
			and
1			Medical Certificate indicating that the disability is permanent.
			Or
			South African Social Security Agency (SASSA) Registration indicating that the disability is permanent.
ARRANGA LA GOLOGIA			Or
Williams and the second			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).

***************************************	5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	•	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.	The state of the s

1.5.3. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 3 below are applicable.

NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 3

Serial	Specific Goals	Preference	Documentation to be submitted by
No		Points	bidders to validate their claim
		Allocated out of 10	
1.	An EME or QSE or any entity which is at least 51% owned by black people (Mandatory)	4	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area	2	Official Municipal Rates Statement which is in the name of the bidder. Or
	(Mandatory)		 Any account or statement which is in the name of the bidder.
			Or
			Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder.
			Or
			 Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51%	2	 SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

The state of the s	owned by black women (mandatory)		
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			and
10.00			Medical Certificate indicating that the disability is permanent.
			South African Social Security
			Agency (SASSA) Registration indicating that the disability is permanent.
			Or
The state of the s			National Council for Persons with Physical Disability in South Africa registration (NCPPDSA).
OR			
5. 🗌	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable

Black people mean Africans, Coloureds and Indians, who - (a) are citizens of the Republic of South Africa by birth or descent; or (b) became citizens of the Republic of South Africa by naturalisation - (i) before 27 April 1994; or (ii) on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT No 25899, 2003 of 9 JANUARY 2004).

- 1.6 Failure on the part of the tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals, if the service provider/ tenderer did not submit proof or documentation required to claim for specific goals will be interpreted to mean that preference points for specific goals are not claimed.
- 1.7 The organ of state reserves the right to require of a service provider/tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

(a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations,

competitive tendering process or any other method envisaged in legislation;

- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 - rac{Pt - P\,min}{P\,min}
ight)$$
 or $Ps = 90\left(1 - rac{Pt - P\,min}{P\,min}
ight)$ Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + rac{Pt-P\,max}{P\,max}
ight)$$
 or $Ps = 90\left(1 + rac{Pt-P\,max}{P\,max}
ight)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1,2 and 3 above as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system.

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 4: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black people	4	10		
Located in a specific Local Municipality or District Municipality or Metro or	2	2		

The specific goals allocated points in terms of this tender Province area for work to be	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
done or services to be rendered in that area				
3. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black women	2	4		
4. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black people with disability	2	2		
5. An EME or QSE (or any entity for procurement transaction with rand value greater than R1 Million) which is at least 51% owned by black youth.*	2	2		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
	• •

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium One-person business/sole propriety Close corporation Public Company Personal Liability Company (Pty) Limited Non-Profit Company

State Owned Company [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	



PA- 40: DECLARATION OF DESIGNATED GROUPS

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Vame of Tenderer		***				EME' QSE'[□ EME¹ □ QSE² □ Non EME/QSE (tick applicable box)	licable box)
1. LIST ALL PROP	LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.	R SHAREHOLD	ERS BY NAME, II	DENTITY NUMBER	3, CITIZENSHIP A	IND DESIGNATE	D GROUPS.	
Name and Surname #	Identity/ Passport number and Citizenship##	Percentage	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□ R □ UD □ T □ U	□ Yes □ No
2.		%	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	☐ Yes ☐ No
3.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □ T □ U	☐ Yes ☐ No
4,		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	□ Yes □ No
5.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
6.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R □ UD □T □ U	□ Yes □ No
7.	9	%	□ Yes □ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No
8		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
9.		%	☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No	☐ Yes ☐ No	□R□UD□T□U	☐ Yes ☐ No
10.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No		□ Yes □ No
11.		%	□ Yes □ No	□ Yes □ No	☐ Yes ☐ No	No □ Yes □	□R□UD□T□U	□ Yes □ No
12.		%	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	ON 🗌 sək 🗎	□R□UD□T□U	☐ Yes ☐ No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number State date of South African citizenship obtained (not applicable to persons born in South Africa) ##

¹ EME: Exempted Micro Enterprise ² QSE: Qualifying Small Business Enterprise

PA- 40: DECLARATION OF DESIGNATED GROUPS

Tender no:

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The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

The information and particulars contained in this Affidavit are true and correct in all respects;

The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;

any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as က

nerein;

The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein; be set by the latter; Ŋ 4

Signed by the Tenderer

Date	
Signature	
Name of representative	

TERMS OF REFERENCE FOR THE PROVISION OF

TRANSPORT SERVICES FROM THE

PARLIAMENTARY VILLAGES:

TRANSPORTATION OF THE LEARNERS OF

MEMBERS OF PARLIAMENT AND SESSIONAL

OFFICIALS FROM THE (3) THREE PARLIAMENTARY

VILLAGES TO VARIOUS SCHOOLS AND BACK.

The terms of reference contained herein is for the purpose of providing a transport service from the three Parliamentary Villages as per the Schedule attached.

- 1. The bidder is required to have 1 x 16 or more seater and 11x14 or more seater mini-busses to execute the service.
- 2. All vehicles shall be registered in the name of the bidder, and proof of such registration shall be submitted to the Department together with the tender documents for evaluation purposes. Failure to submit will render the tender non-responsive.
- 3. Proof that vehicles are in a roadworthy condition must be provided.
- **4.** Any amendments or waiving of the stipulations of the contract must be submitted in writing by mutual consent through the Departmental official as indicated on the PA04 (GS): Notice and Invitation to Bid.
- **5.** All rates and bid prices applicable must be inclusive of Value Added Tax (VAT) for bidders who are (VAT) registered.
- **6.** The rates tendered must remain fixed for the duration of the contract and no adjustments shall be made for any increase or decrease in tendered rates except in the event of VAT adjustments.
- 7. The text of the bid document, including the terms of reference and conditions of contract, must be adhered to and no alteration, crossing out, removal, omission or addition thereto by the bidder must be accepted.
- **8.** The contract period must be the period of duration as per the bid document and commence on the date as stipulated in the letter of appointment.

- **9.** Proof of insurance with a minimum value of R10m or a letter of intent covering transportation must accompany this tender.
- **10.**Copies of valid driver's licence (minimum code 08 B) as well as Professional Drivers Permit (PDP) and operating licences should be submitted.
- **11.** Notwithstanding the above, the following requirements must be adhered to for evaluation purposes and included in the list of returnable documents, where applicable:
- 11.1 Vehicles used for the purpose of this contract are to be fully roadworthy and in an impeccable condition, both mechanically and aesthetically at all times and are to comply with Provincial and Municipal Regulations. Bidders will be held responsible for damages resultant of oil leaks, therefore vehicles leaking oil are not permitted to enter the Parliamentary Villages.
- 11.2 Bidders are required to indicate which arrangements they intend to make in the event of breakdowns or failures and/or if more vehicles should be required. The bidders must submit their contingency plan with their bid document on the closing date.
- 11.3 Bidders are responsible for obtaining the necessary operating licences/permits from the Chief Directorate Department of Mobility. Proof must be submitted with the tender document.
- 11.4 Bidders must ensure that all vehicles to be used to transport passengers have comprehensive insurance cover, i.e. passenger liability. Proof of insurance must be submitted with the bid.
- 11.5 Vehicles must be adequately maintained in order to minimise breakdowns. Proof of service history must be provided upon inspection; failing to submit will render the tender non-responsive.

- 11.6 The BEC must conduct the site inspection before the final recommendation.
- 11.7 Correction fluid must not be used on any part of the bid document as this will render the bid invalid. Any corrections made must be scratched out and initialled by the bidder.
- 12. For the purpose of submitting the bid document, the attached Schedules must be completed. Bidders are advised to acquaint themselves with the Terms of Reference and Special Conditions.

SCHEDULE OF QUANTITIES

PREAMBLE TO THE SCHEDULE OF QUANTITIES

- 1. The Schedule of Quantities shall be read in conjunction with the Notice to Tenderers (PA04, Terms of Reference and Special Conditions of Contract).
- 2. The Schedule of Quantities consist of items covering the Contractor's profit and cost of general liabilities.
- 3. Although the tenderer is at liberty to insert a rate of his or her own choice for each item in the Schedule, It should be noted that the Contractor is entitled under various circumstances to payment for additional services rendered and that the Department will base their assessment of the rates to be paid for such additional work on the rates inserted in the Schedule by the Contractor.
- 4. The unit prices inserted in the Schedule of Quantities shall be regarded as correct.
- 5. An amount or rate must be entered against each item in the Schedule of Quantities. An item against which no amount or rate is entered or where it has been indicated that full compensation for such item has been included in another item, that item will be considered to have a rate of nil. Grouping of a number of items together and tendering of one Lump Sum for such a group of items will not be permitted and may lead to rejection of the tender.
- 6. The Tenderer shall enter a rate for each item in the Schedule of Quantities in black ink.
- 7. The quantities reflected in the Schedule of Quantities are provisional and do not necessarily reflect the actual number of trips that will ultimately be required. All rates shall be in South African currency.
- 8. The Tenderer must, when submitting his/her tender deliver proof that he/she has (possesses) the necessary bus(es) or will be able to transport the maximum number of passengers as indicated in the relevant category.
- 9. For the purposes of this tender, the word "trip" shall mean a distance driven by a vehicle from a point of origin to a school and back. The number of trips may vary, depending on the following:
 - Directives from the Department of Basic Education;
 - o Number of school and public holidays in a year;
 - Determinations by Disaster Management Act

SCHEDULE OF QUANTITIES-1

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	The state of the s
1.0	Transportation of the learners of Members of Parliament and Sessional Officials from Acacia Park to Sea Point, Gardens Commercial, Cape Town High, Cape College, St Mary's, Trafalgar High, Harold Cressy High, Good Hope High and back.				
1.1	(See Annexure A/ Route 1) at back of schedule for a more detailed description of service required)				
1.2	Normal Hours 1 x 14 Seater mini-bus	420 trips	R	R	
	TOTAL			And the state of t	
				R	

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
2.0	Transportation of learners of Members of Parliament and Sessional Officials from Acacia Park to Goodwood area, Goodwood Primary school, Koos Sadie Primary school, JG Meiring, Fairbairn College, Emmanual Academy and Kings School and back.				
2.1	(See Annexure B / Route 2) at back of schedule for a more detailed description of service				
2.2	Normal Hours 1 X 16 Seater Bus	420 trips	R	R	•••••
	TOTAL			R	
				Γ	•••••

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
3.0	Transportation of the learners of Members of Parliament and Sessional Officials from: Acacia Park to Monte Vista, Bothasig, Edgemead and Tableview and back.				
3.1	(See Annexure C/Route 3) at back of schedule for a more detailed description of service required)				
3.2	Normal Hours 1 x 14 Seater Bus				
		420 trips	R	R	
	TOTAL				
				R	*****

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
4.0	Transportation of the learners of Members of Parliament and Sessional Officials from Acacia Park to Parow, Bellville and Durbanville and back.				
4.1	(See Annexure D/Route 4 at back of schedule for a more detailed description of service required)				
4.2	Normal Hours 1 x 14 Seater Bus				
		420 trips	R	R	
The state of the s	TOTAL			(1)	· · · · · · · · · · · · · · · · · · ·
				R	•••••

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
5.0	Transportion of the learners of Members of Parliament and Sessional Officials from: Acacia Park to Pinelands, Maitland, Langa and Athlone schools and back.				
5.1	See Annexure E/Route 5 at back of Schedule for a more detailed description of service required):				
5.2	Normal Hours 1 x 14 Seater Bus	420 trips	R	R	
	TOTAL				
				R	

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
6.0	Transportation of the learners of Members of Parliament and Sessional Officials from Laboria Park to Acacia Park: Schools include: Acacia Park Primary school, Koeberg Primary school and Durbanville and back.				
6.1	See Annexure F/Route 6 at back of schedule for a more detailed description of service required)				
6.2	Normal Hours 1 x 14 Seater Bus	420 trips	R	R	•••••
	TOTAL				
				R	

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
7.0	Transportation of the learners of Members of Parliament and Sessional Officials from Laboria Park to Cape Town schools including Oude Molen, Goodhope High, Cape Town High, Gardens High, St Mary's Primary, Prestwich Primary, Sea Point High, St Joseph's High, Rondebosch, Gardens Commercial High & Greenpoint and back.				
7.1	See Annexure G/Route 7 at back of Schedule for a more detailed description of service required):		·		
7.2	Normal Hours 1 X 14 Seater Bus	420 trips	R	R	
1444	TOTAL				
				R	

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
8.0	Transportation of the learners of Members of Parliament and Sessional Officials from Laboria Park to Wynberg, Mowbray, Rondebosch & Diepriver. Schools include: Wynberg High, Golden Groove, St Joseph's & Rustenburg High, Vera, Reddam House and back.				
8.1	See Annexure H/Route 8 at back of Schedule for a more detailed description of service required):				
8.2	Normal Hours 1 x 14 Seater Bus	420 trips	R	R	
	TOTAL			***	
				R	

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
9.0	Transportation of the learners of Members of Parliament and Sessional Officials from Pelican Park to Zeekoeivlei area: Schools include: Ferndale Primary, Pelican Park Primary, Pelican Park High, Buck Road Primary, Zeekoeivlei Primary and back.				
9.1	See Annexure I/Route 9 at back of Schedule for a more detailed description of service required):				
9.2	Normal Hours 1 x 14 Seater Bus	420 trips	R	R	•••••
	TOTAL				
				R	•••••

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	-44.
10.0	Transportation of the learners of Members of Parliament and Sessional Officials from Pelican Park to Claremont and Wynberg. Schools include Abbots College, Rosebank College, Westlake, Thornton College and Cape Town and back.				
10.1	See Annexure J/Route 10 at back of Schedule for a more detailed description of service required):				
10.2	Normal Hours 1 x 14 Seater Bus	420 trips	R	R	
	TOTAL	- I A Paragonal Andrews of Company			
			-	R	• • • • •

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
11.0	Transportation of the learners of Members of Parliament and Sessional Officials from Pelican Park to Acacia Park, Parow. Schools include Acacia Park Primary, Settlers School, N1 City, Kings School and Bellville and back.				
11.1	See Annexure K/Route 11 at back of Schedule for a more detailed description of service required):				
11.2	Normal Hours 1 x14 Seater Bus	420 trips	R	R	
***************************************	TOTAL			Б	***************************************
446				R	

ITEM	DESCRIPTION	QUANTITY/ TRIPS FOR 24 MONTHS	RATE	AMOUNT	
12.0	Transportation of the learners of Members of Parliament and Sessional Officials from Pelican Park to Athlone. Schools include Ned Doman high, Thandokhulu High, St Joseph's Marist College and Rondebosch and back.				
12.1	See Annexure L/Route 12 at back of Schedule for a more detailed description of service required):				
12.2	Normal Hours 1x 14 Seater Bus	420 trips	R	R	
	TOTAL				
		-		R	

SUMMARY FOR SCHEDULES 1-12

GRAND TOTAL	
	R
PLUS VAT (15% if VAT Registered)	<u>R</u>
TOTAL OF SCHEDULES 1 TO 12	R

Grand total on Pricing Schedule to be carried over to the PA32, failure to transfer the grand total will result in the tender being disqualified.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Acacia Park Parliamentary Village

To:

Sea Point / Cape Town

District:

Cape Town

Return distance of route from Acacia Park Parliamentary Village to Cape Town, Sea Point, etc. (± 50 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of the learners of Members of Parliament and Sessional Officials from Acacia Park to Sea Point, Gardens Commercial, Cape Town High, Cape College, St Mary's, Trafalgar High, Harold Cressy High, Good Hope High and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Acacia Park Parliamentary Village

To:

Goodwood

District:

Goodwood

Return distance of route from Acacia Park Parliamentary Village to various schools: (± 20 kilometres)

Estimated number of passengers to be transported on this route: 16

Transportation of learners of Members of Parliament and Sessional Officials from Acacia Park to Goodwood area, Goodwood Primary school, Koos Sadie Primary school, JG Meiring, Fairbairn College, Emmanual Academy and Kings School and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Acacia Park Parliamentary Village

To:

Tableview

District:

Tableview

Return distance of route from Acacia Parliamentary Village to Edgemead, Century City, Milnerton and Tableview: (± 40 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from **Acacia Park** to Monte Vista, Bothasig, Edgemead and Tableview and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Acacia Park Village

To:

Monte Vista / Parow / Bellville

District:

Durbanville

Return distance of route from Acacia Park Parliamentary Village to Bellville: (± 60 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of the learners of Members of Parliament and Sessional Officials from Acacia Park to Parow, Bellville and Durbanville and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Acacia Park Parliamentary Village

To:

Athlone

District:

Athlone

Return distance of route from Acacia Parliamentary Village to Athlone area: (± 40 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from Acacia Park to Pinelands, Maitland, Langa and Athlone schools and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Laboria Park Parliamentary Village

To:

Goodwood area

District:

Goodwood

Return distance of route from **Laboria Park** Parliamentary Village to Acacia Park Primary school, Kings school. (± 50 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from Laboria Park from Acacia Park: Schools include: Acacia Park Primary school, Koeberg Primary school and Durbanville and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Laboria Park Parliamentary Village

To:

Cape Town

District:

Cape Town

Return distance of route from Laboria Park Parliamentary Village to Cape Town: (± 60 kilometres)

Estimated number of passengers to be transported on this route: 14.

Transportation of learners of Members of Parliament and Sessional Officials from Laboria Park to Cape Town schools including Oude Molen, Goodhope High, Cape Town High, Gardens High, St Mary's Primary, Prestwich Primary, Sea Point High, St Joseph's High, Rondebosch, Gardens Commercial High & Greenpoint and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Laboria Park Parliamentary Village

To:

Wynberg, Mowbray, Rondebosch & Diep River

District:

Cape Town

Return distance of route from Pelican Park Parliamentary Village to Cape town: (± 50 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from Laboria Park to to Wynberg, Mowbray, Rondebosch & Diepriver. Schools include: Wynberg High, Golden Groove, St Joseph's & Rustenburg High, Vera, Reddam House and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Pelican Park Parliamentary Village

To:

Zeekoeivlei area

District:

Cape Town

Return distance of route from Pelican Park Parliamentary Village to Zeekoeivlei area: (± 20 kilometres)

Estimated number of passengers to be transported on this route: 14

Transport of learners of Members of Parliament and Sessional Officials from Pelican Park from Zeekoeivlei area: Schools include: Ferndale Primary, Pelican Park Primary, Pelican Park High, Buck Road Primary, Zeekoevlei Primary and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Pelican Park Parliamentary Village

To:

Cape Town / Sea Point

District:

Cape Town

Return distance of route from Pelican Park Parliamentary Village to Cape Town: (± 60 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from Pelican Park to Cape Town, Good Hope High, Cape Town High, Gardens High, St Mary's Primary, Prestwich Primary, Sea Point High, St Joseph's High, Walmer Estate and Gardens Commercial High and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Pelican Park Parliamentary Village

To:

Acacia Park, Parow, Bellville

District:

Bellville

Return distance of route from Pelican Park Parliamentary Village to various schools (± 40 kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from Pelican Park to Acacia Park, Parow. Schools include Acacia Park Primary, Settlers School, N1 City, Kings School and Bellville and back.

TRANSPORTATION OF THE LEARNERS OF MEMBERS OF PARLIAMENT AND SESSIONAL OFFICIALS

DETAILED DESCRIPTION OF SERVICE

From:

Pelican Park Parliamentary Village

To:

Athlone

District:

Athlone

Return distance of route from Pelican Park Parliamentary Village to Athlone: ($\pm\,40$ kilometres)

Estimated number of passengers to be transported on this route: 14

Transportation of learners of Members of Parliament and Sessional Officials from Pelican Park to Transport of the learners of Parliamentarians and Sessional Officials from **Pelican Park** to Ned Doman High, Thandokhulu High, St Josephs Marist College and Rondebosch and back.