



**PARLIAMENTARY COMPLEX: HERITAGE: OFFICIAL OFFICE
ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT
SERVICES FOR A FIVE YEAR PERIOD**

TENDER NO: CPT1001/23

REFERENCE NO: 3/12/20/2/1

VOLUME 3 – CONTRACT

Part C1: Agreement and Contract Data

Part C2: Pricing Data

Part C3: Scope of Work

Part C4: Site Information

TENDER DOCUMENT

JUNE 2023

ISSUED BY:

**THE DIRECTOR GENERAL
DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE
PRIVATE BAG X 9027
CAPE TOWN
8000**

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VOLUME 3 – CONTRACT - Part C1 & C2 Only

**Part C1: Agreement and Contract Data
Part C2: Pricing Data**

Part C1: Agreement and Contract Data

C.1.2 Contract Data

C1.2.1 Contract Data: DPW-04(FM)

DPW-04 (FM): CONTRACT DATA: FACILITIES MANAGEMENT

CONTRACT DATA FOR *Parliamentary Complex: Heritage: Official Office Accommodation: Provide Integrated Facilities Management Services for a Five Year Period*

Tender no: *CPT 1001/23*

Spaces requiring information must be filled in, shown as 'not applicable' or deleted and not left blank. Where choices are offered, the non-applicable items are to be deleted. Where insufficient space is provided the information should be annexed hereto and cross referenced to the applicable clause of the Contract Data. Key cross reference clauses are indicated on the left hand side of the document.

PART 1: DATA PROVIDED BY THE EMPLOYER	
CLAUSE	Compulsory Data
1.1.13	The Employer is the Government of the Republic of South Africa, in its Department of Public Works and Infrastructure.
37.1	The Employer chooses the following address where it will receive notices: Physical Address: Customs House Building, Lower Heerengracht Street Cape Town 8000 Postal address: Private Bag X9027 Cape Town 8000 Tel: 021 402 2419 Fax: N/A
1.1.7	The Contract Period is 63 months (total of 30 days from Commencement Date + the Service Period + Transitional Period)
1.1.24	The Service Manager is Multi Quantity Surveyors/Ole Bogeng & Associates JV
1.1.26	The Service Period is 59 Months
1.1.27	The Transitional Period is 3 months
7.	A security of 2.5% of the Contract Sum is required from the Service Provider.
12.2	The Service Period shall commence on 30 days from Letter of Award (insert not applicable if this option is not to be selected)
23.9	The penalty per day shall be five (5) cents per hundred Rand of the agreed cost of the relevant Identified Project.

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26.2.4	<p>The Contract Price is to be adjusted using CPAP indices: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Where CPAP is to be used: Base date: Closing date of tender</p> <p>Where CPAP is applicable, the contract value will be adjusted in accordance with the JBCC Contract Price Adjustment Provisions (CPAP) as set out in the CPAP Indices Application Manual as prepared by the JBCC series 2000, code 2118, dated May 2005 and any amendments thereto, subject to:</p> <ol style="list-style-type: none"> (1) Glass etc. measured in specialist section Metalwork, will be adjusted in terms of the index for that work group unless specifically stated otherwise in the bills of quantities. (2) All electrical installations in buildings and power distribution systems shall be adjusted in terms of the index for Work Group 160 Electrical Installation. In case of uninterruptible power supplies, elevators, escalators and hoist, generating sets, motor-alternator sets and intercommunication systems shall be in accordance with Work Group 170 (3) With reference to Work Group 190 a proportion of the value related preliminaries pro rata to the amount of work excluded from adjustment, shall be excluded from Contract Price Adjustment Provisions, if Option A has been selected for the adjustment of preliminaries (4) Further to clause 3.4.4 of the CPAP Indices Application Manual, the listing of additional items for exclusion by tenderers, will not be permitted (5) Where V results in a negative amount after application of the formula in clause 8.3 of the CPAP Indices Application Manual the factor of 0,55 shall be substituted by 1,45 <p>Alternative Indices: Not Applicable</p>
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PART 2: DATA TO BE PROVIDED BY THE SERVICE PROVIDER	
1.1.23	<p>The Service Provider is</p> <p>_____</p> <p>_____</p> <p><i>(insert name and registration number if applicable)</i></p>
37.1	<p>The Service Provider chooses the following address where it will receive notices:</p> <p>Physical address:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Postal Address:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Tel: _____ Fax: _____</p>

Tender no: **CPT 1001/23**

7.	<p>The security to be provided by the Service Provider will be one of the following, as indicated:</p> <p>(1) 2.5% cash deposit Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(2) 2.5% variable guarantee Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(3) retention of 2.5% of the Contract Sum (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(4) 1.25% cash deposit and a retention of 1.25% of the Contract Sum (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>NB. Guarantees submitted must be issued by either an insurance company duly registered in terms of the Short-Term Insurance Act, 1998 (Act 35 of 1998) or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.</p>
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C1.2.2 Conditions of Contract: PA-10(FM)

FACILITIES MANAGEMENT

CONDITIONS OF CONTRACT (DPW)

SEPT. 2005 VERSION 1

PA-10 (FM): CONDITIONS OF CONTRACT

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1. DEFINITIONS

- 1.1. The following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires:
- 1.1.1. "Additional Services" are increases in the quantity of the routine Services detailed in the Scope of Works.
- 1.1.2. "Bill of Quantities" means the document so designated in the Pricing Data that describes the Services and indicates the quantities and rates associated with each item which the Employer agrees to pay the Service Provider for the Services completed;
- 1.1.3. "Certificate of Completion" means the certificate issued by the Service Manager signifying that the Contract has expired;
- 1.1.4. "Commencement Date" means the date on when the Service Provider is notified of the Employer's acceptance of its offer;
- 1.1.5. "Contract" means the Contract signed by the Parties and of which these Conditions of Contract form part of, and such amendments and additions to the Contract as may be agreed in writing between the Parties;
- 1.1.6. "Contract Data" means the specific data, which together with these Conditions of Contract, Scope of Works and Pricing Data collectively describe the risks, liabilities and obligations of the contracting Parties and the procedures for the administration of the Contract;
- 1.1.7. "Contract Period" is from Commencement Date for the period stated in the Contract Data;
- 1.1.8. "Contract Price" means the price to be paid for the Services in accordance with the Pricing Data, subject to such additions thereto or deductions there from as may be made from time to time under the provisions of the Contract;
- 1.1.9. "Contract Sum" refers to the amount stated by the Service Provider in the Form of Offer and Acceptance;
- 1.1.10. "CPAP" means contract price adjustment provisions used for the adjustment of fluctuations in the cost of labour, plant and materials and goods as stated in the Contract Data;
- 1.1.11. "Day" means a calendar day;
- 1.1.12. "Drawings" means all drawings, calculations and technical information which are made available to the Service Provider for inspection at a venue and time to be announced by the Service Manager and any modifications thereof or additions thereto from time to time approved in writing by the Employer or delivered to the Service Provider by the Employer;
- 1.1.13. "Employer" means the contracting Party named in the Contract Data who appoints the Service Provider;
- 1.1.14. "Equipment" includes all appliances, tools implements, machinery, articles and things of whatsoever nature required in or for the rendering, completion or defects correction of the Services but does not include materials;
- 1.1.15. "Facilities" means the land and buildings, detailed in the Scope of Works, and any additions, or omission thereto, made available by the Employer for the purposes of the Contract, on, under, over, in or through which the Services are to be rendered or carried out;
- 1.1.16. "Form of Offer and Acceptance" means the written communication by the Employer to the Service Provider recording the acceptance of the Service Provider's offer;
- 1.1.17. "Identified Projects" means any projects, other than routine Services, identified and agreed to by the Parties during the Contract period or any extensions thereto, to be completed in terms of the Contract.

- 1.1.18. "Materials" includes all materials, commodities, articles and things required to be furnished under the Contract for the execution of the Services;
- 1.1.19. "Month" refers to the period commencing on a certain day of a month to the day preceding the corresponding day of the next month;
- 1.1.20. "Parties" means the Employer and the Service Provider;
- 1.1.21. "Pricing Data" means the document that contains the Bill of Quantities and provides the criteria and assumptions, which it will be assumed in the Contract were taken into account by the Service Provider when developing his prices;
- 1.1.22. "Services" means all the work to be performed by the Service Provider during the Contract Period in accordance with the Contract, as more fully set out in the Scope of Works, as amended from time to time by written agreement between the Parties;
- 1.1.23. "Service Provider" means the Tenderer, as named in the Contract Data, whose offer has been accepted by or on behalf of the Employer and, where applicable, includes the Service Provider's heirs, executors, administrators, trustees, judicial managers or liquidators, as the case may be, but not, except with the written consent of the Employer, any assignee of the Service Provider;
- 1.1.24. "Service Manager" means the representative of the Employer named as the Service Manager in the Contract Data. The Employer reserves the right to replace the said Service Manager, by written notice to the Service Provider, without the need to furnish reasons therefor;
- 1.1.25. "Scope of Work" refers to the document which defines the Employer's objectives and requirements and specifications and any other requirements and constraints relating to the manner in which the Services must, or may, be provided or performed;
- 1.1.26. "Service Period" refers to the period indicated in the Contract Data during which the Service Provider shall render the Services required in terms of the Contract;
- 1.1.27. "Transitional Stage" refers to the period indicated in the Contract Data, which commences immediately on the expiry of the Service Period, and during which the Services to be provided by the Service Provider shall include, inter alia, the provision and transfer to the incoming service provider of managerial support and information, as detailed in the Scope of Works.

2. INTERPRETATION

- 2.1. In this Contract, except where the context otherwise requires:
 - 2.1.1 The masculine includes the feminine and the neuter, vice versa;
 - 2.1.2 The singular includes the plural; and vice versa
 - 2.1.3 Any reference to a natural person includes a body corporate, firm, association or consortium/joint venture/partnership, vice versa.
- 2.2. The headings to the clauses of this Contract are included for reference purposes only and shall not affect the interpretation of the provisions to which they relate.
- 2.3. Words and phrases defined in any clause shall bear the meanings assigned thereto.
- 2.4. The various parts of the Contract are severable and may be interpreted as such.
- 2.5. The expressions listed in clause 1 bear the meanings as assigned thereto and cognate expressions bear corresponding meanings.
- 2.6. If any provision in a definition clause is a substantive provision conferring rights or imposing obligations on any Party, effect shall be given to it as if it were a substantive clause in the body of the Contract, notwithstanding that it is only contained in the interpretation clause.

3. DURATION

- 3.1. The rights and obligations of the Parties to this Contract shall commence on the Commencement Date.
- 3.2. Subject to the terms of clauses 33 and 34 relating to breach and termination respectively, the Contract will commence on the Commencement Date and terminate on the expiry of the Contract Period, unless it is extended in terms of clause 3.3.
- 3.3. The terms or duration of the Contract may be extended as a result of bona fide negotiations between the Parties. No extension of term or duration of the Contract shall however be valid unless the terms and conditions of such extension has been reduced to writing and signed by the authorised representatives of both Parties.

4. RIGHTS AND OBLIGATIONS OF THE EMPLOYER

- 4.1. The Employer shall give access to or supply the Service Provider with:
 - 4.1.1 All relevant, available data and information required and requested by the Service Provider for the proper execution of the Services; and
 - 4.1.2 Such assistance as shall reasonably be required by the Service Provider for the execution of its duties under the Contract.

5. RIGHTS AND OBLIGATIONS OF THE SERVICE PROVIDER

- 5.1. The Service Provider shall, in executing his obligations, comply with the Service Manager's written instructions on any matter relating to the Services.
- 5.2. The Service Provider shall take instructions only from the Service Manager or other persons authorised by the Service Manager in terms of Clause 6.
- 5.3. The Service Provider shall not have the power of attorney or authority to enter into any contract or to otherwise bind or incur liability on behalf of the Employer, save where prior written authorisation has been obtained.
- 5.4. The Service Provider shall ensure that it, its employees, agents and representatives have the relevant experience and capacity necessary for rendering of the Services with the reasonable degree of skill, care and diligence that may be expected of professionals providing services similar to the Services.
- 5.5. Should any member of the Service Provider's team, in the opinion of the Service Manager or occupants of the Facilities, misconduct himself or is incompetent or negligent in the delivery of the Services, or whose presence on the Facilities is otherwise considered by the Service Manager, or occupants of the Facilities, on reasonable grounds, to be undesirable, the Employer may, in writing and together with reasons therefor, request that such person be removed. Such person shall not again be employed on the Services without the prior written consent of the Employer.
- 5.6. The Service Provider undertakes to effect such removal, as referred to in 5.5 above, within a day of receipt of the Employer's written request.
- 5.7. The Service Provider shall ensure that reasonable levels of care and responsibility are exercised when using items belonging to the Employer in the delivery of the Services.
- 5.8. During the ongoing provision of the Services the Service Provider shall at all times keep the Facilities clean and in a safe condition.
- 5.9. Notwithstanding anything herein contained to the contrary, it is specifically agreed that the appointment of the Service Provider shall not create an employment contract or relationship between the Parties and the Service Provider or his employees shall therefore not be entitled to any benefits to which the employees of the Employer may be entitled.

6. SERVICE MANAGER

- 6.1. The Service Manager shall administer the Contract on behalf of the Employer in accordance with the provisions of the Contract.
- 6.2. The Service Manager may delegate any of his powers and authority and may cancel such delegation, on the prior written notification thereof to the Service Provider.
- 6.3. Such delegation shall continue in force until the Service Manager notifies the Service Provider in writing that the delegation is terminated.
- 6.4. The Service Provider may at any time, prior to giving effect thereto, refer any written order or instruction of the Service Manager's delegatee to the Service Manager who shall confirm, reverse or vary such order or instruction.

7. SECURITY

- 7.1. The Service Provider shall provide to the Employer security in the amount and in the form set out in the Contract Data and any expenditure incurred in doing so shall be borne by the Service Provider.
- 7.2. Should the Service Provider fail to select the security to be provided or should the Service Provider fail to provide the Employer with the selected security within 21 days from Commencement Date, it shall be deemed that the Service Provider has selected a security in the form of a retention of 2.5 % of the Contract Sum (excl. VAT).

8. SECURITY CLEARANCE

- 8.1. In the event of security clearance becoming necessary, the Service Provider, any subcontractors and all human resources utilized by the Service Provider undertake to undergo security clearance, for which purpose the necessary forms will be made available to the Service Provider at the relevant time by the Employer. The Service Provider accepts that if he or any of his human resources refuses to undergo the required security clearance, they will not be allowed on the Facilities to render the Services.
- 8.2. It is required that all persons engaged in the rendering of the Services shall be easily identifiable and where required, security cleared.

9. CONFIDENTIALITY

- 9.1. The Service Provider undertakes to keep any and all information, of whatever nature, relating to the Contract or which he becomes privy to due to his presence at the Facilities, strictly confidential and such shall not be sold, traded, published or otherwise disclosed to anyone in any manner whatsoever, including by means of photocopy or other reproduction, without the Employer's prior written consent. As disclosure or improper use of the confidential information, without the Employer's prior written consent, will cause the Employer harm:
 - 9.1.1 the Service Provider shall be liable for any loss or damages suffered by the Employer and shall indemnify the Employer against any claims by third parties as a result of such unauthorised disclosure or use thereof , either in whole or in part; and/or
 - 9.2.1 the Employer shall be entitled to cancel the Contract
- 9.2. The Service Provider shall be entitled to disclose such confidential information to the following persons, who have a clear need to know interest, in order to assist with the rendering of the Services on the Contract:
 - 9.2.1 employees, officers and directors of the Service Provider; and
 - 9.2.2 any professional consultant or agent retained by the Service Provider for the purpose of rendering the Services, provided that the identity of such consultant or agent is made known to the Employer in writing and the Employer acknowledges in writing that the confidential information may be disclosed to such person.

- 9.3. The Service Provider shall be responsible for ensuring that all persons to whom the confidential information is disclosed under this Contract shall keep such information confidential and shall not disclose or divulge the same to any unauthorised person.
- 9.4. The confidential information shall remain the property of the Employer and the Employer may demand the return or destruction thereof, at the cost of the Service Provider, at any time upon giving written notice to the Service Provider. Within ten (10) days of receipt of such notice, the Service Provider shall return all of the original confidential information and shall destroy all copies and reproductions (both written and electronic) in its possession or in the possession of persons to whom it was disclosed and furnish a certificate to the Employer stating as much.

10. AMBIGUITY IN DOCUMENTS

- 10.1. The several documents forming the Contract are to be taken as mutually explanatory of one another and any ambiguity in or discrepancy between them shall be explained and, if necessary, rectified by the Service Manager who shall thereupon issue to the Service Provider a written explanation giving details of the adjustments, if any, and a written instruction directing what Service, if any, is to be delivered.

11. INSURANCES

- 11.1. It is the responsibility of the Service Provider to assess his risks on this project and to ensure that he obtains and maintains the adequate insurances to cover such risks.

12. ACCESS TO THE FACILITIES AND COMMENCEMENT OF THE SERVICES

- 12.1. The Service Provider shall provide the Employer, within 21 days of the Commencement Date, with an acceptable health and safety plan and such other information required in terms of the Occupational Health and Safety Act (85 of 1993).
- 12.2. The Service Period shall commence 30 days from Commencement date, or on such other date as maybe specified in the Contract Data
- 12.3. Notwithstanding the provision of 12.2, the Service Provider shall be given access to the Facilities or portions thereof, only after the provision by the Service Provider of an acceptable health and safety plan and of security clearance being obtained in terms of Clauses 12.1 and 8.1 respectively.
- 12.4. The Service Provider shall be given access to the Facilities or portions thereof and shall render the Services in accordance with its programme, referred to in clause 13 or after the receipt by him of a written instruction to this effect.
- 12.5. If the Employer fails to give the Service Provider access to the facility or any portion thereof for any reason other than default by the Service Provider and the Service Provider suffers additional costs as a result thereof, the Service Provider shall be entitled to make a claim therefor provided that the Service Provider is able to prove his claim and that he has taken all reasonable steps to mitigate the additional costs.

13. PROGRAMME

- 13.1. The Service Provider shall deliver to the Service Manager within 14 days from Commencement Date, a realistic programme and a cash flow for the delivery of the Services. The programme shall describe and detail the order in which the Services are to be rendered and shall be subject to the approval of the Service Manager, which written approval shall not be unreasonably withheld.
- 13.2. The Service Provider shall, on receipt of a written request from the Service Manager, furnish the Employer with any documents or information, of whatever nature, in support of the programme and/or in relation to the manner in which the Services are to be rendered and/or the resources to be supplied and used in the rendering of the Services and/or progress of the various parts of the Contract; and/or a detailed cash flow forecast.
- 13.3. A programme and the cash flow forecast will be submitted in terms of 13.1 and reviewed quarterly or as circumstances may require.

- 13.4. Agreement to the programme by the Service Manager or any adjustment thereto will not alter the responsibilities of the Service Provider in terms of this Contract.

14. SUBCONTRACTING

- 14.1. The Service Provider may subcontract any part of the Services at its discretion. The subcontracts shall incorporate the applicable terms, conditions and requirements of this Contract.
- 14.2. Subcontracting by the Service Provider shall not be construed as relieving the Service Provider from any obligations under the Contract or imposing any liability on the Employer.

15. INTELLECTUAL PROPERTY RIGHTS INDEMNITY

- 15.1. The Service Provider undertakes to obtain the necessary consent from the proprietors or their licensees should the Service Provider make use of the intellectual property of any other person.
- 15.2. The Service Provider further indemnifies the Employer against any claim or action (including costs on an attorney and client scale) caused by or arising from the failure to obtain such consent.

16. COMPLIANCE WITH LEGISLATION

- 16.1. This clause applies to legislation emanating from national and provincial government as well as that of any local authorities in whose area of jurisdiction the Facilities fall and which have a bearing on the delivery of the Services and Facilities under this Contract.
- 16.2. All the applicable legislation, which does not specifically allow discretion in respect of compliance by the Employer, shall be followed exactly as intended by such legislation regardless of any instructions, verbal or in writing, to the contrary.
- 16.3. Should any applicable legislation allow discretion in respect of compliance by the Employer it shall be followed exactly as intended by the relevant legislation as if no discretion is allowed until such time as specific instructions in writing are issued to the Service Provider by the Service Manager.
- 16.4. The Service Provider shall in the provision of the Services comply with the provisions of, and give all notices and pay all fees, taxes, levies and other charges required to be given or paid in terms of any legislation or imposed by any other body or person. The Service Provider hereby indemnifies the Employer against any liability for any breach of the provision of this clause.
- 16.5. It is the responsibility of the Service Provider to obtain the consents, permissions and/or permits, referred to in Clause 16.4, in the provision of the Services.
- 16.6. The Service Provider shall not have a claim against the Employer, and the Employer shall not be liable to refund the Service Provider for any of the fees, taxes, levies and other charges referred to Clause 16.4.

17. REPORTING OF INCIDENTS

- 17.1. In addition to the above, the Service Provider shall, as soon as possible, notify the Employer in writing of any incidents at the Facilities, which resulted or could have resulted in damage to property or injury or death to persons.
- 17.2. The Service Provider shall verbally notify the Service Manager of any of the incidents referred to in 17.1 immediately after the occurrence thereof.
- 17.3. The Service Provider shall follow up the verbal notification referred to in 17.2 with a detailed written report on such incidents to the Service Manager within the time frame indicated by the Service Manager, but in any event within 48 hours of the incident.
- 17.4. The written report referred to in 17.3 shall provide for all incidents, which resulted in injury, death or damage to property.

17.5. The Service Provider shall notify the Employer immediately, on becoming aware of the Contract requiring him to undertake anything that is illegal or impossible

18. NUISANCE

18.1. The Service Provider shall deliver the Services in a manner that shall not cause unnecessary noise, nuisance, or hinder the normal activities in the Facilities.

18.2. The Service Provider hereby indemnifies the Employer against any liability arising out of the Service Provider's non-compliance with his obligations in terms of Clause 18.1.

19. MATERIALS, WORKMANSHIP AND EQUIPMENT

19.1. All Services delivered, and materials and workmanship shall comply with the requirements of this Contract, the manufacturer's specification; good industry practice and the Service Manager's written instructions and shall be suitable for the purpose intended.

19.2. The Service Provider shall, in accordance with the Scope of Works or if instructed by the Service Manager, carry out tests demonstrating the acceptability of the relevant Services provided, or the suitability of materials or equipment to be used.

19.3. The Service Provider shall provide all necessary assistance, labour, materials, testing equipment and instruments for the purpose of such tests to be performed by himself or, if so instructed by the Service Manager, for the purposes of tests to be performed by any other person.

19.4. All costs for tests carried out shall be deemed to be included in the Service Provider's prices

19.5. Copies of the reports on the tests referred to in Clause 19.2 shall be forwarded by the Service Provider to the Employer within 10 days of the tests being completed.

20. URGENT WORK

20.1. The Employer may, by itself or through another service provider, effect any remedial or other repair work which becomes necessary due to no act or omission on the part of the Service Provider.

20.2. If the remedial or repair work became necessary due to an act or omission on the part of the Service Provider, its employees, agents or representatives, the Service Provider shall effect such remedial or repair work at its own cost.

20.3. If the remedial or repair work is urgently necessary due to an act or omission on the part of the Service Provider, its employees, agents or representatives and the Service Provider refuses to or is not available or able to effect such remedial or repair work, the Employer may effect such remedial or repair work either by itself or through another service provider.

20.4. If the Employer effects the remedial or repair work in terms of 20.3, then the Employer may recover such costs, losses or damages from the Service Provider or by deducting the same from any amount still due under this Contract or under any other contract presently or hereafter existing between the Employer and the Service Provider and for this purpose all these contracts shall be considered one indivisible whole.

21. INDEMNIFICATIONS

21.1. The Service Provider shall be liable for and hereby indemnifies the Employer against any liability, claim, demand, loss, cost, damage, action, suits or legal proceedings whether arising in common law or by statute consequent upon:

21.1.1 personal injuries to or the death of any person arising out of, related to, occasioned by, attributed to, or in the cause of or caused by the rendering of the Services;

21.1.2 loss of or damage to any movable or immovable or personal property or property contiguous to the Facilities whether belonging to or under the control of the Employer or any other body or person arising out of, related to, occasioned by, attributed to, or in the cause of or caused by reason of the rendering of the Services;

21.1.3 any liens, attachments, charges or other encumbrances or claims upon or in respect of any materials parts, work-in-process or finished work furnished to, or in respect of which any payment has been made by the Employer.

21.2. The Employer accepts liability for all acts or omissions of its employees, agents or representatives.

22. VARIATIONS

22.1. The Employer may at any time during the Contract Period, vary the Services by way of additions, omissions, or substitutions.

22.2. No variation by the Employer of whatever nature shall vitiate the Contract.

22.3. Any Services required by the Employer outside of the Services as referred to in the Scope of Works will be regarded as being Identified Projects and shall be dealt with under clause 23 and shall be executed as a variation order.

22.4. The Service Provider shall inform the Employer of any instructions that are deemed to be Additional Services prior to such instructions being executed.

22.5. Additional Services will only be executed by the Service Provider after receipt by him of a written instruction from the Service Manager.

22.6. If no prior written authorisation, as required in 22.5 above, has been obtained, the Employer shall not reimburse the Service Provider for the Additional Services so executed, and the Service Provider agrees that it shall not have a claim for payment for such Additional Services.

22.7. The Additional Services will be valued at the rates in the Pricing Data.

23. IDENTIFIED PROJECTS

23.1. The Service Provider shall inform the Employer of any instructions that are deemed to be Identified Projects prior to such instructions being executed.

23.2. The Employer is not obliged to engage the services of the Service Provider on Identified Projects. The Employer may, by itself, through another service provider or through the Service Provider effect the services/works under Identified Projects.

23.3. Identified Projects will only be executed by the Service Provider after receipt by him of a written instruction from the Service Manager.

23.4. If no prior written authorisation, as required in 23.3 above, has been obtained, the Employer shall not reimburse the Service Provider for the Identified Projects so executed, and the Service Provider agrees that it shall not have a claim for payment for such Identified Projects.

23.5 In respect of the Identified Projects, the written instruction referred to in 23.3 shall:

- (a) describe the services/works required to be executed by the Service Provider under the Identified Project;
- (b) state the due commencement and completion dates of the relevant Identified Project;
- (c) state the total cost of the relevant Identified Project as agreed to between the Parties; and
- (d) any additional requirements, conditions of contract and/or restrictions, other than those already stated in the Contract, that will be applicable.

23.6 Within 14 days of receipt of the written instruction referred to in 23.5, the Service Provider shall furnish the Employer with a realistic programme and a cash flow for the relevant Identified Project as required in 13.

- 23.7 Where an Identified Project comprises services/works that are of the same or similar character executed under the same or similar conditions as those to which the rates in the Pricing Data apply, it shall be valued at such rates.
- 23.8 Where an Identified Project comprises services/works that are not of the same or similar character executed under the same or similar conditions as those to which the rates in the Pricing Data apply, it shall be valued at market related rates to be agreed to in writing between the Employer and the Service Provider and in advance of executing the Identified Project. Failing agreement, the rates applicable shall be as determined by the Employer.
- 23.9 If the Service Provider fails to complete the Identified Project by the completion date specified in the written instruction referred to in 23.3, then the Service Provider will be liable for a penalty, at the rate stated in the Contract Data, for every day that lapses from the due completion date of the relevant Identified Project to the date of the actual completion of such Identified Project.
- 23.10 If the Identified Projects are delayed by variations, omissions, additions, substitutions or organised work stoppages by any workman not due to any action on the part of the Service Provider, exceptionally inclement weather, any substantial increase in provisional quantities or any other cause beyond the Service Provider's control, including delays caused by the Employer, then the Service Provider shall be entitled to apply in writing within 21 days of the cause of delay arising to the Service Manager for extension of the due completion date of the relevant Identified Project stating the cause of delay and period of extension applied for.
- 23.11 If during the period for completion of the Identified Project or any extension thereof abnormal rainfall or wet conditions occur, the formula below shall be used to calculate separately the delay for each calendar month or part thereof. It shall be calculated each month during the period referred to herein above, or until the issue date of the certificate of completion for the relevant Identified Project, whichever is the shorter period. The delay calculated for a given month shall be used to determine the interim extension of time granted for the month. At the end of the applicable period referred to above, the aggregate of the monthly delays will be taken into account for the final determination of the total extension of time for the Contract:

$$V = \frac{(Nw - Nn) + (Rw - Rn)}{X}$$

- V = Delays due to rain in calendar days in respect of the calendar month under consideration.
- Nw = Actual number of days during the calendar month on which a rainfall of Y mm or more per day has been recorded
- Rw = Actual rainfall in mm for the calendar month under consideration.
- Nn = Average number of days in the relevant calendar month (as derived from existing rainfall records provided in the project specifications) on which a rainfall of Y mm or more per day has been recorded.
- Rn = Average rainfall in mm for the calendar month, as derived from the rainfall records supplied in the project specifications.
- X = 20, unless otherwise provided in the project specifications.
- Y = 10, unless otherwise provided in the project specifications.

The total delay that will be taken into account for the determination of the total extension of time for the Contract shall be the algebraic sum of the monthly totals for the period under consideration. But if the grand total is negative, the time for completion shall not be reduced on account of abnormal rainfall. The total extension of time for any calendar month shall not exceed (Nc - Nn) calendar days, where Nc = number of days calendar days in the month under consideration

The factor (Nw - Nn) shall be considered to represent a fair allowance for variations from the average number of days during which rainfall equals or exceeds Y mm per day.

The factor $(R_w - R_n) \div X$ shall be considered to represent a fair allowance for variations from the average for the number of days during which rainfall does not equal or exceed Y mm per day, but when wet conditions prevent or disrupt work.

This formula does not take into account any flood damage, which could cause further or concurrent delays and which should be treated separately in so far as extension of time is concerned.

Accurate rain gaugings shall be taken at a suitable point on the site daily at 08:00 unless otherwise agreed to by the Service Manager, and the Contractor shall, at his own expense, take all necessary precautions to ensure that the rain gauges cannot be interfered with by unauthorized persons.

Information regarding existing rainfall records, if available from a suitable rainfall station near the site, will be supplied in the project specifications, together with calculations of rain delays for previous years in accordance with the above formula. The average of these delays will be regarded as normal rain delays which the Contractor shall accommodate in his programme, and for which no extension of time will be considered.

- 23.12 Upon receipt of such written application, referred to in 23.10, the Employer may in writing extend the due completion date of the relevant Identified Project by a period to be determined by the Employer or may refuse to extend the due completion date of the relevant Identified Project. The due completion date of an Identified Project may not be extended beyond the end of the Contract Period stated in the Contract Data.
- 23.13 Any decision given by the Employer, in terms of 23.12, shall be final and binding on the Parties.
- 23.14 Should the Service Provider fail to apply in writing for an extension of the due completion date of the relevant Identified Projects within the 21 days referred to in 23.10, or should the Employer not grant an extension of the due completion date then the due completion date stipulated in the relevant written instruction referred to in 23.5 shall not be extended nor the Service Provider exonerated from liability to pay the penalty stipulated in 23.9 or from specific performance of the service/works within the period in the relevant written instruction.

24. SUSPENSION OF THE SERVICES

- 24.1 The Service Provider shall, on the written order of the Service Manager, suspend the provision of the Services or any part thereof for such time or times and in such manner as the Service Manager shall order and shall, during such suspension, properly protect the Services so far as is necessary.
- 24.2 If the Service Provider is instructed in writing by the Service Manager to suspend any or all of the Services, the Service Provider shall re-schedule the relevant Services. For the duration of such suspension all penalties applicable to that Service will be waived. Should the Service Provider suffer any additional costs resulting from such suspension, the Service Provider shall be entitled to make a claim therefor provided that the Service Provider shall prove his claim and that he has taken all reasonable steps to mitigate the additional costs.
- 24.3 If the Service Provider is unable to render any of the Services for any reason other than an instruction by the Employer to suspend the Services in terms of clause 24.1, the Employer shall not be liable for any claim of whatever nature, including a claim for costs, by the Service Provider.

25. PENALTY FOR NON-PERFORMANCE

- 25.1 The Service Provider shall be liable for a performance deduction, if the Service Provider in rendering any of the Services required under the Scope of Works, as amended from time to time,
- 25.1.1 delays in performing any of the Services;
- 25.1.2 fails to perform any of the Services;
- 25.1.3 fails to perform any of the Services to the standard required in the Scope of Works, as amended from time to time.
- 25.2 The performance deduction shall be calculated in accordance with the formula detailed in the Scope of Works.

- 25.3 The Service Provider shall not be liable for a performance deduction, if the Service Provider is unable to perform due to no fault of his own, his employees, agents or representatives.
- 26. PAYMENTS**
- 26.1 The Service Manager will evaluate the Service Provider's performance on a monthly basis.
- 26.2 The Service Provider shall submit a monthly certificate taking into account the following:
- 26.2.1 the assessment of the Services rendered during the assessment month, including routine services, management fees, and services using call down rates;
 - 26.2.2 adjustments in terms of the pricing data;
 - 26.2.3 additional work rendered by the Service Provider;
 - 26.2.4 CPAP adjustment where stated in the Contract Data; and
 - 26.2.5 VAT. Vat will be indicated separately in all documents.
- 26.3 If the Service Provider elects a security of 2,5% retention, or a 1,25% cash and 1,25% retention, then 5% of all moneys (excl. VAT) in the monthly certificate assessed by the Service Manager as being due to the Service Provider will be retained until such time as the amount retained equals 2.5% or 1,25%, whichever is applicable, of the Contract Sum (excl. VAT)
- 26.4 The monthly certificate shall be supported by a detailed report substantiating the Services rendered at each Facility during the month under assessment.
- 26.5 The monthly certificate shall be assessed by the Service Manager. If the Service Manager agrees with the certificate, he will issue a statement within 14 days of the receipt of the certificate, taking into account inter alia the following:
- (1) deductions for penalties;
 - (2) deductions for overpayments;
 - (3) deductions for retention
 - (4) deductions for damages.
- 26.6 The Service Provider shall, on receipt of the statement referred to in 26.5, issue to the Employer a tax invoice in the amount reflected in the statement. The Employer shall effect payment to the Service Provider within 16 days of receipt of the tax invoice.
- 26.7 If the Service Manager does not agree with the certificate issued by the Service Provider in terms of Clause 26.2, the Service Manager shall within 14 days of receipt of the certificate, issue a statement in the amount to which the Service Manager agrees and shall give reasons for rejecting the balance of the claim indicated in the statement.
- 26.8 The Service Provider shall furnish the Employer with a tax invoice in the amount indicated in the statement referred to in Clause 26.7.
- 26.9 With regards to the claim in dispute, the Service Provider may, within 14 days of the Service Manager issuing the statement referred to in 26.7, submit a revised certificate or a justification for his claim or declare a dispute in terms of 34.
- 26.10 If it is later resolved that the amount in dispute or any part thereof is owing to the Service Provider, the Employer shall be liable for interest thereon from 30 days after the issue of the relevant monthly certificate referred to in 26.2 until the date of payment at the interest rate determined from time to time, by the Minister of Finance in terms of section 80 (1)(b) of the Public Finance Management Act, 1999 (Act 1 of 1999), as amended.
- 26.11 All the work shall be evaluated in accordance with the provisions of the Pricing Data.

- 26.12 In assessing the quality of the work presented by the Service Provider, the Employer may enlist the assistance of third persons. In assessing the work the third person shall act reasonably. The selection of such third persons shall be in the absolute discretion of the Employer and the Service Provider shall abide by such selection.
- 26.13 Any and all extra costs incurred by the Service Provider, resulting from the Service Provider having to address and/or rectify queries arising from a claim submitted in respect of work done, shall be for the account of the Service Provider.

27. RELEASE OF SECURITY

27.1 If the Service Provider has furnished a security by way of a variable guarantee of 2.5% of the Contract Sum (excl. VAT), the security will be reduced and be released in accordance with the provisions of such variable guarantee.

27.2 If the Service Provider elects to furnish a security by way of a cash deposit of 2.5% of the Contract Sum (excl. VAT), then the security will be released as follows:

27.2.1 annually in equal portions, subject to 27.2.2 and 27.2.3;

27.2.2 95% of the last annual portion of retention shall be released within 30 days of the expiry of the Service Period;

27.2.3 the remaining retention shall be released within 30 days of the issue of the Certificate of Completion.

27.3 If the form of security selected is:

- (a) a retention of 2.5% of the Contract Sum (excl. VAT); or
- (b) a 1,25% cash deposit and a 1,25% retention of the Contract Sum (excl. VAT),

then security will only be released after the 2,5% or 1,25% retention respectively has been accumulated, as follows:

27.3.1 annually in equal portions, subject to 27.3.2 and 27.3.3;

27.3.2 95% of the last annual portion of retention shall be released within 30 days of the expiry of the Service Period;

27.3.3 the remaining retention shall be released within 30 days of the issue of the Certificate of Completion.

28. OVERPAYMENTS

28.1 If any overpayment of whatever nature is made to the Service Provider, the Service Provider shall be obliged to repay such amount to the Employer and the Employer shall be entitled to deduct such over payment from any amount due to the Service Provider, in respect of this Contract or any other contract, which the Employer may have with the Service Provider. The Employer shall be entitled to claim interest on any and all overpayments made to the Service Provider at the rate prescribed, from time to time, by the Minister of Finance in terms of section 80 (1)(b) of the Public Finance Management Act, 1999 (Act 1 of 1999), as amended.

29. COMPLETION

28.1 At the expiry of the Service Period the Service Manager shall furnish the Service Provider with a written list of Employer's Assets and Data handed over at commencement of the Contract and accumulated during the Contract Period.

29.2 At the expiry of the Contract Period, the Service Manager shall issue to the Service Provider a Certificate of Completion.

29.3 Upon the issue of a Certificate of Completion, unless otherwise provided in the Contract:

29.3.1 The Guarantee shall be returned, if applicable.

29.3.2 The final cash deposit or retention, whichever is applicable, shall be reduced to zero.

30. ASSIGNMENT

30.1 The rights and obligations of the Parties in terms of this Contract shall not be ceded, assigned, delegated, or otherwise transferred, by either Party to any person outside of the Service Provider and the Employer, save with the prior written consent of the other Party.

30.2 Each Party warrants that he is acting as a principal and not as an agent of an undisclosed principal.

31. INDULGENCES

31.2 No extension of time, latitude or other indulgences which may be given or allowed by either Party to the other shall constitute a waiver or alteration of this Contract, or affect such Party's rights, or prevent such Party from strictly enforcing due compliance with each and every provision of this Contract.

32. OWNERSHIP AND PUBLICATION OF DOCUMENTS

32.1 The Employer will become the owner of the information, documents, advice, recommendations and reports collected, furnished and/or compiled by the Service Provider during the course of, and for the purposes of executing this Contract, all of which will be handed over to the Employer, unless otherwise stipulated in the Contract, within ten (10) days of request therefor, but in any event on the termination and/or cancellation of this Contract for whatever reason. The Service Provider relinquishes its retention or any other rights to which it may be entitled.

32.2 The copyright of all documents, recommendations and reports compiled by the Service Provider during the course of and for the purposes of finalising Services, and the Contract as a whole, will vest in the Employer, and may not be reproduced or distributed or made available to any person outside the Employer's service, or to any institution in any way, without the prior written consent of the Employer. The Employer shall have the right to use such material for any other purpose without the approval of, notification to or payment to the Service Provider.

32.3 The copyright of all electronic aids, software programmes etc. prepared or developed in terms of this Contract shall be vested in the Employer, who shall have the right to use such material for any other purpose without the approval of, information or payment to the Service Provider.

32.4 In case of the Service Provider providing documents or material to the Employer, the development of which has not been at the expense of the Employer, copyright shall not be vested in the Employer. The Service Provider shall be required to indicate to which documents and/or materials this provision applies.

32.5 The Service Provider hereby indemnifies the Employer against any action or claim that may be instituted against the Employer and for any damages suffered or legal costs (including costs on an attorney and client scale) incurred on the grounds of an alleged infringement of any copyright or any other intellectual property right in connection with the work outlined in this Contract.

32.6 All information, documents, recommendations, programmes and reports collected or compiled must be regarded as confidential and may not be communicated or made available to any person outside the Employer's service and may not be published either during the currency of this Contract or after termination thereof without the prior written consent of the Employer.

33. BREACH OF CONTRACT

33.1 In the event of a breach by the Service Provider of any of the terms and conditions of this Contract, the Employer shall issue a notice of non-compliance requiring compliance within 10 (ten) days. In the event that the Service Provider fails to remedy such breach on expiry of the notice period, then the Employer shall without prejudice to any other rights that it may have, be entitled to exercise any or all of the following rights:

33.1.1 Enforce strict compliance with the terms and conditions of the Contract;

- 33.1.2 To terminate this Contract without prejudice to any other rights it may have;
- 33.1.3 To suspend further payments to the Service Provider;
- 33.1.4 To appoint other service providers to complete the execution of the Services, in which event the Service Provider shall be held liable for costs incurred in connection with and arising from the appointment of such a service provider as well as damages suffered.
- 33.2 The Service Provider agrees to, within ten (10) days of written request from the Employer, give access to and to make available all information, documents, programmes, advice, recommendations and reports collected, furnished and/or compiled by them to enable the Employer to assume responsibility for and the benefit of the project as a whole.
- 33.3 In the event of breach by the Employer of the terms and conditions of this Contract, and in the event of the Employer remaining in breach after ten (10) days' written notice calling for rectification of the breach, the Service Provider shall be entitled to:
- 33.3.1 enforce strict compliance with the terms and conditions of the Contract; or
- 33.3.2 terminate the Contract by delivering written notice to the Employer to that effect to the extent that such breach is of a material term of this Contract.
- 34. STOPPAGE AND/OR TERMINATION OF CONTRACT**
- 34.1 The Employer reserves the right to terminate this Contract or temporarily stop the Services, or any part thereof, at any stage of completion.
- 34.2 The Employer shall have the right to terminate this Contract without prejudice to any of its rights upon the occurrence of any of the following acts:
- 34.2.1 on breach of this Contract by the Service Provider as stipulated in Clause 33;
- 34.2.2 on commencement of any action for the dissolution and/or liquidation of the Service Provider, except for purposes of an amalgamation or restructuring approved in advance by the Employer in writing;
- 34.2.3 if the Service Provider receives a court order to be placed under judicial management or to commence liquidation proceedings that is not withdrawn or struck out within five (5) days;
- 34.2.4 if the Service Provider informs the Employer that it intends to cease performing its obligations in terms of this Contract;
- 34.2.5 if the Service Provider informs the Employer that it is incapable of completing the Services as described; or
- 34.2.6 if in the opinion of the Employer the Service Provider acted dishonestly;
- 34.3 The Employer reserves the right to, even in the absence of breach or the events referred to in 34, terminate this Contract at any time, by giving one (1) calendar month written notice to the Service Provider.
- 34.4 Further, the Contract shall be considered as having been terminated:
- 34.4.1 where the Employer stops the Contract and/or the Project and instructions to resume or reinstate the Services are not issued within twelve (12) months of the instruction; or
- 34.4.2 if instructions, necessary for the Service Provider to continue with the Services after a stoppage instruction, are not received from the Employer within three (3) months after such instructions were requested by the Service Provider.
- 34.5 Should the Contract between the Employer and the Service Provider, or any part thereof, be terminated by either of the Parties due to reasons not attributed to the Service Provider:

- 34.5.1 The Service Provider will be remunerated for the appropriate portion of the Services satisfactorily completed, calculated in accordance with the agreed rates.
- 34.5.2 Invoices for work done shall be submitted to the Employer within three (3) months after the termination of the Contract, failing which the Employer will not be obliged to pay same.
- 34.5.3 The Service Provider shall not be entitled to advance a right of retention or any similar right if this Contract is terminated and specifically agrees to, within ten (10) days of written request from the Employer, give access to and to make available all information, documents, programmes, advice, recommendations and reports collected, furnished and/or compiled by them to enable the Employer to assume responsibility for and the benefit of the Contract as a whole.

35. DISPUTE RESOLUTION

- 35.1 In the event of a dispute, the Parties shall endeavour to resolve such dispute through negotiation, in good faith.
- 35.2 If the Parties fail to resolve a dispute through negotiation as mentioned in 35.1, within 14 days of a dispute being declared, the Parties may by written agreement refer the matter to mediation.
- 35.3 The mediator shall be a person agreed to by the Parties, failing agreement, the President: South African Facilities Management Institute shall nominate the mediator.
- 35.4 Whether or not mediation resolves the dispute and irrespective of the outcome of thereof, the Parties shall bear their own costs arising from the mediation and shall equally share the costs of the mediator and related costs. The mediator and the Parties shall, before the commencement of the mediation, agree on a scale of fees on which the mediator's fees will be based.
- 35.5 The Parties shall appoint the mediator within 21 days of agreeing to mediate.
- 35.6 On appointment of the mediator, the Parties shall jointly with the mediator decide on the procedure to be followed, representation, dates and venue for the mediation.
- 35.7 If the dispute or any part thereof is settled, the agreement shall be recorded by the mediator and signed by both Parties. The agreement shall be binding on the Parties to the extent that it correctly records the issues agreed upon between the Parties.
- 35.8 If the dispute or any part thereof remains unresolved, it may be resolved by litigation proceedings.
- 35.9 If the mediator or any Party, at any time during the mediation process, is of the opinion that the mediation will not resolve the dispute, then he may in writing stop the mediation process. The dispute may then be dealt with in terms of 35.8.
- 35.10 Notwithstanding anything else herein contained to the contrary, it is agreed that irrespective of the fact that the dispute is referred to negotiation, mediation or litigation in court, the decision of the Employer on the dispute involved will immediately be given effect to by the Service Provider and the Service Provider shall proceed with the Services with all diligence unless the Parties agree otherwise in writing.

36. GENERAL

- 36.1 This is the entire Contract between the Parties and may only be amended if reduced to writing and signed by the duly authorised representatives of both Parties, whereafter such amendments will take effect.
- 36.2 The Contract shall be governed by, construed and interpreted according to the law of the Republic of South Africa.

37. DOMICILIUM CITANDI ET EXECUTANDI

- 37.1 The domicilium citandi et executandi of the Parties for all purposes arising from this Contract for the service of notices and legal process shall be as specified by the Parties in the Contract Data.
- 37.2 Each of the Parties shall be entitled at any time by way of written notice to the other Party, to change its domicilium citandi et executandi to another physical address.
- 37.3 Any notice in terms of the conditions of the Agreement must either be:
- 37.3.1 delivered by hand during normal business hours of the recipient; or
 - 37.3.2 sent by prepaid registered post to the address chosen by the addressee.
- 37.4 A notice in terms of the provisions of this Agreement shall be considered to be duly received:
- 37.4.1 if hand-delivered on the date of delivery;
 - 37.4.2 if sent by registered post as indicated in clause 37.3.2 above, ten (10) days after the date it was posted, unless the contrary is proved.
- 37.5 Notwithstanding anything to the contrary contained or implied in this Agreement, the written notice or communication actually received by one of the Parties from the other, including by way of facsimile transmission, shall be adequate written notice or communication to such Party.
- 37.6 Any notice, request, consent, or other communication made between the Parties pursuant to the Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or one day after being sent by facsimile to such Party at the number specified in the Contract Data or one week after being sent by registered post to the addressee specified in the Contract Data.

C1.2.3 Amendments to Standard Conditions of Contract

Amendments to Standard Conditions of Contract

NOTE: For the full intent and meaning of clauses in this section, this section shall be read in conjunction with Standard Conditions of Contract which shall be Facilities Management Conditions of Contract (DPW) Sept. 2005 Version 1 as contained under **Part C1.2.2 – Conditions of Contract** of this document. Clause numbering refers to the clause numbers contained in said Standard Conditions of Contract. It shall be deemed that prices and rates contained in the Bills of Quantities have taken into account these conditions of contract and amendments hereunder, project delivery, output specifications and performance requirements described herein.

1. DEFINITIONS

Amend Clause 1.1.3 – “Certificate of Completion”

Replace the words “... Service Manager...” with the words “... Employer...”

Add the following at the end of the paragraph “... and the Service Provider has fulfilled all its obligations in terms of the Contract.”

Amend Clause 1.1.22 – “Services”

Replace the words in the first paragraph “... Contract Period...” with the words “...Service Period...”

Add new Clause 1.1.28 – “Certificate of Practical Completion”

“Certificate of Practical Completion” means the certificate issued by the Employer signifying that the Service Period has expired and the Service Provider has fulfilled all its obligations in terms of the Service Period”.

Add new Clause 1.1.29 – “Final Contract Price”

“Final Contract Price” means the document prepared by the Service Manager after the completion of the Contract Period.

5. RIGHTS AND OBLIGATIONS OF THE SERVICE PROVIDER

Amend Clause 5.4

Delete the words “... agents and representatives ...” from the first paragraph.

Add the following at the end of the paragraph “... that shall include a....

5.4.1 *Key Account/Operations Manager with a qualification accredited by SAQA;*

5.4.2 *Compliant GMR 2(1) appointee;*

5.4.3 *Health and Safety Manager that is appropriately qualified, registered and in good standing with the South African Institute for Occupational Safety and Safety and the South African Council for the Project and Construction Managers Profession as a Construction Health and Safety Manager;*

5.4.4 *Landscaping Horticulturist with a Level 5 Qualification;*

5.4.5 *Electrician with a wireman’s license;*

5.4.6 *Certified plumber with approved trade test qualification;*

5.4.7 *Mechatronic/electronic technician/technologist with relevant qualifications;*

5.4.8 *Trade tested refrigeration technician;*

- 5.4.9 SAQCC registered technician for fire detection, gas suppression, etc;
- 5.4.10 Construction Manager/Construction Project Manager with a professional SACPCMP registration;”

Add new Clause 5.10

“The Service Provider shall ensure that its agents and representatives have the relevant experience and capacity necessary for the rendering of the Services with the reasonable degree of skill, care and diligence that may be expected of professionals providing services similar to the Services.”

Add new Clause 5.11

“The Service Provider shall ensure that it maintains a bank rating that is in good standing, has the financial capacity and has access to sufficient financial resources to deliver the contract for the duration of the Contract Period.”

11. INSURANCES

Delete Clause 11.1 and substitute with the following new clauses:

- 11.1 *The Service Provider shall bear limited risk of damage to and/or destruction of the facilities by whatever cause during the service period and hereby indemnifies and holds harmless the employer against any such damage. The limit of liability shall be R100 million (One Hundred Million Rand). The Service Provider shall take such precautions and security measures and other steps for the protection and security of the facilities as the service provider may deem necessary.*
- 11.2 *The Service Provider shall effect contract works insurance of the facilities for the risk arising from services being provided under this Contract and, where available, supplementary insurance in respect of civil commotion, riot and strike shall be effected for the services for all risk and, in addition, covering the service providers subcontractors. Such insured amounts shall include the full value of materials and goods, government furnished information, etc., supplied by the Employer to the Service Provider and shall be limited to a liability amount of R100 million (One Hundred Million Rand).*
- 11.3 *The Service Provider shall effect public liability insurance for not less than R50 million (Fifty Million Rand). In addition, the Service Provider shall effect any relevant workmen’s compensation or similar insurances as are required by law. The Service Provider shall ensure that his subcontractors effect their own similar insurances.*
- 11.4 *Should the employer decide that the execution of the services could cause the weakening or interference with the support of the existing structures or land adjacent to the site, the Service Provider shall effect support insurance.*
- 11.5 *The Service Provider shall effect and keep in force:*
 - 11.5.1 *The Service Provider shall within twenty-one (21) days of the Commence Date, make available to the employer documentary evidence that*

insurances have been effected. A copy of the insurance policies shall be provided to the employer with thirty (30) days of commencement of the service period. Approval by the employer shall be deemed unless a reasonable objection is lodged within thirty (30) days of receipt of such policies. Where required, the Service Provider shall provide evidence of renewal to the employer before the expiry of the current period of insurance.

11.5.2 *Where the Service Provider fails to effect any of the required insurances or to keep them in force, the employer may cancel this agreement in terms of Clauses 33 and 34.*

11.6 *Before effecting support insurance in terms of Clause 11.4, the Service Provider shall engage an engineer to design and inspect the provision of the necessary support.*

12. ACCESS TO THE FACILITIES AND COMMENCEMENT OF THE SERVICES

Amend Clause 12.1

Replace the word " ...Employer ..." with the words " ...Service Manager..."

Amend Clause 12.4

Add the following words to the last paragraph" from the Employer..."

16. COMPLIANCE WITH REGULATIONS

Amend Clause 16.3

Replace the following words from the last paragraph "...Service Manager..." with the word "...Employer..."

17. REPORTING OF INCIDENTS

Amend Clause 17.4

Replace the following words "...injury, death or damage to property..." with the words "...or could have resulted in damage to property or injury or death to persons..."

20. Replace "**URGENT WORK**" with "**ADDITIONAL AND URGENT WORK**"

23. IDENTIFIED PROJECTS

Amend Clause 23.11

Replace the following word the "...Contract..." with the words "...Identified Project..." throughout the entire clause.

Replace the following word the "...Contractor..." with the words "...Service Provider..." throughout the entire clause.

24. SUSPENSION OF THE SERVICES

Amend Clause 24.1

Replace the following words from the first and second paragraphs "... Service Manager..." with the word "... Employer..."

Amend Clause 24.2

Replace the following words from the first paragraph "...Service Manager..." with the word "...Employer..."

25. PENALTY FOR NON-PERFORMANCE

Amend Clause 25.1

Replace the following words from the first paragraph "...performance deduction..." with the words "...penalty for non-performance..."

Amend Clause 25.2 as follows:

"Penalties for non-performance shall be by means of a payment deduction as defined and calculated in the Scope of Works Part C 3.5 Penalty Schedule".

Amend Clause 25.3

Replace the following words from the first paragraph "...performance deduction..." with the words "...non-performance penalty..."

26. PAYMENTS

Amend subclause (1) of Clause 26.5

Replace "deductions for penalties" with "deductions for non-performance"

Amend Clause 26.6

Replace "16 days" with "30 days"

Amend Clause 26.9 as follows:

Replace "34" with "35"

Amend Clause 26.10 as follows:

Replace "30 days" with "45 days"

27. RELEASE OF SECURITY

Amend Clause 27.2.1 as follows:

Delete the following " ...and 27.2.3..."

Amend Clause 27.2.2 as follows:

- *Replace “95%” with “100%”.*
- *Replace the word “retention” with “cash deposit”*
- *Replace the words “.... expiry of the Service Period....” with the words “...Final Contract Price being agreed and signed by both Parties...”*

Delete Clause 27.2.3

Amend Clause 27.3.1 as follows:

Delete the following” ...and 27.3.3...”

Amend Clause 27.3.2 as follows:

- *Replace “95%” with “100%”.*
- *Replace the words “.... expiry of the Service Period....” with the words “...Final Contract Price being agreed and signed by both Parties...”*

Delete Clause 27.3.3

29. COMPLETION

Replace “28.1” with “29.1” in the numbering of the clause.

Amend Clause 29.2

Replace the words “...Service Manager....” with the word “...Employer...”

Add new Clauses 29.4 and 29.5

29.4 *“The Service Manager shall issue the Final Contract Price within ninety (90) days of the expiry of the Contract Period”.*

29.5 *If the Final Contract Price is accepted by the Employer, the Service Manager shall issue the Final Contract Price to the Service Provider for signature.*

31. INDULGENCES

Replace “31.2” with “31.1” in the numbering of the clause.

32. OWNERSHIP AND PUBLICATION OF DOCUMENTS

Add the following paragraph to end of Clause 32.4

“.....prior to the use of such documents and/or materials”.

34. STOPPAGES AND/OR TERMINATION OF CONTRACT

Add the following to clause 34:

34.6 *“In the event of a stoppage caused by industrial action (legal or illegal), the Service Provider will still be obliged to provide the Services as agreed with the Employer that*

are regarded as essential to the functioning of the Facilities”.

35. DISPUTE RESOLUTION

Delete the following from clause 35.3:

“... failing agreement, the President: South African Facilities Management Institute shall nominate the mediator”

37. DOMICILUM CITANDI ET EXECUTANDI

Replace “Parities” with “Parties” in 37.1

Amend Clause 37.3

Replace the word “...Agreement...” with the word” ...Contract...”

Amend Clause 37.4

Replace the word “...Agreement...” with the word” ...Contract...”

Amend Clause 37.5

Replace the word “...Agreement...” with the word” ...Contract...”

C1.2.4 Special Conditions of Contract

1. **ABBREVIATIONS, ACRONYMS AND INITIALISMS**

AIDS	Acquired Immune Deficiency Syndrome
AV	Audio visual
B-BBEE	Broad-based Black Economic Empowerment
BMS	Building Management System
BoQ	Bill of Quantities
BTU	Battery Tripping Unit
CAFMS	Computer Aided Facilities Management System
CB	Circuit Breaker
CIDB	Construction Industry Development Board
COC	Certificate of Compliance
CoCT	City of Cape Town
COID	Compensation for Occupational Injuries and Diseases
COVID-19	Coronavirus Disease of 2019
CPG	Contract Participation Goal
CSIR	Council for Scientific and Industrial Research
DB	Distribution Board
DPWI	Department of Public Works and Infrastructure
DStv	Digital Satellite Television
DTIC	Department of Trade, Industry and Competition
ECBSA	Electrical Conformance Board of South Africa
e.g.	Exempli gratia / for example
EME	Exempted Micro Enterprise
EPWP	Expanded Public Works Programme
Etc.	Et cetera / and so forth, and other similar things, and the rest
FM	Facilities Management
FMSP	Facilities Management Service Provider
GMR	General Machinery Regulation
H&S	Health & Safety
HIV	Human Immunodeficiency Virus
HVAC	Heating, Ventilation and Cooling
i.e.	Id est / that is
ISO	International Organisation for Standardization
IT	Information Technology
JBCC	Joint Building Contracts Committee

kPa	Kilopascal
kVA	Kilovolt-ampere
LED	Light emitting diode
LPG	Liquid Petroleum Gas
LV	Low Voltage
MATV	Master Antenna Television
MSDS	Material Safety Data Sheets
MTBPS	Medium Term Budget Policy Statement
MV	Medium Voltage
NCOP	National Council of Provinces
NYS	National Youth Service
PPE	Personal Protective Equipment
ppm	Parts per million
PPS	Parliament Protection Services
PSiRA	Private Security Industry Regulatory Authority
QSE	Qualifying Small Enterprise
SABC	South African Broadcasting Corporation
SABS	South African Bureau of Standards
SAHRA	South African Heritage Resource Agency
SAHRIS	South African Heritage Resource Agency Information System
SANAS	South African National Accreditation System
SANS	South African National Standards
SAQCC	South African Qualification and Certification Committee
SHE	Safety, Health and Environmental
SHREQ	Safety, Health, Risk, Environmental, and Quality
SLA	Service Level Agreement
SMME	Small, Medium and Micro Enterprise
SONA	State of the Nation Address
SP	Service Provider
UPS	Uninterrupted Power Supply
wrt	with regard to



2.

DEFINITIONS

For the purposes of this contract, the use of the word “shall” means an imperative command indicating that the associated actions are mandatory.



3. **SERVICE 1: FACILITIES MANAGEMENT**
- 3.1 **APPLICABLE LEGISLATION AND STANDARDS**
- 3.1.1 The FMSP shall comply with but shall not be limited to the:
- 3.1.1.1 DPWI Standard Specifications,
- 3.1.1.2 DPWI Standard Operations and Maintenance Manuals,
- 3.1.1.3 Any other document, specification, etc. as published on www.publicworks.gov.za.
- 3.1.2 The FMSP shall comply with but shall not be limited to the:
- 3.1.2.1 Occupational Health and Safety Act, 1993 and Regulations,
- 3.1.2.2 South African National Standards or the equivalent,
- 3.1.2.3 Manufacturer's specifications,
- 3.1.2.4 Best industry practice and technical standards,
- 3.1.2.5 Requirements of the appropriate professional bodies or institutions, including guidance notes and codes of practice where applicable.
- 3.1.3 Legislation emanating from national, provincial and local governments and authorities in whose area of jurisdiction the subject of this document falls and which has bearing on the activities and facilities as described in this document, is applicable.
- 3.1.4 The FMSP shall comply with the following:
- 3.1.4.1 All applicable legislation, which does not specifically allow discretion in respect of compliance by the State, shall be followed exactly as intended by such legislation regardless of any instructions, verbal or in writing to the contrary,
- 3.1.4.2 Should any applicable legislation allow for discretion in respect of compliance by the State, it shall be followed exactly as intended by the relevant legislation as if no discretion is allowed until specific written instructions to the contrary are issued by DPWI.
- 3.1.5 The FMSP shall ensure that its actions and outcome thereof including but not limited to the facilities affected by the services described in this document shall be in accordance with all relevant legislation and upon delivery, shall function as required by the said legislation.



- 3.1.6 The FMSP shall ensure that its actions and the outcome thereof shall in no way be detrimental to the Health and Safety of the occupants or persons present therein or near the facilities affected by the services described in this document. Similarly, it shall not be detrimental to any aspects of the environment in its structure or operation.
- 3.1.7 The FMSP shall comply with and satisfy the most stringent requirement where concurrent legislation and regulations exist.
- 3.1.8 Compliance with all national, provincial and local acts, codes, standards, regulations, by-laws, etc. including all amendments, which are in the public domain, is implied; therefore, these documents have not been specified or included. Specific reference or inclusion of certain documents and not others in no way diminishes the importance of those not included nor shall it absolve the FMSP from satisfying all national, provincial and local acts, codes, standards, regulations, by-laws, etc. including all amendments of those not specified or included. The cost of such compliance is considered included in the tendered rates.

3.2 INTRODUCTION

3.2.1 APPLICABLE FACILITIES

3.2.1.1 The Parliamentary Complex: Official Office Accommodation consists of the undermentioned buildings and parking areas and are DPWI owned.

3.2.1.2 These facilities form part of, be managed and have services rendered on them by the FMSP as described in this document:

ON SITE	COMMENTS
Complex Grounds	The remaining extent of the property including general parking, security guard houses, internal and external boundary walls and fences, etc.
Swans Building	Also known as Swans Garage
Conservation Centre	Also known as the Library Restoration or Conservation Building
Belvedere Building	
Good Hope Building	
Bakers Cottage	
Old Gardeners Cottage	Also known as the Old Crèche
Tuynhuys	Also known as the Presidency
National Assembly and Link Building	Including basement parking
Old Assembly	
National Council of Provinces	Also known as NCOP
Marks Building	
90 Plein Street	Including basement parking and the entire building. Scope of work restrictions may apply to certain tenants.
100 Plein Street	
120 Plein Street	Including basement parking and 130 Plein Street: New Visitor Centre
Africa House	Also known as the British High Commissioner's Offices
Stalplein	Underground parking Above ground is part of the Complex Grounds
OFF-SITE BUT IN THE NEARBY VICINITY	COMMENTS
Parliament Towers	Including grounds and parking
Garmor House	Including grounds
Garmor House Parking	
Nieuwmeester Parking	
Hope Street Parking	

3.2.1.3 Exclusion: De Goede Hoop Parking (leased).

3.2.2 METHODOLOGY

- 3.2.2.1 The FMSP shall provide a multi-pronged maintenance methodology to promote the use of multiple SPs within disciplines as opposed to a “Preferred SP per discipline across all facilities” approach.
- 3.2.2.2 This approach shall remain flexible enough to enable SPs to work across clusters in a controlled manner as and when required without creating a conflict of interest or negating any warranties that are in effect.
- 3.2.2.3 DPWI acknowledges that certain services are interconnected or asset numbers limited and a Preferred SP approach may be more appropriate.
- 3.2.2.4 The FMSP shall incorporate their approach to the multi-pronged SP/Preferred SP methodology when allocating resources to the Project Execution Plan **Clause 3.5.4.2** as requested **Conditions of Contract PA-10 (FM)**.

3.2.3 BUILDING CLUSTERS

- 3.2.3.1 The cluster configuration is flexible. Changes shall require prior written approval from DPWI.
- 3.2.3.2 The clusters are:

CLUSTER	BUILDINGS
Cluster 1	120 Plein Street, 100 Plein Street, Parliament Towers and Stalplein
Cluster 2	Garmor House, Garmor House Parking, Nieuwmeester Parking, Hope Street Parking, Swans Building, Conservation Centre, Belvedere House and the Complex Grounds
Cluster 3	Good Hope Building, Bakers Cottage, Old Gardeners Cottage, Tuynhuys and Africa House
Cluster 4	National Assembly and Link Building, Old Assembly, NCOP, 90 Plein Street and Marks Buildings



3.2.4 TYPES OF MAINTENANCE AND INSPECTIONS

3.2.4.1 The FMSP shall undertake or facilitate the following types of inspections and maintenance:

3.2.4.1.1 Proactive Inspections - Inspections initiated without prior trigger by a specific complaint,

3.2.4.1.2 Preventative Maintenance - Regular, routine or scheduled maintenance of equipment and assets to keep them running and prevent unplanned downtime from unexpected equipment failure which shall also include:

3.2.4.1.2.1 Statutory Maintenance - Maintenance that shall be applicable on all assets and shall meet all national, provincial and local government statutes or regulatory requirements.

3.2.4.1.3 Corrective Maintenance - Maintenance tasks that are undertaken to identify, isolate and repair a fault to restore equipment to an operational condition so it can perform its intended function which shall also include:

3.2.4.1.3.1 Reactive Maintenance - Repairs or replacements completed after equipment has already broken down.

3.2.4.1.4 Warranty Maintenance – Required to comply with warranty requirements after installation. This is most commonly because of new installations, projects, etc.

3.2.5 DEFINITIONS

3.2.5.1 The following definitions are applicable:

3.2.5.1.1 Repair - Restore something damaged, faulty or worn to a good condition, which could include a replacement,

3.2.5.1.2 Replace - Provide a substitute for something that is broken, old or inoperative,

3.2.5.1.3 Like-for-like component replacement - It is replaced with something similar or the same but not of lesser quality or functionality and allows the system to operate in the manner for which it was designed,

3.2.5.1.4 Component - A part or element of a larger whole,

3.2.5.1.5 System - A group of interacting or interrelated components that act according to a set of rules to form a unified whole,

3.2.5.1.6 Obsolete - no longer produced, used or out of date,

3.2.5.1.7 Beyond repair - Irreparably damaged with no possibility of repair,

3.2.5.1.8 Condemned - Officially declared unfit for use,

3.2.5.1.9 Beyond economic repair - State of an asset item where the estimated repair cost significantly exceeds seventy percent (70%), of its replacement value.



- 3.2.5.2 When using the definitions obsolete, beyond repair, condemned, or beyond economic repair as reasons for equipment replacement, substantiating documentation shall be provided from manufacturers, suppliers, etc. who are independent of the FMSP and its SPs.
- 3.2.6 PARLIAMENTARY COMPLEX PROGRAMME
- 3.2.6.1 Due to the nature of the activities undertaken, the facilities are utilised year-round and require consistent inspections, repairs and maintenance to ensure their availability without prior notice.
- 3.2.6.2 The programme which is subject to change as and when required includes but is not limited to:
- 3.2.6.2.1 Annually: Four (4) quarterly Parliamentary Sessions each followed by a recess period,
- 3.2.6.2.2 SONA usually occurs six (6) times in every five (5) year cycle usually early in February and then shortly after a general election.
- 3.2.6.2.3 The Budget Speech usually occurs five (5) to six (6) times in every five (5) year cycle usually on the Wednesday of the second (2nd) week after SONA.
- 3.2.6.2.4 In the week between SONA and the Budget Speech, the National Assembly debates SONA and the President provides a reply,
- 3.2.6.2.5 The MTBPS usually occurs five (5) times in every five (5) year cycle usually in September - November unless superseded by a second (2nd) Budget Speech in a general election year,
- 3.2.6.2.6 The President and Deputy President are required to address and answer questions in the National Assembly and NCOP from time to time,
- 3.2.6.2.7 The National Assembly and NCOP sessions usually occur during the Parliamentary Sessions and several times a week,
- 3.2.6.2.8 Committee Meetings are held as and when required,
- 3.2.6.2.9 Other official Presidency and Parliamentary activities occur from time to time.

3.2.7 HIGH PROFILE, HIGH IMPACT AREAS AND SERVICES

3.2.7.1 The following are considered high profile, high impact areas and services:

3.2.7.1.1 Grounds upkeep and landscape horticulture,

3.2.7.1.2 External building infrastructure,

3.2.7.1.3 Replacement of fused lights,

3.2.7.1.4 Equipment plant rooms, data centres, equipment server rooms, gas installations, standby generators, UPSs, lifts, fire fighting, fire protection and fire detection equipment and HVAC systems,

3.2.7.1.5 Visitor Centre's, reception areas and lift foyers,

3.2.7.1.6 Office suites for the President, Deputy President, Cabinet and Media Rooms, Office suites of the Presiding Officers of the National Assembly and NCOP, Chambers and Committee Rooms,

3.2.7.1.7 Commercial kitchens, dining rooms and associated areas.

3.2.8 GENERAL

3.2.8.1 The Parliamentary Complex requires a high degree of detail, focus, collaboration and continuous communication between all stakeholders involved. Standard processes shall be utilised to enhance FMSP responsiveness and communication in terms of all operational, strategic and contractual obligations.

3.2.8.2 The FMSP shall operate, manage, maintain the facilities and co-ordinate day-to-day operations with DPWI and the occupants as required.

3.2.8.3 The FMSP shall maintain the operational capability of all facilities to achieve asset integrity, occupant satisfaction and financial performance through their intended life cycle while performing maintenance services according to the Preventative Maintenance Schedule whilst adhering to the Service Level Agreement.

3.2.8.4 With the exception of emergencies, the FMSP shall schedule and coordinate maintenance activities to minimise disruptions and provide sufficient advance notification to DPWI and the occupants of shutdowns and major inspections so that there is sufficient time for contingency planning. Notwithstanding this requirement, the FMSP shall ensure that services provided are in accordance with the Preventative Maintenance Schedule whilst adhering to the Service Level Agreement.



- 3.2.8.5 The FMSP shall minimise the number and duration of such shutdowns and major inspections by planning and coordinating other work during the same shutdown period. Notwithstanding this requirement, the FMSP shall ensure that services provided are in accordance with the Preventative Maintenance Schedule whilst adhering to the Service Level Agreement.
- 3.2.8.6 The FMSP shall use SABS approved products. DPWI must approve the use of non-SABS approved products in writing prior to their use.
- 3.2.8.7 The FMSP shall use parts approved and obtained from manufacturers where specific brand name equipment is used. DPWI must approve the use of other or generic parts in writing prior to their use.
- 3.2.8.8 DPWI reserves the right to undertake any work whether described in this document or not by any other means as deemed necessary from time to time. This shall not diminish FMSP participation or responsibilities for any activities and services at the Parliamentary Complex whether related or not.
- 3.2.8.9 The FMSP shall participate in all Parliamentary Complex activities as and when requested by DPWI.

3.3 INBOUND TRANSITION AND HANDOVER

3.3.1 IMPLEMENTATION OF CONTRACT

3.3.1.1 The purpose of this period, which shall start on the Commencement Date (Date of acceptance of the FMSP offer), is to allow:

3.3.1.1.1 The FMSP to fulfil its various contractual obligations and obtain all approvals as required,

3.3.1.1.2 Set up various work streams with DPWI to plan for activities and services that are required to be in place before the Commencement of Services (Service Period) date;

3.3.1.1.3 Observe the incumbent FMSP (DPWI FM), their SPs and orientate itself with the activities, services and equipment of the Parliamentary Complex.

3.3.1.2 The FMSP shall not be able to access the Parliamentary Complex before:

3.3.1.2.1 The FMSP company / personnel are security cleared and have their access permits,

3.3.1.2.2 The FMSP Project Health and Safety Management Plan and File is submitted and approved.

3.3.1.3 The FMSP's SPs shall not be able to access to the Parliamentary Complex before:

3.3.1.3.1 The SP company / individuals are security cleared and have their access permits,

3.3.1.3.2 The SP Health and Safety Plan and File is submitted and approved.

3.3.1.4 The Service Provider Induction Programme shall be conducted on site after the requirements of **Clause 3.3.1.2** and **Clause 3.3.1.3** have been met. DPWI will be responsible for and conduct the initial FMSP site induction. The FMSP shall be responsible for and conduct all future inductions **Clause 3.7.15**.

3.3.1.5 The FMSP shall have no authority, be responsible for or provide any on site services during this period.

3.3.1.6 The FMSP shall ensure that its personnel are appropriately identified and wearing the appropriate PPE during this period.

3.3.1.7 The FMSP shall not be able to access the site, facilities, plant rooms, etc. unless accompanied by DPWI or by prior arrangement.

3.3.1.8 It is expected of the FMSP to obtain information, familiarise itself and interact with the incumbent FMSP (DPWI FM) and their SPs but any request from the FMSP for documentation pertaining to these on site interactions or other as required by the FMSP and which has not been already been provided by DPWI, shall be requested from DPWI in writing. The FMSP shall not have access to documentation other than via DPWI.

3.3.1.9 The incumbent FMSP (DPWI FM) shall remain in control of the site, services, Health and Safety, etc. during this period.

3.3.2 COMMENCEMENT OF SERVICE PERIOD

3.3.2.1 This shall be the first (1st) day of the fifty-nine (59) month Service Period. This shall also be the Site Handover date.

3.3.2.2 The FMSP shall have full authority, be responsible for and commence with all services immediately from the date of the Site Handover.

EXAMPLE	FROM	TO
Commencement Date (Date of acceptance of FMSP offer)	1 July 2023	
Implementation of Contract: One (1) month	1 July 2023	31 July 2023
Site Handover Date	1 August 2023	
Commencement of Service Period	1 August 2023	
Service Period: Fifty-nine (59) months	1 August 2023	31 July 2028

3.4 OUTBOUND TRANSITION AND HANDOVER AT EXPIRY OR TERMINATION OF CONTRACT

3.4.1 PREPARATION FOR THE CONCLUSION OF THE SERVICE PERIOD

3.4.1.1 This shall be the last three (3) months of the fifty-nine (59) month Service Period.

3.4.1.2 The purpose of this three (3) month period is to facilitate:

3.4.1.2.1 The implementation of work streams by the Outbound FMSP to prepare for the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services and Transitional Stage periods **Clause 3.4.2** and **Clause 3.4.3**,

3.4.2 CONCLUSION OF SERVICES

3.4.2.1 This shall be the last day of the fifty-nine (59) month Service Period, the last day that the FMSP shall render services and occupy the Government Furnished Accommodation as the on-site FMSP.

EXAMPLE	FROM	TO
Commencement Date (Date of acceptance of FMSP offer)	1 July 2023	
Implementation of Contract: One (1) month	1 July 2023	31 July 2023
Site Handover Date	1 August 2023	
Commencement of Services	1 August 2023	
Service Period: Fifty-nine (59) months	1 August 2023	31 July 2028
Preparation for the Conclusion of the Service Period: Three (3) months	1 May 2028	31 July 2028
Conclusion of Services (Practical Certificate of Completion)	31 July 2028	
Transitional Stage: Three (3) months	1 August 2028	31 October 2028
Contract Expiry (Certificate of Completion)	31 October 2028	
Final Contract Price: Ninety (90) days	1 November 2028	29 January 2029

3.4.3 TRANSITIONAL STAGE

3.4.3.1 This shall take place after the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.2**.

3.4.3.2 **Outbound FMSP Handover of Information and Documentation**

3.4.3.2.1 Information and documentation associated with the Reporting and Financial Management **Clause 3.36** shall be handed over as per the normal process.

3.4.3.2.2 Where provided for elsewhere in the document, information and documentation shall be handed over within the prescribed period.

3.4.3.2.3 The FMSP shall hand over all other information and documentation not forming part of **Clause 3.4.3.2.1** and **Clause 3.4.3.2.2** within seven (7) days of the Expiry or Termination of Contract date.

3.4.3.3 **Outbound FMSP Conclusion of Work in Progress**

3.4.3.3.1 The FMSP shall provide a list of all Work in Progress as logged up to and including the last day of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period on the first (1st) day of the Outbound Transition and Handover at Expiry or Termination of Contract: Transitional Stage. The FMSP shall include detailed feedback on the expected completion dates for all Work in Progress and agree the actioning and outcome thereof with DPWI.

3.4.3.3.2 The Service Level Agreement and Penalty Schedule shall apply to all Work in Progress until the list **Clause 3.4.3.3.1** it is deemed to be completed and the CAFMS updated.

3.4.3.3.3 The FMSP shall endeavour to complete all Work in Progress within the Service Level Agreement, within thirty (30) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period or as agreed in writing with DPWI.

3.4.3.3.4 The final Service Level Agreement Compliance Report shall be reported on and Penalties calculated by the FMSP within seven (7) days of the completion of all Work in Progress.

3.4.3.4 **Managerial and informational support by the Outbound FMSP to the Inbound FMSP**

3.4.3.4.1 The FMSP shall provide on- and off-site managerial and informational support to the Inbound FMSP as required and agreed with DPWI. This process shall be co-ordinated by DPWI to ensure continuity and consistency of information.

3.4.3.4.2 The FMSP shall ensure that the core FMSP personnel responsible for services is available for this purpose.



3.5 **FACILITIES MANAGEMENT ADMINISTRATION INCLUDING THE PROJECT EXECUTION PLAN**

3.5.1 The FMSP shall provide its self-declaration in terms of SANS 1752:2017 or provide a valid compliance certificate in terms of ISO 41001.

3.5.2 The FMSP shall provide evidence of compliance within twenty-one (21) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**, maintain it for the duration of the contract period and provide further evidence thereof as and when required.

3.5.3 Within in twenty-one (21) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**, the FMSP shall develop a Facilities Management Report. It shall detail the events of the previous month, the areas that require improvement, actions to remedy those areas of improvement and provide a portfolio of evidence that the implemented remedies are sustainable for the duration of the contract. The report shall include feedback on the events of the current (as reported previously and updated with progress to date) and the next month. The report shall include but not be limited to the operational issues and analysis of requests using the Proactive Maintenance, Preventative Maintenance and Corrective Maintenance information. The FMSP shall provide an in depth analysis per Service per Building. All relevant information shall be included here:

3.5.3.1 Service 2: Building Infrastructure

3.5.3.2 Service 3: Technical Services

3.5.3.3 Service 4: Civils

3.5.3.4 Service 5: Security Services

3.5.3.5 Service 6: Grounds Upkeep and Landscape Horticulture

3.5.3.6 Service 7: Cleaning and Hygiene

3.5.3.7 Service 8: Environmental Services

3.5.3.8 Service 9: Ceremonial Services.



3.5.4 REPORTING

3.5.4.1 MONTHLY: The FMSP shall provide the Facilities Management Report **Clause**

3.5.3.

3.5.4.2 QUARTERLY: The FMSP shall provide an updated Project Execution Plan (using the Project Execution Plan requested **Conditions of Contract PA-10 (FM)**) showing all activities, sub-activities, durations, resources (labour and plant), cash flow projections, methodology and management of the contract. The FMSP shall indicate any revisions and the reason for them. The FMSP shall require written DPWI approval for the changes.

3.5.4.3 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.6 QUALITY MANAGEMENT

3.6.1 QUALITY MANAGEMENT PLAN

3.6.1.1 The FMSP shall develop, implement and maintain a comprehensive Quality Management Plan using the framework as provided by the ISO 9001:2015 Quality Management System to manage, execute and report on all related activities arising from the implementation requirements of this contract and its scope of services.

3.6.1.2 The plan shall demonstrate the due diligence on the part of the FMSP to monitor, control and maintain a high standard of service delivery.

3.6.1.3 The FMSP shall submit the Quality Management Plan to DPWI for approval within thirty (30) days of the Commencement Date (Date of acceptance of the FMSP offer).

3.6.2 ISO IMPLEMENTATION AND ACCREDITATION

3.6.2.1 The FMSP shall ensure that the implementation of the ISO 9001: 2015 Quality Management System complies in order to achieve accreditation for this contract within six (6) months of the start of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**. Accreditation shall be obtained within the following three (3) months and be maintained for the duration of the contract.

3.6.3 REPORTING

3.6.3.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) of all related activities including areas of improvement, actions to remedy areas of improvement and provide evidence that the implemented remedies are sustainable for the duration of the contract. The report shall contain a section specific to the progress of ISO implementation, accreditation and maintenance of the accreditation including a copy of a valid ISO Certificate.

3.6.3.2 ANNUALLY: The FMSP shall provide an updated Quality Management Plan indicating any revisions and the reason for them **Clause 3.6.1**.

3.6.3.3 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.7 **HEALTH AND SAFETY MANAGEMENT**

- 3.7.1 The FMSP shall ensure that the Parliamentary Complex is managed in a way that provides a safe and healthy work environment in accordance with the Occupational Health and Safety Act 85 of 1993 and Regulations.
- 3.7.2 The FMSP shall ensure that it makes sufficient provision in its organisational structure to deliver this service to the highest possible standard.
- 3.7.3 The FMSP shall not be able to access the Parliamentary Complex before the Project Health and Safety Plan and File is submitted and approved.
- 3.7.4 The FMSP shall accept full and complete responsibility (both contractually and/or in delict) regarding compliance with the Occupational Health and Safety Act, 1993 (Act 85 of 1993) for any acts or omissions as well as those of its personnel and indemnifies DPWI against any legal action in this regard.
- 3.7.5 The FMSP shall ensure that the requirements of the Occupational Health and Safety Act, 1993 and Regulations shall similarly apply to all SPs agreements and their personnel, inclusive of indemnifying DPWI against any legal action regarding any actions or omissions.
- 3.7.6 **PROJECT HEALTH AND SAFETY MANAGEMENT PLAN AND FILE**
- 3.7.6.1 The FMSP shall develop, implement and maintain a comprehensive Project Health and Safety Plan and File using the framework as provided by the ISO 45001:2018 Occupational Health and Safety Management System to manage, execute and report on related activities arising from the implementation requirements of this contract and its scope of services.
- 3.7.6.2 The plan shall clearly demonstrate the due diligence on the part of the FMSP to satisfy the most stringent legislation, regulations and policy requirements.
- 3.7.6.3 The plan shall proactively provide for and demonstrate the FMSPs understanding of the impact of the Occupational Health and Safety Act, 1993 and Regulations on:
- 3.7.6.3.1 The general responsibilities of DPWI as owner / landlord of the facilities,
- 3.7.6.3.2 The general responsibilities of the FMSP and its SPs,
- 3.7.6.3.3 The general responsibilities of each employer who is also an occupant of the facilities,
- 3.7.6.3.4 The general responsibilities of individual occupants.

- 3.7.6.4 The Project Health and Safety Plan and File shall at a minimum incorporate and comply with the Health and Safety Plan available on www.publicworks.gov.za the Health and Safety Specification **Volume 3: Part C3: Scope of Work** or unless otherwise described in this document, whichever is the most stringent requirement.
- 3.7.6.5 The Project Health and Safety Plan and File, including all annexures as described to be part of the Project Health and Safety Plan and File shall be handed over to DPWI within seven (7) days of the start of the Outbound Transition and Handover at Expiry or Termination of Contract: Transitional Stage period **Clause 3.4.3**. The Project Health and Safety Plan and File, including all annexures, shall never be removed from the Parliamentary Complex without prior written approval from DPWI.
- 3.7.6.6 The H&S File shall be site and activity specific. The file shall include but not be limited to the following:
- 3.7.6.6.1 DPWI / FMSP Letter of appointment,
 - 3.7.6.6.2 DPWI / FMSP Signed 37.2 Agreement,
 - 3.7.6.6.3 Proof of Site Handover,
 - 3.7.6.6.4 The Occupational Health & Safety Act, 1993 and Regulations
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
 - 3.7.6.6.5 CK Documents,
 - 3.7.6.6.6 Tax Clearance Certificate,
 - 3.7.6.6.7 B-BBEE Compliance Certificate,
 - 3.7.6.6.8 Letter of Good Standing (COID),
 - 3.7.6.6.9 Public Liability Insurance,
 - 3.7.6.6.10 CIDB Certificate (where applicable),
 - 3.7.6.6.11 Other Company specific registrations,
 - 3.7.6.6.12 Quality Management Plan,
 - 3.7.6.6.13 H&S Management Plan,
 - 3.7.6.6.14 Environmental Management Plan,
 - 3.7.6.6.15 FMSP Management List with all hours contact details,
 - 3.7.6.6.16 FMSP on site organogram with all hours contact details,
 - 3.7.6.6.17 Legal Appointment Letters
 - including proof of training for legal appointment appointees,
 - 3.7.6.6.18 Scope of work,

- 3.7.6.6.19 Method Statement,
- 3.7.6.6.20 Activity based Hazard Identification and Risk Assessment with Matrix
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.21 Daily Task Safety Instructions
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.22 Material Safety Data Sheets on products
 - including a Hazard Identification and Risk Assessment on products
 - including signed register as proof that all personnel have been trained to use the products safely (all new employees / every six (6) months),
- 3.7.6.6.23 SHE Meeting Minutes,
- 3.7.6.6.24 SHE Register,
- 3.7.6.6.25 SHE Representative Reports,
- 3.7.6.6.26 Inspection Reports including management inspections, weekly / monthly inspections and compliance audits relating to all stakeholders **Clause 3.7.6.3**,
- 3.7.6.6.27 Competent Person information (for all personnel) including but not limited to:
 - 3.7.6.6.27.1 Curriculum Vitae
 - 3.7.6.6.27.2 Copy of Identity Document
 - 3.7.6.6.27.3 Certified copies of all qualifications
 - 3.7.6.6.27.4 Certified copies of all training
 - 3.7.6.6.27.5 Certified copies of all registrations
 - 3.7.6.6.27.6 Medical fitness certificate (not older than twelve (12) months)
 - 3.7.6.6.27.7 Signed induction form (all new employees / every six (6) months)
 - 3.7.6.6.27.8 Signed acceptance of relevant PPE and the correct use thereof
 - 3.7.6.6.27.9 Copy of valid security clearance permit
- 3.7.6.6.28 Standard Accident Procedure
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.29 Emergency Evacuation Procedure
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.30 Emergency Contact Numbers
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),

- 3.7.6.6.31 Emergency Contingency Plan
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.32 Employer's Report of an Accident (W.Cl.2),
- 3.7.6.6.33 Notice of Accident and Claim for Compensation (W.Cl.3),
- 3.7.6.6.34 List of First Aiders with contact details and location of First Aid Boxes
 - including a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.35 Health and Safety Training Matrix
 - including a signed register as proof that training has been undertaken,
- 3.7.6.6.36 Tool Box Talks
 - including a signed register as proof that weekly tool box talks are undertaken (every three (3) months),
- 3.7.6.6.37 Service Provider Induction Programme **Clause 3.7.15.**
- 3.7.6.6.38 SHREQ Policies including but not limited to:
 - 3.7.6.6.38.1 Health and Safety Policy,
 - 3.7.6.6.38.2 Environmental Policy,
 - 3.7.6.6.38.3 Quality Policy,
 - 3.7.6.6.38.4 HIV / AIDS Policy,
 - 3.7.6.6.38.5 COVID-19 Policy,
 - 3.7.6.6.38.6 Smoking and TB Policy,
 - 3.7.6.6.38.7 Sexual Harassment Policy,
 - 3.7.6.6.38.8 Alcohol and Drug Policy,
 - 3.7.6.6.38.9 Waste Management Policy, etc.
 - each policy must include a signed register as proof that it has been communicated to all personnel (all new employees / every six (6) months),
- 3.7.6.6.39 COVID-19 related documentation including but not limited to:
 - 3.7.6.6.39.1 Compliance Manager or Officer all hours contact details,
 - 3.7.6.6.39.2 Work plan,
 - 3.7.6.6.39.3 Risk Assessment.



3.7.7 ISO IMPLEMENTATION AND ACCREDITATION

3.7.7.1 The FMSP shall ensure that the implementation of the ISO 45001:2018 Occupational Health and Safety Management system complies in order to achieve accreditation for this contract within three (3) months of the start of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**. Accreditation shall be obtained within the following three (3) months and be maintained for the duration of the contract.

3.7.8 COVID-19

3.7.8.1 The FMSP shall demonstrate its understanding of the impact of COVID-19 and implement the measures necessary to address, prevent and combat the spread of COVID-19 as determined by the Code of Practice: Managing Exposure to SARS-COV-2 in the workplace, 2022, No R 1876 dated 15 February 2022.

3.7.8.2 The FMSP shall immediately report positive COVID-19 cases amongst its own personnel and that of its SPs personnel to DPWI in writing.

3.7.8.3 The FMSP shall immediately action the required isolation and decontamination protocols that are in effect at the time.

3.7.8.4 The FMSP shall accommodate employees who want to obtain vaccinations / boosters.

3.7.9 HEALTH AND SAFETY COMMITTEES

3.7.9.1 The FMSP shall establish a Project Health and Safety Committee in accordance with all regulations. The committee shall meet monthly, take and distribute minutes, action and provide feedback as required. The FMSP shall be responsible to take the minutes. The minutes shall be distributed within two (2) working days of the adjournment of the meeting.

3.7.9.2 The FMSP shall participate and take an active part in the Health and Safety Committees as established within the various structures on the Parliamentary Complex.

3.7.10 INCIDENT REPORTING

3.7.10.1 The FMSP shall handle all incident reporting in accordance with the relevant Acts.

3.7.10.2 In the case where the FMSP notifies any third (3rd) party in respect of an incident then in terms of this contract the FMSP shall notify DPWI at the same time by copy of any such notification.

3.7.11 EMERGENCY PREPAREDNESS

3.7.11.1 The FMSP shall ensure that the occupants of the facilities use such in a manner that complies with the relevant Acts by implementing formal and informal inspections and observations. The FMSP shall escalate deviations as they occur to DPWI and note all such deviations in the Hazard Identification Risk Assessment Register and Scorecard.

3.7.11.2 The FMSP shall participate in the planning, monitoring, review and report on all emergency evacuation drills.

3.7.11.3 The FMSP shall participate in the closeout meeting of every emergency evacuation drill that is undertaken.

3.7.11.4 The FMSP shall provide an Emergency Preparedness Outcomes Report within five (5) working days of the closeout meeting of every emergency evacuation drill that is undertaken.

3.7.11.5 Should a closeout meeting not be scheduled within two (2) working days of the conclusion of the emergency evacuation drill, the FMSP shall provide the Emergency Preparedness Outcomes Report with the information known to it within seven (7) working days of the conclusion of the emergency evacuation drill.

3.7.11.6 Should a closeout meeting be scheduled after the submission of the close out report, the FMSP shall attend the closeout meeting and, where / if necessary, submit a revised Emergency Preparedness Outcomes Report within two (2) working days of the conclusion of the meeting.

- 3.7.11.7 This report shall include but not be limited to:
- 3.7.11.7.1 The manner in which the occupants participated,
 - 3.7.11.7.2 The manner in which the equipment and infrastructure operated during the drill e.g. push bar on a door would not function, public address notice was not audible, etc.
 - 3.7.11.7.3 The work request numbers that were reported to the Call Centre to correct identified deviations,
 - 3.7.11.7.4 The updated Hazard Identification Risk Assessment Register and Scorecard.
- 3.7.12 **HAZARD IDENTIFICATION RISK ASSESSMENT REGISTER AND SCORECARD**
- 3.7.12.1 The FMSP shall develop, implement and maintain a comprehensive Hazard Identification Risk Assessment Register and Scorecard. It shall include all formal and informal inspections, observations, etc. that take place on a daily basis or at other regular intervals including risks identified and reported via other stakeholders and other mechanisms like reports and not only from activities arising from the implementation requirements of this contract and its scope of service including.
 - 3.7.12.2 The Hazard Identification Risk Assessment Register and Scorecard shall be considered an annexure to the Project Health and Safety Plan and File.
- 3.7.13 **GENERAL COMPLIANCE MONITORING AND REPORTING**
- 3.7.13.1 The FMSP shall ensure that it monitors all national, provincial and local legislation, Occupational Health and Safety Act 85 of 1993 and Regulations, South African National Standards or the equivalent, manufacturer's specification, best industry practice to the appropriate and technical standards, etc. to identify changes that are being considered and changes that are brought into effect.
 - 3.7.13.2 The FMSP shall communicate these changes and the impact thereof on the management or use of the facilities in writing within two (2) weeks of the information or notice becoming public and make the appropriate recommendations to DPWI. All changes affecting the Parliamentary Complex shall be listed in the Hazard Identification Risk Assessment Register and Scorecard for monitoring and resolution.



3.7.14 HEALTH AND SAFETY REGISTERS

3.7.14.1 The FMSP shall maintain a Health and Safety Register in which all SPs, whether appointed by the FMSP, DPWI or any third (3rd) party shall sign-in before commencing work and sign-out before leaving site. These registers shall be numbered and when full shall be retained by the FMSP for handover to DPWI during the Outbound Transition and Handover at Expiry or Termination of Contract: Transitional Stage period **Clause 3.4.3**. This handover shall include all unused registers.

3.7.15 SERVICE PROVIDER INDUCTION PROGRAMME

3.7.15.1 The FMSP shall be responsible for the induction of all SPs as required whether appointed by the FMSP, DPWI or any third (3rd) party. Proof of induction shall be retained and filed in the Project Health and Safety Plan and File.

3.7.15.2 The FMSP shall liaise with all stakeholders at least every six (6) months to ensure the Site Induction Programme is still relevant and update it as required.

3.7.16 ACCESS TO EQUIPMENT, PLANTS ROOMS, ROOF ACCESS POINTS, ETC.

3.7.16.1 The FMSP shall ensure that access to all equipment areas, plant rooms, roof access point, etc. are managed in accordance with the relevant Acts.

3.7.16.2 The FMSP shall ensure that a numbered Access / Maintenance Register is allocated to each plant room, equipment area, roof access point or any other area under the management of this contract and considered a restricted area. This shall include every DB.

3.7.16.3 The FMSP shall number each register and maintain a log of the location of each register. The outside front cover of the register shall clearly indicate that the register may not be removed from its location.

3.7.16.4 Each register shall be placed in an appropriate "holder" that shall be affixed to a suitable surface at or near the entrance of each area.

3.7.16.5 An appropriate sign shall be affixed to each indicating the requirement for all individuals who require access to sign in before entering and upon exiting, sign out and ensure that all the requested information is provided.

3.7.17 REPORTING

- 3.7.17.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) of all related activities including all deviations, actions to remedy the deviations and provide evidence that the implemented remedies are sustainable for the duration of the contract. The report shall contain a section specific to the progress of ISO implementation, accreditation and maintenance of the accreditation including a copy of a valid ISO Certificate.
- 3.7.17.2 MONTHLY: The FMSP shall provide the minutes of the Project Health and Safety Meeting **Clause 3.7.9.1**.
- 3.7.17.3 MONTHLY: The FMSP shall provide the minutes of the various other Health and Safety Meetings attended **Clause 3.7.9.2**.
- 3.7.17.4 MONTHLY: The FMSP shall provide all incident reports issued **Clause 3.7.10**.
- 3.7.17.5 MONTHLY: The FMSP shall provide all Emergency Evacuation Drill Close Out Reports issued **Clause 3.7.11.4**.
- 3.7.17.6 MONTHLY: The FMSP shall provide an updated Hazard Identification Risk Assessment Register, Scorecard and Report **Clause 3.7.12**.
- 3.7.17.7 MONTHLY: The FMSP shall provide all General Compliance Monitoring notifications issued **Clause 3.7.13**.
- 3.7.17.8 ANNUALLY: The FMSP shall provide an updated Health and Safety Management Plan indicating any revisions and the reason for them **Clause 3.7.6**.
- 3.7.17.9 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.8 ENVIRONMENTAL MANAGEMENT

3.8.1 ENVIRONMENTAL MANAGEMENT PLAN

3.8.1.1 The FMSP shall comply with but not be limited to the National Environmental Management Act 107 of 1998 including all amendments.

3.8.1.2 The FMSP shall develop and implement a comprehensive Environmental Management Plan using the framework as provided by the ISO 14001:2015 Environmental Management System to manage, execute and report on environmental activities arising from the implementation requirements of this contract and its scope of service.

3.8.1.3 The plan shall clearly demonstrate due diligence on the part of the FMSP to satisfy the most stringent legislation, regulation and policy requirements as amended from time to time.

3.8.1.4 The FMSP shall submit the Environmental Management Plan to DPWI for approval within thirty (30) days of the Commencement Date (Date of acceptance of the FMSP offer).

3.8.2 ISO IMPLEMENTATION AND ACCREDITATION

3.8.2.1 The FMSP shall ensure that the implementation of the ISO 14001: 2015 Environmental Management System complies in order to achieve accreditation for this contract within six (6) months of the start of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**. Accreditation shall be obtained within the following three (3) months and be maintained for the duration of this contract.

3.8.3 INCIDENT REPORTING

3.8.3.1 The FMSP shall handle all incident reporting in accordance with the relevant Acts.

3.8.3.2 In the case where the FMSP notifies any third (3rd) party in respect of an incident then in terms of this contract the FMSP shall notify DPWI at the same time by copy of any such notification.



3.8.4 REPORTING

- 3.8.4.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) of all related activities that have been undertaken including all deviations, actions to remedy the deviations and provide evidence that the implemented remedies are sustainable for the duration of the contract. The report shall contain a section specific to the progress of ISO implementation, accreditation and maintenance of the accreditation including a copy of a valid ISO Certificate.
- 3.8.4.2 MONTHLY: The FMSP shall provide all incident reports issued **Clause 3.8.3**.
- 3.8.4.3 ANNUALLY: The FMSP shall provide an updated Environmental Management Plan indicating any revisions and the reason for them **Clause 3.8.1**.
- 3.8.4.4 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.9 HERITAGE BUILDING COMPLIANCE

- 3.9.1 Not all the facilities under the management of this contract have heritage status however, the Parliamentary Complex is generally considered a heritage site in its entirety
- 3.9.2 The FMSP shall comply with but not be limited to the National Heritage Resources Act, 1999.
- 3.9.3 The FMSP shall comply with the regulations and documentation as stipulated by the South African Heritage Resources Agency <https://www.sahra.org.za>, Heritage Western Cape <https://www.westerncape.gov.za/public-entity/heritage-western-cape>, the Heritage Asset Management Section of DPWI and any other relevant agency or department as and when required.
- 3.9.4 The FMSP shall during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**, meet with and familiarise themselves with these agencies and departments requirements.
- 3.9.5 The FMSP shall ensure that all interactions with these agencies and departments are minuted and copied to DPWI.
- 3.9.6 The FMSP shall ensure that **Clause 3.1.4.1** and **Clause 3.1.4.2** are adhered to in all Heritage matters.
- 3.9.7 Heritage approvals are required for certain repairs, refurbishments, renovations, new installations, etc. both internal and external to the facilities.
- 3.9.8 All Heritage submissions contemplated and made on behalf of DPWI including close out reports shall be approved by DPWI prior to submission to SAHRA.
- 3.9.9 The FMSP shall ensure that it adheres to the requirement that no document shall be uploaded to SAHRIS in keeping with the requirements of a National Key Point site. Only DPWI approved documents shall be e-mailed to SAHRA and copied to DPWI. Close out reports shall be approved by DPWI prior to submission and e-mailed to SAHRA within the prescribed thirty (30) day period after completion of the work.

3.9.10 REPORTING

- 3.9.10.1 QUARTERLY: The FMSP shall provide a report (including portfolio of evidence) on all related activities.
- 3.9.10.2 QUARTERLY: The FMSP shall provide the minutes of all meetings and interactions **Clause 3.9.5**.
- 3.9.10.3 QUARTERLY: The FMSP shall provide proof of compliance with respect to all applicable legislation **Clause 3.9.6**.
- 3.9.10.4 QUARTERLY: The FMSP shall provide a copy of all submissions and close out reports **Clause 3.9.7** and **Clause 3.9.8**.
- 3.9.10.5 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

3.10 OPERATING HOURS

- 3.10.1 The FMSP shall provide a twenty-four/seven (24/7), three hundred and sixty-five (365) day per year response.
- 3.10.2 The FMSP shall provide a full on site operation between the hours of 06h00 – 18h00 Monday to Friday excluding public holidays and until 23h00 or until the completion thereof on the day of SONA **Clause 11.3.2**.
- 3.10.3 The FMSP shall provide a limited on site operation between the hours of 08h00 – 15h00 on Saturdays excluding public holidays.
- 3.10.4 The FMSP shall have at least one (1) appropriately qualified FMSP representative on site between the hours of 00h00 – 06h00 and 18h00 – 23h59 Monday to Friday, 00h00 – 08h00 and 15h00 – 23h59 on Saturday's, and 00h00 – 23h59 on Sunday's and public holidays.
- 3.10.5 Summary of a standard week (excluding public holidays and SONA requirements):

TIMES	MON	TUES	WED	THURS	FRI	TIMES	SAT	SUN
00h00 - 06h00	FMR	FMR	FMR	FMR	FMR	00h00 – 08h00 08h00 – 15h00 15h00 – 23h59	FMR	FMR
06h00 – 18h00	FOSO	FOSO	FOSO	FOSO	FOSO		LOSO	FMR
18h00 – 23H59	FMR	FMR	FMR	FMR	FMR		FMR	FMR

FOSO Full on site operation

LOSO Limited on site operation

FMR At least one (1) FMSP Representative

- 3.10.6 Notwithstanding the operating hours mentioned above, the FMSP shall ensure that there is always appropriately qualified FMSP supervision for all work conducted.

3.10.7 REPORTING

- 3.10.7.1 **MONTHLY:** The FMSP shall provide a report (including portfolio of evidence) on all related activities.



3.11 **ORGANISATIONAL STRUCTURE**

- 3.11.1 The FMSP shall provide an organisational structure of appropriately qualified and trained personnel for the proper performance of the FMSPs obligations under this contract, to ensure the proper supervision of its SPs, and to ensure appropriate decision making for the duration of the contract.
- 3.11.2 The competence of the FMSPs core personnel is part of the Conditions of Contract while other core personnel are stipulated in this document. On acceptance of the tender, the FMSP shall not be permitted to offer alternative core personnel unless it is as a result of a bona fide unforeseen circumstance. In such an event, DPWI shall only accept alternative personnel possessing at least similar qualifications and experience to those personnel proposed in the tender. The same shall apply when appointing core personnel to replace those who are, for whatever reason, no longer available to work on the project e.g. through resignation, etc.
- 3.11.3 DPWI will be entitled to instruct the FMSP to remove any person employed or associated with the FMSP including its SPs, who in the opinion of DPWI, is incompetent or negligent in the proper performance of his/her duties, or whose presence on site is otherwise considered by DPWI on reasonable grounds, to be found undesirable or whose conduct and behaviour is not acceptable.
- 3.11.4 The FMSP shall submit its intended organisational structure within fourteen (14) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1** to DPWI for approval.
- 3.11.5 The FMSP shall provide an updated organisational structure and report every three (3) months.
- 3.11.6 The FMSP shall provide DPWI with timeous written notification and reasons for changes, vacancies, etc. to the organisational structure.
- 3.11.7 The FMSP shall comply with the following minimum requirements in terms of its permanent on site organisational structure:
- 3.11.7.1 The FMSP shall ensure that the on-site Key Account Manager / Operations Manager has extensive experience in the management and administration of integrated facilities management services or similar services and qualifications in the built environment discipline.

- 3.11.7.2 The FMSP shall ensure that personnel responsible for the overall day-to-day on site delivery of Health and Safety Management are appropriately qualified, are registered and maintains their good standing with the South African Institute for Occupational Safety and Health and the South African Council for the Project and Construction Management Professions as a Construction Health and Safety Manager.
- 3.11.7.3 The FMSP shall appoint an appropriately qualified full-time on site General Machinery Regulation 2(1) appointee and an appropriately qualified full-time alternate appointee who shall take over the responsibilities in the absence of the General Machinery Regulation 2(1) appointee where such absence is more than five (5) consecutive working days.
- 3.11.7.4 Appropriately qualified full time on site personnel who shall take responsibility for and act as liaison to the DPWI Project: Repairs, Maintenance of Security Equipment and Systems. The personnel shall be responsible for the timeous delivery of services that shall affect both contracts.
- 3.11.7.5 Appropriately qualified personnel who shall undertake work, inspections or tests, etc. as described in the document.
- 3.11.8 The FMSP shall ensure that all personnel who are responsible for the supervision of SPs are appropriately qualified to undertake quality control inspections as described in the document.
- 3.11.9 **REPORTING**
- 3.11.9.1 QUARTERLY: The FMSP shall provide an updated organisational structure and report **Clause 3.11.5**.
- 3.11.9.2 QUARTERLY: The FMSP shall provide the notifications issued **Clause 3.11.6**.



3.12 **CUSTOMER CARE CENTRE**

- 3.12.1 The Customer Care Centre is located on the ground floor of 120 Plein Street.
- 3.12.2 The FMSP shall occupy and operate the centre between the hours of 06h00 – 18h00 Monday to Friday excluding public holidays and until 23h00 or until completion thereof on the day of SONA.
- 3.12.3 The duties for the centre shall include the:
- 3.12.3.1 Co-ordination of after-hours access requirements and submissions to the Permit Office,
- 3.12.3.2 Co-ordination of FMSP and SP security clearance documentation,
- 3.12.3.3 Management and administration of all parking bays linked to the Parliamentary Complex as set out in the DPWI Prestige Parking Policy,
- 3.12.3.4 Reservations for the use of Committee Rooms one (1) and two (2) on the ground floor of 120 Plein Street including:
- 3.12.3.4.1 The co-ordination of the before- and after- cleaning with the routine cleaning SP,
- 3.12.3.4.2 Ensure that the lighting and air conditioning systems are functional, switched on before and off after meetings.
- 3.12.3.5 Record the details of any walk-in work requests received and report them to the Call Centre immediately,
- 3.12.3.6 Management of all keys located in the key safe using a key register. This shall include the management of the spare keys for the Post Office boxes,
- 3.12.3.7 Receipt of monies paid for parking fines and the clamping of vehicle wheels as actioned by PPS. This shall include the monthly reconciliation and the payment of the monies into the designated account,
- 3.12.3.8 Management and response to occupied stops as reported by the occupants for the lifts in 120 Plein Street via the intercom system located in this office.
- 3.12.4 All information, documentation and monies pertaining to the receipt of monies for parking fines etc. shall be handed over to DPWI on the last day of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.2**. This shall include the diaries containing the future reservations of Committee Rooms one (1) and two (2).



3.12.5 REPORTING

3.12.5.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on all activities undertaken by the Customer Care Centre.

3.12.5.2 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.13 **CALL CENTRE**

3.13.1 The FMSP shall present the Call Centre structure that shall be used within seven (7) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.

3.13.1.1 The FMSP shall ensure that the Call Centre is fully functional and that all CAFMS training provided within twenty-one (21) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.

3.13.2 The following options are available to the FMSP:

3.13.2.1 Make use of the services of a third (3rd) party call centre,

3.13.2.2 Make use of the FMSPs existing call centre

3.13.2.3 Establish a site-specific call centre.

3.13.3 During the six (6) years of the previous FM Contract, an average of nine thousand four hundred and thirty three (9,433) work requests were received in every twelve (12) month cycle. This information is provided without prejudice, as it could vary in the future.

3.13.4 The Call Centre shall be operational twenty four/seven (24/7), three hundred and sixty five (365) days per year.

3.13.5 The Call Centre shall provide for the following contact points:

3.13.5.1 Telephone number:

- It shall be specific to the Parliamentary Complex: Official Office Accommodation.
- All calls shall be answered within five (5) rings.

3.13.5.2 E-mail address:

- It shall be specific to the Parliamentary Complex: Official Office Accommodation.

3.13.5.3 WhatsApp:

- It shall be specific to the Parliamentary Complex: Official Office Accommodation.
- The information and any photos uploaded shall be diverted to the e-mail address for the Parliamentary Complex: Official Office Accommodation.



- 3.13.6 The Call Centre shall have ten (10) minutes to log work requests received by any means other than a telephone call. All requests initiated via telephone calls shall be logged immediately while the requestor is online and the work request number provided. The CAFMS shall allow for the recording of the time the work request was received. The proof thereof shall be uploaded to the relevant work request number.
- 3.13.7 The Call Centre shall ensure that all the information as required by the CAFMS shall be captured during the process of logging a work request.
- 3.13.8 The FMSP Service Level Agreement shall be considered to have been activated as soon as the Call Centre provides a work request number.
- 3.13.9 The FMSP personnel and Call Centre shall have no discretion to refuse to provide or fail to log a work request number.
- 3.13.10 Under no circumstances shall the Call Centre cancel a work request or communicate to the requestor that a work request is cancelled.
- 3.13.11 **REPORTING**
- 3.13.11.1 MONTHLY: The FMSP shall provide a detailed Call Centre Report (including portfolio of evidence). If a third (3rd) party Call Centre is used, then that Call Centre shall independently of the FMSP provide the required report.
- 3.13.11.2 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

- 3.14 **COMPUTER AIDED FACILITIES MANAGEMENT SYSTEM**
- 3.14.1 The FMSP shall present the CAFMS that shall be used within seven (7) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.
- 3.14.2 At the presentation, the FMSP shall provide a portfolio of evidence that is underwritten by the developers of the CAFMS confirming that the minimum requirements as detailed below are immediately available for use.
- 3.14.3 The FMSP shall ensure that the CAFMS is fully functional and ready for implementation within twenty-one (21) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.
- 3.14.4 The following options are available to the FMSP:
- 3.14.4.1 Make use of the CAFMS of a third (3rd) party call centre,
- 3.14.4.2 Make use of the FMSPs existing CAFMS,
- 3.14.5 Provide and maintain an appropriate real-time CAFMS that shall meet the specific requirements of DPWI including but not limited to:
- 3.14.5.1 A Fixed Asset Register hierarchy consisting of various levels in the segmenting of assets which shall allow the capturing of the relevant data on all levels within the structure for every work request logged.
- 3.14.5.2 It shall be web-based and user friendly.
- 3.14.5.3 It shall provide for multiple Login Preferences to enable DPWI, Parliament, Presidency and other stakeholders to access information, reports, etc. specific to their areas of responsibility. Each Login Preference shall bring up a customised real-time summary dashboard of information including the real time status of the Service Level Agreement.
- 3.14.5.4 It shall maintain all the relevant information and documentation uploaded to it. It shall not allow for the deletion of any information or documentation without prior written approval from DPWI even if such information is deemed to have been incorrectly captured or uploaded.
- 3.14.5.5 It shall manage the process of completing all work requests in real-time and shall not allow for the retrospective back dating of any statuses within the process including the completion of work date and time.
- 3.14.5.6 Standard pre-approved pre-programmed reports shall be developed in line with the contractual obligations of the FMSP and used for contractual reporting i.e. management and compliance of the Service Level Agreement, specific building requirements and information, etc.

- 3.14.5.7 It shall allow for the automatic generation of work requests for failures identified during Proactive Inspections and Preventative Maintenance. It shall have the ability to link / record the work request number logged back to its Proactive Inspection or Preventative Maintenance reference and vice versa. The automation shall allow for the uploading of the relevant photos to each work request.
- 3.14.5.8 It shall allow for Proactive Inspection schedules to be customised for specific areas, e.g. Chambers, Committee Rooms, etc.
- 3.14.5.9 It shall allow for the consolidation of Preventative Maintenance e.g. servicing of fire extinguishers, cleaning of air conditioning filters, bait boxes, etc. which have hundreds of components on site to be managed efficiently without compromising the data and information of the individual assets.
- 3.14.5.10 It shall allow for the identification of and transfer of assets and locations to / from DPWI Projects without compromising data.
- 3.14.5.11 It shall allow for the management of warranties including the name of the SP responsible for the warranty, the date until such warranty is valid, etc.
- 3.14.5.12 It shall allow for FMSP SP certification and security clearance management i.e. ensure that the SP to which the work request has been allocated it competent to do the work and their security clearance is valid.
- 3.14.5.13 It shall allow for quality management on several levels i.e. by the FMSP, the occupant, Parliament Household Services, Presidency Corporate Services and DPWI on all Preventative Maintenance and Corrective Maintenance.
- 3.14.5.14 It shall allow for the inventory management of Government Furnished Information, Equipment and Assets and any other inventory management as may be required.
- 3.14.5.15 It shall allow for pre-determined SP allocation where applicable **Clause 3.2.2** and **Clause 3.2.3**.
- 3.14.5.16 It shall have a mobile application that shall be accessed and used by the FMSP, its SP's and DPWI.
- 3.14.5.17 The mobile application shall allow for full functionality including but not being limited to the logging of work requests, the uploading of relevant before and after photo's, occupant signatures, management of work by its SP, access to pre-determined Proactive Inspection schedules, etc.
- 3.14.5.18 Integrate with the existing CAFMS utilised by Parliament.
- 3.14.5.19 Integrate with the existing CAFMS (Archibus) utilised by DPWI.

- 3.14.5.20 Integrate with the existing CAFMS should a third (3rd) party Call Centre be used.
- 3.14.6 The FMSP shall ensure that all operational information, documentation and photos are uploaded within twenty-four (24) hours of work completion unless a more stringent timeline has provided for in this document.
- 3.14.7 TRAINING ON THE CAFMS
- 3.14.7.1 The FMSP shall train DPWI and any other stakeholders as required to a maximum of fifty (50) people.
- 3.14.8 MANAGEMENT OF THE CAFMS
- 3.14.8.1 The FMSP shall ensure that the use and management of the CAFMS improves the integrity of the information provided and thereafter contained therein.
- 3.14.8.2 The FMSP shall follow all processes and procedures as provided by DPWI.
- 3.14.8.3 The CAFMS and not the FMSP personnel and their respective e-mail addresses, shall remain the single point of contact for all work that is required and under no circumstances shall the FMSP manage work outside of the CAFMS i.e. identify and request information, quotations, etc. without a work request being logged.
- 3.14.8.4 The CAFMS is intended to be managed as a real time system and the FMSP shall comply in this regard.
- 3.14.8.5 Service Level Agreement requirements and timelines shall be programmed as part of the system and should a work request require to be completed at e.g. 15h30 on a specific day, the work shall be physically completed in full at the required location and the CAFMS updated before 15h30 on that specific day in order for the work to be within the Service Level Agreement and not subject to a penalty.
- 3.14.8.6 Service Level Agreement Priority 1 and 2 response and temporary solution times shall be programmed and measured on a twenty-four seven (24/7) basis.
Volume 3: Part C3: Scope of Work.
- 3.14.8.7 All other Service Level Agreement response, temporary solution and completion times shall be programmed and measured between 08h00 – 16h00 Monday to Friday excluding public holidays and weekends **Volume 3: Part C3: Scope of Work.**

- 3.14.8.8 All Service Level Agreement Compliance Reports shall be programmed to report on date and time of completion of every work request and not on the date and time of when the work request was logged. This shall apply to Preventative Maintenance and Corrective Maintenance.
- 3.14.8.9 Duplications shall be managed correctly i.e. the earliest work request logged shall always remain. Subsequent duplicate work requests shall be cancelled referencing the earliest. Duplications which refer to the same parent asset but the problem is identified in different locations, shall all remain open until the parent asset is functional and the service within each location has been determined as functional.
- 3.14.8.10 CAFMS shall have sequential numbering.
- 3.14.8.11 Splitting work requests in order to circumvent the Service Level Agreement requirements shall not be allowed and shall carry an automatic penalty.
- 3.14.8.12 Only work requests where the full scope of work has been completed shall be recorded as work completed.
- 3.14.8.13 Cancelling work requests near the Service Level Agreement completion time or after the Service Level Agreement completion time shall not be allowed and shall carry an automatic penalty.
- 3.14.8.14 The FMSP shall maintain and provide accurate logs of the performance of the CAFMS e.g. down time, system issues etc.
- 3.14.8.15 The FMSP shall inform DPWI in writing within fifteen (15) minutes of any experience or indication that the CAFMS is not available for use. The FMSP shall confirm its return to service within fifteen (15) minutes of it being deemed fully functional.
- 3.14.8.16 The FMSP shall not affect any material changes to the processes, back end information, the way in which the CAFMS is managed or information is reported, etc. without prior consultation and written approval from DPWI.
- 3.14.8.17 The FMSP shall ensure that all DPWI specific requirements are included and fully functional within twenty-one (21) days of the start of Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.2.**



3.14.9 REPORTING

3.14.9.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on all activities relating to the CAFMS. If a third (3rd) party CAFMS is used, then that third (3rd) party shall independently of the FMSP provide the required report.

3.14.9.2 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.15 PROACTIVE INSPECTIONS

3.15.1 SCHEDULING

3.15.1.1 The FMSP shall ensure that its organisational structure is adequately staffed and competent to deliver this service for the duration of the contract. FMSP SPs shall not be used for Proactive Inspections.

3.15.1.2 The Proactive Inspection schedule shall be developed during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1** and uploaded to the CAFMS prior to the start of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**.

3.15.1.3 The FMSP shall not deviate from the originally agreed Proactive Inspection schedule without prior consultation and written approval from DPWI.

3.15.1.4 The schedule for these proactive inspections shall be implemented and managed on the CAFMS in the same manner as the Preventative Maintenance schedule **Clause 3.16.1.3** but shall be identified as Proactive Inspections.

3.15.1.5 The FMSP shall prioritise this service in terms of the cluster approach **Clause 3.2.3** and the high profile, high impact areas and services **Clause 3.2.7**.

3.15.2 TICK SHEETS

3.15.2.1 The FMSP shall ensure that this service is implemented, actioned and documented to the highest possible standard by aligning the proactive inspection tick sheets to suit the specific needs of the various routines that have or shall still be identified.

3.15.2.2 Every tick sheet shall contain a place for the following information to be recorded:

3.15.2.2.1 The name of the building.

3.15.2.2.2 The time that the inspection started and the time that the inspection was completed.

3.15.2.2.3 The areas that were inspected.

3.15.2.2.4 The written out name and signature of the person that conducted the inspection.

3.15.2.2.5 The name of the company that the person is employed by.

3.15.2.2.6 In the instance where multiple floors are inspected or select areas on various floors are inspected, the start and completion inspection times shall be recorded for each floor / location.

- 3.15.2.3 The FMSP shall ensure that work identified is reported to the Call Centre within one (1) hour of completing the inspection and the work request numbers recorded on the tick sheet.
- 3.15.2.4 The FMSP shall ensure that the completed tick sheet and the supporting date and time-stamped photographic evidence is uploaded to the CAFMS within one (1) hour of the work request numbers being activated on the CAFMS.
- 3.15.2.5 **Clause 3.15.2.3** and **Clause 3.15.2.4** shall be followed in the case where Proactive Inspection failures and relevant photos are not automatically generated and uploaded as mentioned in **Clause 3.14.5.7**.
- 3.15.3 TYPES AND FREQUENCY OF INSPECTIONS
- 3.15.3.1 These proactive inspections shall include but not be limited to:
- 3.15.3.1.1 DAILY 08H00 AND DAILY 16H00: Valve management **Clause 3.15.6**.
- 3.15.3.1.2 DAILY: Early morning assessment of: the grounds for overnight pipe bursts, fallen trees, damaged boundary fences, damaged carports and shade cloth, Flame of Remembrance, general condition of the roofs and external façades of the facilities for damage, all external gas installations for leaking valves, sumps pumps, any sign of water that has collected overnight, blocked drains, etc.
- 3.15.3.1.3 DAILY: Early morning assessment of the: functionality of all walk-in fridges and freezers, any sign of leaking gas in the kitchens, visual inspection of all standby generators and the diesel day tanks including the bulk diesel tanks and record diesel levels, UPS availability, lift availability, main plant rooms, functionality of all central HVAC systems, etc.
- 3.15.3.1.4 DAILY: Morning assessment of all Chambers and Committee Rooms that shall be in use that day according to the Parliamentary Programme and Committee Room Schedule, etc.
- 3.15.3.1.5 ONGOING: Assessment of internal and external fused lights for replacement.
- 3.15.3.1.6 WEEKLY: Assessment of all Chambers and Committee Rooms whether indicated for use or not for issues e.g. fused lights, availability of HVAC, minor handyman repairs, to ensure their availability without prior notice.
- 3.15.3.1.7 WEEKLY: Comprehensive assessment of the Complex Grounds.
- 3.15.3.1.8 MONTHLY: Comprehensive assessment of the condition of all roofs, waterproofing gutters, downpipes and external façades elements, etc.
- 3.15.3.1.9 MONTHLY: Comprehensive assessment of all common internal areas in the facilities.

3.15.4 POWER OUTAGE PROTOCOL

- 3.15.4.1 The FMSP shall ensure that this protocol is managed and documented to the highest possible standards.
- 3.15.4.2 The FMSP shall develop and implement a Power Outage Protocol that shall be actioned every time the Parliamentary Complex is affected by a planned or unplanned power outage whether in part or as a whole, whether from an external or internal source.
- 3.15.4.3 This protocol shall include the management of all equipment and services affected during a power outage.
- 3.15.4.4 The FMSP shall ensure immediate and appropriate on site response and supervision during and after a power outage.
- 3.15.4.5 It shall not be assumed that equipment and services are under load of a standby generator or UPS and even if under load shall automatically function during a power outage or shall automatically be restored after a power outage.
- 3.15.4.6 The response protocol shall include but not be limited to:
 - 3.15.4.6.1 Immediate notification to DPWI and all affected stakeholders.
 - 3.15.4.6.2 Appropriate risk assessment that indicates what measures shall be put in place for the duration of the power outage.
- 3.15.4.7 The close out protocol shall include but not be limited to:
 - 3.15.4.7.1 All equipment and services to be checked for functionality. It is the sole responsibility of the FMSP to ensure that all equipment and services are functional following a power outage.
 - 3.15.4.7.2 Appropriate resolution communication to DPWI and all affected stakeholders.
- 3.15.4.8 The FMSP shall provide a report within twelve (12) hours of the resolution of a power outage.
- 3.15.4.9 The FMSP shall develop a summarised version of the protocol in the form of a one (1) page report. This report shall be uploaded to each specific work request on the CAFMS and provided as required with all other documentation. The report shall include but not be limited to the affected building, floor, area, DB, CB, cause, repair, etc. This summarised protocol shall be applied every time a circuit breaker trips in order to evaluate, repair and mitigate the risk of re-occurrence, especially after hours and especially where essential equipment and services can be rendered non-functional.

- 3.15.4.10 Any damage that occurs to the equipment and infrastructure, managed under this contract, as a direct result of poorly managed power outages shall be the responsibility of the FMSP to clean, repair, re-instate, etc. as its own costs.
- 3.15.5 WATER OUTAGE PROTOCOL
- 3.15.5.1 The FMSP shall ensure that this protocol is managed and documented to the highest possible standard.
- 3.15.5.2 The FMSP shall develop and implement a Water Outage Protocol that shall be actioned every time the Parliamentary Complex is affected by a planned or unplanned water outage whether in part or as a whole, whether from an external or internal source.
- 3.15.5.3 This protocol shall include the management of all equipment and services affected during a water outage. This shall include the management of water pressure fluctuations.
- 3.15.5.4 The FMSP shall ensure immediate and appropriate on site response and supervision during and after a water outage.
- 3.15.5.5 It shall not be assumed that equipment and services shall not be affected during a water outage or shall automatically be restored after a water outage.
- 3.15.5.6 The response protocol shall include but not be limited to:
- 3.15.5.6.1 Immediate notification to DPWI and all affected stakeholders.
- 3.15.5.6.2 Appropriate communication which shall include risk mitigation efforts e.g. don't open taps to check for water, etc.,
- 3.15.5.6.3 Place signage in areas where the water outage is being experienced.
- 3.15.5.6.4 Appropriate communication and liaison with CoCT Fire and Disaster Management Services in the case of fire sprinklers, hose reels and hydrants being affected.
- 3.15.5.6.5 The identification of other equipment affected by a water outage e.g. chilled water HVAC services, etc. in so far as systems must be appropriately managed or switched off.
- 3.15.5.6.6 Appropriate risk assessment that indicates what measures shall be put in place for the duration of the water outage.



- 3.15.5.7 The close out protocol shall include but not be limited to:
- 3.15.5.7.1 All equipment and services to be checked for functionality. It is the sole responsibility of the FMSP to ensure that all equipment and services are functional following a water outage e.g. domestic water tanks and fire tanks are refilling, water pressure are normalised, etc.,
- 3.15.5.7.2 Ensure that all affected areas are checked for taps being left open, etc. and removal of signage,
- 3.15.5.7.3 Appropriate resolution communication to DPWI and all affected stakeholders.
- 3.15.5.8 The FMSP shall provide a report within twelve (12) hours of the resolution of a water outage. The FMSP shall develop a summarised version of the protocol in the form of a one (1) page report. This report shall be uploaded to each specific work request on the CAFMS and provided as required with all other documentation. The report shall include but not be limited to the affected building, floor, area, cause, repair, etc.
- 3.15.5.9 This summarised protocol shall be applied every time a water outage occurs due to unknown reasons or planned work where shutoff valves are closed and then re-opened.
- 3.15.5.10 Any damage that occurs to the equipment and infrastructure, managed under this contract, as a direct result of poorly managed water outages shall be the responsibility of the FMSP to clean, repair, re-instate, etc. as its own costs.
- 3.15.6 VALVE MANAGEMENT
- 3.15.6.1 The management of valves encompasses the shutdown of any equipment including fire, HVAC, domestic water, etc.
- 3.15.6.2 Valves that are required to remain open and can be locked shall be locked in the open position at all times.
- 3.15.6.3 Valves that have been closed for a specific reason and can be locked shall be locked in the closed position and the appropriate notice attached to the valve indicating work request number, the date of closure, reason for the closure and the contact details of the person directly responsible for the management of valves.



- 3.15.6.4 Valves that cannot be locked shall be managed appropriately. Any shut off valve that has been closed shall have the appropriate notice attached to the valve indicating work request number, the date of closure, reason for the closure and the contact details of the person directly responsible for the management of valves.
- 3.15.6.5 Under no circumstances shall fire equipment related valves be left in the closed position overnight without prior written approval from DPWI and thereafter only after the necessary risk mitigation actions have been put in place.
- 3.15.6.6 The FMSP shall maintain a Valve Management Register that shall contain the detail of all planned and unplanned shut offs, instances where valve locks were found removed, valves found in the closed position without proper identification, etc.
- 3.15.7 REPORTING
- 3.15.7.1 MONTHLY: The FMSP shall provide a Proactive Inspection Schedule and Report for the previous month relating to activities e.g. the effectiveness of the inspections, the analysis of planned vs completed inspections, the analysis of Proactive Inspections vs work reported by the occupants, recommendations to add, omit, revise inspections and frequencies, etc.
- 3.15.7.2 MONTHLY: The FMSP shall provide the Proactive Inspection Schedule for the current (as reported previously and updated with progress to date) and the next month.
- 3.15.7.3 MONTHLY: The FMSP shall provide a Power Outage Report and copies of all previously issued reports including all summarised one (1) pagers, etc. **Clause 3.15.4.**
- 3.15.7.4 MONTHLY: The FMSP shall provide a Water Outage Report and copies of all reports including all summarised one (1) pagers, etc. **Clause 3.15.5.**
- 3.15.7.5 MONTHLY: The FMSP shall provide a Valve Management Report and copies of all previously issued risk assessments, notifications to DPWI, written approvals from DPWI and a copy of the Register, etc. **Clause 3.15.6.**
- 3.15.7.6 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

3.16 PREVENTATIVE MAINTENANCE

3.16.1 SCHEDULING

- 3.16.1.1 The Preventative Maintenance schedule shall be developed and the last and next service dates agreed based on available documentation and equipment inspections during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**. It shall be uploaded to the CAFMS prior to the start of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**.
- 3.16.1.2 The FMSP shall not deviate from the originally agreed Preventative Maintenance schedule without prior consultation and written approval from DPWI.
- 3.16.1.3 The CAFMS shall automatically generate the routines according to the frequencies in the Preventative Maintenance Bills of Quantities but it remains the responsibility of the FMSP to ensure that no preventative maintenance routine is omitted, duplicated, etc.
- 3.16.1.4 The FMSP shall be responsible to identify and in writing advise DPWI of any omission on the part of the Preventative Maintenance schedule and frequencies should a requirement not be described in this document. Omissions shall be identified within twelve (12) months of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**. Any omissions thereafter shall be deemed to be part of the priced Preventative Maintenance Schedule. The frequency and scope of work shall be determined in conjunction with DPWI, scheduled and completed as required.
- 3.16.1.5 The FMSP General Machinery Regulation 2(1) appointee shall take responsibility for the implementation, actioning and reporting of the Preventative Maintenance schedule and completed work.
- 3.16.1.6 The FMSP shall provide the Preventative Maintenance Schedule and Report by the tenth (10th) of each month for the previous month which shall include but not be limited to feedback on all reported deviations found whether already actioned and completed, in progress, etc.
- 3.16.1.7 The FMSP shall also provide feedback on the Preventative Maintenance Schedule for the current month (as reported previously and updated with progress to date) and the next month in order for the occupants of the facilities to make access arrangements to the affected areas where access is usually restricted e.g. offices, IT Data Centre's, etc.

- 3.16.1.8 These reports shall be presented at the monthly Preventative Maintenance Meeting **Clause 3.16.1.6** and **Clause 3.16.1.7**. This process shall not diminish the responsibilities of the FMSP wrt this contract, the Service Level Agreement requirements and the availability or functionality of the equipment.
- 3.16.1.9 The FMSP shall not assume that areas shall automatically be available during office hours and therefore no prior access arrangements are necessary. This schedule shall highlight all planned after-hours work that may require the shutdown of equipment, planned power and water outages, etc.
- 3.16.1.10 The FMSP shall ensure that last-minute deviations to the schedule are minimised and where possible avoided completely.
- 3.16.1.11 The FMSP shall manage its SPs accordingly.
- 3.16.2 **PREVENTATIVE MAINTENANCE COMPLIANCE FILE**
- 3.16.2.1 The Preventative Maintenance Compliance File shall be developed within twenty-one (21) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.
- 3.16.2.2 The FMSP shall maintain this file, which shall contain all the documentation generated because of Preventative Maintenance. This file shall include but not be limited to the Preventative Maintenance schedule, the required registers and proof of compliance as issued by the responsible SPs whether in the form of a COC or when the proof of compliance is indicated on the equipment then a letter from the SP indicating compliance and all its SP reports. The next service dates shall also be recorded. This file shall be considered an annexure to the Project Health and Safety Plan and File.
- 3.16.2.3 The FMSP shall ensure that where applicable a copy of such proof of compliance is made available at the location of the equipment by affixing it and displaying it in an appropriate manner.
- 3.16.3 **TICK SHEETS**
- 3.16.3.1 The FMSP shall ensure that this service is implemented, actioned and documented to the highest possible standard by aligning the preventative maintenance tick sheets to suit the specific needs of the various routines that have been identified.
- 3.16.3.2 All tick sheets shall include general housekeeping elements to ensure that the plant rooms, equipment areas, etc. are clean, neat and fit for purpose.

- 3.16.3.3 Every tick sheet shall contain a place for the following information to be recorded:
- 3.16.3.3.1 The name of the building.
- 3.16.3.3.2 The time that the inspection started and the time that the inspection was completed.
- 3.16.3.3.3 The areas that were inspected.
- 3.16.3.3.4 The written out name and signature of the person that conducted the inspection.
- 3.16.3.3.5 The name of the company that the person is employed by.
- 3.16.3.3.6 In the instance where multiple floors are inspected or select areas on various floors are inspected, the start and completion inspection times shall be recorded for each floor / location.
- 3.16.3.4 The FMSP shall ensure that work identified but not included in the preventative maintenance routine is reported to the Call Centre within twenty-four (24) hours and the work request number recorded on the tick sheet.
- 3.16.3.5 The FMSP shall ensure that all the requested information has been completed, that it is dated, signed and uploaded to the CAFMS including the date and time-stamped photographic evidence within twenty-four (24) hours of the preventative maintenance routine being completed.
- 3.16.3.6 **Clause 3.16.3.4** and **Clause 3.16.3.5** shall be followed in the case where Preventative Maintenance failures and relevant photos are not automatically generated and uploaded as mentioned in **Clause 3.14.5.7**.
- 3.16.4 **REPORTING**
- 3.16.4.1 **MONTHLY:** The FMSP shall provide the Preventative Maintenance Schedule and Report for the previous month **Clause 3.16.1.6**. This shall include all its SP reports issued for the same month.
- 3.16.4.2 **MONTHLY:** The FMSP shall provide the Preventative Maintenance Schedule for the current (as previously reported and updated with progress to date) and the next month **Clause 3.16.1.7**.
- 3.16.4.3 **ONCE-OFF:** The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

3.17 **IMMOVABLE ASSET MANAGEMENT**

3.17.1 ASSET TAGGING

3.17.1.1 The FMSP shall tag all assets in a manner appropriate to DPWI with equipment, licences and a software system.

3.17.1.2 The FMSP shall present the system that shall be used within seven (7) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**,

3.17.1.3 At the presentation the FMSP shall provide a portfolio of evidence that is underwritten by the developers of the system confirming that the minimum requirements as detailed below are immediately available for use and underwritten by the developers of the CAFMS that the system, if not part of the CAFMS can integrate with the CAFMS and confirmation by the FMSP that the system can integrate with DPWIs Archibus System.

3.17.1.4 The FMSP shall ensure that the system is fully functional and ready for implementation within twenty-one (21) days of the start of the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.

3.17.1.5 The equipment, licences and software system shall be managed by the FMSP for the duration of the contract as a Government Furnished Asset.

3.17.1.6 Using the existing Asset Register, assets shall be re-tagged in a manner that shall not bear any FMSP branding. The old asset tag shall be removed.

3.17.1.7 The new asset number shall be referenced back to the old asset number on the existing Asset Register. This process shall ensure that any previous asset history can be referenced as and when required.

3.17.1.8 Additional assets identified and not yet tagged, shall be tagged in the same manner.

3.17.1.9 New or replacement assets handed over to the FMSP by its SPs, after DPWI Projects, after occupant installations (if applicable), etc. shall be tagged in the same manner with a new asset number however the documentation shall include reference to the asset number of the equipment which has been made redundant / removed as a result of the new asset. In the case where an old asset number is not known, etc. it shall be referenced to a NIL number.

3.17.2 ASSET MANAGEMENT PLAN

3.17.2.1 Using the existing Asset Register, the FMSP shall develop an Asset Management Plan to the extent required by DPWI. The proposed methodology and schedule for the inspections and subsequent updating of the Asset Management Plan (CAFMS / Excel Data Base) shall be presented to DPWI during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1** for approval.

3.17.2.2 The Asset Management Plan may contain more information than is required by the CAFMS or DPWI Archibus System. The FMSP shall not only update / maintain the information in CAFMS, but shall also update / maintain the same and any other information in an Excel Data Base (where additional information is required and but the CAFMS makes no provision to capture the information) until the information can be handed over and included in and managed solely in the DPWI Archibus System.

3.17.2.3 The Asset Management Plan (all formats) shall be considered to have been generated because of the implementation of the services and activities in this contract. It shall be handed over to DPWI in all formats including the Excel Data Base format without any password protection or restrictions every six (6) months from the commencement of the Service Period with the final update being provided within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**.

3.17.2.4 No. 19 of 2007: Government Immovable Asset Management Act, 2007 Clause 13 (1) (d) shall form the basis on which all assets are managed:

- (d) *ensure that all activities that are associated with common law ownership are executed, including-*
- (i) *managing an immovable asset throughout its life cycle;*
 - (ii) *assessing the performance of the immovable asset;*
 - (iii) *assessing the condition of the immovable asset at least every fifth year;*
 - (iv) *identifying the effect of the condition of an immovable asset on service delivery ability;*
 - (v) *determining the maintenance required in order to return the immovable asset to the state in which it would provide the most effect service,*
 - (vi) *estimating the cost of the maintenance activities identified;*

- 3.17.2.5 The FMSP shall schedule and undertake comprehensive annual audits of the Asset Management Plan.
- 3.17.2.6 The FMSP shall include but not be limited to:
- 3.17.2.6.1 Verify / update the current location of the asset,
- 3.17.2.6.2 Add and amend warranty / guarantee information as required,
- 3.17.2.6.3 Time and date stamped photographic evidence of the condition of asset at the time of the audit,
- 3.17.2.6.4 Assess the scope and priority of the maintenance required using the SLA: Summary **Volume 3: Part C3: Scope of Work**.
- 3.17.2.7 The FMSP shall also update the Asset Management Plan as and when individual asset details change because of day-to-day repairs, replacements, warranties / guarantees, DPWI Projects, occupant installations, etc.
- 3.17.3 **ASSET MANAGEMENT ANALYSIS AND REPORTS**
- 3.17.3.1 Using the updated Asset Management Plan information, the FMSP shall provide a “per building” Asset Management Analysis and Report which shall include a detailed quantitative and condition assessment and narrative summary to support the analysis.
- 3.17.3.2 The FMSP shall provide a consolidated Parliamentary Complex Management Analysis and Report which shall include a detailed quantitative and condition assessment and narrative to support the analysis.
- 3.17.3.3 All the facilities under the management of this contract shall be included in this consolidation.
- 3.17.3.4 The FMSP shall also identify various solutions including associated estimated costs which shall be duly confirmed by a FMSP Quantity Surveyor for DPWI consideration.
- 3.17.3.5 The FMSP shall deliver the following:
- 3.17.3.5.1 The updated Asset Management Plan shall be provided by the fifteenth (15th) of April and October of each year including an analysis of the revisions made.
- 3.17.3.5.2 The draft “per building” Asset Management Analysis and Reports and consolidated draft Parliamentary Complex Asset Management Analysis and Report by fifteenth (15th) October of each year.
- 3.17.3.5.3 Participate and present **Clause 3.17.6.5.2** documentation in any workshop / meeting environment as required by DPWI during the period sixteenth (16th) October to fifteenth (15th) November of each year.

- 3.17.3.5.4 Update and submit the final “per building” Asset Management Analysis and reports and the final consolidated Parliamentary Complex Asset Management Analysis and Report by thirtieth (30th) November of each year.
- 3.17.3.5.5 Participate and present the **Clause 3.17.6.5.4** documentation in any workshop / meeting environment as required by DPWI thereafter.
- 3.17.4 REPORTING
- 3.17.4.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on all activities relating to asset tagging, asset management plan updating, assets excluded for projects, assets included from projects, assets still under warranty, assets where expiration of warranty is imminent, etc.
- 3.17.4.2 EVERY SIX (6) MONTHS: The FMSP shall provide an updated Asset Management Plan **Clause 3.17.5.3** and **Clause 3.17.6.5.1**.
- 3.17.4.3 ANNUALLY: The FMSP shall provide a draft and final per building Asset Management Analysis and Report **Clause 3.17.6.5.2** and **Clause 3.17.6.5.4**.
- 3.17.4.4 ANNUALLY: The FMSP shall provide a draft and final consolidated Parliamentary Complex Asset Management Analysis and Report **Clause 3.17.6.5.2** and **Clause 3.17.6.5.4**.
- 3.17.4.5 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

- 3.18 DPWI AND OTHER MOVABLE ASSET MANAGEMENT**
- 3.18.1 DPWI movable assets are tagged and managed by DPWI.
- 3.18.2 All movable DPWI bar coded assets shall form part of, and have services rendered on them by means of this contract with the exception of:
- 3.18.2.1 IT Equipment,
- 3.18.2.2 Telephony equipment,
- 3.18.2.3 AV equipment unless specifically stated.
- 3.18.3 Such services on movable DPWI bar coded assets shall only take the form of repairs and replacements of components but not the replacement of broken or damaged assets as a whole or system unless specifically stated or as agreed with and upon written instruction from DPWI at the time.
- 3.18.4 All heritage artwork and furniture shall be excluded from this document with the exception of the provision of batteries for e.g. timepieces, etc.
- 3.18.5 All other movable bar coded assets e.g. it bears a bar code for Parliament, Presidency or any other Department other than DPWI or where an asset has two (2) bar codes on it, one of which is DPWI or assets with no bar code shall be deemed to be excluded.
- 3.18.6 Movable assets that bear a bar code belonging to Parliament, Presidency or any other Department other than DPWI may only be repaired using labour and tools under the Handyman Service, or where the asset owner at its own costs provides the Handyman Service with the necessary components to affect a repair or replacement of a component.
- 3.18.7 The FMSP shall communicate with DPWI to verify the inclusion of other movable assets as DPWI may not repair movable assets that do not belong to DPWI. DPWI shall provide confirmation of their inclusion / exclusion in writing.
- 3.18.8 The FMSP shall not during the course of normal operations relocate DPWI bar coded movable assets from one location to another, without a properly completed and signed off DPWI Asset Movement Form.
- 3.18.9 The FMSP shall immediately notify DPWI should it become aware of DPWI bar coded movable assets relocated without a properly completed and signed off DPWI Asset Movement Form.
- 3.18.10 The FMSP shall not be responsible to relocate DPWI bar coded movable assets off site to another location e.g. Customs House Store.



3.18.11 The FMSP shall ensure that redundant bar coded assets are not relocated to any area other than a designated storeroom / area that is directly managed by the asset owner. It remains the responsibility of the asset owner to follow due process to remove redundant moveable assets from the Parliamentary Complex.

3.18.12 REPORTING

3.18.12.1 MONTHLY: The FMSP shall provide a report on all activities (including a portfolio of evidence) relating to the repair and relocation of moveable assets including copies of signed DPWI Asset Movement Forms, requests for inclusion / exclusion of moveable assets that are required to be repaired, etc.



3.19 **KEY MANAGEMENT**

- 3.19.1 All Key Registers and keys handed over by DPWI into the safekeeping of the FMSP for the duration of this contract in order to deliver the required services shall be managed in a way that ensures the security of the facilities and equipment are not compromised in any way. This handover will take place on the first (1st) day of the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2** and include the Key Registers and Keys as described under Customer Care Centre.
- 3.19.2 The FMSP shall maintain the key registers and a register of keys signed in and out to anyone including its own personnel, its SPs or any third (3rd) party.
- 3.19.3 Any third (3rd) party requesting keys shall only obtain them if they have been authorised in writing to receive keys and hand such authorisation to the FMSP. All authorisations shall include the scope of work that shall be performed and if not already countersigned by DPWI, must be confirmed with DPWI in writing and attached to the authorisation letter prior to handing over the keys.
- 3.19.4 All keys signed out must be signed back in on the same day. The FMSP shall note all deviations in the key log. The FMSP shall contact the responsible person and request that the keys be returned immediately.
- 3.19.5 The FMSP shall ensure that no keys under the management of the FMSP other than those of areas exclusively allocated to and occupied by the FMSP and its SPs are removed from site. The removal of a key from the Parliamentary Complex shall be considered a serious breach of security.
- 3.19.6 The FMSP shall ensure that no area under the management of the FMSP is left unlocked in order to facilitate easier / after-hours access.
- 3.19.7 The FMSP shall ensure that no locks are changed or duplicate keys made without the prior written approval of DPWI. Reasons for lock changes and duplicate keys shall be provided by the FMSP.
- 3.19.8 The Key Register, key logs and keys shall be returned to DPWI on the last day of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.2**. This shall include the keys and registers as described under the Customer Care Centre.

3.19.9 REPORTING

- 3.19.9.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on all activities relating to key management.

3.20 SECURITY CLEARANCE AND ACCESS MANAGEMENT

3.20.1 GENERAL

3.20.1.1 The FMSP shall not be able to access the Parliamentary Complex without company / individual security clearance and permits in place.

3.20.1.2 The FMSP SPs shall not be able to access the Parliamentary Complex without company / individual security clearance and permits in place.

3.20.1.3 Security clearance is provided at the sole discretion of the State Security Agency.

3.20.1.4 Security clearance shall not be provided to a company who has a shareholder or director who holds dual citizenship or is a non-South African citizen or to an individual who holds dual citizenship or is a non-South African citizen.

3.20.1.5 All documentation provided shall be certified. The certifications shall not be older than three (3) months at the time of submission.

3.20.1.6 Security clearance for an individual can only be requested by a company for its own personnel. Suppliers, consultants, etc. to that company shall obtain their own company / individual security clearance and permits.

3.20.1.7 The FMSP shall familiarise itself with the regulations and lead times in obtaining or renewing company / individual security clearance and permits.

3.20.1.8 Electronic access cards (herein also referred to as permits) will only be considered for FMSP and SP personnel who report to and provide services at the Parliamentary Complex on a daily basis. Electronic access cards can be applied for and shall be issued at the sole discretion of the Permit Office.

3.20.2 APPLICABLE DOCUMENTATION

3.20.2.1 A letter from the FMSP stating that the SP is being appointed by the FMSP for the purpose of providing services relating to this contract and has been vetted as competent to provide the services contemplated should they be security cleared.

3.20.2.2 The FMSP shall ensure that a copy of each letter **Clause 3.20.2.1** is attached to the Security Register.



- 3.20.2.3 A covering letter from the SP listing the documents that have been enclosed:
- Company Profile (a short history of the company and nature of its business)
 - Company Organisational Structure
 - Company Registration Certificate CM 29 / CK1
 - Copies of identity documents for all Directors and Shareholders
 - Valid Compensation for Occupational Injuries and Disease Act Letter of Good Standing
 - Valid South African Revenue Service Tax Clearance Certificate
 - Valid B-BBEE Compliance Certificate (South African National Accreditation System Approved)
 - Banking Details
 - Auditors Details
 - Trade References (including contact details)
 - Valid Private Security Industry Regulatory Authority Certificate (for all security / locksmith companies)
 - Valid Construction Industry Development Board Certificate (for all construction and renovation companies)
 - Valid Health Certificate (for all catering companies)
 - Valid SHE Compliance Certificate (for safety consultancy companies)
 - Company letterhead with the list of names and ID numbers of all individuals who require security clearance
 - Copy of each Identity Document
- 3.20.3 ON SITE ACCESS AND SECURITY MANAGEMENT
- 3.20.3.1 This process shall include but not be limited to:
- 3.20.3.1.1 Day-to-day access,
- 3.20.3.1.2 Special access for events,
- 3.20.3.1.3 Any other special access arrangements as required from time to time,
- 3.20.3.2 No access shall be provided to any individual who has not obtained the necessary company / individual security clearance and who does not have a valid permit.
- 3.20.3.3 Requests to the Permit Office to deviate from the said process and allow a non-security cleared individual to be provided with access will be at the sole discretion of the Permit Office.



- 3.20.3.4 The FMSP shall ensure that all requests for a non-security cleared company / individual to be provided with access are made to the Permit Office in writing stating the reason for the request and the period of time for which access is being requested. In terms of this contract, the FMSP shall notify DPWI at the same time by copy of any such request. The FMSP shall provide the Permit Office with the requested documentation to facilitate security screening. If permitted the request shall be considered a once-off deviation and no future access shall be allowed without the required company / individual security clearance and permits in place. All requests shall be attached to the Security Register.
- 3.20.3.5 The FMSP shall ensure that this process is not circumvented by gaining access for individuals via the Visitor Centre at 120 Plein Street or by any other means.
- 3.20.3.6 The FMSP shall adhere to the additional access arrangements for Africa House and Tuynhuys, including adhering to appointments made for Tuynhuys.
- 3.20.3.7 The FMSP shall ensure that it complies with all information as requested by the Permit Office to allow for after-hours access for planned work.
- 3.20.3.8 The FMSP shall maintain a Security Register of all companies / individuals that have obtained security clearance and permits because of the implementation requirements of this contract and its scope of service.
- 3.20.3.9 The FMSP shall ensure that permits of all individuals whose company services are no longer required are retrieved and handed back to the Permit Office, obtain signed proof and attach such proof to the Security Register.
- 3.20.3.10 The FMSP shall ensure that permits of all individuals who resign or are suspended are retrieved and handed back to the Permit Office, obtain signed proof and attach such proof to the Security Register.
- 3.20.3.11 The FMSP shall ensure that all expired permits are retrieved and handed back to the Permit Office, obtain signed proof and attach such proof to the Security Register.
- 3.20.3.12 The FMSP shall record all deviations in the Security Register.
- 3.20.3.13 No claims for penalties for non-compliance to Service Level Agreement requirements due to the non-issue or delay in issuing security clearance and permits will be entertained by DPWI.
- 3.20.3.14 No claims for penalties for services that are required but not rendered, or rendered by an inappropriately qualified SP due to the non-issue of security clearance permits will be entertained by DPWI.



- 3.20.3.15 No claims for delays or additional costs due to the non-issue or delay in issuing security clearance and permits will be entertained by DPWI.
- 3.20.3.16 The FMSP shall provide DPWI access to the Security Register and any other security clearance information as and when required.
- 3.20.3.17 The FMSP shall hand over all permits issued to it and its SPs to the Permit Office on the last day of the Outbound Transition and Handover at Expiry or Termination of Contract: Transitional Stage period **Clause 3.4.2**, obtain signed proof and attach such proof to the Security Register.
- 3.20.3.18 The FMSP shall hand over the Security Register including but not limited to all attachments **Clause 3.20.2.2**, **Clause 3.20.3.4**, **Clauses 3.20.3.9 - 11** and **Clause 3.20.3.17** to DPWI within seven (7) days of the Expiry or Termination of Contract date. **Clause 3.4.3.2**.
- 3.20.4 REPORTING
- 3.20.4.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on all related activities that have been undertaken including all deviations, actions to remedy the deviations and provide evidence that the remedy is sustainable for the duration of the contract including but not limited a list of security cleared SPs including the current expiry date of their security clearance, the date on which the renewal documentation was requested, received, handed in and the new expiry date after clearance has been received including the request for and issuing of temporary permits and expiry dates if the renewal process has not been concluded and security clearance is about to expire / has already expired.



3.21 **GOVERNMENT FURNISHED ACCOMMODATION**

- 3.21.1 The FMSP shall sign an agreement with DPWI related to Government Furnished Accommodation that will be made available to the FMSP.
- 3.21.2 The FMSP shall not occupy any other Government Furnished Accommodation than mentioned in the **Clause 3.21.1** agreement without prior written approval from DPWI.
- 3.21.3 The FMSP shall identify and indicate which core services and personnel will be accommodated in the Government Furnished Accommodation.
- 3.21.4 All information pertaining to the management of the services, including the Health and Safety Plan and File **Clause 3.7.6**, Preventative Maintenance Compliance File **Clause 3.16.2**, all information and assets pertaining to Government Furnished Information, Equipment and Assets **Clause 3.22**, etc. shall be kept within the boundary of the main Parliamentary Complex in the provided Government Furnished Accommodation. This excludes the use of any of the off-site facilities or any other facilities occupied by the FMSP.
- 3.21.5 The FMSP shall furnish and equip the Government Furnished Accommodation appropriately to ensure they are fit for purpose.
- 3.21.6 Other accommodation, storage and facilities as required by the FMSP shall be the responsibility of the FMSP including the requirement to furnish and equip them appropriately to ensure they are fit for purpose.
- 3.21.7 All FMSP and SPs assets that will be stored in Government Furnished Accommodation shall be correctly tagged and listed as FMSP and SPs assets, where applicable serial numbers recorded, photos taken, etc. The FMSP and SPs shall make use of their respective asset movement forms when moving assets on/off site. The FMSP and SPs are solely responsible for the maintenance and replacements of these assets whatever the reason should be.
- 3.21.8 The FMSP and SPs may apply for unallocated parking in Nieuwmeester Parking. Parking is on a first come first serve basis.
- 3.21.9 Official FMSP and SP vehicles will be allowed within the boundary of the main Parliamentary Complex to deliver / collect materials, spares, etc. No on site parking will be allocated.



3.21.10 REPORTING

- 3.21.10.1 QUARTERLY: The FMSP shall provide a report (including portfolio of evidence) on all activities relating to Government Furnished Accommodation including but not limited to date and time stamped photographic evidence of their condition and the manner in which they are being utilised.



3.22 GOVERNMENT FURNISHED INFORMATION, EQUIPMENT AND ASSETS

- 3.22.1 The FMSP shall sign an agreement with DPWI related to Government Furnished Information, Equipment and Assets that will be made available to the FMSP.
- 3.22.2 An inventory of Government Furnished Information, Equipment and Assets that will be made available to the FMSP for use for the duration of this contract will be compiled and handed over to the FMSP for verification and acceptance during the Inbound Transition and Handover: Commencement of Services period **Clause 3.3.2**.
- 3.22.3 Information, equipment and assets that are accepted by the FMSP shall be returned in the same or better condition, than the condition in which they were received.
- 3.22.4 Information, equipment and assets that become irreparably damaged or mislaid shall be replaced by the FMSP at their own cost with the same or similar information, equipment or asset. The FMSP shall obtain prior written approval from DPWI that the proposed replacement item is comparable and acceptable.
- 3.22.5 The FMSP shall ensure that, where necessary, stock levels are monitored and replenished timeously in order to avoid delays when actioning work.
- 3.22.6 The FMSP shall ensure that any item, which has been paid for by DPWI but not utilised (e.g. small excesses, etc.), is added to the inventory list, labelled and stored appropriately and managed accordingly.
- 3.22.7 Diesel management and record keeping **Clause 5.8.6.9.5** shall form part of the Government Furnished Information, Equipment and Assets that shall be reported on.
- 3.22.8 Key management and record keeping, **Clause 3.19**, shall form part of the inventory that shall be reported on.
- 3.22.9 The FMSP shall undertake comprehensive quarterly audits.
- 3.22.10 DPWI will undertake audits from time to time. The FMSP shall co-operate and participate by ensuring that the FMSP personnel responsible for this service is available to assist and provide any information as required.

- 3.22.11 The handover of Government Information, Equipment and Assets will not be limited to a once-off process. This process will take place as and when further information, equipment and assets becomes available and is handed over to the FMSP for use for the duration of this contract.
- 3.22.12 The FMSP shall be responsible for the management and proper use thereof and hand it back to DPWI within seven (7) days of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period
Clause 3.4.2.
- 3.22.13 REPORTING
- 3.22.13.1 QUARTERLY: The FMSP shall audit and provide a report (including portfolio of evidence) on the status of information, equipment and assets, etc. including but not limited to current inventory levels, condition, use and location thereof, etc. **Clause 3.22.9.**



3.23 **CONTRACT INFORMATION AND DOCUMENTATION MANAGEMENT**

3.23.1 All information and documentation that is generated because of the implementation of this contract and its services irrespective of the source i.e. the FMSP and its personnel, its SPs and their personnel, its suppliers, its consultants, etc. shall be considered official contract documentation. This shall include but not be limited to quotations, reports, certificates, minutes of meetings, tick sheets, photographic evidence, etc.

3.23.2 Information and documentation shall be handed over to DPWI unaltered as and when requested **Clause 3.23.1** and during the Outbound Transition and Handover at Expiry or Termination of Contract: Transitional Stage period **Clause 3.4.3**.

3.23.3 Storage and handling of all documentation shall be in accordance with the State Security Agency Minimum Information Security Standards.

3.23.4 **INFORMATION DISASTER RECOVERY, BACK-UP PLAN AND PROCEDURES**

3.23.4.1 The FMSP shall employ proven information collection and delivery techniques, methodologies and systems.

3.23.4.2 The FMSP shall ensure that the CAFMS information and data are protected with due regard to security.

3.23.4.3 The FMSP shall provide DPWI with their Information Disaster Recovery, Back-up Plan and Procedures that are in place for both on- and off-site FMSP server and local computer locations during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1**.

3.23.5 DELIVERY FRAMEWORK

3.23.5.1 The FMSP shall make all information and documentation available to DPWI in line with the Business Management System requirements, which is part of the ISO 9001:2015 Quality Management System. The overarching framework for the handling, storage and handover of this information shall be as follows:

3.23.5.1.1 Service 1: Facilities Management with the contractual clauses quoted, brief description, date, revision, etc.

3.23.5.1.2 Per building - per service and per service - per building (in essence duplicated but available for easy access and referencing) with the contractual clauses quoted, a brief description, date, revision, etc.

3.23.5.2 The FMSP shall present the framework, reference format, numbering, etc. in which the information and documentation shall be handed over to DPWI during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1** for discussion and approval.

3.23.5.3 The FMSP shall not deviate from the approved framework without prior written approval from DPWI.

3.23.5.4 Should the FMSP request and obtain approval from DPWI to revise the approved framework then all existing information and documentation already handed over shall be re-formatted accordingly at the cost of the FMSP.

3.23.5.5 It shall be the sole responsibility of the FMSP to provide evidence that none of the previously provided information has been omitted or altered in any way.

3.23.6 GOVERNMENT FURNISHED INFORMATION

3.23.6.1 Information handed over by DPWI to the FMSP during any period of this contract shall be scanned, referenced and included in the framework within one (1) month of acceptance of the information where after the original documentation shall be handed back to DPWI **Clause 3.22** and **Clause 3.23.5**.

3.23.7 DOCUMENT COMPLIANCE

3.23.7.1 The FMSP shall ensure that all information and documentation is dated, signed and referenced appropriately.

3.23.7.2 Documents that require to be updated at set/ad hoc frequency shall reference the applicable revision number in the header/footer of the document.

3.23.7.3 Where amendments to information and documents already handed in are made, the revised information and documentation shall be dated, signed and referenced with the appropriate revision number. The revised document shall clearly indicate the reason for the revision and clearly highlight the changes that have been made.

3.23.8 DELIVERY FORMAT

3.23.8.1 The FMSP shall ensure that all information and documentation is provided in printed and electronic .pdf format.

3.23.8.2 Documentation provided via e-mail to ensure continued operations shall not be considered as documentation that has been formally handed over. The handover shall be formalised and recorded as part of the monthly submission **Clause 3.36.4**.

3.23.8.3 Any documentation that is not part of the documentation mentioned in **Clause 3.36.4** but which has been generated because of the implementation of this contract and its services **Clause 3.23.1** shall also be handed over as Supplementary Documentation **Clause 3.36.5** and referenced appropriately **Clause 3.23.5**.

3.23.9 DELIVERY FREQUENCY

3.23.9.1 The monthly submission shall include all information and documentation pertaining to the work completed (Proactive Inspections), work completed and being claimed for (Preventative and Corrective Maintenance) and any other relevant information and documentation pertaining to this contract for the applicable month or as requested **Clause 3.36**.

3.23.9.2 A once-off electronic .pdf format of all information and documentation shall be delivered during the Outbound Transition and Handover at Expiry or Termination of Contract: Transitional Stage period **Clause 3.4.3**. In the case where information and documentation has not been delivered in printed form, it shall also be printed and referenced **Clause 3.23.5**.

- 3.23.10 STANDARD REGISTERS / LOG BOOKS
- 3.23.10.1 These registers shall bear no FMSP branding.
- 3.23.10.2 The FMSP shall collaborate with DPWI to develop templates and have registers printed which shall include but not be limited to:
- 3.23.10.2.1 Health and Safety Registers **Clause 3.7.14**. These registers shall be numbered and when full shall be retained by the FMSP for handover to DPWI within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**. This handover shall include all unused registers.
- 3.23.10.2.2 Access / Maintenance Registers **Clause 3.7.16**. These access registers shall be numbered and when full shall be retained by the FMSP for handover to DPWI within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**. This shall include all unused registers. The registers in use shall be verified by means of a visual inspection against the log.
- 3.23.10.2.3 Register of keys signed in and out **Clause 3.19.2**. These registers shall be numbered and when full shall be retained by the FMSP for handover to DPWI within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**. This handover shall include all unused registers.
- 3.23.10.2.4 Valve Management Registers **Clause 3.15.6.6**. These registers shall be numbered and when full shall be retained by the FMSP for handover to DPWI within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**. This handover shall include all unused registers.
- 3.23.10.2.5 BMS Register **Clause 5.10.6**. These registers shall be numbered and when full shall be retained by the FMSP for handover to DPWI within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**. This handover shall include all unused registers.

3.23.11 REPORTING

3.23.11.1 MONTHLY: The FMSP shall provide a revised Information and Documentation Register.

3.23.11.2 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

3.24 SERVICE LEVEL AGREEMENT COMPLIANCE AND PENALTY CALCULATIONS

3.24.1 The FMSP shall deliver a high-quality delivery of service within the time lines and standards that have been detailed **Volume 3: Part C3: Scope of Work.**

3.24.2 The Parliamentary Complex requires a high level of detail, organisation, responsiveness and a high degree of visibility by the FMSP.

3.24.3 The Penalty Schedule is a contractual consequence of a Service Level Agreement and is not designed to be punitive. DPWI is committed to working with the FMSP to ensure that standard processes, communication protocols, etc. are continually scrutinised and updated to find ways to enable the FMSP exceed the time lines and standards that are required.

3.24.4 REPORTING

3.24.4.1 MONTHLY: Facilities Management Service Level Agreement Compliance and Penalty Calculation **Clause 3.14.5.6.**

3.24.4.2 MONTHLY: Preventative Maintenance Service Level Agreement Compliance and Penalty Calculation **Clause 3.14.5.6.**

3.24.4.3 MONTHLY: Corrective Maintenance Service Level Agreement Compliance and Penalty Calculation **Clause 3.14.5.6.**

3.24.4.4 MONTHLY: Proactive Maintenance All Work in Progress Aged Analysis **Clause 3.14.5.6.**

3.24.4.5 MONTHLY: Preventative Maintenance All Work in Progress Aged Analysis **Clause 3.14.5.6.**

3.24.4.6 MONTHLY: Corrective Maintenance All Work in Progress Aged Analysis **Clause 3.14.5.6.**

3.24.4.7 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

3.25 **MANAGEMENT OF EXISTING DPWI CONTRACTS**

3.25.1 DPWI have long-term contracts in place, some of which may remain in force for the duration of the contract period or a portion thereof until those contracts expire. Some of these contracts may be novated. Where SPs accept the novation, the FMSP shall accept the novation, assume all liabilities thereafter, and receive all rights and benefits.

3.25.2 A novation of a contract in no way diminishes the level of service as described in this document.

3.25.3 The applicable services are:

3.25.3.1 Landscaping Maintenance **Clause 8**

3.25.3.2 Routine Building Cleaning 120 Plein Street and Parliament Towers **Clause 9.6**

3.25.3.2.1 The FMSP shall employ the current cleaning staff whether they are deployed on this or any other contract that the FMSP is responsible for.

3.25.3.3 Waste Management and Wheelie Bin Cleaning **Clause 10.9**

3.25.3.4 Sanitary Bin Service **Clause 9.8.2**

3.25.3.5 Sanitiser Units and Consumables **Clause 9.8.3**

3.25.3.6 COVID-19 Decontamination **Clause 9.9.1**

3.25.3.7 Kitchen Deep Cleaning **Clause 9.7.5**

3.25.3.8 Hygiene equipment and consumables **Clause 9.6.6.3** and **Clause 9.8.1**

3.25.4 DPWI will assist the FMSP in familiarising itself with the content of these long-term contracts and agreements.

3.25.5 The FMSP shall co-ordinate with DPWI and their SPs in terms of day-to-day on site activities, which integrate with or affect the activities or services of this contract but DPWI will continue to manage these SPs contractual and operational obligations.

3.25.6 The services as referred to in the applicable clauses, have been described and the frequency provided as if the FMSP shall provide the service from the onset of the contract.

3.25.7 **REPORTING**

3.25.7.1 **MONTHLY:** The FMSP shall provide a report on the day-to-day on site activities, which integrate with or affect the activities or services of this contract for the SPs who remain under contract to DPWI.



3.26 MANAGEMENT AND QUALITY CONTROL OF SUBCONTRACTED SERVICE PROVIDERS

3.26.1 Every SP shall provide a Health and Safety File. These files have been generated because of the implementation of this contract and its services and shall be considered annexures to the Project Health and Safety Plan and File **Clause 3.7.6**.

3.26.2 Every SP shall obtain company / individual Security Clearance **Clause 3.20.1**.

3.26.3 No SP shall not be able to access the Parliamentary Complex until their Health and Safety File has been submitted and approved and they have obtained security clearance and permits **Clause 3.3.1.3** and **Clause 3.20.1.2**.

3.26.4 Multi-tiered subcontracting of SMMEs shall not be allowed.

3.26.5 Multi-tiered subcontracting of other SPs shall not be allowed without prior written approval from DPWI.

3.26.6 SPs shall ensure their personnel are neatly dressed, that their uniforms are clearly marked with the name of their company, always display their access permit, wear appropriate PPE and that they adhere to the same rules and regulations as the FMSP.

3.26.7 The FMSP shall monitor and report on each SPs responsiveness, quality of services delivered (quality control), Service Level Agreement adherence, security clearance status, B-BBEE, Construction Industry Development Board status, etc. and any other information as required and requested by DPWI.

3.26.8 The FMSP shall ensure that all information and documentation collected or generated by the SPs is dated, signed and made available to DPWI unaltered **Clause 3.23.1** and **Clause 3.23.2**.

3.26.9 The FMSP shall ensure that it undertakes quality control on all work completed.

3.26.10 DPWI will undertake audits from time to time. The FMSP shall co-operate and participate by ensuring that the FMSP personnel responsible for this service is available to assist and provide any information as required.

3.26.11 REPORTING

3.26.11.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on all related activities including all deviations, actions to remedy the deviations and provide evidence that the implemented remedies are sustainable for the duration of the contract.



- 3.27 **DPWI WORK, PROJECTS AND OCCUPANT INSTALLATIONS**
- 3.27.1 The FMSP shall participate in activities relating to any work and projects undertaken by DPWI and occupants as and when required.
- 3.27.2 The FMSP shall have a representative attend all DPWI Project Technical Meetings.
- 3.27.3 Under the direction of DPWI, the FMSP shall handover areas / buildings and assets to DPWI Projects when they commence, obtain training on equipment installed and take handover of the areas / building and assets on completion of the project.
- 3.27.4 The FMSP will be provided with the necessary drawings, operating and maintenance manuals, commissioning certificates, warranties / guarantees, etc. for the effective management of these assets for the remaining duration of the contract.
- 3.27.5 The information referenced in **Clause 3.27.4** and **Clause 3.23.6** shall be handed over by DPWI to the FMSP and added to the inventory of Government Furnished Information, Equipment and Assets, the CAFMS, Asset Register and Asset Management Plan including the Excel Data Base. The assets shall be tagged, warranties recorded, etc.
- 3.27.6 The FMSP shall not accept information and assets that are handed over directly to the FMSP without prior written approval from DPWI.
- 3.27.7 **REPORTING**
- 3.27.7.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on the status of meetings attended, actions taken as a result of the meetings, challenges being experienced, etc.
- 3.27.7.2 MONTHLY: The FMSP shall provide copies of the minutes of all these meetings.



3.28 **MANAGEMENT OF DISTURBANCE TO OCCUPANTS**

- 3.28.1 All facilities within this contract are deemed to be occupied, in daily use and subject to the activities of this contract.
- 3.28.2 The FMSP shall ensure that when planning for and delivering the required services, unnecessary disturbance and nuisance to the occupants is avoided or minimised as far as practically possible including:
 - 3.28.2.1 Minimisation of noise internally and externally as a result of all works including landscaping horticulture.
 - 3.28.2.2 Minimisation of dust.
 - 3.28.2.3 Facilitation of uninterrupted access.
 - 3.28.2.4 Cleanliness.
 - 3.28.2.5 Provision of hoarding and any other demarcations required in order to comply with all applicable Health and Safety regulations.



3.29 **CODE OF CONDUCT**

- 3.29.1 The FMSP shall commit to communicate and co-operate with mutual respect and trust, to achieve a cost-effective, high-quality delivery of service and level of innovation while providing a safe and productive working environment for all.
- 3.29.2 The FMSP shall support DPWI and the occupants in the delivery of the broader Government's broader objectives and shall:
- 3.29.2.1 Ensure that activities are well planned, are communicated timeously and executed effectively,
- 3.29.2.2 Establish and execute a code of conduct in which the FMSPs personnel interact with DPWI, occupants and other stakeholders in a professional manner,
- 3.29.2.3 Maintain a cooperative and professional approach when liaising with occupants to ensure a high level of satisfaction,
- 3.29.2.4 Take accountability for asset integrity,
- 3.29.2.5 Co-operate with all security requirements.
- 3.29.3 Due to the nature of the work activities by the occupants and the security requirements that are in place, the FMSP shall adhered to appointments, ensure feedback is provided and that the work is done correctly and completely the first time.
- 3.29.4 The FMSP shall ensure that its personnel, its SPs and their personnel and any other person associated with the FMSP, shall adhere to all generally accepted rules, regulations and behaviours during the course of their duties in relation to any dealings associated with this contract and its services both on- and off-site.
- 3.29.5 Photos and videos relating to the equipment and infrastructure shall not be utilised for any other purpose than the implementation and reporting of the services as described in this document.
- 3.29.6 Internal photos of equipment and infrastructure in the space occupied by the Presidency for the purposes of the implementation of the services as described in this document shall not be allowed without prior written approval from the Presidency.
- 3.29.7 The use of photos and videos for any other purpose shall be considered a serious breach of security. This shall include the use thereof on any social media platform including selfies where equipment and infrastructure forms any part of the photo and video.



- 3.29.8 For the purposes of this contract, the breach of any aspect included in the induction programme and process from time to time shall be considered a serious breach of security.
- 3.29.9 The FMSP shall be required to notify DPWI in writing when dealing with personnel issues that directly affects the delivery of the service, security issues, code of conduct infringements, etc. These communications and their distribution shall be kept restricted and confidential.
- 3.29.10 DPWI reserves the right to request the removal of any person from this project who breaches any known or generally accepted rules, regulations and displays unacceptable behaviours.



3.30 **UNIFORMS AND DRESS CODE**

- 3.30.1 The FMSP shall ensure that personnel are neatly dressed and that their attire is professional and appropriate to their various job descriptions at all times including the use of appropriate PPE while on site generally, during the execution and quality control of the various services.
- 3.30.2 The FMSP shall ensure that the top portion of the uniform is always clearly marked with the company name of the FMSP across the back of the item and on the front left side of the item. The top portion refers to the items of clothing that covers the area between the neck / shoulders and the waistline. Any deviation shall required prior written approval from DPWI.
- 3.30.3 Taking lead times into account, the FMSP shall ensure that colour samples, materials and style of the proposed uniforms are provided to DPWI during the Inbound Transition and Handover: Implementation of Contract period **Clause 3.3.1** for approval before they are manufactured.
- 3.30.4 The FMSP shall keep registers of receipt of the uniforms by their personnel and submit them to DPWI as and when required.
- 3.30.5 **REPORTING**
- 3.30.5.1 AS CLAIMED: The FMSP shall keep and provide registers of receipt of the uniforms by their personnel and submit them to DPWI.



3.31 **BRANDING**

3.31.1 The management of the Parliamentary Complex by the FMSP shall be seamless and non-intrusive.

3.31.2 Other than the branding allowed for under **Clause 3.26.6** and **Clause 3.30**, the FMSP or its SPs shall refrain from utilising its company name and branding on permanent (the information is applicable beyond the expiry date of the contract) or temporary (the information applies to the contract period only) notices that might be required.

3.31.3 Requests to deviate from this policy wrt temporary (the information applies to the contract period only) notices shall be submitted to DPWI in writing and shall only be implemented on receipt of written approval from DPWI. This shall include any branding required on Government Furnished Accommodation specifically allocated to the FMSP or its SPs.

3.31.4 The FMSP shall be solely responsible for the supply and installation costs, repairs and maintenance, removal off and repairs to consequential damage as a result of the removal of branding that is approved by DPWI.

3.31.5 All branding shall be removed by the FMSP and damages repaired in the last two (2) weeks of the Outbound Transition and Handover at Expiry or Termination of Contract: Preparation for the Conclusion of the Services period **Clause 3.4.1**.

3.31.6 **REPORTING**

3.31.6.1 QUARTERLY: The FMSP shall provide a report (including portfolio of evidence) on the location, condition of all branding, etc.



3.32 CITY OF CAPE TOWN MANAGEMENT

3.32.1 The FMSP shall be responsible for the daily operational management of issues relating to CoCT involvement whether affecting the Parliamentary Complex:

3.32.1.1 Directly e.g. power and water supply, etc.

3.32.1.2 Indirectly i.e. the immediate areas surrounding the Parliamentary Complex e.g. pavements including the pavements and associated infrastructure on Plein Street between 120 Plein Street and Belvedere Building, manholes, landscaping, etc.

3.32.2 The FMSP shall utilise CoCTs Call Centre or online Report a Fault platform to report work or assistance that is required.

3.32.3 DPWI will provide the FMSP with information relevant to account numbers, meters numbers, etc. to assist in expediting this process. The FMSP shall update and where necessary include information obtained during this contract for hand over to DPWI within seven (7) days of the end of the Outbound Transition and Handover at Expiry or Termination of Contract: Conclusion of Services period **Clause 3.4.3**.

3.32.4 The FMSP shall track all reference numbers and provide feedback.

3.32.5 Exemption requests required from CoCT to facilitate work at the Parliamentary Complex e.g. exemption from load shedding due to planned or unplanned work required on substations, standby generators, etc. shall be escalated by the FMSP to DPWI indicating the requirement, the associated timeline and motivation for the exemption. DPWI shall manage the request and approval process.

3.32.6 REPORTING

3.32.6.1 MONTHLY: The FMSP shall provide a report (including portfolio of evidence) on the status of work and assistance required, challenges being experienced, completed work, exemptions requested and associated approvals, etc.



3.33 **CONTRACT PARTICIPATION GOALS AND CIDB BUILD PROGRAMME**

3.33.1 The FMSP shall adhere to and report on the Contract Participation Goals and cidb BUILD Programme as included in the Contract Participation Goals and cidb BUILD Programme Implementation Guide **Volume 3: Part C3: Scope of Work**.

3.33.2 Targeted enterprises or beneficiaries of any CPG may not participate or form part of more than one (1) CPG.

3.33.3 The following Contract Participation Goals are applicable:

3.33.3.1 Minimum Targeted Local Building Suppliers Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract **CPG Implementation Guideline Reference 4.2 Page 5 Volume 3: Part C3: Scope of Work**.

Target (T) = 5% of the Tender Amount at the time of award excluding allowances and VAT.

Penalty (P) = 20% of the R-value of the shortfall.

3.33.3.2 DPWI National Youth Service Training and Development Programme (NYS) – Condition of Contract **CPG CPG Implementation Guideline Reference 4.6 Page 18 Volume 3: Part C3: Scope of Work**.

Target (T) = 212 learners

Penalty (P) = R2,500 per learner not trained

3.33.4 REPORTING

3.33.4.1 MONTHLY: According to the requirements in the Contract Participation Goals and cidb BUILD Programme Implementation Guide **Volume 3: Part C3: Scope of Work**.

3.33.4.2 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.



3.34 **YOUNG PROFESSIONAL DEVELOPMENT**

- 3.34.1 The FMSP shall source and accept a minimum of ten (10) unemployed unregistered but qualified persons (education requirements completed) on secondment within their offices for the purpose of exposing them to the full extent of professional work, or as may be required according to specific circumstances, in order to gain experience which can be presented to the relevant professional bodies for consideration towards professional registration.
- 3.34.2 Any secondment agreements reached shall cease upon the professional registration of the seconded person and/or within twelve (12) months of the secondment start date.
- 3.34.3 Requests to extend the secondment period beyond twelve (12) months shall be submitted by the FMSP to DPWI in writing, at the beginning of the secondment period, giving reasons why the secondment period should be extended. Extension approvals are subject to DPWI approval and budget availability. Extensions shall not be regarded part of the minimum number of ten (10), **Clause 3.34.1**.
- 3.34.4 The FMSP shall appoint a suitably qualified supervisor that shall be capable of ensuring that the Young Professionals receive the correct training, attend and complete all training, work experience, etc. required for their professional registrations. The FMSP shall be responsible for all costs related to this appointment.
- 3.34.5 The responsibility for salaries of the seconded persons shall remain with DPWI.
- 3.34.6 The responsibility for operational costs of the seconded persons shall be the responsibility of the FMSP.
- 3.34.7 The FMSP shall ensure that each Young Professional provides their own report with respect to their view of their participation in their development.
- 3.34.8 All fields, trades, disciplines, etc. related to Facilities Management, Health and Safety, Environmental Management and any other that may be relevant to the scope of work as described in this document shall be considered.

Target (T) = 10 young professionals

Penalty (P) = 30% of the training R-value per learner not trained

3.34.9 REPORTING

3.34.9.1 MONTHLY: The FMSP shall provide a progress report on each Young Professional and attach thereto the report **Clause 3.34.7**. The FMSP report shall at the very minimum contain a list of completed activities that the Young Professional has participated in and the activity outcomes. These activities shall be aligned to the specific needs of each Young Professionals development.

3.34.9.2 ONCE-OFF: The FMSP shall provide a comprehensive Close Out Report within seven (7) days of the Expiry or Termination of Contract date. The FMSP shall present the report at the Contract Close-Out Review Meeting that will be held within twenty-one (21) days of the Expiry or Termination of Contract date.

3.35 **MEETING ATTENDANCE AND REQUIREMENTS**

- 3.35.1 The FMSP shall report and present on any elements of this contract at meetings with DPWI and other stakeholders as required.
- 3.35.2 Meetings shall include but not be limited to:
- 3.35.2.1 MONTHLY: Project Health and Safety Meeting,
- 3.35.2.2 MONTHLY: A progress meeting (contractual and financial),
- 3.35.2.3 MONTHLY: A technical meeting (operational),
- 3.35.2.4 MONTHLY: Preventative Maintenance Compliance Meeting,
- 3.35.2.5 AS REQUIRED: Emergency Evacuation Drill Closeout Meetings,
- 3.35.2.6 AS REQUIRED: DPWI Project & Occupant Installation Meetings,
- 3.35.2.7 ONCE-OFF: Contract Close-Out Review Meeting, etc.
- 3.35.3 The above-mentioned list does not preclude the need for DPWI and the FMSP to hold ad hoc meetings as and when required. This may include but not be limited to specific contractual, financial and performance issues, emergency or special issues, etc.
- 3.35.4 The FMSPs Senior Management (above Account Executive / Operations Manager level) shall be required to meet with DPWI at least every six (6) months or as and when required to review the performance of this contract.

3.36 **REPORTING AND FINANCIAL MANAGEMENT**

- 3.36.1 The FMSP shall be required to provide specific reports and information as described in the document.
- 3.36.2 The FMSP shall be required to provide ad hoc reports and information as required from time to time.
- 3.36.3 The FMSP shall submit all reports and information timeously, ensure that sufficient information is provided and that the information provided is accurate in order for all issues to be managed and communicated effectively, efficiently, planned, monitored and controlled.
- 3.36.4 The monthly FMSP Application for Payment and Reporting for the past month shall include but not be limited to:
- 3.36.4.1 **Annexure A:** FMSP Application for Payment
 - 3.36.4.2 **Annexure B:** Portfolio of evidence to support the Application for Payment
 - 3.36.4.3 **Annexure C:** Facilities Management Administration including the Project Execution Plan **Clause 3.5**
 - 3.36.4.3.1 C.1: MONTHLY: Facilities Management Report **Clause 3.5.4.1**
 - 3.36.4.3.2 C.2: QUARTERLY: Project Execution Plan **Clause 3.5.4.2**
 - 3.36.4.3.3 C.3: ONCE-OFF: Facilities Management and Project Execution Plan Close Out Report **Clause 3.5.4.3**
 - 3.36.4.4 **Annexure D:** Quality Management **Clause 3.6**
 - 3.36.4.4.1 D.1: MONTHLY: Quality Management Report **Clause 3.6.3.1**
 - 3.36.4.4.2 D.2: ANNUALLY: Quality Management Plan **Clause 3.6.3.2**
 - 3.36.4.4.3 D.3: ONCE-OFF: Quality Management Close Out Report **Clause 3.6.3.3**
 - 3.36.4.5 **Annexure E:** Health and Safety Management **Clause 3.7**
 - 3.36.4.5.1 E.1: MONTHLY: Health and Safety Management Report **Clause 3.7.17.1**
 - 3.36.4.5.2 E.2: MONTHLY: Project Health and Safety Committee Meeting Minutes **Clause 3.7.17.2**
 - 3.36.4.5.3 E.3: MONTHLY: Other Health and Safety Committee Meeting Minutes **Clause 3.7.17.3**
 - 3.36.4.5.4 E.4: MONTHLY: Incident Reports **Clause 3.7.17.4**
 - 3.36.4.5.5 E.5: MONTHLY: Emergency Evacuation Drill Close Out Reports **Clause 3.7.17.5**
 - 3.36.4.5.6 E.6: MONTHLY: Hazard Identification Risk Assessment Register, Scorecard and Report **Clause 3.7.17.6**

- 3.36.4.5.7 E.7: MONTHLY: General Compliance Monitoring and Reporting **Clause 3.7.17.7**
- 3.36.4.5.8 E.8: ANNUALLY: Health and Safety Management Plan **Clause 3.7.17.8**
- 3.36.4.5.9 E.9: ONCE-OFF: Health and Safety Management and Hazard Identification Risk Assessment Register, Scorecard Close Out Report **Clause 3.7.17.9**
- 3.36.4.6 **Annexure F**: Environmental Management **Clause 3.8**
- 3.36.4.6.1 F.1: MONTHLY: Environmental Management Report **Clause 3.8.4.1**
- 3.36.4.6.2 F.2: MONTHLY: Incident Reports **Clause 3.8.4.2**
- 3.36.4.6.3 F.3: ANNUALLY: Environmental Management Plan **Clause 3.8.4.3**
- 3.36.4.6.4 F.4: ONCE-OFF: Environmental Management Close Out Report **Clause 3.8.4.4**
- 3.36.4.7 **Annexure G**: Heritage Building Compliance **Clause 3.9**
- 3.36.4.7.1 G.1: QUARTERLY: Heritage Building Compliance Report **Clause 3.9.10.1**
- 3.36.4.7.2 G.2: QUARTERLY: Minutes of Meetings and interactions **Clause 3.9.10.2**
- 3.36.4.7.3 G.3: QUARTERLY: Legislation compliance Report **Clause 3.9.10.3**
- 3.36.4.7.4 G.4: QUARTERLY: Submission and Close Our Reports **Clause 3.9.10.4**
- 3.36.4.7.5 G.5: ONCE-OFF: Heritage Building Compliance Close Out Report **Clause 3.9.10.5**
- 3.36.4.8 **Annexure H**: MONTHLY: Operating Hours **Clause 3.10.7.1**
- 3.36.4.9 **Annexure I**: Organisational Structure **Clause 3.11**
- 3.36.4.9.1 I.1: QUARTERLY: Organisational Structure and Report **Clause 3.11.9.1**
- 3.36.4.9.2 I.2: QUARTERLY: Written notifications of structure changes and vacancies **Clause 3.11.9.2**
- 3.36.4.10 **Annexure J**: Customer Care Centre **Clause 3.12**
- 3.36.4.10.1 J.1: MONTHLY: Customer Care Centre Report **Clause 3.12.5.1**
- 3.36.4.10.2 J.2: ONCE-OFF: Customer Care Close Out Report **Clause 3.12.5.2**
- 3.36.4.11 **Annexure K**: Call Centre **Clause 3.13**
- 3.36.4.11.1 K.1: MONTHLY: Call Centre Report **Clause 3.13.11.1**
- 3.36.4.11.2 K.2: ONCE-OFF: Call Centre Close Out Report **Clause 3.13.11.2**
- 3.36.4.12 **Annexure L**: Computer Aided Facilities Management System **Clause 3.14**
- 3.36.4.12.1 L.1: MONTHLY: CAFMS Report **Clause 3.14.9.1**
- 3.36.4.12.2 L.2: ONCE-OFF: CAFMS Close Out Report **Clause 3.14.9.2**
- 3.36.4.13 **Annexure M**: Proactive Inspections **Clause 3.15**
- 3.36.4.13.1 M.1: MONTHLY: Proactive Inspection Schedule and Report (last month) **Clause 3.15.7.1**

- 3.36.4.13.2 M.2: MONTHLY: Proactive Inspection Schedule (current and next month)
Clause 3.15.7.2
- 3.36.4.13.3 M.3: MONTHLY: Power Outage Report **Clause 3.15.7.3**
- 3.36.4.13.4 M.4: MONTHLY: Water Outage Report **Clause 3.15.7.4**
- 3.36.4.13.5 M.5: MONTHLY: Valve Management Report **Clause 3.15.7.5**
- 3.36.4.13.6 M.6: ONCE-OFF: Proactive Inspection Close Out Report **Clause 3.15.7.6**
- 3.36.4.14 **Annexure N**: Preventative Maintenance **Clause 3.16**
- 3.36.4.14.1 N.1: MONTHLY: Preventative Maintenance Schedule and Report (last month)
Clause 3.16.4.1
- 3.36.4.14.2 N.2: MONTHLY: Preventative Maintenance Schedule (current and next month)
Clause 3.16.4.2
- 3.36.4.14.3 N.3: ONCE-OFF: Preventative Maintenance Close Out Report **Clause 3.16.4.3**
- 3.36.4.15 **Annexure O**: Immovable Asset Management **Clause 3.17**
- 3.36.4.15.1 O.1: MONTHLY: Asset Management Report **Clause 3.17.7.1**
- 3.36.4.15.2 O.2: EVERY SIX (6) MONTHS: Asset Management Plan **Clause 3.17.7.2**
- 3.36.4.15.3 O.3: ANNUALLY: Draft / Final per building Asset Management Analysis and Reports **Clause 3.17.7.3**
- 3.36.4.15.4 O.4: ANNUALLY: Draft / Final consolidated Parliamentary Complex Asset Management Plan and Report **Clause 3.17.7.4**
- 3.36.4.15.5 O.5: ONCE-OFF: Immovable Asset Management Close Out Report **Clause 3.17.7.5**
- 3.36.4.16 **Annexure P**: MONTHLY: DPWI Movable Asset Management Report **Clause 3.18.12.1**
- 3.36.4.17 **Annexure Q**: MONTHLY: Key Management Report **Clause 3.19.9.1**
- 3.36.4.18 **Annexure R**: MONTHLY: Security Clearance and Access Management Report
Clause 3.20.4.1
- 3.36.4.19 **Annexure S**: QUARTERLY: Government Furnished Accommodation Report
Clause 3.21.10.1
- 3.36.4.20 **Annexure T**: QUARTERLY: Government Furnished Information, Equipment and Assets Report **Clause 3.22.13.1**
- 3.36.4.21 **Annexure U**: Information and Documentation Management **Clause 3.23**
- 3.36.4.21.1 U.1: MONTHLY: Revised Information and Documentation Register **Clause 3.23.11.1**
- 3.36.4.21.2 U.2: ONCE-OFF: Information and Documentation Management Close Out Report **Clause 3.23.11.2**

- 3.36.4.22 **Annexure V:** Service Level Agreement Compliance and Penalties **Clause 3.24**
- 3.36.4.22.1 V.1: MONTHLY: Facilities Management Service Level Agreement Compliance and Penalty Calculation **Clause 3.24.4.1**
- 3.36.4.22.2 V.2: MONTHLY: Preventative Maintenance Service Level Agreement Compliance and Penalty Calculation **Clause 3.24.4.2**
- 3.36.4.22.3 V.3: MONTHLY: Corrective Maintenance Service Level Agreement Compliance and Penalty Calculation **Clause 3.24.4.3**
- 3.36.4.22.4 V.4: MONTHLY: Proactive Maintenance Work in Progress Aged Analysis **Clause 3.24.4.4**
- 3.36.4.22.5 V.5: MONTHLY: Preventative Maintenance Work in Progress Aged Analysis **Clause 3.24.4.5**
- 3.36.4.22.6 V.6: MONTHLY: Corrective Maintenance Work in Progress Aged Analysis **Clause 3.24.4.6**
- 3.36.4.22.7 V.7: ONCE-OFF: Service Level Agreement Compliance and Penalty Close Out Report **Clause 3.24.4.7**
- 3.36.4.23 **Annexure W:** MONTHLY: Management of Existing Contracts Report **Clause 3.25.6.1**
- 3.36.4.24 **Annexure X:** MONTHLY: Management and Quality Control of Subcontracted Service Providers Report **Clause 3.26.11.1**
- 3.36.4.25 **Annexure Y:** DPWI Projects and Occupant Installations **Clause 3.27**
- 3.36.4.25.1 Y.1: MONTHLY: DPWI Projects and Occupant Installations Report **Clause 3.27.7.1**
- 3.36.4.25.2 Y.2: MONTHLY: Minutes of the Meetings **Clause 3.27.7.2**
- 3.36.4.26 **Annexure Z:** AS CLAIMED: Uniform Registers **Clause 3.30.5.1**
- 3.36.4.27 **Annexure AA:** QUARTERLY: Branding Report **Clause 3.31.6.1**
- 3.36.4.28 **Annexure AB:** MONTHLY: CoCT Management Report **Clause 3.32.6.1**
- 3.36.4.29 **Annexure AC:** Contract Participation Goals and cidb BUILD Programme **Clause 3.33**
- 3.36.4.29.1 AC.1: MONTHLY: According to the requirements in the Contract Participation Goals and cidb BUILD Programme Implementation Guide **Clause 3.33.4.1**
Volume 3: Part C3: Scope of Work
- 3.36.4.29.2 AC.2: ONCE-OFF: Contract Participation Goals and cidb BUILD Programme Implementation Guide Close Out Report **Clause 3.33.4.2**

- 3.36.4.30 **Annexure AD**: Young Professionals **Clause 3.34**
- 3.36.4.30.1 AD.1: **MONTHLY**: Individual FMSP Young Professional Reports **Clause 3.34.9.1**
- 3.36.4.30.2 AD.2: **ONCE-OFF**: Young Professional Close Out Report **Clause 3.34.9.2**
- 3.36.5 **Annexure AE**: Supplementary Documentation **Clause 3.23.8.3**

C.1.3 Form of Guarantee

DPW-10.5 (FM): VARIABLE GUARANTEE – WORKS OF FACILITIES MANAGEMENT

Director-General
 Department of Public Works at National Level
 Government of the Republic of South Africa

To: **Department of Public Works and Infrastructure**
 Private Bag X9027
Cape Town
8000

Sir,

VARIABLE GUARANTEE FOR THE EXECUTION OF A CONTRACT IN TERMS OF THE DPW FACILITIES MANAGEMENT CONTRACT 2005

1. With reference to the contract between _____
 _____ (hereinafter referred to as the “**Service Provider**”) and the Government of the Republic of South Africa in its Department of Public Works (hereinafter referred to as the “**Employer**”), Contract/Tender No: **CPT1001/23**, WCS No: **055102**, for the **Parliamentary Complex: Heritage: Official Office Accommodation: Provide Integrated Facilities Management Services for a Five Year Period** (hereinafter referred to as the “**Contract**” for the sum of R **insert amount** _____, (**insert amount in words** _____).

I/we, _____

in my/our capacity as _____ and hereby

representing _____ (hereinafter referred to as the “**Guarantor**”) holds at the **Employer’s** disposal the sum of R **insert amount** _____, (**insert amount in words** _____)

being 2.5% of the Contract Sum (excl. VAT), for the due fulfillment of the Contract.

2. I/We advise that the **Guarantor’s** liability in terms of this guarantee shall be reduced as follows:

- (a) Annually in equal portions, subject to (b) below;
- (b) The last annual portion shall be reduced to 5% thereof on expiry of the Service Period;
- (c) This guarantee shall expire on the date of the Certificate of Completion.

3. The **Guarantor** hereby renounces the benefits of the exceptions *non numeratae pecunia; non causa debiti; excussionis et divisionis*; and all other exceptions which could be pleaded against the enforcement of this guarantee, with the meaning and effect whereof I/we declare myself/ourselves to be conversant, and undertake to pay the **Employer** the amount guaranteed, during the period when the claim was received by the **Guarantor**, on receipt of a written demand from the **Employer**, to do so and which demand the **Employer**, may make if (in the **Employer’s** opinion and sole discretion) the Service Provider:

- (a) fails or neglects to comply with the terms and/or conditions of the Contract; or
- (b) if the **Service Provider’s** estate is sequestrated, liquidated or surrendered in terms of the insolvency laws of in force within the Republic of South Africa.

4. Subject to the above, but without in any way detracting from the **Employer’s** rights to adopt any of the procedures provided for in the Contract, the said demand can be made by the **Employer**, at any stage prior to the expiry of this guarantee.

5. The amount paid by the **Guarantor** in terms of this guarantee may be retained by the **Employer** on condition that upon issue of the Completion Certificate, the **Employer** shall account to the **Guarantor** showing how this amount has been expended and refund any balance due to the **Guarantor**.
6. The **Employer** shall have the absolute right to arrange his affairs with the Service Provider in any manner which the **Employer** deems fit and the **Guarantor** shall not have the right to claim his release on account of any conduct alleged to be prejudicial to the **Guarantor**. Without derogating from the foregoing, any compromise, extension of the contract period, indulgence, release or variation of the **Service Provider's** obligation shall not affect the validity of this guarantee.
7. This undertaking is neither negotiable nor transferable, and
 - (a) must be surrendered to the **Guarantor** at the time when the **Employer** accounts to the **Guarantor** in terms of clause 5 above, or
 - (b) shall lapse in accordance with clause 2 (c) above; and
 - (c) shall not be interpreted as extending the **Guarantor's** liability to anything more than payment of the amount guaranteed.

SIGNED AT _____ **ON THIS** _____ **DAY OF**
 _____ **20**_____

AS WITNESS

1. _____
2. _____

By and on behalf of

(insert the name and physical address of the guarantor)

NAME: _____

CAPACITY: _____
(duly authorized thereto by resolution attached marked Annexure A)

DATE: _____

- A. No alterations and/or additions of the wording of this form will be accepted.**
- B. The physical address of the guarantor must be clearly indicated and will be regarded as the guarantor's *domicilium citandi et executandi*, for all purposes arising from this guarantee.**
- C. This GUARANTEE must be returned to:** _____

Part C2: Pricing Data

C.2.1 Pricing Instructions

PG-02.2 (EC) PRICING ASSUMPTIONS

Project title:	PARLIAMENTARY COMPLEX: HERITAGE - OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD			
Tender / Quotation no:	CPT1001/23	WCS no:	055102	Reference no: 3/12/20/2/1

C2.1 Pricing Assumptions

C2.1.1 BILLS OF QUANTITIES / LUMP SUM DOCUMENT

The **bills of quantities / lump sum document** forms part of and must be read and priced in conjunction with all the other documents forming part of the **contract documents**, the Standard Conditions of Tender, Conditions of Contract, Specifications, Drawings and all other relevant documentation.

Each item shall be priced and extended to the "Total" column by the Tenderer, with the exception of the items for which only rates are required, or items which already have Prime Cost or Provisional Sums affixed thereto. If the Contractor omits to price any items in the Bill of Quantities, then these items will be considered to have a nil rate or price.

No alterations, erasures, omissions or additions is to be made in the text and/or conditions of these Bills of Quantities. Should any such alterations, amendments, note/s or addition be made, the same will not be recognized, but reading of these Bills of Quantities as originally prepared by the Quantity Surveyor will be adhered to.

The contractor is cautioned that the use of any quantities appearing in these Bills of Quantities for the purpose of ordering material, it is done at own risk and no liability whatsoever will be admitted by the Employer or Quantity Surveyor for the correctness of such Quantities. Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance is made for waste.

The prices and rates to be inserted by the Tenderer in the Bills of Quantities shall be the full inclusive prices to be paid by the Employer for the work described. Such prices and rates shall cover all costs and expenses that may be required in and for the execution of the work described, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the documents on which the tender is based, as well as overhead charges and profit. Market related prices shall be inserted as these will be used as a basis for assessment of payment for additional work that may have to be carried out. The Employer reserves the right to balance the Bill rates where deemed necessary within the Tendered Amount.

A price or rate is to be entered against each item in the Bills of Quantities, whether the quantities are stated or not. An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word "included" or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e. that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the Employer may also perform a risk analysis with regard to the reasonableness of such rates.

Should the full intent and meaning of any description not be clear, the bidder shall, before submission of his tender, call for a written directive from the principal agent, failing which it shall be assumed that the contractor has allowed in his pricing for materials and workmanship in terms of National Best Practice.

All items for which terminology such as "inclusive" or "not applicable" have been added by the Tenderer will be regarded as having a nil rate which shall be valid irrespective of any change in quantities during the execution of the Contract.

PG-02.2 (EC) PRICING ASSUMPTIONS

The Tenderer is required to check the Bills of Quantities and the numbers of the pages and should any be found to be missing or in duplicate, or should any of the typing be indistinct, or any doubt of obscurity arise as to the meaning of any description or particulars of any item, or if this Tender Enquiry contains any obvious errors, then the Tenderer must immediately inform the Principal Agent and have them rectified or explained in writing as the case may be. No liability whatsoever will be admitted by reason of the Contractor having failed to comply with the foregoing instruction.

The Tenderer shall fill in rates for all items where the words “rate only” appear in the “Total” column. “Rate Only” items have been included where:

- (a) variations of specified components in the make-up of a pay item may be expected; and
- (b) no work under the item is foreseen at tender stage but the possibility that such work may be required is not excluded.

For ‘Rate Only’ items no quantities are given in the “Quantity” column but the quoted rate shall apply in the event of work under this item being required. The Tenderer shall however note that in terms of the Tender Data the Tenderer may be asked to reconsider any such rates which the Employer may regard as unbalanced.

Descriptions in the Bills of Quantities are abbreviated and comply generally with those in the “PW 371” and the principles contained in the latest version of the Standard System for Measuring Builders’ Work in South Africa. It is the intention that the abbreviated descriptions be fully described when read with the applicable measuring system and the relevant preambles and/or specifications. However, should the full intent and meaning of any description not be clear, the bidder shall, before submission of his tender, call for a written directive from the principal agent, failing which it shall be assumed that the contractor has allowed in his pricing for materials and workmanship in terms of National Best Practice.

The price quoted against each item of this Bills of Quantities shall cover the full inclusive cost of the complete work to which it refers, as described in the Conditions of Contract and Specifications and as shown on the Drawings and shall allow for labour, material, transporting, loading, storage, supervision, commissioning, wastage, as well as the builders profit and attendance.

The Tenderer must ensure that he fully completes all columns of the Bill of Quantities including the Final Summary. The fully priced bill of quantities must be submitted with the tender or The Final Summary and the Section Summary pages MUST be returned with the tender document as indicated the PA-03 Notice and Invitation to Tender / PA-04 Notice and Invitation for quotation.

The tenderers are to ensure that they have read and understood the project specifications included in C3: Scope of Work. All the information provided in the Scope of Works form part of the work and must be included in the rates.

“The Contractor shall be deemed to have inspected and examined the Site and its surroundings and information available in connection therewith and to have satisfied himself before submitting his tender (as far as is practicable) as to:

- (a) the form and nature of the Site and its surroundings, including subsurface conditions,
- (b) the hydrological and climatic conditions,
- (c) the extent and nature of work and materials necessary for the execution and completion of the Works,
- (d) the means of access to the Site and the accommodation he may require

and, in general, shall be deemed to have obtained all information (as far as is practicable) as to risks, contingencies and all other circumstances which may influence or affect his Tender”.

PG-02.2 (EC) PRICING ASSUMPTIONS

C2.1.2 VALUE ADDED TAX

The contract sum must include for Value Added Tax (VAT). All rates, provisional sums, etc. in the bills of quantities / lump sum document shall be in Rands and cents and shall include all levies and taxes (other than VAT). VAT will be added in the summary of the Bill of Quantities. The rates must however be net (exclusive of VAT) with VAT calculated and added to the total value thereof in the Final Summary. All rates and amounts quoted in the Bill of Quantities

C2.1.3 CORRECTION OF ENTRIES

Incorrect entries shall not be erased or obliterated with correction fluid but must be crossed out neatly. The correct figures must be entered above or adjacent to the deleted entry, and the alteration must be initialled by the Tenderer.

C2.1.4 ARITHMETICAL ERRORS

Arithmetical errors found in the Bill of Quantities as a result of faulty multiplication of addition, will be corrected by the Engineer at the tender evaluation stage, as set out in the Tender Data.

C2.1.5 TRADE NAMES

Tenderers attention is drawn to the fact that wherever trade names or references to any catalogue have been made in these Bills of Quantities, it is purely to establish a standard for the required material. If use is made of any other equally approved material in lieu of the prescribed trade name or catalogue, the necessary price adjustments will be made.

C2.1.6 CONTRACT DOCUMENTS

The Tenderers are advised to examine the bills of quantities, drawings and specifications including all other contract documents and make themselves thoroughly acquainted with the nature and requirements of the work, as no claim for extra payment in this regard will be entertained. Should any parts of the drawings not be clearly intelligible to the Tender, he must, before submitting his tender, obtain clarification from the Principal Agent.

C2.1.7 FIXED PRICE CONTRACT

- (a) The Bills of Quantities document is not a fixed price contract, and the Tenderers are to take note that contract price adjustments (CPAP) are applicable to this contract.

Bills of Quantities: Preventative Maintenance

The scope of work as measured in the Bills of Quantities for Preventative Maintenance is subject to CPAP will be calculated using Work Group 181 Commercial/Industrial Building.

Bills of Quantities: Corrective Maintenance

The scope of work as measured in the Bills of Quantities for Corrective Maintenance is subject to CPAP will be calculated using contract price adjustment provisions (CPAP) work group indices (Table 1) as published by Statistics South Africa (STATS SA).

Base date for CPAP

The base date for CPAP is the closing date of tender.

PG-02.2 (EC) PRICING ASSUMPTIONS

C2.1.8 PAYMENTS

Interim valuations and payments will be prepared on a monthly basis, all in terms of the conditions of contract.

The contractor is to note that no payment will be made for materials stored off site and in the case of materials being stored on site, payment will only be made for such materials on condition that they have not been delivered to the site prematurely, a tax invoice and proof of payment (ownership) is submitted by the Contractor.

C2.1.9 ACCOMMODATION ON SITE

It is imperative to note that living quarters for construction workers on site will not be permitted for the full duration of the contract unless otherwise stated in the contract data or permission be granted by the Employer.

C2.1.10 CONTRACT PARTICIPATION GOALS AND CIDB BUILD PROGRAMME

The contractor shall achieve in the performance of this contract the following Contract Participation Goals (CPGs) as indicated below:

Provision for pricing of compliance with the achieving the CPGs is made in the Contract Participation Goal Section of the Bills of Quantities and it is explicitly pointed out that all requirements in respect of the aforementioned are deemed to be priced thereunder and no additional claims in this regard shall be entertained

Monthly progressive reports to be submitted to the Employer's representative indicating the percentage targets achieved which must be reconciled upon completion of the project and to form part of the final account.

C2.1.10.1 MINIMUM THIRTY PERCENT 30% SUB-CONTRACTING CONTRACT PARTICIPATION GOAL

MINIMUM THIRTY PERCENT (30%) MANDATORY SUBCONTRACTING TO SMMEs: IMPLEMENTATION OF PREFERENTIAL PROCUREMENT REGULATIONS 2017

30% Mandatory subcontracting is "not applicable" to this project.

Provision is made within the Contract Participation Goal section in the Bill of Quantities for thirty percent (30%) subcontracting to SMMEs in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.1. The contractor shall price his Profit and Attendance, all inclusive of associated costs to the contractor for implementation. Allowance must be made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

C2.1.10.2 MINIMUM TARGETED LOCAL BUILDING MATERIAL MANUFACTURERS CONTRACT PARTICIPATION GOAL

The Minimum Targeted Local Building Material Manufacturers CPG is "not applicable" to this project.

Provision is made within the Contract Participation Goal section in the Bill of Quantities for the Minimum Targeted Local Building Material Manufacturers CPG in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.2. The contractor shall price his Profit and Attendance, all inclusive of associated costs to the contractor for implementation. Allowance must be

PG-02.2 (EC) PRICING ASSUMPTIONS

made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

C2.1.10.3 MINIMUM TARGETED LOCAL BUILDING MATERIAL SUPPLIERS CONTRACT PARTICIPATION GOAL

The Minimum Targeted Local Building Material Suppliers CPG is "*apliacble*" to this project.

Provision is made within the Contract Participation Goal section in the Bill of Quantities for the Minimum Targeted Local Building Material Suppliers CPG in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.3. The contractor shall price his Profit and Attendance, all inclusive of associated costs to the contractor for implementation. Allowance must be made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

C2.1.10.4 MINIMUM TARGETED LOCAL LABOUR SKILLS DEVELOPMENT CONTRACT PARTICIPATION GOAL

The Minimum Targeted Local Labour Skills Development CPG is "*not applicable*" to this project.

Provision is made within the Contract Participation Goal section in the Bill of Quantities for the Minimum Targeted Local Labour Skills Development CPG in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.4. The contractor shall price his Profit and Attendance, all inclusive of associated costs to the contractor for implementation. Allowance must be made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

C2.1.10.5 CIDB BUILD PROGRAMME: MINIMUM TARGETED ENTERPRISE DEVELOPMENT: CONTRACT PARTICIPATION GOALS (CPG)

The Minimum Targeted Enterprise Development CPG is "*not applicable*" to this project.

A provisional amount has been allowed for within the Contract Participation Goal section in the Bill of Quantities for the Minimum Targeted Enterprise Development CPG in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.5. The provisional amount allowed is for the appointment of training coordinator, mentor, training service providers and training of the beneficiary enterprises.

The contractor shall price his Profit and Attendance, all inclusive of associated costs to the contractor for implementation. Allowance must be made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

The contractor shall complete a separate bill of quantities upon the award of the project and identification of the respective beneficiaries and the appointment of the training coordinator, mentor, training service providers of which the cost will be offset against the provisional amount allowed in the Bills of Quantities.

PG-02.2 (EC) PRICING ASSUMPTIONS

C2.1.10.6 CIDB BUILD PROGRAMME: MINIMUM TARGETED CONTRACT SKILLS DEVELOPMENT GOALS (CSDG)

The Minimum Targeted Contract Skills Development CPG is "not applicable" to this project.

A provisional amount has been allowed for within the Contract Participation Goal section in the Bill of Quantities for the Minimum Targeted Skills Development CPG in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.6. The provisional amount allowed is for:

- stipends payable to the beneficiaries
- appointment of training coordinator
- appointment of mentor (where applicable)
- appointment of training service providers
- other additional costs as per table 3 of the Standard

The contractor shall price his Profit and Attendance (all inclusive of associated costs to the contractor for implementation and reporting), based on the provisional amount in the Contract Participation Goal section in the Bill of Quantities. The contractor shall complete a separate bill of quantities upon the award of the project and identification of the respective beneficiaries. The CPG value to be achieved will be based on the actual contract amount which will be offset against the provisional amount allowed for within the Contract Participation Goal section in the Bill of Quantities.

Allowance must be made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

Payment

The contractor shall upon the appointment of beneficiaries, provide a breakdown of all the associated costs. The contractor shall provide a payment schedule as to how the CPG costs will be claimed against for inclusion in the monthly payment certificates.

(a) Payment to the contractor to accommodate Part/Full Occupational qualification and Trade qualifications;

Should the contractor select Part/Full Occupational qualification and Trade qualifications learners, then the employer shall make provision for payment to the contractor as indicated in Table 3 of the Standard.

The contract skills participation goal, expressed in Rand, shall not be less than the contract amount multiplied by a percentage (%) factor given in Table 2 in the Standard for the applicable class of construction works. Should the contractor select Part/Full Occupational qualification and Trade qualifications learners, then the employer shall make provision for payment to the contractor as indicated in Table 3 of the Standard.

No provision for an additional payment item for the payment of the supervisor and/or mentors for the provision of training as provided for in the Contract Participation Goal section in the Bill of Quantities for the training of part/full time occupational learners and/or trade qualification learners. The associated cost is deemed to be included in general supervision on site.

The contractor shall complete a separate bill of quantities upon award, indicating the type and number of beneficiaries as well as the associated Notional Cost of Training to be provided, on which payment will be based.

PG-02.2 (EC) PRICING ASSUMPTIONS

Skills Types	Number of learners	Notional Cost / Learner / Quarter	Notional cost/learner/year	Total Notional Cost over 12 months Contract
Method 2: Workplace learning opportunities, with unemployed TVET graduates	1	R23 000	R92 000	R92 000
Method 3: Candidacy for an unemployed learner with a 3-year qualification	1	R61 500	R246 000	R246 000
Total	2			R338 000

C2.1.10.7 NATIONAL YOUTH SERVICE TRAINING AND DEVELOPMENT PROGRAMME

The National Youth Service Training and Development Programme is "*applicable*" to this project.

The programme shall be implemented in terms of the Implementation of the National Youth Service Programme under the Expanded Public Works (EPWP) and shall be priced in the CPG section of the Bills of Quantities.

Provision has been made within the Contract Participation Goal section in the Bill of Quantities for the National Youth Service Training and Development Programme CPG in the execution of this project as described in PG-01.2 (EC) SCOPE OF WORKS C3.6.7. The contractor to price all elements of this section and allowance must be made for submitting monthly reports in the prescribed manner as per examples of reports bound in the specification document.

C2.1.10.8 LABOUR-INTENSIVE WORKS

Labour Intensive Works is "*not applicable*" to this project.

Where labour intensive work is specified in the Bill of Quantities and indicated by "LI" the contractor must price for and include in rates. Contractors are expected to use their initiative to identify additional activities that can be done labour-intensively to comply with the set minimum labour intensity target. Allowance must be made for submitting monthly reports illustrating the value of the works executed under Labour Intensive Works.

C2.2 Submission of Accrual Reports

The Contractor shall submit accrual reports to the client representative at the end of March and September each year for the duration of the Service Contract period from the date of appointment up to and including project closeout. This is to ensure that PMTE complies with the accounting framework GRAP, which requires that PMTE disclose all its accruals as at the end of each reporting date. Allowance must be made for submitting reports to the Employer's Representative on a monthly basis in terms of monthly and accumulative targets achieved with audited supporting documentation.

C.2.2 Complete Bills of Quantities

C2.2.1 Complete Bills of Quantities: Preventative Maintenance



**public works
& infrastructure**

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

**CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE
INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR
PERIOD**

TENDER NO: CPT1001/23

REFERENCE NO: 3/12/20/2/1

C2.2.1 BILLS OF QUANTITIES: PREVENTATIVE MAINTENANCE

BOQ SECTION 1: MANAGEMENT AND ADMINISTRATION

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<p><u>BILL NO. 1</u></p> <p><u>PRELIMINARIES AND GENERAL</u></p> <p><u>CONDITIONS OF CONTRACT</u></p> <p>The agreement shall be DPW Conditions of Contract (PA-10(FM), Sept 2005, Version 1.0 as contained under Section A of this bill.</p> <p>Contract Data - Facilities Management - DPW-04(FM) form an integral part of this agreement.</p> <p><u>AMENDMENTS TO STANDARD CONDITIONS OF CONTRACT</u></p> <p>Amendments to "Standard Conditions of Contract are contained under Section B of this bill.</p> <p><u>STRUCTURE OF THIS PRELIMINARIES & GENERAL BILL</u></p> <p>Section A: Standard Conditions of Contract Section B: Amendments to Standard Conditions of Contract Section C: Contract Data Section D: Special Conditions of Contract</p> <p><u>FULL INTENT AND MEANING OF CLAUSES</u></p> <p>Tenderers shall be deemed to have referred to the aforementioned documents for the full intent and meaning of each clause. These clauses are hereinafter referred to by the heading and clause number only. Where standard clauses or alternatives are not applicable to this contract such modifications, corrections or supplements as are necessary are given under each relevant clause heading or within the relevant Schedule. Where an item is not relevant to this specific contract such item is marked "N/A" signifying "Not applicable".</p> <p><u>PRICING OF CLAUSES</u></p> <p>Tenderers shall allow opposite each clause for any cost involved with complying with such clause. Any clauses left unpriced shall be deemed to be covered by rates and prices elsewhere incorporated throughout these Bills of Quantities.</p> <p>-----</p>				

Item No	Clause Ref:		Unit	Qty	Rate	Amount
		<u>SECTION A: STANDARD CONDITIONS OF CONTRACT</u>				
		Tenderers are referred to <u>Volume 3: Part C1.3 - Conditions of Contract - PA-10(FM)</u> of the tender document for the full intent and meaning of each clause.				
		These clauses are hereunder referred to by the heading and clause number only.				
A	Clause 1.0	Definitions F:..... V:..... T:.....		Item		
B	Clause 2.0	Interpretation F:..... V:..... T:.....		Item		
C	Clause 3.0	Duration F:..... V:..... T:.....		Item		
D	Clause 4.0	Rights and Obligations of the Employer F:..... V:..... T:.....		Item		
E	Clause 5.0	Rights and Obligations of the Service Provider F:..... V:..... T:.....		Item		
F	Clause 6.0	Service Manager F:..... V:..... T:.....		Item		
E	Clause 7.0	Security F:..... V:..... T:.....		Item		
F	Clause 8.0	Security Clearance F:..... V:..... T:.....		Item		
G	Clause 9.0	Confidentiality F:..... V:..... T:.....		Item		
H	Clause 10.0	Ambiguity in documents F:..... V:..... T:.....		Item		
J	Clause 11.0	Insurances F:..... V:..... T:.....		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
A	Clause 12.0	Access to the facilities and commencement of the Services F:..... V:..... T:.....		Item		
B	Clause 13.0	Programme F:..... V:..... T:.....		Item		
C	Clause 14.0	Subcontracting F:..... V:..... T:.....		Item		
D	Clause 15.0	Intellectual Property Rights indemnity F:..... V:..... T:.....		Item		
E	Clause 16.0	Compliance with Legislation F:..... V:..... T:.....		Item		
F	Clause 17.0	Reporting on incidents F:..... V:..... T:.....		Item		
G	Clause 18.0	Nuisance F:..... V:..... T:.....		Item		
H	Clause 19.0	Materials, workmanship and equipment F:..... V:..... T:.....		Item		
J	Clause 20.0	Urgent Works F:..... V:..... T:.....		Item		
K	Clause 21.0	Indemnifications F:..... V:..... T:.....		Item		
L	Clause 22.0	Variations F:..... V:..... T:.....		Item		
M	Clause 23.0	Identified Projects F:..... V:..... T:.....		Item		
N	Clause 24.0	Suspension of the Services F:..... V:..... T:.....		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
A	Clause 25.0	Penalty for Non-Performance F:..... V:..... T:.....		Item		
B	Clause 26.0	Payments F:..... V:..... T:.....		Item		
C	Clause 27.0	Release of Security F:..... V:..... T:.....		Item		
D	Clause 28.0	Overpayments F:..... V:..... T:.....		Item		
E	Clause 29.0	Completion F:..... V:..... T:.....		Item		
F	Clause 30.0	Assignment F:..... V:..... T:.....		Item		
G	Clause 31.0	Indulgences F:..... V:..... T:.....		Item		
H	Clause 32.0	Ownership and Publication of Documents F:..... V:..... T:.....		Item		
J	Clause 33.0	Breach of Contract F:..... V:..... T:.....		Item		
K	Clause 34.0	Stoppage and/or termination of Contract F:..... V:..... T:.....		Item		
L	Clause 35.0	Dispute Resolution F:..... V:..... T:.....		Item		
M	Clause 36.0	General F:..... V:..... T:.....		Item		
N	Clause 37.0	Domicilium Citandi et Executandi F:..... V:..... T:.....		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
		<p><u>SECTION B : AMENDMENTS TO THE STANDARD CONDITIONS OF CONTRACT</u></p> <p>The following amendments are made to the "Standard Conditions of Contract" as contained under <u>Volume 3: Part C1.4 - Amendments to Standard Conditions of Contract</u> of this tender document</p>				
A	Clause 1.0	<p>Definitions</p> <p>Amend Clause 1.1.3 – “Certificate of Completion” <i>Replace the words “.... Service Manager...” with the words “ ... Employer...”</i></p> <p><i>Add the following at the end of the paragraph” ... and the Service Provider has fulfilled all its obligations in terms of the Contract.”</i></p> <p>Amend Clause 1.1.22 – “Services” <i>Replace the words in the first paragraph “... Contract Period...” with the words” ...Service Period...”</i></p> <p>Add new Clause 1.1.28 – “Certificate of Practical Completion” <i>“Certificate of Practical Completion” means the certificate issued by the Employer signifying that the Service Period has expired and the Service Provider has fulfilled all its obligations in terms of the Service Period”.</i></p> <p>Add new Clause 1.1.29 – “Final Contract Price” <i>“Final Contract Price” means the document prepared by the Service Manager after the completion of the Contract Period.</i></p> <p>F:..... V:..... T:.....</p>		Item		
B	Clause 5.0	<p>Rights and Obligations of the Service Provider</p> <p>Amend Clause 5.4 <i>Delete the words “.... agents and representatives ...” from the first paragraph.</i></p> <p><i>Add the following at the end of the paragraph” ... that shall include a....</i></p> <p><u>5.4.1</u> <i>Key Account/Operations Manager with a qualification accredited by SAQA;</i> <u>5.4.2</u> <i>Compliant GMR 2(1) appointee;</i> <u>5.4.3</u> <i>Health and Safety Manager that is appropriately qualified, registered and in good standing with the South African Institute for Occupational Safety and Safety and the South African Council for the Project and Construction Managers Profession as a Construction Health and Safety Manager;</i> <u>5.4.4</u> <i>Landscaping Horticulturist with a Level 5 Qualification;</i> <u>5.4.5</u> <i>Electrician with a wireman’s license;</i> <u>5.4.6</u> <i>Certified plumber with approved trade test qualification;</i></p>				

Item No	Clause Ref:	Unit	Qty	Rate	Amount
A	Clause 11.0		Item		
	<p><u>5.4.7</u> Mechatronic/electronic technician/technologist with relevant qualifications; <u>5.4.8</u> Trade tested refrigeration technician; <u>5.4.9</u> SAQCC registered technician for fire detection, gas suppression, etc; <u>5.4.10</u> Construction Manager/Construction Project Manager with a professional SACPCMP registration;”</p>				
	<p>Add new Clause 5.10 <i>“The Service Provider shall ensure that its agents and representatives have the relevant experience and capacity necessary for the rendering of the Services with the reasonable degree of skill, care and diligence that may be expected of professionals providing services similar to the Services.”</i></p>				
	<p>Add new Clause 5.11 <i>“The Service Provider shall ensure that it maintains a bank rating that is in good standing, has the financial capacity and has access to sufficient financial resources to deliver the contract for the duration of the Contract Period.”</i></p>				
	<p>F:..... V:..... T:.....</p>				
	<p>Insurances</p>				
	<p>Delete Clause 11.1 and substitute with the following new clauses:</p>				
	<p><u>Sub-Clause 11.1</u></p>				
	<p><i>The Service Provider shall bear limited risk of damage to and/or destruction of the facilities by whatever cause during the service period and hereby indemnifies and holds harmless the employer against any such damage. The limit of liability shall be R100 million (One Hundred Million Rand). The Service Provider shall take such precautions and security measures and other steps for the protection and security of the facilities as the service provider may deem necessary.</i></p>				
	<p><u>Sub-Clause 11.2</u></p>				
	<p><i>The Service Provider shall effect contract works insurance of the facilities for the risk arising from services being provided under this Contract and, where available, supplementary insurance in respect of civil commotion, riot and strike shall be effected for the services for all risk and, in addition, covering the service providers subcontractors. Such insured amounts shall include the full value of materials and goods, government furnished information, etc., supplied by the Employer to the Service Provider and shall be limited to a liability amount of R100 million (One Hundred Million Rand).</i></p>				

Item No	Clause Ref:	Unit	Qty	Rate	Amount
A	Clause 12.0				
	<p><u>Sub-Clause 11.3</u> The Service Provider shall effect public liability insurance for not less than R50 million (Fifty Million Rand). In addition, the Service Provider shall effect any relevant workmen's compensation or similar insurances as are required by law. The Service Provider shall ensure that his subcontractors effect their own similar insurances.</p> <p><u>Sub-Clause 11.4</u> Should the employer decide that the execution of the services could cause the weakening or interference with the support of the existing structures or land adjacent to the site, the Service Provider shall effect support insurance.</p> <p><u>Sub-Clause 11.5</u> The FMSP shall effect and keep in force:</p> <p><u>Sub-Clause 11.5.1</u> The Service Provider shall within twenty-one (21) days of the Commence Date, make available to the employer documentary evidence that insurances have been effected. A copy of the insurance policies shall be provided to the employer with thirty (30) days of commencement of the service period. Approval by the employer shall be deemed unless a reasonable objection is lodged within thirty (30) days of receipt of such policies. Where required, the Service Provider shall provide evidence of renewal to the employer before the expiry of the current period of insurance.</p> <p><u>Sub-Clause 11.5.2</u> Where the Service Provider fails to effect any of the required insurances or to keep them in force, the employer may cancel this agreement in terms of Clauses 33 and 34</p> <p><u>Sub-Clause 11.6</u> Before effecting support insurance in terms of Clause 11.4, the Service Provider shall engage an engineer to design and inspect the provision of the necessary support.</p> <p>F:..... V:..... T:.....</p> <p>Access to the Facilities and Commencement of the Services</p> <p>Amend Clause 12.1 Replace the word "...Employer ..." with the words "...Service Manager..."</p> <p>Amend Clause 12.4 Add the following words to the last paragraph" from the Employer..."</p> <p>F:..... V:..... T:.....</p>				
			Item		
			Item		

Item No	Clause Ref:	Unit	Qty	Rate	Amount
A	Clause 16.0 Compliance with Regulations Amend Clause 16.3 <i>Replace the following words from the last paragraph "...Service Manager..." with the word "...Employer..."</i> F:..... V:..... T:.....		Item		
B	Clause 17.0 Reporting of Incidents Amend Clause 17.4 <i>Replace the following words "...injury, death or damage to property..." with the words "...or could have resulted in damage to property or injury or death to persons..."</i> F:..... V:..... T:.....		Item		
C	Clause 20.0 Replace "URGENT WORK" with "ADDITIONAL AND URGENT WORK" F:..... V:..... T:.....		Item		
D	Clause 23.0 Reporting of Incidents Amend Clause 23.11 <i>Replace the following word the "...Contract..." with the words "...Identified Project..." throughout the entire clause.</i> <i>Replace the following word the "...Contractor..." with the words "...Service Provider..." throughout the entire clause.</i> F:..... V:..... T:.....		Item		
E	Clause 24.0 Suspension of the Services Amend Clause 24.1 <i>Replace the following words from the first and second paragraphs "... Service Manager..." with the word "... Employer..."</i> Amend Clause 24.2 <i>Replace the following words from the first paragraph "...Service Manager..." with the word "...Employer..."</i> F:..... V:..... T:.....		Item		
D	Clause 25.0 Penalty for Non-Performance Amend Clause 25.1 <i>Replace the following words from the first paragraph "...performance deduction..." with the words "...penalty for non-performance..."</i> Amend Clause 25.2 <i>"Penalties for non-performance shall be by means of a payment deduction as defined and calculated in the Scope of Works Part C 3.5 Penalty Schedule".</i>				

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	Amend Clause 25.3 <i>Replace the following words from the first paragraph "...performance deduction..." with the words "...non-performance penalty..."</i> F:..... V:..... T:.....		Item		
A	Clause 26.0 Payments				
	Amend subclause (1) of Clause 26.5 <i>Replace "deductions for penalties" with "deductions for non-performance"</i> Amend Sub-Clause 26.6 as follows: <i>Replace "16 days" with "30 days"</i> Amend clause 26.9 as follows: <i>Replace "34" with "35"</i> Amend Sub-Clause 26.10 <i>Replace "30 days" with "45 days"</i> F:..... V:..... T:.....		Item		
B	Clause 27.0 Release of Security				
	Amend Clause 27.2.1 <i>Delete the following" ...and 27.2.3..."</i> Amend Clause 27.2.2 • <i>Replace "95%" with "100%".</i> • <i>Replace the word "retention" with "cash deposit"</i> • <i>Replace the words "... expiry of the Service Period..." with the words "...Final Contract Price being agreed and signed by both Parties..."</i> Delete Clause 27.2.3 Amend Clause 27.3.1 <i>Delete the following" ...and 27.3.3..."</i> Amend Clause 27.3.2 • <i>Replace "95%" with "100%".</i> • <i>Replace the words "... expiry of the Service Period..." with the words "...Final Contract Price being agreed and signed by both Parties..."</i> Delete Clause 27.3.3 F:..... V:..... T:.....		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
A	Clause 29.0	<p>Completion <i>Replace "28.1" with "29.1" in the numbering of the clause</i></p> <p>Add the following to end of Clause 29.2 <i>Replace the words "...Service Manager..." with the word "...Employer..."</i></p> <p>Add new Clauses 29.4 and 29.5</p> <p><i>29.4 "The Service Manager shall issue the Final Contract Price within ninety (90) days of the expiry of the Contract Period".</i></p> <p><i>29.5 If the Final Contract Price is accepted by the Employer, the Service Manager shall issue the Final Contract Price to the Service Provider for signature.</i></p> <p>F:..... V:..... T:.....</p>		Item		
B	Clause 31.0	<p>Indulgences <i>Replace "31.2" with "31.1" in the numbering of the clause</i></p> <p>F:..... V:..... T:.....</p>		Item		
C	Clause 32.0	<p>Ownership and Publication of Documents</p> <p>Add the following paragraph to end of Clause 32.4 <i>".....prior to the use of such documents and/or materials".</i></p> <p>F:..... V:..... T:.....</p>		Item		
D	Clause 34.0	<p>Stoppages and / or Termination of Contract</p> <p>Add the following to clause 34;</p> <p><u>Sub-Clause 34.6</u> <i>"In the event of a stoppage caused by industrial action (legal or illegal), the Service Provider will still be obliged to provide the Services as agreed with the Employer that are regarded as essential to the functioning of the Facilities".</i></p> <p>F:..... V:..... T:.....</p>		Item		
E	Clause 35.0	<p>Dispute Resolution</p> <p>Delete the following from clause 35.3:</p> <p><i>".... failing agreement, the President: South African Facilities Management Institute shall nominate the mediator"</i></p> <p>F:..... V:..... T:.....</p>		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
A	Clause 37.0	<p>Domicilium Citandi et Executandi <i>Replace "Parities" with "Parties" in 37.1</i></p> <p>Amend Clause 37.3 <i>Replace the word "...Agreement...." with the word</i> <i>...Contract..."</i></p> <p>Amend Clause 37.4 <i>Replace the word "...Agreement...." with the word</i> <i>...Contract..."</i></p> <p>Amend Clause 37.5 <i>Replace the word "...Agreement...." with the word</i> <i>...Contract..."</i></p> <p>F:..... V:..... T:.....</p>		Item		

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<u>SECTION C : CONTRACT DATA</u>				
	<u>DATA PROVIDED BY THE EMPLOYER</u>				
	Information necessary for completion of those clauses contained in the schedule, as necessary for tender purposes, is given hereunder.				
	Tenderers are referred to <u>Volume 3: Part C1.2- DPW-04(FM) Contract Data: Facilities Management</u> included in this tender -----				
	1.1.13				
	<u>Employer</u> Government of the Republic of South Africa in the Department of Public Works and Infrastructure.				
	37.1				
	<u>Physical Address</u> Customs House Building, Lower Heerengracht Street Foreshore, Cape Town 8001				
	<u>Postal Address</u> Private Bag X9027 Cape Town, 8000				
	Tel: 021 402 2419 Fax: n/a				
	1.1.7				
	Contract Period Sixty-Three (63) months (total of 30 days from Commencement Date + Service Period + Transition Stage)				
	1.1.24				
	<u>Service Manager</u> Multi Quantity Surveyors/Ole Bogeng & Associates JV				
	<u>Physical Address</u> Unit AG01, Block A Grosvenor Square Park Lane, Century City, Cape Town, 7441				
	<u>Postal Address</u> PO Box 471, Century City, Cape Town, 7446				
	<u>Email</u> paseka@multiqs.co.za				
	1.1.26				
	Service Period Fifty-Nive (59) months				

Item No	Clause Ref:		Unit	Qty	Rate	Amount
1.1.27	<u>Transition Stage</u> Three (3) months					
12.2	<u>Service Period Commencement</u> Thirty (30) days from Letter of Award					
25.5	The penalty for non-performance shall be calculated in accordance with the guidelines set out as per Part C3.5 - Penalty Schedule, included under Volume 3.					
1.1.10	<u>Contract Price Adjustment Provisions</u> <u>Preventative Maintenance Items</u> CPAP Applicable: Yes CPAP Indices: Work Group 180 (Lump Sum Domestic Buildings) Base Date: Tender Closing Date <u>Corrective Maintenance Items</u> CPAP Applicable: Yes CPAP Indices: Table 1 - Contract price adjustment provisions work group indices as per latest publication by Stats SA - P0151.1 Construction Materials Price Indices Base Date: Tender Closing Date Where CPAP is applicable, the contract value will be adjusted in accordance with the JBCC Contract Price Adjustment Provisions (CPAP) as set out in the CPAP Indices Application Manual as prepared by the JBCC series 2000, code 2118, dated May 2005 and any amendments thereto subject to: 1. Glass etc. measured in specialist section Metalwork, will be adjusted in terms of the index for that work group unless specifically stated otherwise in the bills of quantities. 2. All electrical installations in buildings and power distribution systems shall be adjusted in terms of the index for Work Group 160 Electrical Installation. In case of an interruptible supplies, elevators, escalators and hoist, generating sets, motor-alternator sets and intercommunication systems shall be in accordance with Work Group 170 3. With reference to Work Group 190 a proportion of the value related preliminaries pro rata to the amount of work excluded from adjustment, shall be excluded from Contract Price Adjustment Provisions, if Option A has been selected for the adjustment of preliminaries					

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<p>4. Further to clause 3.4.4 of the CPAP Indices Application Manual, the listing of additional items for exclusion by tenderers, will not be permitted</p> <p>5. Where V results in a negative amount after application of the formula in clause 8.3 of the CPAP Indices Application Manual the factor of 0,55 shall be substituted by 1,45</p> <p>Alternative Indices: Not Applicable</p> <p><u>DATA PROVIDED BY THE SERVICE PROVIDER</u></p> <p>Data to be provided by the service provider. The tenderer is to provide all appropriate information and to mark/indicate all relevant selections as indicated, failure to do so may invalidate the tender</p> <p>Tenderers are referred to <u>Volume 3: Part C1.2- DPW-04(FM) Contract Data: Facilities Management</u> included in this tender</p>				

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<u>SECTION D : SPECIAL CONDITIONS OF CONTRACT</u>				
	Tenderers are referred to <u>Volume 3: Part C1.5 - Special Conditions of Contract</u> of the tender document for the full intent and meaning of each clause. These clauses are hereunder referred to by the heading and clause number only				

	<u>SERVICE 1 - FACILITIES MANANGEMENT</u>				
A	Clause 3.1 Applicable Legislation and Standards F:..... V:..... T:.....		Item		
B	Clause 3.2 Introduction F:..... V:..... T:.....		Item		
C	Clause 3.3 Inbound Transition and Handover F:..... V:..... T:.....		Item		
D	Clause 3.4 Outbound Transition and Handover at Expiry or Termination of Contract F:..... V:..... T:.....		Item		
E	Clause 3.5 Facilities Management Administration Including The Project Execution Plan F:..... V:..... T:.....		Item		
F	Clause 3.6 Quality Management F:..... V:..... T:.....		Item		
G	Clause 3.7 Health and Safety Management F:..... V:..... T:.....		Item		
	<u>Induction for Service Providers Appointed by DPWI or Any Other Third Partly</u>				
H	Allow the amount of R1 500 000 (One Million Five Hundred Rand) for induction of <u>ONLY</u> Service Providers appointed directly by DPWI or any other third (3rd) Partly. This amount shall be used as directed by the Client/Service Manager and deducted in whole or in part if not required.		Sum	R	1 500 000

Item No	Clause Ref:		Unit	Qty	Rate	Amount
A	Clause 3.8	Environmental Management F:..... V:..... T:.....		Item		
B	Clause 3.9	Heritage Building Compliance F:..... V:..... T:.....		Item		
C	Clause 3.10	Operating Hours F:..... V:..... T:.....		Item		
D	Clause 3.11	Organisational Structure F:..... V:..... T:.....		Item		
E	Clause 3.12	Customer Care Centre F:..... V:..... T:.....		Item		
F	Clause 3.13	Call Centre F:..... V:..... T:.....		Item		
G	Clause 3.14	Computer Aided Facilities Management System F:..... V:..... T:.....		Item		
H	Clause 3.15	Proactive Inspections F:..... V:..... T:.....		Item		
J	Clause 3.16	Preventative Maintenance F:..... V:..... T:.....		Item		
K	Clause 3.17	Immoveable Asset Management F:..... V:..... T:.....		Item		
		<u>Additional Immovable Assets Only</u>				
L		Allow the amount of R1 000 000 (One Million Rand) for immovable asset management of ONLY additional assets that may be procured in the future. This amount shall be used as directed by the Client/Service Manager and deducted in whole or in part if not required.		Sum	R	1 000 000
M	Clause 3.18	DPWI and Other Moveable Asset Management F:..... V:..... T:.....		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
		<u>Additional Movable Assets Only</u>				
A		Allow the amount of R1 000 000 (One Million Rand) for movable asset management of ONLY additional assets that may be procured in the future. This amount shall be used as directed by the Client/Service Manager and deducted in whole or in part if not required.		Sum	R	1 000 000
B	Clause 3.19	Key Management F:..... V:..... T:.....		Item		
C	Clause 3.20	Security Clearance and Access Management F:..... V:..... T:.....		Item		
D	Clause 3.21	Government Furnished Accommodation F:..... V:..... T:.....		Item		
E	Clause 3.22	Government Furnished Information, Equipment and Assets F:..... V:..... T:.....		Item		
F	Clause 3.23	Contract Information and Documentation Management F:..... V:..... T:.....		Item		
G	Clause 3.24	Service Level Agreement Compliance and Penalty Calculations F:..... V:..... T:.....		Item		
H	Clause 3.25	Management of Existing DPWI Contracts F:..... V:..... T:.....		Item		
J	Clause 3.26	Management and Quality Control of Subcontracted Service Providers F:..... V:..... T:.....		Item		
K	Clause 3.27	DPWI Work, Projects and Occupant Installations F:..... V:..... T:.....		Item		
L	Clause 3.28	Management of Disturbance to Occupants F:..... V:..... T:.....		Item		

Item No	Clause Ref:		Unit	Qty	Rate	Amount
A	Clause 3.29	Code of Conduct F:..... V:..... T:.....		Item		
B	Clause 3.30	Uniforms and Dress Code F:..... V:..... T:.....		Item		
C	Clause 3.31	Branding F:..... V:..... T:.....		Item		
D	Clause 3.32	City of Cape Town Management F:..... V:..... T:.....		Item		
E	Clause 3.33	Contract Participation Goals and cidb B.U.I.L.D Programme F:..... V:..... T:.....		Item		
F	Clause 3.34	Young Professional Development F:..... V:..... T:.....		Item		
G	Clause 3.35	Meeting Attendance and Requirements F:..... V:..... T:.....		Item		
H	Clause 3.36	Reporting and Financial Management F:..... V:..... T:.....		Item		
Total Carried to Final Summary Page						R

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<p><u>BILL NO. 2</u></p> <p><u>HEALTH & SAFETY SPECIFICATION</u></p> <p>Note: Tenderers are advised to study the Health and Safety Specification included in this tender document, under Volume 3 : Part C3.7 - Health and Safety Specification before pricing this section.</p> <p align="center">-----</p> <p><u>PREAMBLES</u></p> <p>The contractor shall comply with all the requirements set out in the Construction Regulations, 2003 issued under the Occupational Health and Safety Act, 1993 (Act No 85 of 1993). It is required of the contractor to thoroughly study the Health and Safety Specification that must be read together with these bills of quantities / lump sum document. The contractor must take note that compliance with the Occupational Health and Safety Act, Construction Regulations and Health and Safety Specification is compulsory.</p> <p>In the event of partial or total non-compliance, the Service Manager, notwithstanding the provisions of clause 26 of Conditions of Contract PA-10(FM) or any other clause to the contrary, reserves the right to delay issuing any progress payment certificate until the contractor provides satisfactory proof of compliance. The contractor shall not be entitled to any compensation of whatsoever nature, including interest, due to such delay of payment. Provision for pricing of the Occupational Health and Safety Act, Construction Regulations and Health and Safety Specification is made under this clause and it is explicitly pointed out that all requirements of the aforementioned are deemed to be priced hereunder and no additional claims in this regard shall be entertained.</p> <p align="center">-----</p>				

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<u>HEALTH & SAFETY REQUIREMENTS</u>				
	<u>Health and Safety Plan</u>				
A	Preparation of principal contractor's site specific health and safety plan, safety file, risk assessment, fall prevention/protection plan, amendments to safety during course of project and associated safety documentation F:..... V:..... T:.....		Item		
	<u>Management of Employees and Contractors</u>				
B	Health and safety management of principal contractor's employees and contractor's employees on site. F:..... V:..... T:.....	mnth	60		
	<u>Covid-19 Health and Safety Requirements</u>				
C	Hazard Identification and risk assessment specific to the Covid-19 Epidemic and other adjustments to ensure compliance for the assignment F:..... V:..... T:.....		Item		
D	Signage: Covid-19 related F:..... V:..... T:.....		Item		
E	Covid-19 clearance certificates F:..... V:..... T:.....		Item		
F	Daily Logbook and screening for Covid-19 F:..... V:..... T:.....		Item		

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<p><u>Provision of Personal Protective Equipment (PPE) Covid-19</u> <i>(Note: When contractor prices these items, reference to be made to National Treasury price list for Covid-19 PPE Items)</i></p>				
A	Face Mask for Covid-19 F:..... V:..... T:.....		Item		N/A
B	Medical graded face shields F:..... V:..... T:.....		Item		N/A
C	Non contact thermometers F:..... V:..... T:.....		Item		N/A
D	Hand Sanitizers, Hand washing soap, etc F:..... V:..... T:.....		Item		N/A
E	Foot operated hand sanitiser F:..... V:..... T:.....		Item		N/A
F	Covid-19 Waste Bins F:..... V:..... T:.....		Item		N/A
	<p><u>Personal Protection Equipment (PPE)</u> Provision of personal protective equipment (PPE) by principal contractor to staff:</p>				
G	Reflective vests F:..... V:..... T:.....		Item		
H	Hard hats F:..... V:..... T:.....		Item		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No	Clause Ref:	Unit	Qty	Rate	Amount
A	Protective foot wear F:..... V:..... T:.....		Item		
B	Earplugs F:..... V:..... T:.....		Item		
C	Dust masks F:..... V:..... T:.....		Item		
D	Gloves F:..... V:..... T:.....		Item		
E	High visibility overalls F:..... V:..... T:.....		Item		
F	Ear Defenders SABS approved F:..... V:..... T:.....		Item		
	<u>Safety Officer</u>				
G	Provision of Construction Health & Safety Manager/(s) <u>First Aiders</u>	mnth	60		
H	Provision of First Aid Boxes F:..... V:..... T:.....		Item		
J	Provision of First Aiders <u>Meetings</u>	mnth	60		
K	Holding of safety meetings with safety representatives and safety officers on site <u>Medical Certificates</u>	mnth	60		
L	Provision of medical certificates of fitness for employees on site annually.	No.	5		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<u>Induction Training</u>				
A	Provision of H&S Induction training for all on site annually F:..... V:..... T:.....	No.	5		
	<u>Fire Fighting Equipment to Site Offices</u>				
B	Provision of fire fighting equipment to all site offices F:..... V:..... T:.....				Item
	<u>General</u>				
C	Compilation of consolidated Safety File at Close Out stage and handover of file to project client F:..... V:..... T:.....				Item
D	Any other compliance item in site specific safety specification issued by project client/ safety agent F:..... V:..... T:.....				Item
E	Principal contractor's general compliance with respect to the OHS Act and Construction Regulations apart from other provisions above. F:..... V:..... T:.....				Item
Total Carried to Final Summary Page					R

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<p><u>BILL NO. 3</u></p> <p><u>HIV/AIDS REQUIREMENTS</u></p> <p>Note: Tenderers are advised to study the HIV/AIDS Specification (PW 1544) included in this tender document, Volume 3 : Part C3.8 - HIV/AIDS Specification (PW 1544) before pricing this section.pricing this section.</p> <p>-----</p> <p><u>PREAMBLES</u></p> <p>It is required of the Contractor to thoroughly study the HIV/AIDS Specification (PW 1544) of the Department that must be read together with and is deemed to be incorporated under this Section of the Bills of Quantities.</p> <p>Provision for pricing of HIV/AIDS awareness is made under items hereafter and it is explicitly pointed out that all requirements of the aforementioned specification are deemed to be priced hereunder, as the said items represent the only method of measurement and no additional items or extras to the contract in this regard shall be entertained.</p> <p>The Contractor must take note that compliance with the HIV/AIDS Specification is compulsory. In the event of partial or total non-compliance, the Service Manager, notwithstanding the provisions of Clause 26 of Conditions of Contract PA-10(FM) or any other clause to the contrary, reserves the right to delay issuing any progress payment certificate until the Contractor provides satisfactory proof of compliance. The Contractor shall not be entitled to any compensation of whatsoever nature, including interest, due to such delay of payment.</p> <p>-----</p>				

Item No	Clause Ref:	Unit	Qty	Rate	Amount
	<u>AWARENESS CHAMPION</u>				
A	Selection, appointment, briefing and making available of an Awareness Champion including provision of all relevant services, all in accordance with the HIV/AIDS Specification	mnth	60		
	<u>AWARENESS WORKSHOPS</u>				
B	Selection and appointment of a competent Service Provider approved by the Service Manager, provision of a Service Provider Workshop Plan and a suitable venue, conducting of awareness workshops by means of traditional and/or modern multi-media techniques, including follow-up courses, making available all tuition material and performing assessment procedures, all in accordance with the HIV/AIDS Specification	No	15		
	<u>POSTERS, BOOKLETS, VIDEOS, ETC</u>				
C	Provision, displaying, maintaining and replacing when necessary of four plastic laminated posters, booklets and educational videos, etc. for the duration of the construction period, all in accordance with the HIV/AIDS Specification	mnth	60		
	<u>ACCESS TO CONDOMS</u>				
D	Provision and maintenance of condom dispensers fixed in position, including male and female condoms, replenishing male and female condoms on a daily basis as required for the duration of the construction period, all in accordance with the HIV/AIDS Specification	mnth	60		
	<u>MONITORING</u>				
E	Monitoring HIV/AIDS awareness of workers, providing the Representative/Agent with access to information including making available all reports, thoroughly completed and reflecting the correct information, for the duration of the construction period and close out, all in accordance with the HIV/AIDS Specification	mnth	60		
Total Carried to Final Summary Page					R

BOQ SECTION 2: BUILDINGS AND SERVICES

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<u>BILL NO. 1</u>				
			<u>90 PLIEIN STREET</u>				
			The Extent of the area of improvement is approximately 40,426m ² . The building which is mainly configured as office accommodation, ablution facilities, fitted kitchen, cafeteria, conference rooms, printing room and a resource centre, etc., consists of 16 floors comprising of a basement level, lower basement, ground floor and floors 1-16. The Air-Conditioning plant room is housed on the 7th floor and the water-tanks are situated on the 14th floor and have a water pump station at the lower basement, transformers, a generator, boilers and a gas station. The building is located on Plein Street opposite 100 Plein Street building.				

			<u>SUPPLEMENTARY PREAMBLES</u>				
			Tenderers are referred to the following sections and/or annexures before pricing this bill.				
	Volume 3		<u>Part C1: Agreement and Contract Data</u>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<u>Part C2: Pricing Data</u>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<u>Part C3: Scope of Work</u>				
	Part C3.2		Scope of Work				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	Volume 3		<u>Preventative Maintenance Matrix of Services</u>				
	Part C3.3		Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.				
	Volume 3		<u>Service Level Agreement and Priority Table</u>				
	Part C3.4		Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.				
	Volume 3		<u>Penalty Schedule</u>				
	Part C3.5		Tenderers are referred to Penalty Schedule applicable to this contract.				
	Volume 3		<u>Contract Participation Goals and cidb Build Programme</u>				
	Part C3.6		Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.				
	Volume 3		<u>Health and Safety Requirements</u>				
	Part C3.7		Tenderers are referred to Health and Safety requirements applicable to this contract.				
	Volume 3		<u>HIV/AIDS Specification (PW 1544)</u>				
	Part C3.8		Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.				
			<u>Notes on pricing</u>				
			The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<p>No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.</p> <p align="center">-----</p>				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	No.	20		
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	No.	20		
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	No.	59		
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	No.	59		
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	No.	59		
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	No.	20		
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	No.	59		
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	No.	59		
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	No.	256		
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	No.	20		
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	No.	59		
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	No.	256		
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	No.	59		
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	No.	59		
G		No schedule Reference	Inspect and service the system. (Quarterly)	No.	20		
H		No schedule Reference	Pay the licencing fee. (Quarterly)	No.	20		
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.13.8		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	5.19.1.1		<u>FUEL FIRED BOILERS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
C	5.19.1.2		<u>ELECTRODE BOILERS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	No.	2		
D	5.19.1.3		<u>PRESSURE VESSELS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	No.	2		
E	5.19.1.4		<u>PUMPS (ELECTRICAL)</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		
F	5.19.1.5		<u>PUMPS (MECHANICAL)</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		
G	5.19.1.6		<u>AUTOMATED SLIDING DOORS</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		
H	5.19.1.7		<u>AUTOMATED ROLLER SHUTTER DOORS</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
	6		SERVICE 4: CIVILS				
B	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
D	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	8.8.15		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	8.9.9		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	8.9.9.6.1		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D							
		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	8.9.9.6.10		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompassess the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	No.	20		
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and returned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	No.	59		
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	No.	256		
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	10.9.14		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	No.	22		
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	No.	59		
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)				
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)				
Total Carried to Final Summary							R

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<u>BILL NO. 2</u>				
			<u>100 PLIEIN STREET</u>				
			The Extent of the area of improvement is approximately 2,400m ² . The building, which is mainly configured as office accommodation, ablution facilities, kitchens, stores, etc., consists of 7 storeys comprising of a basement level, a ground level and floors 1-7 with a lift motor room on the 7th, UPS, switchgear and storage areas etc. are all housed on the ground and basement floors. 100 Plein Street building is situated on the corner of Lelie and Parliament Street, next to 120 Plein Street The entrance to the building is in Lelie Street.				

			<u>SUPPLEMENTARY PREAMBLES</u>				
			Tenderers are referred to the following sections and/or annexures before pricing this bill.				
	Volume 3		<u>Part C1: Agreement and Contract Data</u>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<u>Part C2: Pricing Data</u>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<u>Part C3: Scope of Work</u>				
	Part C3.2		Scope of Work				

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:	No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.	Unit	Qty	Rate	Amount

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	No.	59		
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	No.	59		
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)			N/A	
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)			N/A	
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)			N/A	
G		No schedule Reference	Inspect and service the system. (Quarterly)			N/A	
H		No schedule Reference	Pay the licencing fee. (Quarterly)			N/A	
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)			N/A	
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)			N/A	
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)			N/A	

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>		<u>FUEL FIRED BOILERS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>		<u>ELECTRODE BOILERS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.3</u>		<u>PRESSURE VESSELS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
E	<u>5.19.1.4</u>		<u>PUMPS (ELECTRICAL)</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
F	<u>5.19.1.5</u>		<u>PUMPS (MECHANICAL)</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
G	<u>5.19.1.6</u>		<u>AUTOMATED SLIDING DOORS</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		
H	<u>5.19.1.7</u>		<u>AUTOMATED ROLLER SHUTTER DOORS</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
Total Carried to Final Summary							R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	No.	20		
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	No.	20		
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	No.	59		
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	No.	20		
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	No.	12		
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	No.	59		
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	No.	5		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	No.	59		
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	No.	20		
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	No.	59		
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	No.	59		
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	No.	59		
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	No.	59		
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	No.	256		
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	No.	59		
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	No.	59		
G		No schedule Reference	Inspect and service the system. (Quarterly)	No.	20		
H		No schedule Reference	Pay the licencing fee. (Quarterly)	No.	20		
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	No.	2		
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	No.	2		
E	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
G	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere.</i> (Ongoing)	No.	59		
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	No.	248		
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:	No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----	Unit	Qty	Rate	Amount
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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	N/A			
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	N/A			
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	N/A			
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	No.	20		
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	No.	20		
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	No.	59		
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11						
	<u>5.11.3</u>						
			FIRE PROTECTION SERVICES				
			<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>						
			<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>						
			<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
E	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
G	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	No.	59		
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10						
	<u>10.9</u>						
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	N/A			
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	No.	20		
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	No.	256		
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	No.	59		
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	No.	59		
G		No schedule Reference	Inspect and service the system. (Quarterly)	No.	20		
H		No schedule Reference	Pay the licencing fee. (Quarterly)	No.	20		
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
	5.19		GENEAL SERVICES				
B	5.19.1.1		<u>FUEL FIRED BOILERS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
C	5.19.1.2		<u>ELECTRODE BOILERS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
D	5.19.1.3		<u>PRESSURE VESSELS</u>				
		No schedule Reference	Inspect, test and service. (Every three (3) years)	N/A			
E	5.19.1.4		<u>PUMPS (ELECTRICAL)</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
F	5.19.1.5		<u>PUMPS (MECHANICAL)</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
G	5.19.1.6		<u>AUTOMATED SLIDING DOORS</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
H	5.19.1.7		<u>AUTOMATED ROLLER SHUTTER DOORS</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
			<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10						
			<u>SERVICE 8: ENVIRONMENTAL SERVICES</u>				
	<u>10.9</u>						
			<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount

BILL NO. 6

MARKS BUILDING

The Extent of the area of improvement is approximately 20,566 m². This heritage building consists of a 6-storey office block with a partial basement on the east side of Parliament Avenue, to the northern section of Lelie Street. The building has a member's restaurant with an industrial style kitchen and bar/lounge on the ground floor, and triple volume debating chambers on the ground floor and has National Broadcaster (SABC) television suite on the first floor of the southern section, several offices, mini auditoriums, conference rooms, entrance foyers and ablution facilities. Marks building is situated on the corner of Lelie and Parliament Street, opposite the NCOP Building.

SUPPLEMENTARY PREAMBLES

Tenderers are referred to the following sections and/or annexures before pricing this bill.

Volume 3

Part C1: Agreement and Contract Data

- Part C1.2 Contract Data – Facilities Management - DPW-04(FM)
- Part C1.3 Conditions of Contract – PA-10(FM)
- Part C1.4 Amendments to Standard Conditions of Contract
- Part C1.5 Special Conditions of Contract

Volume 3

Part C2: Pricing Data

- Part C2.1 Pricing Instructions (PG-02.1 EC)

Volume 3

Part C3: Scope of Work

- Part C3.2 Scope of Work

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<p>No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.</p> <p style="text-align: center;">-----</p>				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	No.	20		
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	No.	20		
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	No.	59		
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	No.	59		
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	No.	5		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	No.	59		
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	No.	20		
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	No.	59		
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	No.	59		
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	No.	256		
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	No.	20		
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	No.	59		
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	No.	128		
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	No.	20		
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	No.	20		
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	<u>10</u>						
	<u>10.9</u>						
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	No.	59		
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	No.	256		
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	No.	59		
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	No.	22		
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	No.	59		
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	No.	20		
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	No.	256		
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	No.	20		
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	No.	128		
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	No.	20		
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>	No schedule Reference	<u>WATER FEATURES</u>	N/A			
			Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)				
B	8.9	No schedule Reference	LANDSCAPE HORTICULTURE	N/A			
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
			Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)				
C	<u>8.9.9.6.1</u>	No schedule Reference	<u>IRRIGATION AND WATERING</u>	N/A			
			All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)				
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>	No schedule Reference	<u>WATER FEATURES</u>	N/A			
			Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	No.	20		
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	No.	59		
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	No.	256		
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	No.	22		
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	No.	59		
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount	
	11		SERVICE 9: CEREMONIAL SERVICES					
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A				
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A				
Total Carried to Final Summary								
							R	

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4.13		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	No.	20		
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	No.	256		
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	No.	59		
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	No.	59		
G		No schedule Reference	Inspect and service the system. (Quarterly)	No.	20		
H		No schedule Reference	Pay the licencing fee. (Quarterly)	No.	20		
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	No.	22		
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Part C1.5					
	Volume 3					
	Part C2.1					
	Volume 3					
	Part C3.2					
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	No.	20		
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	No.	20		
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	No.	20		
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	No.	59		
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	No.	59		
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	No.	5		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	No.	59		
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	No.	20		
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	No.	59		
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	No.	59		
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	No.	20		
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	No.	59		
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	No.	20		
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	No.	20		
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	No.	5		
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	No.	256		
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	No.	20		
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	No.	59		
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)			N/A	
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)			N/A	
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)			N/A	
G		No schedule Reference	Inspect and service the system. (Quarterly)			N/A	
H		No schedule Reference	Pay the licencing fee. (Quarterly)			N/A	
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)			N/A	
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)			N/A	
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)			N/A	

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	No.	2		
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
E	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	No.	20		
G	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
H		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	No.	20		
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	<u>10</u>						
	<u>10.9</u>						
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	No.	59		
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	No.	256		
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	No.	22		
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	No.	59		
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	No.	59		
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
Total Carried to Final Summary							R _____

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<p>No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.</p> <p align="center">-----</p>				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)			N/A	
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)			N/A	
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)			N/A	
G		No schedule Reference	Inspect and service the system. (Quarterly)			N/A	
H		No schedule Reference	Pay the licencing fee. (Quarterly)			N/A	
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)			N/A	
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)			N/A	
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)			N/A	

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	N/A			
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount

BILL NO. 11

GOOD HOPE BUILDING

The Extent of the area is approximately 3,160 m². The building consists of 2 floors, a ground and first floor with landscaped court yards and an external court yard. The ground floor houses a fully fitted dining room, kitchen facilities and "President Council Chambers". There are also two conference rooms, a bar, an outside dining courtyard and lounging facilities on the ground floor. This building has 12 male and female toilets. Only 2 of these toilets at the entrance foyer are disable persons friendly. The Good Hope building is a heritage building and is situated on the South Western end of Stal Plein next to Tuynhuys.

SUPPLEMENTARY PREAMBLES

Tenderers are referred to the following sections and/or annexures before pricing this bill.

Volume 3

Part C1: Agreement and Contract Data

Part C1.2

Contract Data – Facilities Management - DPW-04(FM)

Part C1.3

Conditions of Contract – PA-10(FM)

Part C1.4

Amendments to Standard Conditions of Contract

Part C1.5

Special Conditions of Contract

Volume 3

Part C2: Pricing Data

Part C2.1

Pricing Instructions (PG-02.1 EC)

Volume 3

Part C3: Scope of Work

Part C3.2

Scope of Work

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:	No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----	Unit	Qty	Rate	Amount

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	No.	20		
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	No.	256		
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	No.	20		
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	No.	128		
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	No.	20		
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>	No schedule Reference	<u>WATER FEATURES</u>	N/A			
			Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)				
B	8.9	No schedule Reference	LANDSCAPE HORTICULTURE	N/A			
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
			Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)				
C	<u>8.9.9.6.1</u>	No schedule Reference	<u>IRRIGATION AND WATERING</u>	N/A			
			All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)				
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>	No schedule Reference	<u>WATER FEATURES</u>	N/A			
			Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	No.	20		
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	No.	124		
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	No.	59		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10						
	<u>10.9</u>						
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	No.	59		
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	No.	256		
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	No.	59		
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<p><u>BILL NO. 12</u></p> <p><u>TUYNHUYS</u></p> <p>The Extent of the area of improvement is approximately 5,275m². The building consists of basement, ground floor and 1st floor. . The office accommodation of this building consists of 2 floors with 65 offices. The centre core of the building has a basement that is used as storage. The centre core of the building consists of the President’s and Deputy President’s suites which includes two conference rooms. The eastern side of the building consists of the Cabinet Room, Banquet Hall, 2 Dining Rooms, and a fully fitted industrial kitchen with the VIP Protection Unit Control Room in the basement. Tuynhuys is situated between the south end of Parliament Avenue and the Parliament Gardens next to Good Hope and National Assembly Buildings.</p> <p>-----</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p>Tenderers are referred to the following sections and/or annexures before pricing this bill.</p>				
	Volume 3		<p><u>Part C1: Agreement and Contract Data</u></p>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<p><u>Part C2: Pricing Data</u></p>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<p><u>Part C3: Scope of Work</u></p>				
	Part C3.2		Scope of Work				

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:	No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.	Unit	Qty	Rate	Amount

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	<u>4.8</u>		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	<u>4.11</u>		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	No.	20		
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	No.	59		
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	No.	256		
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	No.	20		
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	No.	59		
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	No.	20		
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	No.	256		
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	No.	59		
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	No.	59		
G		No schedule Reference	Inspect and service the system. (Quarterly)	No.	20		
H		No schedule Reference	Pay the licencing fee. (Quarterly)	No.	20		
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	No.	128		
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	No.	20		
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	No.	20		
H		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	No.	20		
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	No.	124		
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	No.	59		
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	No.	256		
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	No.	59		
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	No.	20		
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	No.	20		
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<p>No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.</p> <p align="center">-----</p>				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	<u>5.14</u>		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.15</u>		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	<u>5.16</u>		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	N/A			
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	No.	124		
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
			<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10						
			<u>SERVICE 8: ENVIRONMENTAL SERVICES</u>				
	<u>10.9</u>						
			<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
Total Carried to Final Summary							R

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<u>BILL NO. 14</u>				
			<u>BELVEDERE BUILDING</u>				
			<p>Belvedere House is 781m² in size and consists of a relatively small basement which houses the sump pump, a ground floor, 1st floor, called the mezzanine and 2nd floor and is configured mainly as office accommodation for the police service. The building has ablution facilities, kitchen/locker area, entrance lobby, offices and has a court yard. Belvedere Building is a heritage building is positioned on the South East corner of Stal Plein, next to the Good Hope Parking area.</p> <p>-----</p>				
			<u>SUPPLEMENTARY PREAMBLES</u>				
			Tenderers are referred to the following sections and/or annexures before pricing this bill.				
	Volume 3		<u>Part C1: Agreement and Contract Data</u>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<u>Part C2: Pricing Data</u>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<u>Part C3: Scope of Work</u>				
	Part C3.2		Scope of Work				

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		<u>LIFE SAFETY ELECTRONIC SYSTEMS</u>				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	<u>5.14</u>		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.15</u>		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.16</u>		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	N/A			
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10						
	<u>10.9</u>						
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<u>BILL NO. 15</u>				
			<u>CONSERVATION CENTRE</u>				
			The extent of the area of improvement is approximately 640m ² . The building consists of a single storey layout and it is situated on St Johns Street between Belvedere Building & Swans Building.				

			<u>SUPPLEMENTARY PREAMBLES</u>				
			Tenderers are referred to the following sections and/or annexures before pricing this bill.				
	Volume 3		<u>Part C1: Agreement and Contract Data</u>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<u>Part C2: Pricing Data</u>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<u>Part C3: Scope of Work</u>				
	Part C3.2		Scope of Work				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	Volume 3		<u>Preventative Maintenance Matrix of Services</u>				
	Part C3.3		Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.				
	Volume 3		<u>Service Level Agreement and Priority Table</u>				
	Part C3.4		Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.				
	Volume 3		<u>Penalty Schedule</u>				
	Part C3.5		Tenderers are referred to Penalty Schedule applicable to this contract.				
	Volume 3		<u>Contract Participation Goals and cidb Build Programme</u>				
	Part C3.6		Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.				
	Volume 3		<u>Health and Safety Requirements</u>				
	Part C3.7		Tenderers are referred to Health and Safety requirements applicable to this contract.				
	Volume 3		<u>HIV/AIDS Specification (PW 1544)</u>				
	Part C3.8		Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.				
			<u>Notes on pricing</u>				
			The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	<u>5.14</u>		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.15</u>		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.16</u>		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	N/A			
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
			<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10						
			<u>SERVICE 8: ENVIRONMENTAL SERVICES</u>				
	<u>10.9</u>						
			<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<u>BILL NO. 16</u>				
			<u>SWANS BUILDING</u>				
			The extent of the area of improvement is approximately 1,596m ² . The building consists of 2 floors comprising of a ground and first floor with various workshop areas, an open court yard and the parliament printing facility is housed on the first floor. Swans Garage is situated directly outside of the boundary lines of parliament; however it is seen to be a part of the complex. It is located on 18 St Johns Road.				

			<u>SUPPLEMENTARY PREAMBLES</u>				
			Tenderers are referred to the following sections and/or annexures before pricing this bill.				
	Volume 3		<u>Part C1: Agreement and Contract Data</u>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<u>Part C2: Pricing Data</u>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<u>Part C3: Scope of Work</u>				
	Part C3.2		Scope of Work				

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	No.	1750		
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	No.	256		
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	No.	20		
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	No.	10		
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	No.	5		
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	No.	2		
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	No.	1		
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	No.	256		
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	No.	59		
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	No.	59		
G		No schedule Reference	Inspect and service the system. (Quarterly)	No.	20		
H		No schedule Reference	Pay the licencing fee. (Quarterly)	No.	20		
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	N/A			
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	N/A			
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		<u>SERVICE 8: ENVIRONMENTAL SERVICES</u>				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	N/A			
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	No.	20		
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	N/A			
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	N/A			
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	No.	20		
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	No.	20		
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	No.	59		
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	No.	20		
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	No.	5		

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	No.	2		
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	N/A			
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	N/A			
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	N/A			
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	N/A			
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	N/A			
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	No.	59		
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	N/A			
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	N/A			
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	N/A			
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	No.	128		
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	No.	20		
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	No.	59		
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	No.	5		
	<u>5.14</u>		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.15</u>		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.16</u>		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	No.	59		
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	No.	59		
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	No.	59		
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	No.	59		
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>	No schedule Reference	<u>WATER FEATURES</u>	No.	59		
			Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)				
B	8.9	No schedule Reference	LANDSCAPE HORTICULTURE	No.	59		
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
			Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)				
C	<u>8.9.9.6.1</u>	No schedule Reference	<u>IRRIGATION AND WATERING</u>	No.	59		
			All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)				
D		No schedule Reference		No.	20		
E	<u>8.9.9.6.10</u>	No schedule Reference	<u>WATER FEATURES</u>	No.	20		
			Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	N/A			
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	N/A			
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	N/A			
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	No.	6		
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	No.	59		
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>						
			<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	No.	256		
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	No.	59		
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	No.	20		
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	N/A			
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	No.	20		
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5		SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	No.	256		
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	No.	20		
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	No.	5		
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	No.	59		
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	No.	20		
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	No.	59		
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	No.	256		
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	No.	20		
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	No.	5		
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)			N/A	
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)			N/A	
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)			N/A	
G		No schedule Reference	Inspect and service the system. (Quarterly)			N/A	
H		No schedule Reference	Pay the licencing fee. (Quarterly)			N/A	
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)			N/A	
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)			N/A	
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)			N/A	

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	No.	20		
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	No.	59		
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	No.	59		
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	No.	59		
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	No.	59		
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	No.	59		
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	No.	20		
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	No.	248		
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		<u>SERVICE 8: ENVIRONMENTAL SERVICES</u>				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<p>No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.</p> <p style="text-align: center;">-----</p>				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	No.	59		
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	No.	20		
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	No.	20		
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	No.	20		
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	No.	20		
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	No.	59		
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	No.	20		
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	No.	5		
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	No.	256		
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	No.	59		
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	No.	59		
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	<u>5.14</u>		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.15</u>		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.16</u>		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	No.	59		
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until it is appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	No.	59		
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	No.	59		
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	No.	59		
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	No.	20		
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	No.	20		
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	No.	20		
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	No.	59		
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	No.	59		
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	No.	128		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	No.	128		
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	No.	20		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	N/A			
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	No.	20		
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	N/A			
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	N/A			
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	N/A			
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	N/A			
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	N/A			
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	N/A			
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	N/A			
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	N/A			
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	N/A			
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	N/A			
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	N/A			
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	N/A			
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	N/A			
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>		<u>FLAME OF REMEMBRANCE</u>				
A		No schedule Reference	All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	No.	20		
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	No.	59		
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	No.	59		
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	N/A			
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>			N/A	
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)			N/A	
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)			N/A	
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)			N/A	
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)			N/A	
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)			N/A	
		No schedule Reference	Deep clean walk-off mats (Quarterly)			N/A	
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)			N/A	
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)			N/A	
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)			N/A	

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>						
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>						
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and returned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	N/A			
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
Total Carried to Final Summary							R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:	No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----	Unit	Qty	Rate	Amount

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	N/A			
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	N/A			
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	N/A			
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	N/A			
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
			SERVICE 3: TECHNICAL SERVICES				
	5.8		ELECTRICAL SERVICES				
	<u>5.8.5</u>		<u>MEDIUM VOLTAGE NETWORK (SUBSTATIONS, TRANSFORMERS, RING MAIN UNIT, BTUs, ETC.)</u>				
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	N/A			
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	N/A			
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	N/A			
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	N/A			
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	N/A			
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	N/A			
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	N/A			
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	N/A			
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	N/A			
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>						
A		No schedule Reference	<u>FLAME OF REMEMBRANCE</u> All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	5.14		COMMERCIAL CATERING APPLIANCES				
C		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.15		DOMESTIC APPLIANCES				
D		No schedule Reference	Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	5.16		LIFTS				
E		No schedule Reference	Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	No.	59		
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	No.	59		
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	8.8.15		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	8.9.9		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	No.	59		
C	8.9.9.6.1		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	8.9.9.6.10		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9						
	<u>9.6</u>		SERVICE 7: CLEANING AND HYGIENE				
			<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>			N/A	
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)			N/A	
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)			N/A	
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)			N/A	
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)			N/A	
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)			N/A	
		No schedule Reference	Deep clean walk-off mats (Quarterly)			N/A	
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)			N/A	
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)			N/A	
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)			N/A	

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10		<u>SERVICE 8: ENVIRONMENTAL SERVICES</u>				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.3					
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Preventative Maintenance Matrix of Services

Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained. -----				

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	4		SERVICE 2: BUILDING INFRASTRUCTURE				
	4.8		<u>EXTERNAL: CLEANING</u>				
A		No schedule Reference	Remove debris, litter and fouling from roof surfaces including waterproofing, gutters, down pipes, full bores etc. and any other type of roof, courtyard or patio covering, etc., to prevent the ingress of water and ensure they are left clean and stain free. This shall include including bird netting.(Monthly)	N/A			
B		No schedule Reference	Remove debris, litter and fouling from boundary and free-standing walls, fencing, railings, pillars, signage, roof surfaces and walls of guard houses, etc. and ensure they are left clean and stain free. (Quarterly)	No.	20		
C		No schedule Reference	Remove debris, litter and fouling from façades, balconies (ground and upper levels), windows, window ledges, shutters, shop front type entrance / exits, external emergency staircases, entrance and exit stairs, landings, patios, balustrades, signage, etc. to ensure they are clean and stain free. Windows shall be dried and bear no evidence of residual cleaning materials / products, smears, run marks, stains or finger marks, etc. (Quarterly)	N/A			
D		No schedule Reference	Using suitable camera equipment and/or by other means, ensure that all down pipes (surface mounted or encased in concrete) are checked for blockages. Blockages shall be removed without causing damage. The downpipes shall be inspected for signs of corrosion, leaks, etc. Provide a report and before / after dated and time stamped photos and videos including recommendations for further work. (Quarterly)	N/A			
	4.11		<u>LEATHER REPAIRS</u>				
E		No schedule Reference	Inspect all applicable leather items for repairs, buttons replacements, minor leather replacements, etc., provide a report and a quotation based on the schedule of rates for further action. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>4.13</u>		<u>FLAG POLES</u>				
A		No schedule Reference	Inspect the rope, pulleys and toggles, paint or varnish poles and associated infrastructure, etc. and provide a report including before and after date and time stamped photos (December, March, June and September). (Quarterly)	N/A			
B		No schedule Reference	Supply and install new ropes, new pulleys, new cleats and new toggles (December). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5						
	5.8						
	<u>5.8.5</u>						
A	5.8.5.9	Schedule A	Substations - Inspect, record findings and provide a report. (Quarterly)	N/A			
B	5.8.5.10	Schedule B	MV Switchgear - Inspect, record findings and provide a report. (Quarterly)	N/A			
C	5.8.5.11	Schedule C	LV Boards - Inspect, record findings and provide a report. (Quarterly)	N/A			
D	5.8.5.12	Schedule D	Transformers - Inspect, record findings and provide a report. (Quarterly)	N/A			
E	5.8.5.13	Schedule E	BTUs - Inspect, clean, service, record findings and provide a report. (Monthly)	N/A			
F		No schedule Reference	MV Power Factor Equipment - Inspect, record findings and provide a report. (Quarterly)	N/A			
G	5.8.5.14	Schedule F	Ring Main Unit - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
H	5.8.5.15	Schedule G	Transformers: Dry Type Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
J	5.8.5.16	Schedule H	Transformers: Free Breathing Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
K	5.8.5.17	Schedule I	Transformers: Sealed Oil Filled Transformers - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
L	5.8.5.18	Schedule J	ABB SAFERING CCMVVVSVVV, CVVVV, CCFF, CFFFF, CCC - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			
M		No schedule Reference	MW Power Factor Equipment - Inspect, clean, service, record findings and provide a report. (Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A		No schedule Reference	Liaise with CoCT prior to the scheduled work to ensure that the work completed by CoCT is managed in a way that minimises a total power outage ensuring all services including Security Service interruptions are minimised or not interrupted at all. (Every three (3) years)	N/A			
	<u>5.8.6</u>		<u>STANDBY GENERATORS</u>				
B	5.8.6.12	Schedule K	Inspect, off load test, record findings and provide a report. (Weekly)	N/A			
C	5.8.6.12	Schedule K	Inspect, load test, record findings and provide a report. (Quarterly)	N/A			
D	5.8.6.12	Schedule K	Inspect, service, load test, record findings and provide a report. (Annually)	N/A			
E		No schedule Reference	Bulk Diesel Tanks (2x): Obtain one (1) sample annually from the bottom of each of the bulk diesel tanks, have it tested at an accredited laboratory and provide the test results. (Annually + 1)	N/A			
F	5.8.6.13	Schedule L	Duvalco FMS: Inspect, service, record findings and provide a report. (Monthly)	N/A			
G	5.8.6.13	Schedule L	Duvalco FMS: Supply and install new Duvalco BFS Red cartridge. (Quarterly)	N/A			
	<u>5.8.7</u>		<u>UNINTERRUPTED POWER SUPPLY</u>				
H	5.8.7.5	Schedule M	Inspect, clean, service, test and record information for the UPS and the batteries. (Monthly)	N/A			
	<u>5.8.8</u>		<u>DISTRIBUTION BOARDS</u>				
J	5.8.8.9	Schedule N	Inspect, test and record findings. (Monthly)	No.	59		
K	5.8.8.9	Schedule N	Inspect, test, where necessary label and record findings. (Quarterly)	No.	20		
L	5.8.8.9	Schedule N	Inspect, test, service, do thermal scan, repair, tighten, re-do thermal scan, record findings and provide a report. (Annually)	No.	5		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.8.9</u>		<u>GENERAL SERVICES</u>				
A	5.8.9.7	Schedule O	Lights and light fittings: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
B	5.8.9.8	Schedule P	Emergency lights: Inspect, test, repair and record findings. (Quarterly)	N/A			
C	5.8.9.9	Schedule Q	Power outlets: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
D	5.8.9.10	Schedule R	Power skirting: Inspect, test, repair and record findings. (Every six (6) months)	No.	10		
E	5.8.9.11	Schedule S	Isolators and fixed equipment: Inspect, test, repair and record findings. (Quarterly)	N/A			
	5.9		HEATING VENTILATION AND COOLING				
	<u>5.9.9.1</u>		<u>WATER COOLED CHILLER AND AIR COOLED CHILLER</u>				
F	5.9.10	Annexure T	Inspect, test, record findings and provide a report.(Monthly)	N/A			
G	5.9.10	Annexure T	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
H	5.9.10	Annexure T	Inspect, service, clean, take samples, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.2</u>		<u>COOLING TOWER AND CLOSED CIRCUIT COOLER</u>				
J	5.9.11	Annexure U	Inspect, test, clean, service, record findings and provide a report. (Monthly)	N/A			
K	5.9.11	Annexure U	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
L	5.9.11	Annexure U	Inspect, test, service clean, record findings and provide a report.(Annually)	N/A			

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.3</u>		<u>WATER TREATMENT PLANT</u>				
A	5.9.12	Annexure V	Inspect, test, clean, service, record findings and provide a report.(Monthly)	N/A			
B	5.9.12	Annexure V	Take samples, test and provide a report.(Quarterly)	N/A			
C	5.9.12	Annexure V	Inspect, supply chemicals, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.4</u>		<u>PUMPS</u>				
D	5.9.13	Annexure W	Inspect, test, record findings provide a report.(Monthly)	N/A			
E	5.9.13	Annexure W	Inspect, test, clean, service, record findings and provide a report.(Quarterly)	N/A			
F	5.9.13	Annexure W	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.5</u>		<u>PRESSURE TANKS</u>				
G	5.9.14	Annexure X	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
H	5.9.14	Annexure X	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.6</u>		<u>MAKE UP TANKS</u>				
J	5.9.15	Annexure Y	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
K	5.9.15	Annexure Y	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.7</u>		<u>PIPEWORK AND ANCILLARIES</u>				
L	5.9.16	Annexure Z	Inspect, test, clean, record findings and provide a report.(Monthly)	N/A			
M	5.9.16	Annexure Z	Inspect, test, record findings and provide a report.(Quarterly)	N/A			
N	5.9.16	Annexure Z	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.8</u>		<u>DUCTWORK AND ANCILLARIES</u>				
A	5.9.17	Annexure AA	Inspect, test, record findings and provide a report.(Monthly)	N/A			
B	5.9.17	Annexure AA	Inspect, test, clean, record findings and provide a report.(Quarterly)	N/A			
C	5.9.17	Annexure AA	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.9</u>		<u>AIR HANDLING UNITS</u>				
D	5.9.18	Annexure AB	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
E	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Quarterly)	N/A			
F	5.9.18	Annexure AB	Inspect, test, service, clean, record findings and provide a report.(Annually)	N/A			
	<u>5.9.9.10</u>		<u>FANS</u>				
G	5.9.19	Annexure AC	Clean extractor canopy filters, record findings and provide a report. (Weekly)	N/A			
H	5.9.19	Annexure AC	Inspect, test, record findings and provide a report. (Monthly)	N/A			
J	5.9.19	Annexure AC	Inspect, test, service, clean kitchen extract ducting, record findings and provide a report. (Quarterly)	N/A			
K	5.9.19	Annexure AC	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.11</u>		<u>FIRE CRITICAL EQUIPMENT</u>				
L	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Monthly)	N/A			
M	5.9.20	Annexure AD	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
N	5.9.20	Annexure AD	Inspect, test, service, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.9.9.12</u>		<u>PACKAGE, SPLIT AND WATER COOLED UNITS</u>				
A	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Monthly)	N/A			
B	5.9.21	Annexure AE	Inspect, test, clean, record findings and provide a report. (Quarterly)	N/A			
C	5.9.21	Annexure AE	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.13</u>		<u>SWITCHBOARDS</u>				
D	5.9.22	Annexure AF	Inspect, test, service, record findings and provide a report. (Monthly)	N/A			
E	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
F	5.9.22	Annexure AF	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.9.9.14</u>		<u>NON-BMS CONTROLS</u>				
G	5.9.23	Annexure AG	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.9.23	Annexure AG	Inspect, test, service, clean, record findings and provide a report. (Annually)	N/A			
	5.10		BUILDING MANAGEMENT SYSTEM				
J		No schedule Reference	Monitor the BMS Control Room between the hours of 08h00 – 18h00 Monday to Friday excluding public holidays. (Ongoing)	N/A			
K	5.10.9	Annexure AH	Inspect, test and provide a report. (Monthly)	N/A			
L	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Quarterly)	N/A			
M	5.10.9	Annexure AH	Inspect, test, clean and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	5.11		FIRE PROTECTION SERVICES				
	<u>5.11.3</u>		<u>FIRE SPRINKLER SYSTEMS</u>				
A	5.11.3.5	Schedule AI	Inspect, test and record findings. (Daily)	N/A			
B	5.11.3.6	Schedule AJ	Inspect, test and record findings. (Weekly)	N/A			
C	5.11.3.7	Schedule AK	Inspect, test, clean, service, record findings and provide a report. (Quarterly)	N/A			
D	5.11.3.8	Schedule AL	Inspect, test, record findings and provide a report. (Every six (6) months)	N/A			
E	5.11.3.9	Schedule AM	Inspect, test, record findings and provide a report. (Annually)	N/A			
F	5.11.3.10	Schedule AN	Inspect, test, clean, service, record findings and provide a report. (Every three (3) years)	N/A			
G	5.11.3.11	Schedule AO	Inspect, test, clean, service, record findings and provide a report. (Every fifteen (15) years)	N/A			
	<u>5.11.4</u>		<u>FIRE HOSE REELS AND HYDRANTS</u>				
H	5.11.4.7	Schedule AP	Inspect, recording findings and provide an updated register. (Weekly)	N/A			
J	5.11.4.7	Schedule AP	Inspect, clean, record findings and provide an updated register. (Monthly)	N/A			
K	5.11.4.7	Schedule AP	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.5</u>		<u>FIRE EXTINGUISHERS</u>				
L	5.11.5.6	Schedule AQ	Inspect, record findings and provide an updated register. (Monthly)	No.	59		
M	5.11.5.6	Schedule AQ	Inspect, service, record findings and provide an updated register. (Annually)	No.	5		
N	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every five (5) years)	No.	1		
O	5.11.5.6	Schedule AQ	Inspect, hydrostatically pressure test, record findings and provide an updated register. (Every ten (10) years)	No.	1		

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Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.11.6</u>		<u>FIRE BLANKETS</u>				
A		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
B		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.7</u>		<u>BREATHING APPARATUS</u>				
C		No schedule Reference	Inspect, record findings and provide an updated register. (Monthly)	N/A			
D		No schedule Reference	Inspect, service, record findings and provide an updated register. (Annually)	N/A			
	<u>5.11.8</u>		<u>EMERGENCY ESCAPE ROUTES, EXIT DOORS, STAIRWELLS, ETC.</u>				
E	5.11.8.4	Schedule AR	Inspect, record findings and provide a report. (Monthly)	N/A			
	5.12		LIFE SAFETY ELECTRONIC SYSTEMS				
	<u>5.12.3</u>		<u>FIRE DETECTION AND ALARM, GAS CONTROL SYSTEMS</u>				
F	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Weekly)	N/A			
G	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Monthly)	N/A			
H	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
J	5.12.3.2	Schedule AS	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.4</u>		<u>VOICE ACTIVATION SYSTEMS</u>				
K	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Weekly)	N/A			
L	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
M	5.12.4.2	Schedule AT	Inspect, test, record findings and provide a report. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.12.5</u>		<u>EMERGENCY COMMUNICATION SYSTEM</u>				
A	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Weekly)	N/A			
B	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Quarterly)	N/A			
C	5.12.5.2	Schedule AU	Inspect, test, record findings and provide a report. (Annually)	N/A			
	<u>5.12.6</u>		<u>REMRAD SYSTEMS</u>				
D		No schedule Reference	Undertake a manual test to ensure the equipment is functional, the signal is received and the responses are audible. Record the findings and provide a report. (Weekly)	N/A			
E		No schedule Reference	Undertake a fire condition simulation by activating three (3) smoke detectors to ensure the equipment is functional and the signal is received automatically without any manual intervention. Record the findings and provide a report. Notify the CoCT Goodwood Fire Station prior to the simulation. (Monthly)	N/A			
F		No schedule Reference	Obtain the relevant log information. The logs shall be used as further evidence of testing, failures, alarms, etc. that have taken place. (Monthly)	N/A			
G		No schedule Reference	Inspect and service the system. (Quarterly)	N/A			
H		No schedule Reference	Pay the licencing fee. (Quarterly)	N/A			
	5.13		LIQUID PETROLEUM GAS INSTALLATIONS				
	<u>5.13.7</u>		<u>EXTERNAL LPG BANKS</u>				
J		No schedule Reference	Inspect, clean, record findings and provide a report. (Every two (2) weeks)	N/A			
K		No schedule Reference	Inspect, clean, service, record finding and provide a report. (Quarterly)	N/A			
L		No schedule Reference	Provide a COC for each external LPG installation (during December of each year). (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>5.13.8</u>						
A		No schedule Reference	<u>FLAME OF REMEMBRANCE</u> All-inclusive preventative and corrective maintenance requirements including the supply and delivery of LPG, re-ignition of flame, cleaning and repairs to the immediate surrounding infrastructure (e.g. cage, signage, etc.), spares, etc. (e.g. cage, signage, etc.). Provide a monthly report. (Monthly)	N/A			
B		No schedule Reference	Provide a COC (during December of each year). (Annually)	N/A			
	<u>5.14</u>						
C		No schedule Reference	COMMERCIAL CATERING APPLIANCES Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.15</u>						
D		No schedule Reference	DOMESTIC APPLIANCES Inspect, clean, check connections, service, record findings and provide a report. (Quarterly)	N/A			
	<u>5.16</u>						
E		No schedule Reference	LIFTS Comprehensive Repair and Maintenance Contracts. Lifts shall be inspected and serviced as required including all repairs and replacements of components. This shall include but not be limited to lift shafts, internal and externals of the lift car, lift motor room, power distribution systems, etc. (Monthly)	N/A			
F		No schedule Reference	An appropriately qualified and registered independent lift inspector shall inspect the lifts, issue the findings, inspect the work until is it appropriately completed and issue a revised findings report, all within the regulated period. (Annually)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	5.18		HANDYMAN SERVICES				
		No schedule Reference	Handyman Services shall include labour, tools, appropriate consumables and supplies necessary to complete the tasks for general building infrastructure, plumbing and drainage, electrical, HVAC and Fire Services. E.g. consumables and supplies could include but not be limited to random screws, washers, nails, nuts, bolts, drywall anchors, fasteners, zip ties, adhesives, caulking, sealants, glues, staples, electrical tape, masking tape, thread seal tape, duct tape, wall patch / wood filler, shims, rags, wire connectors, popsicle / craft sticks, picture hanging wire, batteries, etc. (Ongoing)	No.	59		
B	5.19		GENEAL SERVICES				
	<u>5.19.1.1</u>	No schedule Reference	<u>FUEL FIRED BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
C	<u>5.19.1.2</u>	No schedule Reference	<u>ELECTRODE BOILERS</u> Inspect, test and service. (Every three (3) years)	N/A			
	<u>5.19.1.3</u>	No schedule Reference	<u>PRESSURE VESSELS</u> Inspect, test and service. (Every three (3) years)	N/A			
D	<u>5.19.1.4</u>	No schedule Reference	<u>PUMPS (ELECTRICAL)</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.5</u>	No schedule Reference	<u>PUMPS (MECHANICAL)</u> Inspect, test and service. (Quarterly)	N/A			
E	<u>5.19.1.6</u>	No schedule Reference	<u>AUTOMATED SLIDING DOORS</u> Inspect, test and service. (Quarterly)	N/A			
	<u>5.19.1.7</u>	No schedule Reference	<u>AUTOMATED ROLLER SHUTTER DOORS</u> Inspect, test and service. (Quarterly)	N/A			
H		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>5.19.1.8</u>		<u>AUTOMATED SLIDING GATES</u>				
		No schedule Reference	Inspect, test and service. (Quarterly)	N/A			
B	6		SERVICE 4: CIVILS				
	<u>6.13.1</u>		<u>STORM WATER DRAINAGE SYSTEMS</u>				
		No schedule Reference	High pressure clean, inspect with a camera and where necessary use a drain auger to remove any blockages, tree roots, etc. Re-inspect with a camera. They shall be left free of sediment, debris or any other foreign materials. (Monthly)	N/A			
C	<u>6.13.2</u>		<u>SOIL DRAINAGE SYSTEMS</u>				
		No schedule Reference	Clean all drainage systems by removing grates, remove all sediment, debris or any other foreign materials, re-install grates. (Monthly)	N/A			
D	8		SERVICE 6: GROUNDS UPKEEP AND LANDSCAPE HORTICULTURE				
	8.8		GROUNDS UP KEEP				
	<u>8.8.12</u>		<u>PATROL CLEANING</u>				
		No schedule Reference	Pick-up, collect and dispose of all litter, debris, packets, leaves, etc. to ensure the grounds are clean, neat and tidy. (Ongoing)	No.	59		
E	<u>8.8.13</u>		<u>HARD SURFACE CLEANING</u>				
		No schedule Reference	Hard surfaces shall be swept and cleaned appropriately to ensure they are free from all stains, debris and atmospheric pollution, accidental spillage of material, bird droppings and the like. (Ongoing)	No.	59		
F	<u>8.8.14</u>		<u>HARD SURFACE WEED CONTROL</u>				
		No schedule Reference	Weed removal shall be undertaken by hand, after which an appropriate weed control material / product shall be used to retard weed growth. (Ongoing)	No.	59		

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A	<u>8.8.15</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Inspect, clean and ensure they are free of sediment, debris or any other foreign matter. (Ongoing)	N/A			
B	8.9		LANDSCAPE HORTICULTURE				
	<u>8.9.9</u>		<u>ROUTINE LANDSCAPE HORTICULTURE SERVICES</u>				
		No schedule Reference	Routine day-to-day landscaping horticulture: Ensure that the landscaped areas are clean, neat and free of weeds. All plant specimens shall be kept to a height and form that is safe and appropriate for its type and location of planting. All plants specimens shall be provided with sufficient water, compost, fertiliser, etc. Note: This encompasses the complete requirement and specification for Landscaping Horticulture unless specified separately elsewhere. (Ongoing)	No.	59		
C	<u>8.9.9.6.1</u>		<u>IRRIGATION AND WATERING</u>				
		No schedule Reference	All sprinkler nozzles shall be inspected for blockages, cleaned, serviced and where necessary realigned for optimal functioning. (Monthly)	N/A			
D		No schedule Reference	Controllers shall be tested, cleaned, serviced and timer settings confirmed. (Quarterly)	N/A			
E	<u>8.9.9.6.10</u>		<u>WATER FEATURES</u>				
		No schedule Reference	Empty the water feature for routine maintenance of tiling, plastering and painting, waterproofing, the webbing installed for the squirrels, lighting, pumps, ensure the day / night timer to switch lights on / off are appropriate to the seasons, refill the feature, etc. and ensure the water feature is fully commissioned. Return plants and other to the water feature. (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	9		SERVICE 7: CLEANING AND HYGIENE				
	<u>9.6</u>		<u>ROUTINE BUILDING CLEANING</u>				
A		No schedule Reference	Routine day-to-day cleaning: Provide routine day-to-day cleaning that enhances the facilities using the best known cleaning practices and equipment available including rigorous standards of professionalism, discipline and in a manner that minimises all forms of disruptions and noise to the occupants. <i>Note: This encompasses the complete requirement and specification unless specified separately elsewhere. (Ongoing)</i>	N/A			
	<u>9.7</u>		<u>SCHEDULED CLEANING</u>				
B		No schedule Reference	Internal window cleaning (Quarterly)	N/A			
C		No schedule Reference	Deep Cleaning: Bathrooms (Quarterly)	No.	20		
D		No schedule Reference	Deep Cleaning: Commercial Kitchen and associated areas (Quarterly)	N/A			
E		No schedule Reference	Deep Cleaning: Emergency stairwells (Quarterly)	N/A			
F		No schedule Reference	Deep clean lift foyers and lifts (Quarterly)	N/A			
		No schedule Reference	Deep clean walk-off mats (Quarterly)	N/A			
	9.8		HYGIENE SERVICES				
	<u>9.8.2</u>		<u>SANITARY BIN SERVICE</u>				
G		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every seven (7) days)	N/A			
H		No schedule Reference	Remove liner containing waste and replace with a clean liner. (Every fourteen (14) days)	N/A			
	<u>9.8.3</u>		<u>COVID-19 SANITISER UNITS AND CONSUMABLES</u>				
		No schedule Reference	Supply and re-fill consumables (Ongoing)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>9.9</u>		<u>GENERAL SERVICES</u>				
			<u>ROUTINE PLANTROOM CLEANING</u>				
A	9.9.3	No schedule Reference	Inspect, clean and record all related activities (Ongoing)	N/A			
	10		SERVICE 8: ENVIRONMENTAL SERVICES				
	<u>10.9</u>		<u>WASTE MANAGEMENT</u>				
B		No schedule Reference	Compactor shall be removed, emptied, cleaned and retuned as required but not less than once a week. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
C		No schedule Reference	The compactor area, other waste areas and wheelie bins shall be cleaned as often as required but not less than twice a week with non-potable water from an off-site location until suitable non-potable water is available on site. This shall take place before 07h00 or after 18h00 to ensure minimum disruption to the applicable entrances / exits. (Ongoing)	N/A			
D		No schedule Reference	The compactor shall be removed before 07h00 on the day before SONA and returned before 07h00 the day after SONA. (Annually + 1)	N/A			
E		No schedule Reference	All other food waste shall be transported to a licensed facility for incineration and a disposal certificate provided. (Ongoing)	N/A			
F		No schedule Reference	Remove waste, clean fat trap and dispose of the waste at a licensed facility and provide a disposal certificate. (Weekly)	N/A			
G		No schedule Reference	Collect, separate and transport all waste identified for recycling to a licensed facility for further sorting and recycling. Provide a disposal certificate. (Ongoing)	N/A			
H		No schedule Reference	Medical waste shall be collected and transported by a licenced SP to a licensed medical waste disposal facility for incineration and provide a disposal certificate. (Every two (2) weeks)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	<u>10.9.14</u>		<u>INDUSTRIAL SHREDDER AND PAPER RECYCLING</u>				
A		No schedule Reference	Transport the shredded paper to a licenced facility and obtain a certificate of disposal. (Weekly)	N/A			
B		No schedule Reference	Provide a competent operator and shred paper as required. (Ongoing)	N/A			
C		No schedule Reference	Clean and service the Industrial Shredder. (Quarterly)	N/A			
	10.10		PEST CONTROL				
D		No schedule Reference	Plan, schedule and undertake general building pest control. (Every nine (9) weeks)	No.	29		
E		No schedule Reference	Plan, schedule and undertake pest control in the Art Stores. Treatment shall include light spray for cockroaches, gel for silver fish, check for borer beetle, check for moths, small flies, etc. and treat as required. (Every twelve (12) weeks)	N/A			
F		No schedule Reference	Re-fill tamper proof bait boxes, re-secure signage and bait boxes where necessary and update register. (Monthly)	No.	59		
G		No schedule Reference	Plan, schedule and undertake pest control in pump rooms. (Monthly)	N/A			
H		No schedule Reference	Plan, schedule and undertake pest control in commercial kitchens and associated areas. (Monthly)	N/A			
J		No schedule Reference	Plan, schedule and undertake pest control in areas (after the areas and wheelie bins have been high pressure washed). (Every two (2) weeks)	N/A			
K		No schedule Reference	Plan, schedule and undertake pest control in basement parking areas, basements in general and all basement plant rooms. (Quarterly)	N/A			
L		No schedule Reference	Plan, schedule and undertake pest control all chambers and Committee Rooms (after scheduled cleaning). (Quarterly)	N/A			
M		No schedule Reference	Plan, schedule and undertake pest control in all internal emergency stairwells (after scheduled cleaning). (Quarterly)	N/A			

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	N/A			
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	N/A			
			Total Carried to Final Summary				R

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
	11		SERVICE 9: CEREMONIAL SERVICES				
A		No schedule Reference	Co-ordinate and hand over consolidated Health and Safety Files in collaboration with the DPWI SPs appointed specifically for this event. (Annually + 1)	No.	6		
B		No schedule Reference	Provide a detailed closeout report of the event. (Annually + 1)	No.	6		
			<u>LABOUR RATES FOR ON SITE STANDBY REQUIREMENTS (Rate/hour)</u>				
			<u>Lifts</u>				
C			One (1) technician responsible for Schindler Lifts	Item			Rate Only
D			One (1) technician responsible for Otis Lifts	Item			Rate Only
E			One (1) technician responsible for the Tuynhuys Lift VE0046	Item			Rate Only
			<u>Heating, Ventilation and Air Conditioning (HVAC)</u>				
F			One (1) team consisting of two (2) technicians	Item			Rate Only
			<u>Building Management System (BMS)</u>				
G			One (1) technician	Item			Rate Only
			<u>Uninterrupted Power Supply (UPS)</u>				
H			One (1) technician	Item			Rate Only
			<u>Standby Generators</u>				
J			One (1) team consisting of two (2) technicians	Item			Rate Only
			<u>Plumbing</u>				
K			One (1) team consisting of two (2) technicians	Item			Rate Only
			<u>Medium Voltage (MV)</u>				
L			One (1) team consisting of two (2) technicians	Item			Rate Only
			<u>Low Voltage (LV)</u>				
M			One (1) team consisting of two (2) technicians	Item			Rate Only
			<u>Handyman Services</u>				
N			One (1) team consisting of two (2) technicians	Item			Rate Only

**CPT PARLIAMENTARY COMPLEX: OFFICE ACCOMMODATION
PREVENTATIVE MAINTENANCE**

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
A			<u>Fire Services</u> One (1) technician	Item		Rate Only
B			<u>Audio Visual</u> One (1) technician	Item		Rate Only
C			<u>Cleaning</u> One (1) cleaning staff	Item		Rate Only
Total Carried to Final Summary						R

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
			<u>BILL NO. 24</u>				
			<u>RECESS CLEANING</u>				

			<u>SUPPLEMENTARY PREAMBLES</u>				
			Tenderers are referred to the following sections and/or annexures before pricing this bill.				
	Volume 3		<u>Part C1: Agreement and Contract Data</u>				
	Part C1.2		Contract Data – Facilities Management - DPW-04(FM)				
	Part C1.3		Conditions of Contract – PA-10(FM)				
	Part C1.4		Amendments to Standard Conditions of Contract				
	Part C1.5		Special Conditions of Contract				
	Volume 3		<u>Part C2: Pricing Data</u>				
	Part C2.1		Pricing Instructions (PG-02.1 EC)				
	Volume 3		<u>Part C3: Scope of Work</u>				
	Part C3.2		Scope of Work				
	Volume 3		<u>Preventative Maintenance Matrix of Services</u>				
	Part C3.3		Tenderers are referred to the Matrix of Services for required services applicable to individual buildings / facilities applicable to this contract.				
	Volume 3		<u>Service Level Agreement and Priority Table</u>				
	Part C3.4		Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.				
	Volume 3		<u>Penalty Schedule</u>				
	Part C3.5		Tenderers are referred to Penalty Schedule applicable to this contract.				

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	1		RECESS CLEANING (RATE ONLY ITEMS)			
			Service Provider is herewith required to price the below items as Rate Only Items.			
			The base date for rates shall be the tender closing date and shall be subject to CPAP and will be calculated using Work Group 181 Commercial/Industrial Building.			
	<u>1.1</u>		<u>Curtain Vacumming</u>			
A			Curtains with linings (hung)	m ²		Rate Only
B			Curtains without linings (hung)	m ²		Rate Only
C			Curtains with linings (remove, vacuum and re-hang)	m ²		Rate Only
D			Curtains without linings (remove, vacuum and re-hang)	m ²		Rate Only
	<u>1.2</u>		<u>Curtain vacuuming and steam cleaning</u>			
E			Curtains with linings (hung)	m ²		Rate Only
F			Curtains without linings (hung)	m ²		Rate Only
G			Curtains with linings (remove, vacuum, steam clean and re-hang)	m ²		Rate Only
H			Curtains without linings (remove, vacuum, steam clean and re-hang)	m ²		Rate Only
	<u>1.3</u>		<u>Curtain dry cleaning</u>			
J			Curtains (remove, dry clean and re-hang)	kg		Rate Only
	<u>1.4</u>		<u>Blind cleaning</u>			
K			Blind cleaning	m ²		Rate Only
	<u>1.5</u>		<u>Chandelier cleaning</u>			
L			Small wall mounted chandelier	Each		Rate Only
M			Medium wall mounted chandelier	Each		Rate Only
N			Small ceiling mounted chandelier	Each		Rate Only
P			Medium ceiling mounted chandelier	Each		Rate Only
Q			Large ceiling mounted chandelier	Each		Rate Only
R			Very large ceiling mounted chandelier	Each		Rate Only

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	<u>1.6</u>					
			<u>Surface cleaning and high dusting</u>			
A			Single volume floor area up to 3 metres high	m ²		Rate Only
B			Floor area with void up to 6 metres high	m ²		Rate Only
C			Floor area with void up to 9 metres high	m ²		Rate Only
D			Floor area with void up to 12 metres high	m ²		Rate Only
E			Floor area with void up to 15 metres high	m ²		Rate Only
	<u>1.7</u>					
			<u>Leather cleaning</u>			
F			10-seater Chesterfield bench seat	Each		Rate Only
G			6-seater Chesterfield bench seat	Each		Rate Only
H			3-seater Chesterfield base & back bench seat	Each		Rate Only
J			4-seater Chesterfield base & back bench seat	Each		Rate Only
K			6-seater Chesterfield base & back bench seat	Each		Rate Only
L			Large 2-seater Chesterfield bench seat	Each		Rate Only
M			Small 2-seater Chesterfield bench seat	Each		Rate Only
N			Large 2-seater Chesterfield sofa	Each		Rate Only
P			Small single seater Chesterfield bench seat	Each		Rate Only
Q			Large single seater Chesterfield bench seat	Each		Rate Only
R			Large 2-seater Bycast sofa	Each		Rate Only
S			Large single seater Bycast sofa	Each		Rate Only
T			Large executive boardroom chair	Each		Rate Only
U			Large high back single seater office chair	Each		Rate Only
V			Large single seater armchairs	Each		Rate Only
X			Large single seater boardroom type chair	Each		Rate Only
Y			Large single seater office chair	Each		Rate Only
Z			Wingback chairs	Each		Rate Only

Item No.	Clause Ref:	Schedule Ref:		Unit	Qty	Rate	Amount
A			A3 table blotter	Each			Rate Only
	<u>1.8</u>		<u>Carpets</u>				
B			Persian loose rugs	m ²			Rate Only
C			Oriental loose rugs	m ²			Rate Only
D			Dhurrie loose rugs	m ²			Rate Only
E			African woven loose rugs	m ²			Rate Only
F			Kilim loose rugs	m ²			Rate Only
G			Loose runners	m ²			Rate Only
H			Carpets with underfelt	m ²			Rate Only
J			Carpets without underfelt	m ²			Rate Only
K			Carpet tiles	m ²			Rate Only
	<u>1.9</u>		<u>Marble cleaning and polishing</u>				
L			Marble cleaning and polishing	m ²			Rate Only
	<u>1.10</u>		<u>Upholstery vacuuming and steam cleaning</u>				
M			Boardroom executive chair	Each			Rate Only
N			Boardroom office chair	Each			Rate Only
P			Boardroom chair	Each			Rate Only
Q			Bar chairs	Each			Rate Only
R			Executive office chair	Each			Rate Only
S			Office chairs	Each			Rate Only
T			Movie chairs	Each			Rate Only
U			Single seater sofa	Each			Rate Only
V			2-seater sofa	Each			Rate Only
W			3-seater sofa	Each			Rate Only
X			4-seater sofa	Each			Rate Only
Y			5-seater sofa	Each			Rate Only
Z			Dining room chairs	Each			Rate Only

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
A			Each			Rate Only
B			Each			Rate Only
C			Each			Rate Only
						R

BOQ SECTION 3: PROVISIONAL SUMS

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
	Volume 3					
	Part C3.4					
	Volume 3					
	Part C3.5					
	Volume 3					
	Part C3.6					
	Volume 3					
	Part C3.7					
	Volume 3					
	Part C3.8					

Service Level Agreement and Priority Table

Tenderers are referred to Service Level Agreement and Priority Table for availability and performance requirements applicable to this contract.

Penalty Schedule

Tenderers are referred to Penalty Schedule applicable to this contract.

Contract Participation Goals and cidb Build Programme

Tenderers are referred to Contract Participation Goals and cidb Build Programme applicable to this contract.

Health and Safety Requirements

Tenderers are referred to Health and Safety requirements applicable to this contract.

HIV/AIDS Specification (PW 1544)

Tenderers are referred to HIV/AIDS Specification (PW 1544) applicable to this contract.

Notes on pricing

The Tenderer shall view the site and all existing structures thereon and make himself thoroughly acquainted with the conditions under which the works / services are to be done, the means of access to the works, the condition of the roads, the nature of the site and generally with all matters which may influence the contract and any restrictions or conditions which may be imposed by the employer and/or local authority.

No claim for any extras in connection with the position, conditions or circumstances of the work or siting of temporary structures, etc will be entertained.

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
						<u>AUDIO VISUAL SYSTEMS</u>
A					PS	R 5 000 000
B					%	
						<u>DOMESTIC APPLIANCES</u>
C					PS	R 1 600 000
D					%	
						<u>COMMERICAL CATERING APPLIANCES</u>
E					PS	R 4 100 000
F					%	
						<u>SUPPLY AND DELIVERY OF GAS</u>
G					PS	R 1 000 000
H					%	
						<u>SUPPLY AND DELIVERY OF DIESEL</u>
J					PS	R 10 000 000
K					%	
						<u>CEREMONIAL SERVICES</u>
L					PS	R 3 200 000
M					%	
						<u>RECESS CLEANING</u>
N					PS	R 10 000 000
P					%	
						<u>DIESEL SPILL KITS</u>
Q					PS	R 200 000
R					%	

Item No.	Clause Ref:	Schedule Ref:	Unit	Qty	Rate	Amount
<u>HYGIENE EQUIPMENT</u>						
A				Provisional Sum for hygiene equipment	PS	R 100 000
B				Attendance and profit on item above	%	
<u>SANITARY BIN SERVICE</u>						
C				Provisional Sum for sanitary bin service	PS	R 100 000
D				Attendance and profit on item above	%	
<u>SANITISER UNITS AND CONSUMABLES</u>						
E				Provisional Sum for sanitiser units and consumables	PS	R 100 000
F				Attendance and profit on item above	%	
<u>EMERGENCY ON-CALL CLEANING</u>						
G				Provisional Sum for emergency on-call cleaning	PS	R 750 000
H				Attendance and profit on item above	%	
<u>ENVIRONMENTAL SPILLAGES</u>						
J				Provisional Sum for environmental spillages	PS	R 300 000
K				Attendance and profit on item above	%	
<u>HAZARDOUS WASTE</u>						
L				Provisional Sum for hazardous waste	PS	R 750 000
M				Attendance and profit on item above	%	
Total Carried to Final Summary						R

FINAL SUMMARY PAGE - PREVENTATIVE MAINTENANCE

FINAL SUMMARY - PREVENTATIVE MAINTENANCE

		Page No.		Amount
Section 1	MANAGEMENT AND ADMINISTRATION			
Bill No. 1	Preliminaries and General	19	R	
Bill No. 2	Health and Safety	24	R	
Bill No. 3	HIV/AIDS Requirements	26	R	
Section 2	BUILDINGS AND SERVICES			
Bill No. 1	90 Plein Street	49	R	
Bill No. 2	100 Plein Street	71	R	
Bill No. 3	120 Plein Street	93	R	
Bill No. 4	Stalplein	115	R	
Bill No. 5	Africa House	137	R	
Bill No. 6	Marks Building	159	R	
Bill No. 7	National Council of Provinces	181	R	
Bill No. 8	Old Assembly	203	R	
Bill No. 9	National Assembly and Link Building	225	R	
Bill No. 10	Bakers Cottage	247	R	
Bill No. 11	Good Hope Building	269	R	
Bill No. 12	Tuynhuys	291	R	
Bill No. 13	Old Gardeners Cottage	313	R	
Bill No. 14	Belvedere Building	335	R	
Bill No. 15	Conservation Centre	357	R	
Bill No. 16	Swans Building	379	R	
Bill No. 17	Complex Grounds	401	R	
Bill No. 18	Parliament Towers	423	R	
Bill No. 19	Garmor House	445	R	
Bill No. 20	Garmor House Parking	467	R	
Bill No. 21	Nieuwmeester Parking	489	R	

Section No. 3

PROVISIONAL SUMS

Bill No. 1: Provisional Sums

FINAL SUMMARY - PREVENTATIVE MAINTENANCE

	Page No.	Amount
Bill No. 22 Hope Street Parking	511	R
Bill No. 23 Service 9 - Ceremonial Services	515	R
Bill No. 24 Recess Cleaning - Rate Only Trade	521	Rate Only
Section 3 PROVISIONAL SUMS		
Bill No. 1 Provisional Sums	527	
SUB-TOTAL		R
Add : Value Added Tax (15%)		R
Carried to Total Final Tender Summary		R

C2.2.2 Complete Bills of Quantities: Corrective Maintenance



**public works
& infrastructure**

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD

TENDER NO: CPT1001/23

REFERENCE NO: 3/12/20/2/1

C2.2.2 BILLS OF QUANTITIES: CORRECTIVE MAINTENANCE

C2.2.3 CPG Section Bills of Quantities

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 1</u></p>				
<p><u>ALTERATIONS</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No 102 for Haylett formula purposes</p>				
<p>-----</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				
<p><u>Quantities</u></p>				
<p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p>				
<p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Demolitions and works on site</u></p> <p>All demolition work will be done at various premises, which are operational and therefore the Contractor has to allow for the protection of occupants, visitors, etc as not to endanger their activities and to provide the necessary cautioning signage and hoarding to protect them. Concrete elements, brickwork, cladding etc shall be demolished and removed to about 300mm below ground level. Excavations to remove foundations, brickwork, etc must be filled with imported fill and the demolished area neatly levelled with additional imported fill, and compacted to 100% MOD AASHTO density, and as required to match the levels of surroundings. All demolitions and works on site must be carried out carefully and in the safest possible manner and the Contractor is to make a thorough examination and take all necessary precautions before proceeding with work. The utmost care is to be observed to avoid structural or other damages in the remaining portions of the nearby existing buildings.</p> <p>Special care is to be exercised not to interfere with any electrical, mechanical or gas installation and notice to be given to the Principal Agent when any disconnections, removal of wires, etc are necessary and the Contractor is to afford every facility to the workmen carrying out this work. The Contractor shall not remove or interfere with any furniture, fittings or similar articles unless specially mentioned in the following items and shall provide adequate notice to the Principal Agent prior to the removal of such articles from parts of the building which are to be altered, in order that the Contractor may commence work in such parts. The Contractor will be held solely responsible for any damages to persons and property and for the safety of the structures and at the contractors expense must make good any damage that may occur.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Explosives</u></p>				
<p>No explosives whatsoever may be used for alteration purposes unless otherwise stated</p>				
<p><u>Damage and repair services</u></p>				
<p>Should the Contractor damage any services which are to remain in operation or any other services which have not yet been disconnected prior to removal, then the Contractor will be held solely responsible for such damage and any further resultant damage. The Contractor shall at the Contractor's expense make all necessary arrangements for disconnection and repairs with all relevant Authorities and shall pay fees and charges levied and the Contractor shall immediately notify the Principal Agent and the Authorities concerned of any such occurrences</p>				
<p><u>Disposal of Materials</u></p>				
<p>All existing materials specified to be "REMOVED", "DEMOLISHED and REMOVED", "HACKED UP", etc. becomes the property of the Contractor. These materials and all debris, rubbish and earth must be left clean and unencumbered. The Contractor must make his own arrangements for dumping and shall pay fees and charges levied. If any materials to be "REMOVED" are sound and considered suitable for any portion of the new work, they must be thoroughly cleaned off and stacked on site for inspection by the Principal Agent. The approval of the Principal Agent must be obtained before any such materials are re-used in the new work.</p>				
<p>All existing material specified to be "TAKEN DOWN" and "SET ASIDE FOR RE-USE" or "TAKEN DOWN AND SET ASIDE" shall remain the property of the Employer and must be cleaned off, cleared of nails, etc. and neatly stacked and stocked and stored on site by the Contractor where directed and carefully handled during taking down, storage and re-fixing. The Contractor will be held responsible for the safety of these materials and must take all necessary precautions and any damage or loss that may occur must be made good at the Contractor's own expense.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Prices</u></p> <p>Prices for demolitions shall include for the demolition and removal of the defected part of the structures, i.e. roof, walls, windows, doors, floors, ceilings, all installations, fittings, sanitary ware and plumbing, including excavations for and grubbing up and removing all foundations, drainage pipes, etc and filling in, compacting and levelling.</p> <p><u>Electrical Services</u></p> <p>The Contractor shall comply with the specification issued by the Electrical/Mechanical Engineer. All services shall be deemed to be alive and all necessary provisions shall be made.</p> <p><u>Making good finishes</u></p> <p>Making good of finishes shall include making good of the brick and concrete surfaces onto which the new finishes are applied, where necessary.</p> <p><u>Tree</u></p> <p>No trees shall be removed or damaged, unless indicated in the following items or instructed by Principal Agent to be removed. The Contractor shall take adequate approved measures to protect all trees, not to be removed, in close proximity to the construction and all other Contractor activities.</p> <p><u>General</u></p> <p>The Contractor shall conduct a survey of services namely water supply, stormwater and sewage in the vicinity of all buildings and structures to be demolished and agree the exact method of dealing with these services with the Principal Agent prior to commencing work. The water supply to each structure shall be shut off at the nearest stopcock, should it exist, which serves that particular structure. Should such a stopcock not exist then one shall be provided by the Contractor in an agreed position, in close proximity to the demolished structure. A brick chamber shall be constructed around each new stopcock.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Water supply pipes and other piping that may be encountered and found necessary to disconnect or cut, shall be effectually stopped off or grubbed up and removed and any new connections that may be necessary shall be made with proper fittings, to the satisfaction of the Principal Agent The nearest manhole(s) to each line serving each demolished part of the building shall be identified and the incoming pipes(s) from that structure blanked off within that manhole The Contractor must water the works by jet or spray from a hose to sufficiently prevent nuisance from dust The Contractor will be required to take all dimensions affecting the existing buildings on site and will be held solely responsible for the accuracy of all dimensions.</p> <p>The Contractor shall carry out the whole of the works with as little mess and noise as possible and with a minimum of disturbance to adjoining premises and their tenants. He shall provide proper protection and provide, erect and remove when directed, any temporary tarpaulins that may be necessary during the progress of the works, all to the satisfaction of the principal agent.</p> <p>Doors, fanlights, fittings, frames, linings, etc which are to be re-used shall be thoroughly overhauled before refixing including taking off, easing and rehanging, cramping up, re-wedging as required and making good cramps, dowels, etc, and easing, oiling, adjusting and repairing ironmongery as necessary, replacing any glass damaged in removal or subsequently and stopping up all nail and screw holes with tinted plastic wood to match timber, unless otherwise described. Re-painting or re-varnishing is given separately.</p> <p>Doors, fanlights, windows, fittings, frames, linings, etc which are to remain the property of the employer shall be carefully taken out, temporarily stored and handed over to the employer.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Doors, fanlights, windows, fittings, frames, linings, etc which are to be re-used shall be thoroughly overhauled before refixing including taking off, easing and rehangng, cramping up, re-wedging as required and making good cramps, dowels, etc, and oiling, adjusting and repairing ironmongery as necessary, replacing any glass damaged in removal or subsequently and stopping up all nail and screw holes with tinted plastic wood to match timber, unless otherwise described. Re-painting or re-varnishing is given separately.</p> <p>Prices for taking out of doors and frames windows, etc shall include for removal of all beads, architraves, ironmongery, etc</p> <p><u>Old material to become property of the contractor</u></p> <p>Old materials from alterations, except where described to be re-used or handed over, become the property of the contractor</p> <p><u>Old materials to be carted away</u></p> <p>Old materials from the alterations, except where described to be re-used or handed over, as well as all rubbish, etc., must be regularly carted from the site and not be allowed to accumulate on or around the site. It is deemed that carting away is included in the pricing of the works.</p> <p><u>Old materials not to be re-used</u></p> <p>None of the old materials are to be used for new work except where specifically described being set aside for re-use</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Handing over of materials</u></p> <p>Where certain materials or articles from demolitions or articles are described as to be handed over by the contractor to the Regional Representative or Representative/Agent, such as materials or articles shall be properly stored by the contractor, until handing over thereof. The contractor must obtain an official receipt listing the materials or articles and dates of handing over. If the contractor fails to submit the receipt when requested, it shall be deemed that the materials or articles are still in his possession and he will be held liable to the Department for the full replacement value thereof , which amount will be deducted from any monies due to the contractor</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>TEMPORARY BARRIERS, SCREENS, ETC</u>				
	<u>Temporary barriers, screens, etc including removal</u>				
A	Half brick barrier wall 2500 high, including cement plaster and two coats interior quality PVA emulsion paint on one side	m	10		
B	Dust screen 2000mm high between concrete floor and ceiling, of suitable timber framing with 375 micron polyethylene sheeting stapled on one side, including corners, ends, etc	m	25		
C	Drywall barrier 3000mm high of galvanised steel channel section rails and studs covered on one side with 12,7mm gypsum plasterboard and finished with two coats interior quality PVA emulsion paint, including corners, ends, etc	m	75		
D	Extra over for hollow core single door 813 x 2032mm high, including steel frame, two-lever mortice lock, primer and two coats paint	No	15		
	<u>REMOVAL OF EXISTING WORK</u>				
	<u>Breaking up and removing unreinforced concrete</u>				
E	350mm Thick steps	m2	5		
F	150mm Thick surface beds	m2	10		
G	250mm Thick surface beds	m2	20		
	<u>Breaking up and removing reinforced concrete, including cutting off and removing reinforcement</u>				
H	Stairs and landings	m3	5		
J	Beams	m3	5		
K	Columns	m3	5		
L	300mm Thick slabs	m2	5		
M	1000 x 500mm Opening through 300mm thick slab	No	5		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Breaking up and removing reinforced concrete including exposing reinforcement and tying new reinforcement (new reinforcement elsewhere measured) to existing reinforcement</u>				
A	Beams	m3	5		
	<u>Breaking down and removing brickwork etc</u>				
B	Mass brickwork	m3	10		
C	Half brick wall	m2	10		
D	One brick wall	m2	10		
E	280mm Hollow wall	m2	10		
F	345mm wall	m2	10		
	<u>Taking out and removing doors, windows, etc from brickwork to be demolished</u>				
G	Timber double door and steel frame exceeding 2,5m ² and not exceeding 5m ²	No	15		
H	Timber single door and steel frame not exceeding 2,5m ²	No	15		
J	Glazed steel window not exceeding 2,5m ²	No	15		
K	Glazed steel window exceeding 2,5m ² and not exceeding 5m ²	No	15		
L	Roller shutter door 1800 x 2700mm high	No	10		
M	Aluminium window not exceeding 2,5m ²	No	30		
N	Aluminium window exceeding 2,5m ² and not exceeding 5m ²	No	20		
P	Aluminium double door 1800 x 3600mm high overall from 280mm cavity wall	No	20		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Taking out and removing doors, windows, etc including thresholds, sills, etc and building up openings in brick walls including making good cement plaster or facebrick on both sides (making good paintwork elsewhere)</u>				
A	Timber single door and steel frame 813 x 2337mm high overall from 230mm brick wall	No	10	
B	Timber double door and frame 1200 x 2100mm high overall from one brick wall	No	10	
C	Timber single door and steel frame 813 x 2337mm high overall from 280mm cavity wall	No	10	
D	Timber double door and steel frame 1800 x 3600mm high overall from 280mm cavity wall	No	10	
E	Metal roller shutter doors size 3260 x 3850mm from 280mm cavity wall	No	10	
F	Glazed steel window 8550 x 1190mm high from 280mm cavity wall	No	10	
G	Glazed steel window 2500 x 1190mm high from 280mm cavity wall	No.	20	
H	Glazed steel window 4000 x 1190mm high from 280mm cavity wall	No	30	
J	Timber single door and frame 813 x 2032m high overall	No	150	
K	Double timber door and frame 1800 x 2032m high overall	No	75	
<u>Taking out doors, windows, etc, including thresholds, sills, etc, setting aside for re-use and later refixing in similar new position</u>				
L	Timber single door and frame 813 x 2032mm high overall, including setting up and building in frame in new brickwork, rehangng door on new hinges and replacing lock with three-lever mortice lockset complete	No	20	

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Item No		UNIT	QTY	RATE	AMOUNT
A	Glazed steel window 2500 x 1200mm high, including setting up and building in new brickwork and replacing any broken glass panes with 4mm clear float glass complete	No	10		
	<u>Taking down and removing roofs, floors, panelling, ceilings, partitions, etc</u>				
B	Corrugated sheet steel roof covering and timber purlins	m2	1500		
C	Corrugated sheet steel roof covering, timber trusses, eaves soffit covering, fascias, barge boards, gutters and rainwater pipes	m2	1000		
D	Fibre cement roof covering and timber purlins	m2	1000		
E	Natural slate roof covering and timber purlins	m2	1000		
F	Concrete or clay tile roof covering	m2	1500		
G	Gypsum plasterboard ceilings, including cornices, timber bandering, etc	m2	8500		
H	Drywall partitioning 3200mm high including doors, ironmongery, glazed borrowed lights, etc	m	750		
J	Tongued and grooved timber suspended floors, including skirtings, timber joists, bearers, etc	m2	250		
K	Acoustic tile suspended ceilings, including cornices, suspension grid, hangers, etc	m2	1500		
L	Flush plastered gypsum plasterboard suspended ceilings, including cornices, suspension grid, hangers, etc	m2	2000		
	<u>Service and make good existing roof covering and accessories, inspect, service, replace broken tiles or sheeting in isolated areas with matching new, fix all loose screws and replace all missing screws, etc. all to match existing, and leave roof watertight and in fully functional state (replacing with new tiles and sheeting elsewhere measured)</u>				
M	Profiled metal sheet roof covering		5000		

Item No	UNIT	QTY	RATE	AMOUNT
A		5000		
B	m2	3000		
C	m2	4000		
D	m	2000		
E	m	2500		
F	m	1190		
G	m	2100		
<p><u>Carefully taking down and removing fibre cement gutters etc, setting aside for later re-use, temporary storing and fixing in same position, including replacing broken or damaged parts, bolts, etc, grubbing out existing joint sealant and filling in with new sealer</u></p>				
H	m	4500		
<p><u>Taking out and removing joinery fittings, joinery work, etc</u></p>				
J	No	10		
K	No	10		
L	No	10		
<p><u>Taking up and removing wood block floor coverings, vinyl coverings, carpets, etc. including adhesive and preparing screeds for new flooring coverings</u></p>				
M	m2	200		

Item No		UNIT	QTY	RATE	AMOUNT
A	Carpet tile floor covering	m2	2125		
B	Vinyl tile floor covering	m2	1250		
C	Vinyl sheet floor covering with welded joints	m2	625		
<u>Taking out and removing ironmongery</u>					
D	Mortice lockset from timber door	No	500		
E	Door closer from timber door and frame	No	250		
F	Towel rail not exceeding 1500mm long from wall	No	50		
G	Toilet paper holder from wall	No	125		
H	Soap dispenser from wall	No	50		
J	Hat and coat hook from wall	No	125		
<u>Taking down and removing sundry metalwork</u>					
K	Steel pipe handrails from walls, including making good plaster finish	m	20		
L	Steel staircase comprising two flights and one landing, 2000 x 1200m overall on plan, including supporting columns, balustrades, etc	No	10		
M	Steel bumper rails	m	50		
N	Balustrading	m	100		
P	Steel wire mesh burglar proofing with frame 2500 x 1250 high bolted to brickwork	No	50		
Q	Corner protector angles to floors	m	200		
<u>Hacking up/off and removing granolithic, screeds, plaster, etc from concrete or brickwork and preparing surfaces for new screeds, plaster, tile finishes, etc</u>					
R	Granolithic skirtings 150mm high	m	30		
S	35mm Granolithic from floors	m2	23		

Item No		UNIT	QTY	RATE	AMOUNT
A	35mm Granolithic from treads and risers of stairs	m2	8		
B	30mm Screed from floors	m2	4000		
C	Internal plaster from walls and columns	m2	50		
D	External plaster from walls, columns and beams	m2	30		
E	Internal plaster from ceilings and beams	m2	10		
	<u>Hacking up/off and removing ceramic tile floor and wall finishes including removing mortar bed or backing and preparing concrete or brick surfaces for new screed, plaster or tile finishes</u>				
F	150 x 150mm Tiles to walls	m2	100		
G	300 x 300mm Tiles to floors	m2	100		
H	Tile skirtings 150mm high	m	100		
	<u>Taking out and removing piping, sanitary fittings, etc including disconnecting piping from fittings and making good floor and wall finishes</u>				
D	PVC piping not exceeding 50mm diameter	m	150		
E	PVC piping exceeding 50mm and not exceeding 100mm diameter	m	150		
F	Steel piping not exceeding 50mm diameter	m	150		
G	Steel piping exceeding 50mm and not exceeding 100mm diameter	m	150		
H	Stainless steel single bowl sink and timber cupboard 2475 x 650 x 1200mm high	No	10		
J	Stainless steel double bowl sink and timber cupboard 2600 x 650 x 1200mm high	No	10		
K	Stainless steel wash hand basin	No	10		
L	Vitreous china wash hand basin	No	10		
M	Vitreous china WC pan with cistern	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
A	Vitreous china wall hung urinal with flush valve	No	10		
B	Stainless steel slab urinal 1000 x 200mm high, including breaking up and removing 300mm wide concrete urinal step	No	10		
<u>Taking out/off and removing glass and mirrors</u>					
C	Glass from timber windows with beads, including cleaning out rebates and preparing for new glass	m2	10		
D	Glass from aluminium windows with beads, including cleaning out rebates and preparing for new glass	m2	250		
E	Glass from steel windows, including cleaning out rebates and preparing for new glass	m2	250		
F	Mirror 350 x 450mm high from wall	No	10		
G	Mirror 600 x 450mm high from wall, including making good white glazed tiling	No	10		
<u>Taking down and removing signage, etc</u>					
H	300 x 150mm High perspex sign plugged to brickwork	No	30		
J	300 x 150mm High perspex sign fixed to ceiling	No	30		
<u>Taking out and removing existing light fittings, etc</u>					
K	Existing wall mounted light fittings	No	100		
L	Existing ceiling downlight fittings	No	100		
M	Existing 1200 x 600mm light fittings	No	100		
<u>Taking out and removing existing electric meters, cable trays, power skirting, conduits, etc.</u>					
N	Disconnecting and removal of wall surface mounted electrical meters	No	20		
P	Steel cable trays with and including cabling	m	1000		

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Item No		UNIT	QTY	RATE	AMOUNT
A	Power skirting, complete with power sockets, switches and cabling	m	1500		
B	Surface mounted steel conduits	m	500		
C	Surface mounted plastic conduits	m	500		
D	Electric/electronic cables and leaving conduits in plate	m	500		
	<u>Taking out and removing existing ducts, AC units, etc, complete with and including fitting</u>				
E	Ducting including lagging, etc, complete	m	1000		
F	Air-handling unit including piping, complete	No	20		
G	Split units , complete	No	50		
	<u>Taking out and removing existing fire protection appliances complete with and including fittings, etc</u>				
H	Fire hose reel	No	100		
J	Fire hose reel cabinet	No	100		
	<u>Taking out and removing existing fire detection and access control equipment, cabling, etc</u>				
K	Remove ceiling panels and replace after inspections	No	500		
L	Remove and dispose of existing detectors	No	500		
M	Remove existing fire detection system including wiring (area covering 500m ²)	No	1		
N	Remove addressable fire control panel complete with battery backup power supply	No	20		
P	Remove existing Break-Glass system wiring	Item	1		
Q	Remove existing magnetic door release units including wiring	No	20		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>CUTTING THROUGH FLOORS AND CEILINGS</u>				
	<u>Cutting through</u>				
A	Cutting through 150mm thick concrete surface bed for channel 700mm wide including making good concrete surface bed on both sides, building up trench with reinforced 25MPa/19mm base and sides with and including damp proof membrane below	m	10		
B	Gypsum plasterboard ceilings and timber brandering for one brick walls, including making good on both sides of walls (new cornices elsewhere)	m	10		
	<u>BUILDING UP OPENINGS</u>				
	<u>Brickwork in NFP bricks in class II mortar in building up openings</u>				
C	Half brick walls	m2	50		
D	One brick walls	m2	50		
E	280mm Hollow walls of two half brick skins	m2	50		
F	One and a half brick cavity walls	m2	50		
	<u>Sundries</u>				
G	Cutting toothing and binding new brickwork to existing	m	200		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>OPENINGS THROUGH EXISTING WALLS, CEILINGS, FLOORS, ETC</u>				
	<u>Altering openings</u>				
A	Altering opening in one brick wall where 2000 x 1200mm high steel window removed to form opening for new double door and frame 1800 x 2032mm high overall by breaking out brickwork on both sides and bottom, including making good cement plaster on one side and into reveals and face brickwork on other side and into reveals and with 20 MPa concrete threshold with steel trowelled finish (new door and frame and making good paintwork elsewhere)	No	5		
	<u>Breaking out for and forming plain openings through brick walls, including prestressed concrete lintels, making good cement plaster on both sides and into reveals and with 20 MPa concrete thresholds with steel trowelled finish (making good paintwork elsewhere)</u>				
B	Opening 1000 x 1000mm high through half brick wall	No	5		
C	Opening 1000 x 1000mm high through one brick wall	No	5		
D	Opening 600 x 400mm high through 230mm brick wall	No	5		
	<u>Sundries</u>				
E	Cutting toothings and bonding new brickwork to existing	m2	12		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Breaking out for and forming openings through brick walls for new doors and frames, including brick lintels, making good cement plaster on one side and into reveals and face brickwork on other side and into reveals and with 20 MPa concrete thresholds with steel trowelled finish (new doors and frames and making good paintwork elsewhere)</u>				
A	No	5		
Opening for door with timber frame 915 x 2032m high overall through half brick wall				
B	No	5		
Opening for door with timber frame 1800 x 2032m high overall through one brick wall				
C	No	5		
Opening for door with steel frame 915 x 2032mm high overall through one brick wall				
D	No	5		
Opening for door with steel frame 900 x 2100mm high overall through 280mm brick wall				
E	No	5		
Opening for door with timber frame 1855 x 2400mm high overall through 280mm brick wall				
<u>Breaking out for and forming openings through brick walls for new windows, including prestressed concrete lintels, making good cement plaster on both sides and into reveals and with sloping fibre-cement sills on outside and flat fibre-cement sills on inside (new windows and making good paintwork elsewhere)</u>				
F	No	5		
Opening for window 600 x 900mm high through one brick wall				
G	No	5		
Opening for window 1950 x 1700mm high through one brick wall				
H	No	5		
Opening for window 2500 x 1200mm high through one brick wall				
J	No	5		
Opening for window 2500 x 1200mm high through 280mm hollow wall of two half brick skins, including building cavity solid				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Corobrik Firelight Satin FBS face bricks pointed with flush /recessed horizontal and vertical joints</u>				
A	Extra over brickwork for face brickwork in patches	m2	30		
B	Cutting toothings and bonding new face brickwork to existing	m	10		
C	220mm Wide brick-on-edge header course sills set sloping and slightly projecting	m	10		
	<u>Scanning walls, floors, etc. prior to core drilling (Core drilling elsewhere measured)</u>				
D	Scan	No	20		
	<u>Pilot Holes</u>				
E	Pilot holes through 200mm thick concrete	No	10		
F	Pilot holes through 300mm thick concrete	No	10		
G	Pilot holes through 400mm thick concrete	No	10		
H	Pilot holes through 500mm thick concrete	No	10		
	<u>Core drilling through half brick walls</u>				
J	50mm Diameter	No	5		
K	100mm Diameter	No	5		
	<u>Core drilling through one brick walls</u>				
L	50mm Diameter	No	5		
M	100mm Diameter	No	5		
	<u>Core drilling through 100mm thick concrete</u>				
N	50mm Diameter	No	5		
P	100mm Diameter	No	5		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Core drilling through 200mm thick concrete</u>				
A	50mm Diameter	No	5		
B	125mm Diameter	No	5		
	<u>Core drilling through 300mm thick concrete</u>				
C	50mm Diameter	No	5		
D	125mm Diameter	No	5		
	<u>CLEANING OF THE EXISTING SURFACES</u>				
	<u>Thoroughly clean down existing surfaces by means of high pressure water jet (minimum 250 bar) and chemicals, remove all flaking substances, fungal marks, grease and all other contaminants, etc, as described in the specification</u>				
E	Vertical and horizontal concrete surfaces exceeding 300mm girth	m2	1500		
F	Soffits and concrete surfaces exceeding 300mm girth	m2	1500		
G	Concrete surfaces exceeding 150mm but not exceeding 300mm girth including face to beams, columns, mullions, soffits, etc	m	1000		
H	Concrete surfaces not exceeding 150mm girth including face of beams, columns, mullions, soffits, etc.	m	1000		
	<u>Prepare for and remove from all concrete surfaces by mechanical means any existing coatings, cement laitance or contaminants and fully expose any surface defects such as fine cracks, blowholes, etc</u>				
J	Vertical and horizontal concrete surfaces exceeding 300mm girth	m2	500		
K	Soffits and concrete surfaces exceeding 300mm girth	m2	500		

Item No		UNIT	QTY	RATE	AMOUNT
A	Concrete surfaces exceeding 150mm but not exceeding 300mm girth including face to beams, columns, mullions, soffits, etc	m	200		
B	Concrete surfaces not exceeding 150mm girth including face of beams, columns, mullions, soffits, etc	m	200		
<u>PROTECTION OF THE EXISTING FLOOR FINISHES</u>					
<u>Protect existing floor tiles by covering it with 15mm thick softboards</u>					
C	On existing floors	m2	1000		
<u>PREPARATORY WORK TO EXISTING SURFACES</u>					
D	Hacking faces of existing concrete columns, beams, etc to receive plaster	m2	200		
E	Hacking faces of existing face brickwork to receive plaster	m2	200		
F	Making good defects in existing screeded floors with approved cement sand screed	m2	200		
<u>Investigating reinforcement in existing structure</u>					
G	Scan of reinforced structures and marking reinforcement positions before core drilling	No	10		
H	Audio scan of reinforced structures and marking reinforcement positions before core drilling	No	10		
<u>Where directed by the Supervising Officer, saw cut, break out by mechanical means to sound, alkaline concrete all designated defective or carbonated concrete so as to expose all corroded reinforcement, including all necessary protection, propping, etc. and, including carting away off site of all rubble</u>					
J	To vertical and horizontal concrete surfaces not exceeding 25mm deep	m2	200		

Item No		UNIT	QTY	RATE	AMOUNT
A	To vertical and horizontal concrete surfaces exceeding 25mm and not exceeding 50mm deep	m2	200		
B	To vertical and horizontal concrete surfaces exceeding 50mm and not exceeding 75mm deep	m2	200		
C	To soffits of concrete surfaces not exceeding 25mm deep	m2	200		
D	To soffits of concrete surfaces exceeding 25mm and not exceeding 50mm deep	m2	100		
E	To soffits of concrete surfaces exceeding 50mm and not exceeding 75mm deep	m2	120		
	<u>Abrasive blast clean all exposed steel reinforcement to bright metal. Remove all dust and loose material. Prepare for and apply two coats of SikaTop-Armatec 110 Epocem anti-corrosive coating at a minimum of 1mm per coat to all steel reinforcement as described in the specifications</u>				
F	Steel reinforcement exceeding 8mm and not exceeding 25mm diameter	m	500		
	<u>MAKING GOOD OF FINISHES, ETC</u>				
	<u>Making good face brickwork</u>				
G	Ends of half brick walls	m	20		
H	Faces of walls where half brick cross walls removed	m	15		
J	Ends of one brick walls	m	15		
K	Faces of walls where one brick cross walls removed	m	15		
	<u>Making good gypsum plasterboard ceilings and timber brandering</u>				
L	Ceilings in patches	m2	200		
M	Ceilings where half brick walls removed	m	200		

Item No	UNIT	QTY	RATE	AMOUNT
A	Ceilings where one brick walls removed	m	100	
	<u>Making good 300 x 300 x 2,5mm semi-flexible vinyl floor tiles</u>			
B	Floors in patches	m2	100	
C	Floors where 215mm partitions removed	m	150	
D	Floors where half brick walls removed	m	20	
E	Floors where one brick walls removed	m	20	
	<u>Making good cement screeds</u>			
F	30mm Thick on floors in patches	m2	250	
G	Floors where half brick walls removed	m	100	
H	Floors where one brick walls removed	m	50	
	<u>Making good screeds to floors</u>			
J	Floors in patches	m2	200	
	<u>Making good internal cement plaster</u>			
K	Walls in patches	m2	250	
L	Concrete ceilings in patches	m2	250	
M	Walls where half brick walls removed	m2	250	
N	Walls where one brick walls removed	m2	250	
P	Concrete ceilings where half brick walls removed	m	100	
Q	Concrete ceilings where one brick walls removed	m	100	
	<u>Making good 450 x 450mm glazed ceramic tiles</u>			
R	Walls in patches	m2	180	
S	Walls where half brick walls removed	m	100	
T	Walls where one brick walls removed	m	100	

Item No	UNIT	QTY	RATE	AMOUNT
<u>ALTERATION AND REPAIRS TO EXISTING WINDOWS, DOORS, FRAMES, BURGLAR PROOFING, ETC</u>				
<u>Servicing all existing doors and frames, etc including removing and replacing all split, rotten or broken members with matching timber, cleaning and sanding timber surface, taking off, carefully cataloguing and setting aside all ironmongery as necessary to facilitate cleaning and redecoration of doors and frames, inspecting, derusting, lubricating, servicing, repairing or replacing of defective parts, replacing of damaged or missing screws, etc. all to match existing, polishing brassware and servicing and later refixing all ironmongery (Preparing for redecoration elsewhere measured)</u>				
A	Timber single door and steel frame approximately 915 x 2100mm high overall with steel hinges, door closure and lock	No	100	
B	Timber double door and steel frame approximately 1800 x 2100mm high overall with steel hinges, door closure and lock	No	100	
C	Timber single door and steel frame with fixed light approximately 900 x 2400mm high overall with steel hinges, door closure and lock	No	100	
D	Glazed timber double door and steel frame approximately 1700 x 2400mm high overall with steel hinges, door closure and lock	No	100	
E	Removal, storing and refitting mortice lock set and handles	No	100	
F	Removal, storing, refurbishing and refitting door closure	No	100	
G	Removal, storing, refurbishing and refitting handles, knobs, latches, closers, etc on cupboards to match existing	No	100	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Servicing of existing windows including thoroughly cleaning down of all dirt, scale and general contamination from all surfaces, pulleys, handles, rods, fanlight openers, catches, stays, etc, servicing and lubricating all moving parts, carefully removing all paint and polishing all brassware, replacing sealant between windows and plastered wall where necessary and replacing of damaged or missing screws, nuts, etc. (glazing and preparation for redecorating of existing frames, sashes, etc, all elsewhere measured)</u>				
A	Steel window approximately 850 x 600mm high	No	500		
B	Steel window approximately 1600 x 600mm high	No	500		
C	Aluminium window approximately 1955 x 2290mm high	No	500		
D	Aluminium window approximately 3230 x 1190mm high	No	500		
	<u>Servicing of existing burglar proofing to windows, door, etc, including thoroughly cleaning down of all dirt, scale and general contamination from all surfaces, pulleys, rods, etc, servicing and lubricating all moving parts, carefully removing all paint and polishing all brassware, replacing of damaged or missing screws, nuts, etc.</u>				
	<u>Burglar proofing to doors</u>				
E	915 x 2100mm High	No	20		
F	1800 x 2100mm High	No	20		
	<u>Burglar proofing to windows</u>				
G	850 x 600mm High	No	20		
H	1500 x 1200mm High	No	20		
J	2500 x 2290mm High	No	20		

Item No	UNIT	QTY	RATE	AMOUNT
<u>ALTERATIONS AND REPAIRS TO EXISTING SERVICES, ETC</u>				
<u>Recoating of existing enamelled steel bath, including preparation and finishing (all as carried by Mend-a-Bath or other approved specialist contractor)</u>				
A	Preparation and recoating of existing enamel coated steel bath with acrylic lining	No	2	
<u>Servicing all existing storm water , sub-soil and soil water drainage system, etc including removing and carting away all broken and leaking pipes, cleaning blockages, etc (new pipes elsewhere measured)</u>				
<u>Storm water</u>				
B	75mm Class 12 uPVC rain water pipe	m	100	
C	100mm Class 12 uPVC rain water pipe	m	100	
D	110mm Class 12 uPVC rain water pipe	m	100	
<u>Sub-soil drainage</u>				
E	110mm Slotted Class 4 uPVC pipes	m	100	
<u>Soil drainage</u>				
F	110mm HDPE pipes	m	100	
G	160mm HDPE pipes	m	100	
<u>Domestic water supply</u>				
H	100mm Diameter water pipe	m	100	
<u>Servicing all existing manholes, catchpits, inspection chambers, traps, etc</u>				
J	Inspection chamber 1000mm diameter not exceeding 750mm deep internally	No	20	
K	Inspection chamber 1000mm diameter exceeding 1000mm not exceeding 1250mm deep internally	No	20	

Item No		UNIT	QTY	RATE	AMOUNT
A	Sludge filter basket	No	20		
	<u>Mechanical cleaning of sewer pipes and structures</u>				
B	110mm Diameter pipes	m	100		
C	160mm Diameter pipes	m	100		
	<u>Provision of equipment for visual inspection of underground pipe network including TV surveillance equipment, torches, lights, mirrors, etc</u>				
D	Provide suitable equipment for the visual inspection of the pipe network	Item	1		
E	Visual inspection of underground pipe network	m	200		
	<u>Unblocking of existing service lines</u>				
F	Allow for checking, unblocking and cleaning of existing soil, waste and ventilation reticulation pipework (per location)	m	30		
G	Allow for checking, unblocking and cleaning of existing foul sewer reticulation pipework, including manholes (per location)	m	30		
H	Allow for checking, unblocking and cleaning of existing stormwater drainage reticulation pipework, including manholes (per location)	m	30		
	<u>Testing and inspection</u>				
J	Pressure testing of pipelines including labour, material, power, instruments, etc	m	200		
K	Testing of manholes including labour, material, power, instruments etc	No	90		

Item No	UNIT	QTY	RATE	AMOUNT
<u>GENERAL REPAIR WORK</u>				
<u>Concrete</u>				
<u>Thoroughly saturate concrete surfaces, apply a bond coat of SikaTop-Armatec 110 Epocem and apply 'wet in wet' the pre-bagged cementitious repair mortar. The repair mortar to be thoroughly compacted and levelled off flush with the surrounding parent concrete, as described in the specifications</u>				
A				
Supply, prepare, mix and apply Sika MonoTop 612 cementitious repair mortar to vertical and horizontal surfaces exceeding 25mm and not exceeding 50mm deep including priming with SikaTop-Armatec 110 Epocem applied at 2m2 per litre and including all necessary formwork	m2	50		
B				
Supply, prepare, mix and apply Sika MonoTop 612 cementitious repair mortar to vertical and horizontal surfaces exceeding 50mm and not exceeding 75mm deep including priming with SikaTop-Armatec 110 Epocem applied at 2m2 per litre and including all necessary formwork	m2	50		
C				
Supply, prepare, mix and apply Sika MonoTop 615 HB cementitious repair mortar to soffits of concrete surfaces exceeding 25mm and not exceeding 50mm deep including priming with SikaTop- Armatec 110 Epocem applied at 2m2 per litre and including all necessary formwork	m2	50		
D				
Supply, prepare, mix and apply Sika MonoTop 615 HB cementitious repair mortar to soffits of concrete surfaces exceeding 50mm and not exceeding 75mm deep including priming with SikaTop- Armatec 110 Epocem applied at 2m2 per litre and including all necessary formwork	m2	50		
E				
Supply, prepare, mix and apply Sika grout 212 cementitious repair mortar concrete surfaces exceeding 25mm and not exceeding 50mm deep including priming with SikaTop-Armatec 110 Epocem applied at 2m2 per litre and including all necessary formwork	m2	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Supply, prepare, mix and apply Sika grout 212 cementitious repair mortar concrete surfaces exceeding 50mm and not exceeding 75mm deep including priming with SikaTop-Armatec 110 Epocem applied at 2m2 per litre and including all necessary formwork	m2	50		
Total Carried to Summary Page					R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 2</u></p>				
<p><u>EARTHWORKS</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No 104 for Haylett formula purposes</p>				
<p>-----</p>				
<p><u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Nature of ground</u></p> <p>The nature of the ground is assumed to be gravel, therefore "earth", but possibly interspersed with "soft rock" or "hard rock"</p> <p><u>Carting away of excavated material</u></p> <p>Descriptions of carting away of excavated material shall be deemed to include loading excavated material onto trucks directly from the excavations or, alternatively, from stock piles situated on the building site</p> <p><u>Filling</u></p> <p>Notwithstanding the reference to prescribed multiple handling in clause 1 page 6 of the Standard System of Measuring Building Work, prices for filling and backfilling shall include for all selection and any necessary multiple handling of material</p> <p><u>Testing</u></p> <p>Prices for filling are to include for all necessary density and other tests</p> <p style="text-align: center;">-----</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>EXCAVATION, FILLING, ETC</u>				
<u>Excavation in earth not exceeding 2m deep</u>				
A	Holes	m3	350	
B	Trenches (for strip footings and ground beams)	m3	55	
<u>Excavation in earth exceeding 2m but not exceeding 4m deep</u>				
C	Holes	m3	120	
D	Trenches (for strip footings and ground beams)	m3	10	
<u>Back excavation of vertical sides of excavation in earth for working space including backfilling compacted to 95% Mod AASHTO density</u>				
E	Exceeding 1500mm and not exceeding 3000mm deep for placing and removing formwork to walls, etc against excavated face	m2	680	
<u>Extra over back excavation in earth for working space for excavation in soft rock</u>				
F	Exceeding 1500mm and not exceeding 3000mm deep for placing and removing formwork to walls, etc against excavated face	m2	10	
<u>Extra over back excavation in earth for working space for excavation in hard rock</u>				
G	Exceeding 1500mm and not exceeding 3000mm deep for placing and removing formwork to walls, etc against excavated face	m2	10	
<u>Extra over trench and hole excavations in earth for excavation in</u>				
H	Soft rock	m3	10	
J	Hard rock	m3	10	
<u>Extra over all excavations for carting away</u>				
K	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor	m3	550	

Item No	UNIT	QTY	RATE	AMOUNT
<u>Risk of collapse of excavations</u>				
A	Sides of trench and hole excavations exceeding 1.5m deep	m2	680	
<u>Keeping excavations free of water</u>				
B	Keeping excavations free of water	Item		
<u>FILLING, ETC</u>				
<u>Earth filling supplied by the Contractor compacted to 98% Mod AASHTO density</u>				
C	Backfilling to trenches, holes, etc	m3	270	
<u>Filling of natural gravel material (G4) supplied by the contractor, compacted to 95% Mod AASHTO density</u>				
D	Under floors, steps, pavings, etc	m3	70	
<u>Coarse river sand blinding supplied by the contractor, consolidated</u>				
E	Under floors, steps, pavings, etc	m3	100	
<u>Compaction of ground surfaces</u>				
F	Compaction of natural or excavated ground surface under floors etc, including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 98% Mod AASHTO density	m2	480	
<u>SUB-SOIL DRAINAGE & FILTER FABRIC TO BASEMENT</u>				
<u>uPVC pipes</u>				
G	110mm Slotted uPVC agricultural pipes laid in and including trenches under solid floors not exceeding 1m deep including 19mm crushed stone encasing size 300 x 300mm and "Kaytech" geofabric filter blanket wrapped around agricultural pipes with 150mm side and 300mm end laps including stitching, etc	m	200	

Item No	UNIT	QTY	RATE	AMOUNT
A	Extra for 110mm endcaps	No	50	
B	Extra for 110mm bend	No	50	
C	Extra for 110mm junction	No	50	
D	Extra for 110mm rodding eye	No	20	
<u>"Kaytech bidim" nonwoven continuous filament needle-punched geotextile fabric with 300mm side and end laps</u>				
E	"Kaytech" Bidum type U34 separation layer laid on ground under surface beds, etc	m2	425	
<u>WEED KILLERS, INSECTICIDES, ETC</u>				
<u>Approved weedkiller applied in strict accordance to the manufacturers instructions</u>				
F	Under floors, paving, etc	m2	480	
<u>TESTS</u>				
<u>Prescribed tests to determine degree of compaction or other properties of ground or filling</u>				
G	"Modified AASHTO Density" test	No	50	
H	Dynamic Core Penetrometer Tests (DCP)	No	50	
Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 3</u></p>				
<p><u>CONCRETE, FORMWORK AND REINFORCEMENT</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>----- <u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC).</u></p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Concrete, Formwork and Reinforcement</u></p> <p>The costs of making, storing and testing of concrete test cubes as required under clause 7 "Tests" of SABS 1200 G shall include the cost of providing cube moulds necessary for the purpose, for testing costs and for submitting reports on the tests to the engineer. The testing shall be undertaken by an independent firm or institution nominated by the contractor to the approval of the engineer. (Test cubes are measured separately)</p> <p>The vertical strutting shall be carried down to such construction as is sufficiently strong to afford the required support without damage and shall remain in position until the newly constructed work is able to support itself.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Formwork to sides of bases, pile caps, ground beams, etc will only be measured where it is prescribed by the engineer for design reasons. Formwork necessitated by irregularity or collapse of excavated faces will not be measured and the cost thereof shall be deemed to be included in the allowance for taking the risk of collapse of the sides of the excavations, provision for which is made in "Earthworks"</p> <p>Descriptions of formwork shall be deemed to include use and waste only (except where described as "left in" or "permanent"), for fitting together in the required forms, wedging, plumbing and fixing to true angles and surfaces as necessary to ensure easy release during stripping and for reconditioning as necessary before re-use. The vertical strutting shall be carried down to such construction as is sufficiently strong to afford the required support without damage and shall remain in position until the newly constructed work is able to support itself.</p> <p>Formwork to soffits of solid slabs etc shall be deemed to be to slabs not exceeding 250mm thick unless otherwise described Formwork to sides of bases, pile caps, ground beams, etc will only be measured where it is prescribed by the engineer for design reasons. Formwork necessitated by irregularity or collapse of excavated faces will not be measured and the cost thereof shall be deemed to be included in the allowance for taking the risk of collapse of the sides of the excavations, provision for which is made in "Earthworks"</p> <p>The total alkali content for exposed concrete and concrete on or below ground must be limited to a maximum of 2.1kg/m³.</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>CONCRETE</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group 110 for Haylett formula purposes				
	<u>UNREINFORCED CONCRETE</u>				
	<u>15MPa/19mm Concrete</u>				
A	Filling to cavity of hollow walls	m3	10		
	<u>25MPa/19mm concrete</u>				
B	Surface beds cast in panels on waterproofing (waterproofing elsewhere measured)	m3	20		
C	Thickening of surface beds	m3	5		
D	Ramps cast in panels on waterproofing	m3	10		
E	Steps, ramps, urinal steps, cupboard platforms, etc (mass concrete)	m3	5		
	<u>UNREINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES</u>				
	<u>15MPa/19mm Concrete</u>				
F	Surface blinding under footings and bases	m3	5		
	<u>REINFORCED CONCRETE</u>				
	<u>30MPa/19mm concrete</u>				
G	Slabs including beams and inverted beams	m3	100		
H	Stairs including landings beams, and inverted beams	m3	30		
J	Columns	m3	15		

Item No	UNIT	QTY	RATE	AMOUNT
<u>REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES</u>				
<u>30MPa/19mm concrete</u>				
A	Strip footings	m3	20	
B	Bases	m3	10	
<u>CONCRETE SUNDRIES</u>				
<u>Test blocks as per SABS 1200 G</u>				
C	Making and testing 150 x 150 x 150mm concrete strength test cube	No	50	
<u>Finishing top surfaces of concrete smooth with a wood float</u>				
D	Surface beds, slabs, etc	m2	300	
<u>Finishing top surfaces of concrete to an evenly ribbed non-slip surface</u>				
E	Surface beds, treads, etc	m2	30	
<u>Drilled holes (core-drilling)</u>				
F	Drill 100mm diameter hole through reinforced concrete exceeding 200mm and not exceeding 300mm thick or wide	No	10	
G	Drill 150mm diameter hole through reinforced concrete exceeding 200mm and not exceeding 300mm thick or wide	No	10	
H	Drill 200mm diameter hole through reinforced concrete exceeding 200mm and not exceeding 300mm thick or wide	No	10	
J	Drill 300mm diameter hole through reinforced concrete exceeding 200mm and not exceeding 300mm thick or wide	No	10	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Casting in dowel bars</u>				
A	20mm Diameter dowel bars	No	20		
	<u>Sheaths</u>				
B	20mm Diameter plastic sheath exceeding 250mm long cast into concrete	No	10		
C	50mm Diameter PVC sleeve not exceeding 250mm long cast into concrete	No	10		
D	100mm Diameter PVC sleeve exceeding 250mm and not exceeding 500mm long cast into concrete	No	10		
	<u>FORMWORK</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group No 111 for Haylett formula purposes				
	<u>ROUGH FORMWORK (DEGREE OF ACCURACY II)</u>				
	<u>Rough formwork to sides</u>				
E	Strip footings	m2	230		
F	Bases	m2	100		
G	Rectangular columns in foundations	m2	10		
H	Rectangular columns	m2	50		
J	Rectangular columns with total height exceeding 3.5m and not exceeding 5m above bearing level	m2	15		
K	Beams	m2	20		
L	Edges, risers, ends and reveals exceeding 300mm high or wide	m2	150		
	<u>Rough formwork to soffits</u>				
M	Slabs propped up exceeding 3.5m and not exceeding	m2	100		
N	Landings	m2	20		

Item No		UNIT	QTY	RATE	AMOUNT
A	Stairs with sloping soffits	m2	30		
B	Beams	m2	20		
	<u>Boxing in rough formwork to form</u>				
C	3 x 25mm Rebates in sides along top edges	m	70		
	<u>Boxing out rough formwork to form</u>				
D	15 x 15mm High chamfer to plinth along edges	m	50		
	<u>MOVEMENT JOINTS, ETC</u>				
	<u>Expansion joints with 10mm polyurethane between horizontal concrete surfaces, including necessary formwork</u>				
E	Not exceeding 300mm wide	m	300		
	<u>Expansion joints with 10mm "Jointex" softboard or other equally approved between vertical concrete and brick surfaces</u>				
F	Not exceeding 300mm wide	m	200		
	<u>Expansion joints with 6mm "Jointex" softboard or other equally approved between vertical concrete and brick surfaces</u>				
G	Not exceeding 300mm wide	m	200		
	<u>Saw cut joints</u>				
H	6 x 35mm Saw cut joints in top of concrete	m	200		
	<u>Construction joints</u>				
J	10 x 20mm Construction joints in top of concrete including 10mm backing cord	m	200		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>REINFORCEMENT</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group 114 for Haylett formula purposes				
	<u>Mild steel reinforcement to structural concrete work (R)</u>				
A	16mm Diameter bars	t	1		
B	12mm Diameter bars	t	1		
C	8mm Diameter bars	t	1		
	<u>High tensile steel reinforcement to structural concrete work (Y)</u>				
D	16mm Diameter bars	t	1		
E	12mm Diameter bars	t	1		
F	10mm Diameter bars	t	1		
	<u>Fabric reinforcement</u>				
G	Type 245 fabric reinforcement in concrete surface beds, slabs, etc	m2	300		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 4</u></p>				
<p><u>MASONRY</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 118 for Haylett formula purposes</p>				
<p>----- <u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/under" Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC).</u></p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Masonry</u></p> <p>Where sizes in descriptions are given in brick units, "one brick" shall represent the length and "half brick" the width of a brick</p> <p>Descriptions of hollow walls shall be deemed to include leaving every fifth perpend of the bottom course of the external skin open as a weep hole</p> <p>Face bricks shall be ordered timeously to obtain uniformity in size and colour</p> <p>Descriptions of recessed pointing to fair face brickwork and face brickwork shall be deemed to include square recessed, hollow recessed, weathered pointing, etc</p> <p>Samples of all masonry building units, except those for walls described as "load bearing", shall consist of a minimum of 6 units. Samples of building units to be used in walls described as "load bearing" shall consist of 30 units from every 30 000 units delivered to site</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Bricks shall be ordered timeously to obtain uniformity in size and colour</p> <p>Descriptions of recessed pointing to fair face brickwork and face brickwork shall be deemed to include square recessed, hollow recessed, weathered pointing, etc</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>BRICKWORK</u>				
	<u>FOUNDATION BRICKWORK</u>				
	<u>Brickwork of NFX clay bricks (14MPa nominal compressive strength) in class II mortar</u>				
A	Piers	m3	5		
B	One brick walls	m2	50		
C	280mm Hollow walls of two half brick skins including wire ties	m2	75		
	<u>SUPERSTRUCTURE BRICKWORK</u>				
	<u>Brickwork of NFP bricks in class II mortar</u>				
D	Piers	m3	5		
E	Half brick kerbs	m2	30		
F	Half brick walls	m2	200		
G	150mm Thick brick walls	m2	100		
H	One brick walls	m2	300		
J	Half brick walls in beamfilling	m2	100		
K	280mm Hollow walls of two half brick skins including	m2	200		
	<u>BRICKWORK SUNDRIES</u>				
	<u>Brickwork sundries</u>				
L	Cutting toothings and bonding new brickwork to existing	m2	30		
M	Splayed mortar fillet one course high in 50mm cavity	m	200		
N	Closing 50mm cavity of hollow wall vertically with brickwork half brick wide	m	200		
P	Closing 50mm cavity of hollow wall horizontally with one course of brickwork	m	200		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Movement joints with 10mm "Jointex" or other equally approved expanded polyethylene or softboard joint former between vertical concrete and brick surfaces</u>				
A	Not exceeding 300mm wide	m	250	
<u>Brickwork reinforcement</u>				
B	75mm Wide reinforcement built in horizontally	m	2000	
C	150mm Wide reinforcement built in horizontally	m	2000	
<u>Stresso or other equally approved pre-stressed fabricated lintels</u>				
D	110 x 75mm Lintels in lengths not exceeding 3m	m	500	
E	150 x 75mm Lintels in lengths not exceeding 3m	m	500	
<u>Galvanized hoop iron cramps, ties, etc</u>				
F	40 x 1.6mm "Tibond" or other equally approved wall tie 300mm long with one end shot-pinned to concrete and with ties bent out and built into brickwork	No	100	
G	32 x 1,5mm "Tibond" or other equally approved wall tie 500mm long with one end shot pinned to concrete and other end built into brickwork	No	100	
<u>FACE BRICKWORK</u>				
<u>Crammix - Flame Blue Rustic or other equally approved face bricks pointed with flush horizontal and vertical joints to match existing</u>				
H	Extra over brickwork for face brickwork	m2	150	
J	Extra over brickwork for brick on edge header course lintels 3 courses high, pointed on face and 110mm soffit	m	100	
K	Fair raking cutting	m	50	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Brick on edge header course copings, sills, etc of "Crammix - Flame Blue Rustic" or other equally approved face bricks, pointed with flush joints on all exposed faces to match existing</u>				
A	220mm Wide sills set sloping and slightly projecting	m	100		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 5</u></p> <p><u>WATERPROOFING</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No 120 for Haylett formula purposes</p> <p>-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Waterproofing</u></p> <p>Waterproofing to roofs, basements, etc shall be carried out by workmen who are experienced in this type of work. Waterproofing of roofs, basements, etc shall be laid under a ten year guarantee. Waterproofing to roofs shall be laid to even falls to outlets etc with necessary ridges, hips and valleys. Descriptions of sheet or membrane waterproofing shall be deemed to include additional labour to turn-ups and turn-downs. Tenderers are to allow for dressing waterproofing at thresholds to angles</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>DAMP PROOFING OF WALLS AND FLOORS</u>				
	<u>One layer of 375 micron SABS approved embossed damp proof course</u>				
A	In walls	m2	100		
	<u>One layer of 375 micron SABS approved waterproof sheeting sealed at laps with pressure sensitive tape</u>				
B	Under surface beds	m2	480		
	<u>Sika Cemflex or other equally approved acrylic based emulsion waterproofing and bonding agent (slurry), with and including fabric membrane, applied by waterproofing specialist</u>				
C	On shower floors and walls	m2	50		
	<u>WATERPROOFING TO ROOFS, BASEMENTS, ETC</u>				
	<u>Torch-on waterproofing system comprising of one layer 4mm bituminous membrane with 100mm wide side laps and 150mm wide end laps including turnups, turndowns including one layer Derbigum Interdek with 50mm laps, laid loose on waterproofing as isolation/ protection layer with and including a mortar bed of minimum 45 mm etc all in strict accordance with manufacturer's instructions</u>				
D	On floors to balconies and roofs	m2	4000		
E	On concrete plinths	m2	200		
F	Counter flashing strip exceeding 300mm girth and sealing edge to brickwork or concrete	m2	800		
G	Additional membrane at turn-ups including flashing strip 150mm girth and sealing edge to brickwork or concrete	m	800		
H	30 x 30mm Triangular fillet	m	1000		
J	Additional membrane at rainwater outlet	No	500		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Cementitious waterproofing system comprising of acrylic based emulsion mixed with cement and water to form slurry including waterproofing fabric</u>				
A	On balcony floors	m2	500		
	<u>Fibre glass reinforced bandage flashing to waterproofed turn-ups</u>				
B	100mm High bandage cover flashing strips at turnups, including sealing top edge with mastic in and including groove in brickwork/concrete	m	800		
	<u>Allow for flood testing for a period of 48hrs-72hrs after installation of waterproofing to roofs</u>				
C	Areas up to 500m ²	No.	20		
D	Areas of between 500m ² - 1000m ²	No.	10		
E	Areas of between 1000m ² - 1500m ²	No.	5		
F	Areas of between 1500m ² - 2000m ²	No.	5		
	<u>Two coats "Flintkote Type 3" or other equally approved bitumen emulsion waterproof coating</u>				
G	On concrete walls, columns and beams	m2	200		
	<u>PROTECTIVE STONE DRESSING</u>				
	<u>25mm "Worcester Brown" or other equally approved selected stone dressing evenly spread with larger stones around outlets</u>				
H	Derbigum interdek slipsheet to concrete roofs	m2	4000		
J	40mm Thick layer of "Worster" 19mm crushed stone washed and bagged on waterproofing to roofs	m2	4000		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>PROTECTIVE ROOFING PAINT</u>				
	<u>High pressure, clean and apply 2 coat of "Vandex Super" as per manufacturer's specification</u>				
A	On waterproofing to roofs	m2	4000		
B	On tops and sides of upstand	m2	1000		
	<u>PROTECTIVE SHEETING</u>				
	<u>10mm "Sagex" or other equally approved softboard</u>				
C	To waterproofing in walls	m2	1000		
	<u>Dorken Delta MS8 or other equally approved protection membrane</u>				
D	To waterproofing on walls	m2	500		
	<u>WATERSTOPS</u>				
	<u>PVC drips to brick cavities, etc</u>				
E	20 x 20 x 2mm Angle drip epoxy fixed to bottom edges of concrete slabs and beams	m	300		
	<u>SikaSwell-P2507 profiles or other equally approved expandable preformed joint sealing waterstop, applied in accordance with the manufacturer's instructions after priming substrate using "Sika Swell S" or other equally approved primer</u>				
F	Fixed with adhesive to brickwork or concrete	m	300		
	<u>JOINT SEALANTS, ETC</u>				
	<u>Approved silicone pointing</u>				
G	Between aluminium frames and walls	m	1000		
H	Between metal frames and walls	m	1000		
J	Between timber frames and walls	m	1000		
K	Between sanitary fittings and walls	m	1000		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Thioflex or other equally approved two part grey polysulphide sealing compound including backing cord, bond breaker, primer, etc</u>				
A	6 x 6mm In construction joints in floors	m	800		
B	20 x 20mm In expansion joints in walls	m	800		
C	15 x 15mm In expansion joints in floors	m	800		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 6</u></p> <p><u>ROOF COVERINGS</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 124 for Haylett formula purposes</p> <p>-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Roof Coverings</u></p> <p>Contractor is to ensure that the roof sheeting and accessories are to be uniform in colour</p> <p>The manufacturer shall comply with ISO9002 Quality Management System. Roof sheeting shall be laid in strict accordance with the manufacturers specifications by an approved roofing contractor</p> <p>All dimensions to flashings shall be checked on site before fabrication</p> <p>Where flashing are described as dressed into groove, the upper edge of the flashing is to be dressed 40mm into groove and 5mm up the back edge and wedged with rolled wedges and grouted up in 1:3 cement mortar. The groove shall finally be sealed with an approved sealant</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>End laps are to minimum of 150mm and unless described above as being soldered or soldered and riveted, shall be sealed with approved sealant. Flashing must lap apron flashing for a minimum width of 60mm with bottom edge bent slightly inward to give good contact. Sloping flashing to have minimum apron of 250mm wide and a skirt against vertical face of minimum 150mm</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>SLATES</u>				
	<u>Supply and fix of "Peterlo 2000" slates size 280x305mm or other, blue/black slate, at approx. 215mm c.c. Supply and fix of two layers of 500mm GVE-20 ALAUN reinforced Elastomeric (polymer modified bitumen) waterproofing membrane to form a triple layer with the slate above. Each slate to be fastened with alu/alloy nails. Hips and ridges to be covered with a saddle type finish and laid dry.</u>				
A	Roof covering with pitches not exceeding 25 degrees	m2	1500		
B	Side cladding to gables etc	m2	500		
C	Roof covering and side cladding to dormers, turrets, etc	m2	100		
D	Circular cutting	m	175		
E	Extra on roof covering for double course at eaves including fixing clips and 38 x 50mm sawn softwood tilting fillet	m	250		
F	Close cut and mitred ridge including soakers of bituminous roofing felt and necessary additional battens	m	250		
G	Close cut and mitred hip including soakers of bituminous roofing felt and necessary additional battens	m	250		
H	Close cut and mitred valley including soakers of bituminous roofing felt and necessary additional battens	m	250		
J	Close cut and mitred vertical angle including soakers of bituminous roofing felt and necessary additional battens	m	250		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>TILES</u>				
	<u>420 x 332mm Double Roman concrete tiles nailed with non-corrosive nails and/or fixed with suitable non-corrosive clips as required to and including 38 x 38mm sawn softwood battens at 320mm centres over and including an underlay of multi-layered reinforced aluminium foil faced one side sheeting in accordance with SANS 1381-4 with a mass of not less than 218g/m² and a Class I fire rating in accordance with SANS 0177-3 fixed under battens with minimum laps of 150mm</u>				
A	Roof covering with pitches not exceeding 25 degrees	m2	1000		
B	Side cladding to gables etc	m2	500		
C	Circular cutting	m	100		
D	Open valleys including raking cutting on both sides and necessary additional battens (valley gutters elsewhere)	m	175		
E	Close cut and fitted valleys including raking cutting on both sides and necessary additional battens (valley gutters elsewhere)	m	175		
F	Extra on roof covering for 38 x 50mm sawn softwood tilting fillets	m	175		
G	Ridges of tiles to match roofing tiles, bedded and pointed in 1:3 tinted cement mortar, including 300mm wide strip of 375 micron embossed dampproof course in accordance with SANS 952 Type B underlay and necessary additional battens	m	175		
H	Hips of tiles to match roofing tiles, bedded and pointed in 1:3 tinted cement mortar, including 300mm wide strip of 375 micron embossed dampproof course in accordance with SANS 952 Type B underlay, raking cutting to tiles on both sides and necessary additional battens	m	175		
J	Verges of capping tiles to match roofing tiles, fixed with non-corrosive fixing accessories	m	175		

Item No		UNIT	QTY	RATE	AMOUNT
A	Extra over for purpose made tile to end of ridge	No	150		
B	Extra over for purpose made tile at intersection between ridge and two hips	No	100		
<u>PROFILED FIBRE-CEMENT SHEETING AND ACCESSORIES</u>					
<u>"Bigsix" or similar approved sheeting and accessories, fixed to timber purlins or rails</u>					
C	Roof covering with pitches not exceeding 25 degrees	m2	750		
D	Roof covering with pitches not exceeding 25 degrees and with side and end laps sealed with 12 x 25mm closed cell bitumen impregnated polyurethane foam strips	m2	400		
E	Side cladding	m2	250		
F	Soffit cladding	m2	100		
G	Circular cutting	m	80		
H	Side apron flashings	m	250		
J	End apron flashings	m	200		
K	Plain fixed angle ridge cappings	m	150		
L	Plain adjustable hip cappings	m	150		
M	Close fitting adjustable ridge cappings	m	200		
N	Bird proofing	m	500		
P	Eaves fillers	m	250		
Q	Straight sill flashings	m	250		
R	U-flashings	m	250		
S	Hip end cap	No	100		
T	Ridge end cap	No	100		
U	Junction piece at intersection of ridge with two hip cappings	No	100		

Item No	UNIT	QTY	RATE	AMOUNT
<u>PROFILED METAL SHEETING AND ACCESSORIES</u>				
<u>Roof sheeting to be "Global Roofing Brownbuilt " Klip-Lok 406 (0,60mm) thick or other equally approved light industrial Z600 spelter "Zincalume" steel sheeting with Globalcoat finish (Lincoln Green) to one side and half coat Globalcoat Grey other side and accessories double fixed on top of "Alucushion insulation" or other equally approved polyester board to steel purlins at maximum 2000mm centres (Alucushion insulation elsewhere measured)</u>				
A	Roof covering with pitch not exceeding 25 degrees	m2	1000	
<u>SHEET METAL FLASHINGS, LININGS, COPINGS, ETC</u>				
<u>Roofing accessories to match roof sheeting</u>				
B	Ridge capping 550mm girth	m	250	
C	Headwall flashing 375mm girth	m	250	
D	Sidewall flashing 375mm girth	m	250	
E	Counter flashing 185mm girth	m	250	
F	Barge flashing 550mm girth	m	250	
G	External corner trim 550mm girth	m	250	
H	Internal corner trim 550mm girth	m	250	
J	Eaves filler flashing	m	250	
K	Closers to eaves filler flashing	m	250	
L	Dektite flashing to roof penetrations	No	10	
M	Narrow and broad flute closers	m	10	
N	Narrow and broad flute closers raking at valleys or hips	m	10	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>ROOF AND WALL INSULATION</u>				
	<u>4mm "Alucushion" or other equally approved fire retarded grade double-sided aluminium foil insulation (code: 1983) complying with SANS 428, laid with 100mm overlaps over purlins, complete</u>				
A	Insulation laid taut over purlins	m2	5650		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 7</u></p>				
<p><u>CARPENTRY AND JOINERY</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 126 for Haylett formula purposes</p>				
<p>----- <u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No		UNIT	QTY	RATE	AMOUNT
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Item No	UNIT	QTY	RATE	AMOUNT
<u>ROOFS, ETC</u>				
<u>Design Responsibility</u>				
<p>The contractor shall be responsible for the design of the timber roof construction. The contractor will submit shop drawings for approval to the engineer/architect within two weeks after the date of appointment. The contractor shall commence manufacturing only after written approval of shop drawings from the engineer / architect</p>				
<u>Timber roof construction</u>				
<p>The following is applicable in respect of prefabricated timber roof truss construction: Trusses are at maximum 1 500mm centres. Roof covering to be "Global Roofing Brownbuilt" Klip-Lok 406 (0.47mm) thick or other equally approved light industrial Z275 spelter "Zincalume" steel sheeting (by others). Gypsum plaster board ceilings and / or suspended ceilings will be installed below roof trusses (ceilings elsewhere measured) The dimensions in the descriptions of the roofs are scaled and are only a broad indication of the scope of the works. The contractor is required to obtain actual measurements from the Architect and/or the site before design or fabrication commences. Rates to include for complete roof structures including all fixing, hoisting, all rafter end splaying, wall plates, battens, edge battens, bracing, ridge rafters, valley rafters, etc</p>				
<u>Site inspection and liaison with main contractor</u>				
<p>The trusses subcontractor is advised to liaise with the main contractor on site and confirm all the dimensions prior to design, fabrication and installation of the timber roof structures</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Take delivery, unload, handling, storage, hoisting and erection of roof timbers including all rafters, connectors, bolts, temporary and permanent bracing, purlins with and including truss hangers, etc to entire roof area</u>				
A	Roof construction with 25° pitched roof, approximately 1 800mm high overall comprising one gable end including wall plates, trusses, jack rafters, hip rafters, valley beams, double trusses as required, permanent bracing and 50 x 100mm sawn softwood purlins at centres 2 000mm max for Brownbuilt "Klip-Lock 406" roof sheeting, etc, complete (rectangular area approximately 10,0m x 20,0m)	No	1		
	<u>Sawn softwood grade 5</u>				
B	144 x 38mm SA Pine rafters in lengths not exceeding 2,4m	m	250		
C	38 x 114mm Wall plates	m	250		
D	38 x 76mm cantilever bracing	m	250		
	<u>Preservative laminated treated timber beam</u>				
E	228 x 50mm SA Pine beam	m	200		
	<u>EAVES, VERGES, ETC</u>				
	<u>Everite or other equally approved nutec fibre cement</u>				
F	6mm Thick eaves soffit covering 1100mm wide including 38 x 38mm sawn softwood bandering along edges, along centre and at 450mm centres across sheets	m2	500		
G	300 x 10mm Thick fascias and barge boards, including aluminium H-profile joiners	m	750		
	<u>SKIRTINGS</u>				
	<u>Wrought meranti</u>				
H	22 x 140mm Skirtings, plugged	m	1500		

Item No	UNIT	QTY	RATE	AMOUNT
<u>DOORS, ETC</u>				
<u>Approved wrought hardwood doors hung to timber frames (timber frames elsewhere measured)</u>				
A	44mm Framed batten door 813 x 2 032mm high of 144 x 22mm top rail and stiles, 144 x 22mm middle ledge and braces and 144 x 22mm bottom rail filled in with 22mm V-jointed one side boarding all complete	No	250	
<u>Approved solid core flush doors with commercial veneer with hardwood edges hung to steel frames (steel frames elsewhere measured)</u>				
B	44mm Door size 813 x 2 032mm high all complete	No	80	
C	44mm Door size 813 x 2 032mm high with and including 200 x 200mm clear viewing panel (glazing elsewhere measured) and 300 x 300 aluminium grille (grille elsewhere measured) all complete	No	80	
D	44mm Door size 1000 x 2 032mm high with and including 200 x 200mm clear viewing panel (glazing elsewhere measured) and 300 x 300 aluminium grille (grille elsewhere measured) all complete	No	80	
E	44mm Double Door size 1 700 x 2 032mm high comprised of 800 x 2032mm equal leaves, with and including 150 x 800mm glazed viewing panel (glazing elsewhere measured),complete	No	80	
F	44mm Double Door size 1 800 x 2 032mm high comprised of 813 x 2032mm equal leaves, complete	No	80	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Approved solid core flush doors with commercial veneer with hardwood edges hung to timber frames (timber frames elsewhere measured)</u>				
A	44mm Door 813 x 2 032mm high, complete	No	80		
B	44mm Door 1 000 x 2 032mm high, complete	No	80		
C	44mm Door 1 600 x 2 032mm high, complete	No	80		
	<u>WINDOWS, ETC</u>				
	<u>Swartland Cape Culture solid hardwood windows</u>				
D	Window size 607 x 1202mm high, complete	No	80		
E	Window size 607 x 1750mm high, complete	No	80		
F	Window size 1105 x 1750mm high, complete	No	80		
	<u>LOUVRES, ETC</u>				
	<u>Swartland Cape Culture solid hardwood louvres</u>				
G	Louvre size 350 x 600mm high, complete	No	80		
H	Louvre size 500 x 800mm high, complete	No	80		
	<u>FRAMED FRAMES, ETC</u>				
	<u>Wrought hardwood</u>				
J	70 x 96mm Rebated and moulded frames plugged to subframe, complete	m	250		
K	69 x 140mm Rebated frames plugged to subframe, complete	m	250		
L	69 x 100mm Grooved and rebated frames plugged to subframe, complete	m	250		
M	64 x 128mm Grooved and rebated frames plugged to subframe, complete	m	250		

Item No		UNIT	QTY	RATE	AMOUNT
A	44 x 225mm Rebated frames plugged to subframe, complete	m	250		
B	44 x 96mm Frames plugged to wall, complete	m	250		
C	44 x 74mm Frames plugged to subframe, complete	m	250		
D	96 x 69mm Rebated frames with cill for door 813 x 2 032mm high plugged to brickwork or concrete	No	100		
E	96 x 69mm Rebated frames with cill for door 1 500 x 2 032mm high plugged to brickwork or concrete	No	100		
F	90 x 70mm Thick vertical timber door frame square rebated along the length, fixed to brickwork with and including countersunk brass screws with screw heads wood filled	m	100		
<u>BEADS, ARCHITRAVES, ETC</u>					
<u>Wrought Meranti</u>					
G	135 x 32mm moulded architraves	m	120		
H	100 x 32mm moulded architraves	m	120		
J	80 x 32mm moulded architraves	m	120		
K	75 x 16mm moulded architraves	m	120		
L	15mm Quadrant beads	m	120		
M	70 x 70mm Stop block with 5 x 5mm chamfer edges	No	800		
<u>BUMPER RAILS, ETC</u>					
<u>Bumper rails formed of 32 x 300mm deep laminated South African Pine with 114 x 19mm thick hardwood backing , with vinyl cladding all around, the whole backing screw fixed to the back of the bumper rail, the whole screw fixed to brickwork with general mild steel brackets</u>					
N	Upper timber bumper rails in lengths not exceeding 3 000mm long	m	200		

Item No		UNIT	QTY	RATE	AMOUNT
A	Lower timber bumper rails in lengths not exceeding 3 000mm long	m	200		
B	144 x 250 x 44mm SA Pine bump rail spacers built in brickwork	m	500		
C	Stainless steel end protector plate	m	100		
D	Stainless steel corner protector plate	m	200		
<u>FIRE DOORS</u>					
E	Fire doors are to be in accordance with SABS 1253				
<u>Allendel or equally and approved fire doors with commercial veneer</u>					
F	Class "A" Fire door overall size 915 x 2 032mm high, with and including pressed steel frame for one brick wall, ironmongery, etc and preparing frame for lock, complete	No	20		
G	Class "A" Double fire door overall size 1 800 x 2 032mm high, with and including pressed steel frame for half brick wall, ironmongery, etc and preparing frame for lock, complete	No	20		
H	Class 'B' fire double door 1 600 x 2 040mm high, with and including pressed steel frame for half brick wall, ironmongery, etc and preparing frame for lock, complete	No	20		
J	Class 'B' fire single door 950 x 2 030mm high, with and including pressed steel frame for half brick wall, ironmongery, etc and preparing frame for lock, complete	No	20		
<u>Fire doors with commercial veneer hung to timber frames</u>					
K	Class 'E' fire double door 1 600 x 2 150mm high (frames elsewhere), complete	No	20		
L	Class 'E' fire double door 1 120 x 2 150mm high (frames elsewhere), complete	No	20		

Item No	UNIT	QTY	RATE	AMOUNT
<u>JOINERY FITTINGS</u>				
<p>The following joinery fittings have been measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting-on and screwing with countersunk screws, edge strips, skirtings, trims, framework, decorative plastics finish, glass, ironmongery, metalwork, paint or varnish finishes, etc</p> <p>Prices are to include for all ironmongery, finishes, etc unless otherwise described</p> <p>Prices are to include for the making of holes, etc to accommodate lighting, conduiting, pipes, fittings, etc</p> <p>Prices are to include for approved silicon sealant at all junctions of work tops, sides, panels, etc. with walls</p>				
<p><u>Kitchen cupboards with 20mm melamine chipboard carcasses, 32mm post-formed formica countertop with backer, 16mm melamine cupboard doors, shelves, drawers, etc all with anodised aluminium handles, all ironmongery, quarterrounds, framing, bearers, backing, bottoms, etc complete</u></p>				
A	L shaped sink cupboard 4 275mm long x 600mm wide x 900mm high including cut-out for single bowl sink (sink elsewhere measured), complete	No	1	
B	L shaped sink cupboard 4 700mm long x 600mm wide x 900mm high including cut-out for single bowl sink (sink elsewhere measured), complete	No	1	
C	Wall cupboard 1 800mm long x 400mm wide x 868mm high overall with 16mm melamine chipboard carcasses, 16mm melamine cupboard doors, shelves, etc all with anodised aluminium handles, with and including all ironmongery, quarterrounds, framing, bearers, backing, bottoms, etc complete	No	1	
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Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 8</u></p>				
<p><u>CEILINGS, PARTITIONS AND ACCESS FLOORING</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this section shall be deemed to fall into Work Group 129 for Haylett formula purposes</p>				
<p>-----</p>				
<p><u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>SUPPLEMENTARY PREAMBLES</u>				
<u>Preliminaries and General</u>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				
<u>Quantities</u>				
<p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p>				
<p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p>				
<u>Fixing</u>				
<p>Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere</p> <p><u>Ceilings</u></p> <p>Unless otherwise described ceilings shall be deemed to be horizontal</p> <p>Unless otherwise described bulkheads shall be deemed to be horizontal along the length</p> <p>Bulkheads are defined as those portions of ceilings which are stepped down from the general ceiling level in a particular room or area and which generally occur along the perimeter. Their purpose is either to conceal services or to create architectural features</p> <p>Bulkheads have only been described as such where they conform to the above definition and where the horizontal or vertical dimensions do not exceed 900mm. Where these dimensions are more than 900mm such portions of ceilings have been included in the appropriate general items of ceilings Unless otherwise described bulkheads shall be deemed to be horizontal along the length</p> <p><u>Steel components</u></p> <p>All steel components for ceilings, partitions, etc are to be galvanised in accordance with SANS 121</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>NAILED UP CEILINGS</u>				
	<u>4mm "Nutec" Fibre cement ceiling or other equally approved fixed to brandering with galvanised serrated nails with H-profile PVC cover strips over joints with all nail or screw heads stopped and sanded level, all in strict accordance with the manufacturer's instructions</u>				
A	Ceilings on existing 38 x 50mm brandering at 400mm centres with cross brandering at joints, ends of sheets and at light fittings	m2	900		
B	Extra over ceiling for 600 x 600mm trap door of 38 x 38mm wrought softwood rebated framing with one 38 x 38mm sawn softwood cross brander covered with ceiling board and fitted flush in opening	No	20		
	<u>Cornices to suspended ceilings</u>				
C	22 x 40mm Meranti C.T.T Co. or other equally approved recessed shadowline cornice	m	600		
	<u>9,5mm Thick "Rhino" or other equally approved ceiling with standard plastic M-Strip ceiling with square edged board, fixed print side up, at right angles to brandering using 32mm galvanised semi-clout nails or 32mm grabber screws at 150mm centres with plastic M-Strip cover strips over joints with all nail or screw heads stopped and sanded level when dry all fixed to existing trusses to the thickness recommended by the manufacturer</u>				
D	Ceilings on existing 38 x 50mm brandering at 400mm centres with cross brandering at joints, ends of sheets and at light fittings	m2	1200		

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Item No		UNIT	QTY	RATE	AMOUNT
A	Extra over ceiling for 600 x 600mm trap door of 38 x 38mm wrought softwood rebated framing with one 38 x 38mm sawn softwood cross brander covered with ceiling board and fitted flush in opening	No	100		
B	Ceilings suspended not exceeding 1m concrete soffits	m2	500		
C	Ceilings suspended not exceeding 1m below timber roof construction with and including galvanised mild steel subframe consisting of 20 x 40mm channels at 1200mm centres	m2	500		
D	Ceilings suspended exceeding 2m not exceeding 3m below timber roof construction with and including galvanised mild steel subframe consisting of 20 x 40mm channels at 1200mm centres	m2	100		
E	Vertical portion of bulkheads 150mm high, suspended not exceeding 1m below concrete soffits	m	200		
F	Vertical portion of bulkheads 200mm high, suspended not exceeding 1m below concrete soffits	m	200		
G	Horizontal portion of bulkheads 300mm wide, suspended not exceeding 1m below concrete soffits	m	200		
H	Intermediate rectangular bulkheads 300mm wide x 200mm high, suspended not exceeding 1m below concrete soffits	m	200		
J	Extra over ceilings for opening for 20mm diameter downlighter	No	1000		

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>SUSPENDED CEILINGS</u></p> <p><u>Proprietary suspended ceilings</u></p> <p>The grid shall be suspended by means of galvanised steel L-section hangers at suitable centres, securely shot-pinned or screwed to concrete, steel or wood All suspended ceilings that are suspended below trusses at 1500mm centres are to have a substructure/subframe of galvanised Burges Channels of 20 x 40mm at 1200mm centres</p> <p>Hangers, suspension grids, "lay-in" panels, etc are to be in accordance with the manufacturers' recommendations</p> <p>Electrical light fittings, diffusers, panels, etc generally are "lay in" units of the same dimensions as the suspension grid described and allowance must be made accordingly for their support inclusive of any flexibility in setting out that may be required (ceiling panels have not been deducted and pricing is to take cognisance thereof)</p> <p><u>25mm "Isoboard" or other equally approved mineral fibre ceiling panels with minimum Noise Reducing Coefficient of 0.65, size 600 x 600 x 15mm lay-in, laid on pre-painted exposed T24 tee suspension system including galvanised main tees, cross tees, etc., all suspended at centres not exceeding 1 200mm all strictly in accordance with the manufacturer's instructions</u></p>				
<p>A Sloping ceilings suspended not exceeding 1m below steel trusses</p>	m2	200		

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>600 x 600 x 12.5mm Gypsum plasterboard ceiling tiles with white embossed vinyl finish, suitably braced and suspended on "Donn" T37 vivid white exposed galvanised main tees and cross tees with capping of aluminium pre-painted low sheen satin finish (colour to match ceiling panels), hold-down clips, wedges, reinforcement splines, etc., all suspended with galvanised hangers at not exceeding 1200mm centres strictly in accordance with the manufacturers instructions</u></p>				
A	Ceilings suspended not exceeding 1m below concrete soffits	m2	1200	
B	Ceilings suspended not exceeding 1m below timber roof construction with and including galvanised mild steel sub frame consisting of 20 x 40mm channels at 1200mm centres	m2	150	
C	Extra over ceilings for opening for 600 x 600mm diffuser	No	200	
D	Extra over ceilings for opening for 600 x 1200 Recessed light fitting	No	300	
<p><u>16mm Thick supawood ceiling board with and including 6mm gypsum skimcoat, with 63mm wide strips of mesh scrim nailed over joints and the joints finished with gypsum skim plaster to a smooth polished surface</u></p>				
E	Bulkhead suspended not exceeding 1m below timber roof construction	m	100	
<p><u>Cornices to suspended ceilings</u></p>				
F	Donn or other equally approved recessed shadowline cornice including painter's mate	m	500	
G	Donn or other equally approved flush plaster trim shadowline cornice including painter's mate	m	500	

Item No		UNIT	QTY	RATE	AMOUNT
A	OWA Acoustic or other equally approved prepainted, plugged and screwed at 200mm centres (Code: LMS25) shadowline cornice including perimeter trims, etc, complete	m	250		
B	Ditto circular not exceeding 1mm radius	m	100		
	<u>INSULATION, ETC</u>				
	<u>Lambdaboard high density polyisocyanurate or other equally approved white insulation</u>				
C	Insulation closely fitted and laid on top of brandering between rafters etc, all as per manufacturer's instructions	m2	500		

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>PARTITIONS, ETC</u></p>				
<p><u>Rhinoboard drywall partitioning systems</u></p>				
<p>Gypsum Rhinoboard drywall partitioning shall comprise drywall ultrasteel studding formed of 63mm bottom and top tracks with vertical studs at maximum 600mm centres, friction fitted or pop-riveted to bottom and top tracks with similar additional vertical studs as necessary at abutments, ends, openings, etc and covered as described with wallboards screwed to studding with "Drywall" screws at maximum 220mm centres. Boards are to be taper jointed and joints are to be finished with 48mm wide 'Fibatape' and two coats of 'Rhinoglide' jointing compound applied in strict accordance with the manufacturer's instructions. All screw heads are to be spotted and all areas of jointing compound to receive a coat of plaster primer before finishing</p>				
<p>All partitioning to receive sound seals to top, bottom and tracks, etc Intersections and abutments are measured separately and all descriptions shall be deemed to include any additional studs, 'Drywall cornerbeads', 'Fibatape' and 'Rhinoglide' jointing compound, etc., all installed and applied in strict accordance with the manufacturer's instructions All drywalls to allow for 50mm thick, resin impregnated fibreglass batts or Rockwool [density 47.5kg/m3 or equally approved . All mating surfaces are to be treated with two continuous beads of non hardening silicone mastic to manufacturer`s recommendations Tenderers to allow for the skimming of all visible partition surfaces Tenderers to allow for any additional work with regards to expansion joints in the structure</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Gypsum Rhinoboard' drywall partitioning 215mm wide including 30mm cavity, consisting of two 63mm studs fixed for vertical support secured in matching galvanised steel floor and ceiling channels fixed at 600mm centres, cladded both sides with two 12mm Rhinobords, including 102mm Isover Cavitylite with skimmed joints including additional studs as necessary at abutments, ends, etc. Board cladding shall be fixed and jointed in strict accordance with the manufacturer's instructions</u></p>				
A	Partitioning 4 080mm high with bottom and top track plugged to concrete floor and soffit	m	200	
B	Extra over partition 4 080mm high for vertical abutment	No	100	
C	Extra over partition 4 080mm high for 90 degrees corner	No	100	
D	Extra over partition 4 080mm high for T-intersection	No	100	
E	Extra over partition 4 080mm high for fair end	No	100	
F	Partitioning 3 740mm high with bottom and top track plugged to concrete floor and soffit	m	250	
G	Extra over partition 3 740mm high for vertical abutment	No	50	
H	Extra over partition 3 740mm high for 90 degrees corner	No	50	
J	Extra over partition 3 740mm high for T-intersection	No	50	
K	Extra over partition 3 740mm high for fair end	No	50	

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Gypsum Rhinoboard' system consisting of 63mm studs fixed for vertical support secured in matching galvanised steel floor and ceiling channels fixed at 600mm centres, clad 12mm Rhinoboard both sides, including Isover Cavitylite 63mm, with skimmed joints including additional studs as necessary at abutments, ends, etc. Board cladding shall be fixed and jointed in strict accordance with the manufacturer's instructions</u></p>				
A	Partitioning 4 080mm high with bottom and top track plugged to concrete floor and soffit	m	120	
B	Extra over partition 4 080mm high for vertical abutment	No	30	
C	Extra over partition 4 080mm high for 90 degrees corner	No	30	
D	Extra over partition 4 080mm high for T-intersection	No	30	
E	Extra over partition 4 080mm high for fair end	No	30	
F	Partitioning 3 740mm high with bottom and top track plugged to concrete floor and soffit	m	100	
G	Extra over partition 3 740mm high for vertical abutment	No	25	
H	Extra over partition 3 740mm high for 90 degrees corner	No	25	
J	Extra over partition 3 740mm high for T-intersection	No	25	
K	Extra over partition 3 740mm high for fair end	No	25	

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Extra over "Gypsum Rhinoboard" partitions for forming only of door openings including any additional studding, trimming, etc.</u></p> <p><u>Note:</u> Items below are for forming openings only. Installation of the doors, frames, subframes, architraves, etc by others</p>				
A	Extra over partition for forming only of single door opening approximate size 900 x 2 400mm high, including closing cavity of partition vertically and horizontally, corner beads and any additional studding, trimming, etc	No	30	
B	Extra over partition for forming only of double door opening approximate size 1 511 x 2 032mm high, including closing cavity of partition vertically and horizontally, corner beads and any additional studding, trimming, etc	No	30	
C	Extra over partition for forming only of opening for wooden sliding door approximate size 900 x 2 400mm high, including forming door pocket and closing remaining cavity vertically and horizontally, corner beads and any additional studding, trimming, etc	No	30	
<p><u>Extra over "Gypsum Rhinoboard" partitions for forming and installing windows in bathrooms including any additional framing, glazing, studding, trimming, etc.</u></p> <p><u>Note:</u> Items below are for forming openings only. Installation of the windows, frames, subframes, etc. by others</p>				
D	Extra over partition for forming window opening (window by others) approximate size 1 300 x 2 270mm high, including closing cavity of partition vertically and horizontally, corner beads and any additional studding, trimming, etc	No	30	

Item No	UNIT	QTY	RATE	AMOUNT
A	Extra over partition for forming window opening (window by others) approximate size 1 500 x 2 270mm high, including closing cavity of partition vertically and horizontally, corner beads and any additional studding, trimming, etc	No	30	
B	Extra over partition for forming window opening (window by others) approximate size 1 800 x 2 270mm high, including closing cavity of partition vertically and horizontally, corner beads and any additional studding, trimming, etc	No	30	
<u>Sundry Items</u>				
C	Extra over partition for boxing out of 200mm wide partition to form 300 x 300 x 3 590mm high "Rhino board" column abutting concrete columns	No	2	
<u>TOILET CUBICLES</u>				
<u>Supply and install "Lafarge" Gypsum toilet partitioning system, comprising of 19mm thick formica clad chipboard partitions (both sides), edged round with 22 x 22mm powder coated lipped channel and fixed into position by means of full height vertical aluminium receiving channels plugged to wall and fixed to pilasters. Partitions are to be supported by continuous 25 x 25mm powder coated aluminium transom over doors and supplied with all necessary ironmongery comprising of standard indicating bolts, combined coat hooks and door stops, toilet roll holders and rubber buffers, etc, complete as per manufacturer's specification</u>				
D	Partition 850 x 2200mm high	No	20	
E	Partition 1600 x 2200mm high	No	20	

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Item No		UNIT	QTY	RATE	AMOUNT
A	Partition 1650 x 2200mm high	No	20		
B	End pilaster	No	50		
C	Intermediate pilaster	No	50		
D	Door size 800 x 1800mm high	No	50		
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Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 9</u></p> <p><u>FLOOR COVERINGS, WALL LININGS</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 130 for Haylett formula purposes</p> <p>NOTE: Floor finishes to be adequately protected before handover.</p> <p style="text-align: center;">-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC).</u></p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Fixing</u></p> <p>Floor coverings, wall linings, etc shall, where applicable, be fixed with adhesive as recommended by the manufacturers of the flooring, linings, etc</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Vinyl floor coverings</u></p> <p>The flooring must be supplied with a written guarantee for a period acceptable to the Employer. The coved skirting former is to be tapered to a sharp point at all door jambs using special pre-formed inserts. Do not use glue on skirtings under any circumstances. Jointing must be kept to a minimum, sheeting must be installed length wise in corridors. All welding of joints must be professionally executed by an approved and factory trained contractor with matching welding strips in strict accordance with the manufacturer's instructions and specifications. The main contractor must allow for preparing a compulsory sample room at the beginning of the contract with all final finishes to serve as an officially approved quality reference standard, especially at the time of first delivery inspection. The flooring adhesive shall, besides fully complying with the manufacturer's specifications, be of an acrylic pressure sensitive type and be rolled on to level out adhesive immediately after spreading with spreader to prevent ridging when drying out. The contractor must under no circumstances only use a notched spreader upon the adhesive application as this will cause prominent ridging in the floor finish.</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>VINYL FLOOR COVERINGS</u>				
	<u>300 x 300 x 2.5mm Semi-flexible vinyl tiles (PC R180/m² supply only) laid to a pattern fixed with an approved adhesive to screeded floors (screeds elsewhere measured) including fitting, cutting and circular cutting all in accordance with the manufacturers specification</u>				
A	On floors	m2	2150		
	<u>2,5mm Thick heavy commercial glue down vinyl flooring (PC 180/m² supply only), all laid on screeded floor with emulsion type adhesive including scrubbing, surface preparation, primer, sealing, fitting, cutting and circular cutting all in accordance with manufacturer's instructions and specification</u>				
B	On floors	m2	2250		
	<u>Self levelling screeds complete as per manufacturers instructions</u>				
C	Screeds to concrete floors	m2	4400		
	<u>POLISH, SEALERS, ETC</u>				
	<u>Seal vinyl floors</u>				
D	Two coats sealer on vinyl flooring	m2	4400		
	<u>CARPET FLOORS</u>				
	<u>500 x 500 x 5mm Plainback heavy residential/ Light commercial needlepunch carpet tiles with SABS Class 2 fire rating fixed with an approved adhesive to screeded floors (screeds elsewhere measured) including fitting, cutting and circular cutting all in accordance with the manufacturers specification</u>				
E	On floors	m2	1500		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>7mm Thick Grade 4 medium commercial polypropylene needlepunch broadloom carpet sheeting fixed with an approved adhesive to screeded floors (screeds elsewhere measured) including fitting, cutting and circular cutting all in accordance with the manufacturers specification</u>				
A	On floors	m2	1260		
	<u>TIMBER FLOORS</u>				
	<u>Timber woodblock flooring to match existing glued to screeded floors with approved adhesive</u>				
B	On floors	m2	200		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 10</u></p>				
<p><u>IRONMONGERY</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 132 for Haylett formula purposes</p>				
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<p><u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC).</u></p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>Quantities</u>				
<p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p>				
<u>Finishes to ironmongery</u>				
<p>Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list:</p> <p>BS - Satin bronze lacquered CH - Chromium plated SC - Satin chromium plated SE - Silver enamelled GE - Grey enamelled AS - Anodised silver AB - Anodised bronze AG - Anodised gold ABL - Anodised black PB - Polished brass PL - Polished and lacquered PT - Epoxy coated SD - Sanded</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<p>Prices are to be based on the specific products/articles specified. If tenderers wish to offer alternative products/articles for certain items, these items are to be clearly marked and the alternative specification given with supporting brochures etc clarifying the features of the products/articles offered.</p> <p>On request returnable samples are to be provided to the principal agent for consideration</p> <p>-----</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>TAKE DOWN, STORE AND LATER RE-USE IRONMONGERY</u>				
<u>Take down, store, clean, sort, make good, repair and later refix in new / existing doors existing ironmongery including new screws, etc. and leave in good order</u>				
A	Door lever handle	No	520	
B	Door closer and arm	No	210	
<u>HINGES, BOLTS, ETC</u>				
<u>DCLSA or equal and approved</u>				
C	100 x 75mm Stainless butt hinge washered, code 095/75	Pairs	920	
D	150 x 32mm Barrel bolt, code 101/150-76	No	480	
E	150 x 20mm Satin chrome flush bolt, code 120/150	No	480	
<u>DORMA or other equally approved</u>				
F	102mm Two ball bearing stainless steel butt hinge (code DBB-SS-009)	No	180	
G	Rising butt stainless steel hinge (code DBB-SS-013)	No	180	
<u>ISEO or other equally approved</u>				
H	Mortice roller bolt lock (code: 29120540L)	No	650	
<u>LOCKSETS, ETC</u>				
<u>DCLSA or equal and approved</u>				
J	Hoppe Tokyo lever on rose complete with key escutcheon satin finish, code DB171AK01	Pairs	350	
K	Hoppe Tokyo lever on backplate latch function,	Pairs	350	
L	Three lever sashlock with chrome plated steel forend, code 303/51	No	290	

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Four lever deadlock with chrome plated steel forend, code 340/51	No	290		
B	Chrome plated latch lock, code 350/51	No	290		
C	Mortice W/C indicator lock, code 195/01	Sets	100		
D	Rebate conversion set with 76mm nickel plated lock, code:130/81	Sets	100		
E	Keyhole escutcheon, code ED908/KEY	Pairs	700		
<u>ISEO or other equally approved</u>					
F	Cylinder lockset (code: 820930309)	No	160		
G	Padlock lockset (code: P04050177)	No	160		
H	Rebate lockset (code: 291RB-7)	No	160		
J	Mortice latch lockset (code: 29110540L)	No	160		
K	Panic hardware lockset (code: SLR 001)	No	160		
L	Panic hardware lockset (code: DBR001)	No	160		
M	Grandmaster key	No	160		
<u>DORMA or other equally approved</u>					
N	WC indicator with 79mm turn knob (code: DWC005)	No	100		
P	WC indicator with 79mm turn knob for physically impaired (code: DWC115)	No	100		
<u>HANDLES</u>					
<u>DCLSA or equal and approved</u>					
Q	171 x 152 x 19mm Stainless steel pull handle, bolted through, code: JD213/152BT.	No	150		
R	300 x 20mm Back to back aluminium pull handle, code 040/300BTB	Pairs	150		
S	Satin anodised aluminium flush pull handle, fixed to surface with matching screws, code 055/01	No	150		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Dorma or other equally approved</u>				
A	T shaped straight stainless steel back to back handles (code DPH 210)	No	80		
B	Stainless steel back to back handles (code SCZ030)	No	80		
	<u>DOOR CLOSERS, ETC</u>				
	<u>Dorma or other equally approved</u>				
C	Impulse slide channel door closer with and including angle bracket and channel (code TS90 size EN3)	No	100		
	<u>Geze or equal and approved</u>				
D	TS3000 Door closers complete with ISM guide rail, code: AZ3034SR	Sets	100		
E	TS2000V Door closer complete with silver standard arm, code: AZ2000SR	Sets	100		
F	TS4000 silver parallel arm overhead door closer, with necessary mounting brackets, cover caps, etc., code: AZ4001SE	Sets	100		
	<u>PUSHPLATES AND KICK PLATES</u>				
	<u>Dorma DKP-SS-162 or other equally approved brushed stainless steel kick plates</u>				
G	594 x 300 x 1,5mm Thick fixed with countersunk screws	No	80		
H	807 x 300 x 1,5mm Thick fixed with countersunk screws	No	80		
J	894 x 300 x 1,5mm Thick fixed with countersunk screws	No	80		
K	994 x 300 x 1,5mm Thick fixed with countersunk screws	No	80		
L	807 x 1 977 x 1,5mm Thick fixed with countersunk screws	No	80		

Item No		UNIT	QTY	RATE	AMOUNT
A	894 x 1 977 x 1,5mm Thick fixed with countersunk screws	No	80		
	<u>DCSLA or equal and approved</u>				
B	160 x 160 x 3mm satin anodised aluminium pushplate with paraplegic engraving, code 070/160E/P	No	50		
C	813 x 160 x 1.6mm Stainless steel push plate fixed to door complete, code 079/300	No	50		
D	813 x 300 x 0.9mm Stainless steel kickplates fixed to door, complete, code 080/300	No	50		
E	1100 x 300 x 0.9mm Stainless steel kickplates fixed to door complete, code 080/300	No	50		
	<u>CATCHES, CABIN HOOKS, ETC</u>				
	<u>Exidor or equal and approved:</u>				
F	Double panic bolt, silver, complete, code HA2950SR	No	50		
G	Outside access device lever without cylinder, code HA3220SR	No	50		
H	Nickel plated cylinder for "Exidor" 302 (Outside access device), code HB302C	No	50		
	<u>SUNDRIES</u>				
	<u>Dorma or other equally approved</u>				
J	Nickel plated door stop plugged to floor (code DDS-NP-018)	No	890		
K	Hat and coat hook with rubber buffer (code DHC-SS-031B)	No	890		
	<u>DCLSA or equal and approved</u>				
L	5.4mm Nickel plated patent fixing screws, code 963/03	No	290		
M	Aluminium satin anodised floor mounted door stop, code: 140/01	No	290		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>BATHROOM FITTINGS</u>				
	<u>Franke or other equally approved</u>				
A	Stainless steel lockable toilet roll holder, plugged to brickwork all in accordance with the manufacturers specification	No	50		
B	1 Litre capacity stainless steel lockable vandal resistant soap dispenser (code BS618) plugged to brickwork all in accordance with the manufacturers specification	No	50		
C	Stainless steel lockable vandal resistant paper towel dispenser (code BS600P) plugged to brickwork all in accordance with the manufacturers specification	No	50		
D	26 Litre capacity stainless steel lockable vandal resistant wall mounted waste container (code BS605) plugged to brickwork all in accordance with the manufacturers specification	No	50		
E	CNTX BR 32mm diameter 18/10 stainless steel paraplegic grab rails with Franke fin grip size 750 x 206mm deep, plugged and screwed to wall with stainless steel screws.	No	50		
	<u>W&B or equal and approved</u>				
F	730 x 32mm Diameter stainless steel flushvalve back rail	No	30		
G	700 x 32mm Diameter stainless steel side grab rail	No	30		
	<u>Solid or other equally approved</u>				
H	19mm Diameter 900mm long chromium plated shower rail with chromium plated shower rail bracket (code 262/E40) fixed to wall all as per the manufacturers specification	No	15		
J	19mm Diameter 600mm long chromium plated towel rail with chromium plated towel rail bracket fixed to wall all as per the manufacturers specification	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>SUNDRIES</u>				
	<u>Galvanised mild steel</u>				
A	3 x 120mm Water bar bedded in mastic	m	300		
	<u>LETTERS, NAMEPLATES, ETC</u>				
	<u>SIGNAGE TO DOORS, GATES, ETC.</u>				
	<u>Stainless steel plate</u>				
B	250mm x 50mm High sign, complete	No	250		
	<u>Vinyl sticker sign, with and including fixing to glass doors, complete</u>				
C	545 x 170mm High sign	No	500		
	<u>Photoluminescent single sided statutory signage with and including fixing to doors, with icons mounted on 6mm snow white plexiglas backing, complete</u>				
D	380 x 190mm High sign	No	60		
E	190 x 190mm High sign	No	60		
	<u>Photoluminescent double sided statutory signage with and including fixing to walls, with icons mounted on 6mm snow white plexiglas backing, complete</u>				
F	190 x 760mm High sign	No	1000		
	<u>PINNING BOARDS, WRITING BOARDS, PROJECTION SCREENS, ETC</u>				
	<u>Manufactured by "Vitrex System 2000" or other equally approved</u>				
G	White board 2500 x 1500mm high, plugged	No	50		
H	White board 1350 x 2000mm high, plugged	No	50		
	Total Carried to Summary Page				R

Item No		UNIT	QTY	RATE	AMOUNT
	<p><u>BILL NO. 11</u></p> <p><u>STRUCTURAL STEELWORK</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 134 for Haylett formula purposes</p> <p>Consideration is to be given in specific applications (e.g. where "heavy" steel structures such as in industrial plants, towers for mine shafts, etc are dominant) to implement the principles laid down by the "Measurement for Structural Steelwork" as prepared and recommended by the South African Institute of Steel Construction or any other appropriate principles</p> <p>This bill is, however, based on the building work measuring system</p> <p>Finishing-off painting is to be included in this trade only when the structural steel contractor is required to execute the work</p> <p>Descriptions of bolts shall be deemed to include nuts and washers</p> <p>Descriptions of L-shaped and U-shaped anchor bolts shall be deemed to include bending, threading, nuts and washers and embedding in concrete</p> <p>Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete</p> <p>-----</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p> <p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Descriptions</u></p> <p>Engineers Notes:</p> <p>All relevant dimensions shall be checked by the contractor on site before manufacturing and erection of structural steel commences.</p> <p>Any discrepancies shall be brought to the attention of the engineer. All welding and surface preparation shall be discussed, inspected and approved by the engineer in conjunction with the SABS, or other approved inspection agency.</p> <p>The sequence of erection of the structure is the responsibility of the contractor. The contractor shall be responsible for and ensure stability of the structure during erection and until all elements have been erected and fixed in position. Where temporary bracing or propping is necessary, the contractor shall be responsible for the design, erection, maintenance and removal (where necessary) of such supports</p> <p>A complete set of shop drawings must be submitted to, inspected and approved by the engineer before fabrication commences Welds shall conform to SABS 0167-1984 and 044 specification. The contractor shall design, where necessary, gussets of sufficient strength and size to obtain the required yield strength.</p> <p>All structural steelwork shall be Grade 300W unless otherwise shown</p> <p>All structural steel bolts shall be grade 8.8 unless otherwise noted All structural steelwork to be fabricated and erected in accordance with SABS 1200H</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Descriptions of L-shaped and U-shaped anchor bolts shall be deemed to include bending, threading, nuts and washers and embedding in concrete Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete. Anchor bolts to new concrete shall be cast into. Anchor bolts to existing concrete shall be drilled into existing concrete</p> <p>All structural steelwork to be galvanised</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>GALVANISED STEEL COLUMNS, BEAMS, RAFTERS, ETC</u>				
	<u>Welded trusses in single lengths with flat bearer and connection plates, bolted to steel</u>				
A	200mm x 22.4kg/m IPE-section rafter	t	0.60		
B	203 x 140mm x 19.5kg/m T-section bottom chord	t	0.60		
C	406 x 178mm x 54.1kg/m I-section top chord	t	0.40		
D	Haunch cut from 406 x 178mm x 54.1kg/m I-section rafters	t	0.40		
E	Apex haunch cut from 406 x 178mm x 54.1kg/m I-section rafters	t	0.40		
F	80 x 80 x 6mm angles diagonals and verticals	t	0.40		
G	100 x 50mm x 10.1kg/m PFC beam support	t	0.60		
	<u>Welded columns in single lengths with flat section bearer and connection plates bolted to concrete or welded to steel including painting</u>				
H	203 x 203mm x 46.1kg/m H-section columns	t	0.60		
	<u>GALVANISED STEEL PURLINS, GIRTS, BRACING, FRAMING, ETC</u>				
	<u>Purlins and girts, bolted to steel</u>				
J	200 x 75 x 20 x 3.0mm Thick cold-formed lipped channel purlins	t	0.40		
K	125 x 50 x 20 x 2.5mm Thick cold-formed lipped channel purlins	t	0.40		
	<u>Welded bracing, anti-sag rails, etc with flat connection plates, bolted to steel</u>				
L	50 x 50 x 3mm Angle anti-sag rails	t	0.20		
M	50 x 50 x 3mm Angle bracing	t	0.50		
N	60 x 60 x 6mm Angle bracing	t	0.50		

Item No		UNIT	QTY	RATE	AMOUNT
A	90 x 65 x 6mm Angle bracing	t	0.50		
B	10mm Diameter anti-sag rods with threaded ends	t	0.60		
	<u>STEEL FLOORS, STAIRS, ETC</u>				
	<u>GALVANISED STEEL FLOORS, STAIRS, ETC</u>				
	<u>Welded and bolted suspended floor and stairs to workshop</u>				
C	45 x 45 x 3mm Angle anti-sag rails	t	0.40		
D	180 x 70mm x 22kg/m Channel columns	t	0.40		
E	180 x 70mm x 22kg/m Channel bearers	t	0.40		
F	Vastrap plate treads 1100mm long x 255mm wide with 50mm turn-down nosing	t	0.40		
G	200 IPE Evaporative cooler supports	t	0.60		
	<u>BALUSTRADES ETC</u>				
	<u>Mentis or equal approved welded and bolted patent balustrades to stairs, consisting of continuous top and bottom rails with vertical section standards framed through bottom rail and filled in between top and bottom rails with vertical hollow section balusters</u>				
H	Raking balustrades 1100mm high, bolted to steel, all complete	m	50		
J	Horizontal balustrades 1100mm high, bolted to concrete, all complete	m	100		
K	Extra over for end closure to raking balustrade	No	20		
L	Extra over for 45 degree ramp bend	No	20		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>GALVANISED STEEL BASE PLATES, END PLATES, CONNECTION PLATES, SCREENS, ETC</u>				
	<u>Plates, gussets, etc</u>				
A	12mm Thick plate	t	0.30		
B	10mm Thick plate	t	0.30		
C	8mm Thick plate	t	0.30		
D	6mm Thick plate	t	0.30		
	<u>BOLTS, FASTENERS, RODS, ETC</u>				
	<u>Bolts, anchors, rods, etc</u>				
E	M12 Diameter grade 8.8 high tensile bolts	No	100		
F	M16 Diameter grade 8.8 high tensile bolts	No	100		
G	M20 Diameter grade 8.8 high tensile bolts	No	100		
H	M10 Diameter expansion bolt	No	100		
J	M12 Diameter expansion bolt	No	100		
K	M16 Diameter expansion bolt	No	100		
L	M16 Diameter 500mm long anchor bolts cast into concrete (casting into concrete by others)	No	100		
Total Carried to Summary Page					R

Item No	UNIT	QTY	RATE	AMOUNT
<u>BILL NO. 12</u>				
<u>METALWORK</u>				
NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent				
NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill				
NOTE: All items in this section shall be deemed to fall into Work Group 136 for Haylett formula purposes				
<u>Descriptions of bolts, anchors, etc</u>				
Descriptions of bolts shall be deemed to include nuts and washers				
Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete				
Items described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described				
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres				
<u>Aluminium doors, windows, etc</u>				
Doors and windows shall comply with AAAMSA design criteria				
Glazing shall comply with SAGGA regulations. Glass shall be laminated performance glass as shown on the window schedules/drawings appended to these bills of quantities (as described in the headings to window descriptions?). Glass thickness shall comply with SAGGA regulations irrespective of thicknesses shown on the schedules/drawings				

Item No	UNIT	QTY	RATE	AMOUNT
<p>Doors and windows shall be supplied with protective tape and plastic and shall be removed only once surrounding trades have been completed</p> <p>For purpose made windows and doors, refer to drawings annexed to (issued separately with?) these bills of quantities</p> <p>The following certificates shall be provided prior to commencement of site work:</p> <p>A copy of the relevant AAAMSA Performance Test Certificate from the manufacturer/contractor supplying the architectural aluminium product</p> <p>A Certificate of Conformance confirming that anodising or powder coating has been processed in accordance with SANS 999 and SANS 1796 respectively</p> <p>A powder guarantee of not less than 15 years issued by the powder manufacturer. The specific conditions contained in this guarantee shall form part of the powder coating process</p> <p>A Certificate of Conformance confirming that glazing has been installed in accordance with SANS 0137, ensuring that safety glazing materials have been installed in the mandatory areas and that each individual pane of safety glazing materials has been permanently marked</p> <p>A warranty from the manufacturer of the laminated safety glass and/or hermetically sealed glazing units guaranteeing the products against delamination and colour degradation for a period of not less than five years</p> <p style="text-align: center;">-----</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				
<p><u>Quantities</u></p>				
<p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p>				
<p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p>Descriptions of bolts shall be deemed to include nuts and washers Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>STEEL GATES, SCREENS, ETC</u>				
	<u>GALVANISED STEEL GATES, SCREENS, ETC</u>				
	<u>Welded screens and gates</u>				
A	50 x 2,5mm Galvanised diamond mesh covering in approximately 2 500mm high panels tied with 1,6mm galvanised binding wire to frames	m2	200		
B	50 x 2,5mm Plastic coated galvanised diamond mesh covering in approximately 2 500mm high panels tied with 1,6mm plastic covered binding wire to frames	m2	200		
C	120 x 55 x 13.4kg/m Channel section post 2 500m long with 320 x 320 x 3mm base plate twice holed for bolts and welded on	kg	320		
D	75mm Diameter x 1.6mm thick pipe rails, posts, etc	m	100		
E	Extra over for flat closed end	No	20		
F	Extra over for mitred L-intersection	No	20		
G	Extra over for T-intersection	No	20		
H	Single gate 1 000 x 2 100mm high of 75 x 75 x 5mm hollow section frame, 30 x 30 x 3mm galvanised mild steel angle middle rail, filled in with approved welded mesh spot welded to frame and fitted with a pair of suitable hinges welded to post and with hasp and staple welded on, complete	No	12		
J	Double gate overall size 2 500 x 2 075mm high with 75 x 75 x 5mm hollow section horizontal rail and 30 x 30 x 3mm galvanised mild steel angle middle rail, filled in all around with clear view fence inset, with and including fixing screws, expansion bolts, hinges, locks, etc, complete	No	8		

Item No	UNIT	QTY	RATE	AMOUNT
<u>SUNDRY GALVANISED STEELWORK</u>				
<u>Corner protectors</u>				
A	70 x 70 x 6mm Angle section corner protectors in varying lengths with fishtail lugs, including embedding in concrete	kg	250	
B	40 x 40 x 3mm Angle section corner protectors in varying lengths with fishtail lugs, including embedding in concrete	kg	220	
<u>GALVANISED PRESSED STEEL DOOR FRAMES</u>				
<u>1.6mm Thick rebated door frame suitable for one brick walls, including preparation to receive butt hinges (hinges elsewhere measured), complete</u>				
C	Frame for door 813 x 2 032mm high	No	50	
D	Frame for door 1 000 x 2 032mm high	No	50	
E	Frame for door 1 500 x 2 032mm high	No	50	
F	Frame for door 1 700 x 2 032mm high, with and including 1 700 x 300mm fixed fanlight	No	50	
G	Frame for door 1 800 x 2 032mm high	No	50	
<u>1.6mm Thick rebated door frame suitable for cavity wall brick walls, including preparation to receive butt hinges (hinges elsewhere measured), complete</u>				
H	Frame for door 813 x 2 032mm high	No	20	
J	Frame for door 1 800 x 2 032mm high	No	20	
<u>Preparation of frames for fixing of ironmongery</u>				
K	Arm of door closer	No	80	

Item No	UNIT	QTY	RATE	AMOUNT
<u>GALVANISED PRESSED STEEL WINDOW FRAMES</u>				
<u>Industrial steel windows, with burglar bars fixed to brickwork or concrete, complete</u>				
A	Window size 850 x 600mm high	No	30	
B	Window size 1600 x 600mm high	No	30	
C	Window size 6035 x 600mm high with three fixed light	No	30	
D	Window size 3230 x 1190mm high with four fixed light	No	30	
E	Window size 4040 x 1190mm high with seven fixed light	No	30	
<u>PRESSED STEEL TRANSFORMER ROOM DOORS AND FRAMES</u>				
<u>Pre-galvanised mild steel transformer doors</u>				
F	Door 915 x 2 135mm high with 560 x 560mm high rodent proof louvered ventilation panel and rebated frame suitable for 280mm wall	No	5	
G	Double door 1 830 x 2 135mm high with each leaf with 560 x 560mm high rodent proof louvered ventilation panel and rebated frame suitable for 280mm wall	No	5	
<u>STEEL SECURITY BARRIERS, ETC</u>				
<u>Maxidor Maxigrill 5 year guarantee costal powder coated security barrier manufactured from 12mm square mild steel double tubing at maximum 100mm centres, complete, all in accordance with manufacturer's specification</u>				
H	Security barrier size 2 000 x 1 200 high, complete	No	15	
J	Security barrier size 1 000 x 2 100 high, complete	No	15	

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>ALUMINIUM SHOPFRONTS, WINDOWS, DOORS, LOUVRES, ETC, AND ASSOCIATED WORKS</u></p> <p>NOTE: Unless otherwise stated herein, all items in this section shall be deemed to fall into Work Group No 140 for Haylett formula purposes</p> <p>-----</p> <p><u>Minimum requirements</u></p> <p>All windows to AAAMSA standards Tenderers are to ensure that design meets the relevant performance criteria terrain category SABS 0160 All glazing to comply with NBR 0400 part N, SANS and SABS codes and/or as indicated on architects drawing All aluminium to be epoxy powder coated Brush pile to all bottom horizontal opening sections of doors and shopfronts</p> <p>All casement windows to have rubber gasket around frame Windows are to be sealed internally and externally with an approved sealer</p> <p><u>Protection</u></p> <p>Allow for the protection of all aluminium windows and doors (both sides) with a protective film including the removal thereof upon completion</p> <p><u>Testing for water tightness</u></p> <p>All windows to be tested to AAAMSA minimum requirement for water tightness with a method as recommended by AAAMSA</p> <p><u>Waterproofing angles</u></p> <p>All rates to included for aluminium angles at thresholds to all doors onto patios, decks, balconies, etc for dressing over of waterproofing (waterproofing elsewhere measured)</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>Natural anodised aluminium windows and doors including glazing, ironmongery, etc complete as per specification plugged to brickwork or concrete</u>				
A	Window overall size 620 x 1 240mm High, complete	No	30	
B	Window overall size 2 460 x 650mm high, complete	No	30	
C	Window overall size 1 500 x 1 240mm high, complete	No	30	
<u>Powder coated aluminium windows, doors and shopfronts (Powder coating colour: tenderer to allow for "Off White code: RAL-9002") in strict accordance to AAAMSA requirements and to meet the relevant performance criteria terrain category SANS 10160 and to withstand wind loads as per SABS 0160/1989 (5.5) with glazing to be as indicated on architects drawings and schedules and to comply to the NBR part N glazing, SABS 0137, SANS 10400 and SABS 11236 complete, plugged to brickwork or concrete</u>				
D	Window overall size 600 x 600mm high, complete with and including burglar bars	No	20	
E	Window overall size 1 200 x 2 125mm high, complete with and including burglar bars	No	15	
F	Window overall size 2 915 x 2 445mm high, complete with and including burglar bars	No	15	
G	Door 900 x 2 125mm high overall, complete	No	15	
H	Double door 1 800 x 2 460mm high overall, complete	No	15	
J	Shopfront overall size 3 000 x 2 400mm high, complete	No	15	
<u>White epoxy coated door grille</u>				
K	Door grille 300 x 300mm high overall in timber doors	No	10	

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Powder coated aluminium louvres (Powder coating colour: tenderer to allow for "Aloe Green code: RAL-6011") in strict accordance to AAAMSA requirements as indicated on architects drawings and schedules complete, plugged to brickwork or concrete</u></p>				
A	Weather louvre overall size 900 x 1 500mm high, complete	No	12	
B	Weather overall size 2 170 x 3 570mm high, complete	No	10	
<p><u>ALUMINIUM ROLLER SHUTTERS, ETC</u></p>				
<p><u>Purpose made off white powder coated aluminium roller shutter doors, to meet the relevant performance criteria terrain category SANS 10160 and to withstand windfalls as per SABS 0160/19889 (5.5) fixed to brickwork or concrete</u></p>				
C	Electrical operated slatted roller shutter high for opening 1 630 x 1 870mm high, complete	No	5	
D	Electrical operated slatted roller shutter high for opening 1 100 x 1 870mm high, complete	No	5	
<p><u>STEEL ROLLER SHUTTERS ETC</u></p>				
<p><u>Coroma or other equally approved pre-galvanised mild steel roller shutter doors including guide rails, necessary locks, guides, neoprene strips, shutter hoods, external protection angle to perimeter of openings, fixed to brickwork or concrete with overhead box, fixed to concrete or aluminium frame</u></p>				
E	Class B fire resistant manually operated roller shutter for 1 500 x 3 260mm high opening, complete	No	3	
F	Class B fire resistant manually operated roller shutter for 3 350 x 3 260mm high opening, complete	No	2	

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>STRONGROOM DOORS ETC SUITABLE FOR 230MM WALLS FIXED TO BRICKWORK OR CONCRETE</u></p>				
<p><u>Bitcon Industries or other equally approved, complete as per manufacturers instructions</u></p>				
<p>A Record room door and frame 935 x 1 975mm high overall with a mass of 130 kg</p>	No	5		
<p>Total Carried to Summary Page</p>				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 13</u></p>				
<p><u>PLASTERING</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 142 for Haylett formula purposes</p>				
<p>----- <u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/under" Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				
<p><u>SUPPLEMENTARY PREAMBLES</u></p>				
<p><u>Preliminaries and General</u></p>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Chased Areas</u></p> <p>Plastering rates to include for a suitable mesh over all chased areas</p> <p><u>GRANOLITHIC</u></p> <p><u>Method</u></p> <p>The method to be used shall be either the monolithic method or the bonded method</p> <p><u>Preparation</u></p> <p>For granolithic applied monolithically, the concrete floor shall be swept clean after bleeding of the concrete has ceased and the slab has begun to stiffen; any remaining bleed water shall be removed and the granolithic applied immediately thereafter. For granolithic to be bonded to the floor slab after it has hardened, the slab surface shall be hacked (preferably by mechanical means) until all laitance, dirt, oil, etc is dislodged and swept clean of all loose matter. The slab shall then be wetted and kept damp for at least six hours before applying the granolithic</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Mix</u></p> <p>Granolithic shall attain a compressive strength of at least 41MPa. The coarse aggregate shall comply with SANS 1083 and shall generally be capable of passing a 10mm mesh sieve. Where the thickness of the granolithic exceeds 25mm, the size of the coarse aggregate shall be increased to the maximum size compatible with the thickness of the granolithic</p> <p><u>Panels</u></p> <p>Granolithic shall be laid in panels not exceeding 14m² for monolithic finishes, not exceeding 9,5m² for bonded finishes and not exceeding 6m² for all external granolithic. Wherever possible, panels shall be square but at no time should the length of the panel exceed 1,5 times its width</p> <p>Where possible joints between panels shall be positioned over joints in the floor slab and shall be at least 3mm wide through the full thickness of the finish, separated by strips of wood or fibreboard and finished with V-joints</p> <p><u>Laying</u></p> <p>Monolithic granolithic shall be applied to the partially set slab and thoroughly compacted and lightly wood floated to the required levels</p> <p>Bonded granolithic shall be applied to the slab after applying a 1:1 sand-and-cement slurry brushed over the surface and allowed to partially set before applying the granolithic. The granolithic shall be thoroughly compacted and lightly wood floated to the required levels</p> <p>After wood floating, the monolithic and bonded granolithic shall remain undisturbed until bleeding has ceased and the surface has stiffened. Any remaining bleed water and laitance shall then be removed and the surface steel trowelled or power floated</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Curing, seasoning and protection</u></p> <p>Granolithic shall be covered with clean hessian with waterproof building foil over and kept wet for at least seven days after laying</p> <p><u>Colour</u></p> <p>Coloured granolithic shall be tinted with an approved colouring pigment mixed into the granolithic in the proportion of ? kg pigment per pocket of cement, of uniform appearance and consistent colour throughout</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>SCREEDS</u>				
	<u>Screeds on concrete</u>				
A	25mm Thick on floors and landings	m2	7360		
B	Average 40mm thick on shower floors on waterproofing membrane to falls and currents	m2	80		
	<u>GRANOLITHIC</u>				
	<u>Untinted granolithic on concrete</u>				
C	20mm Thick on floors and landings	m2	275		
D	30mm Thick on treads and risers including reedings	m2	100		
E	75 x 20mm coved skirting	m	180		
F	75 x 20mm skirting stepped over treads and risers	m	230		
	<u>INTERNAL PLASTER</u>				
	<u>Cement plaster on brickwork</u>				
G	On walls	m2	1500		
H	On narrow widths	m2	150		
	<u>Cement plaster on concrete</u>				
J	On projecting and isolated columns	m2	200		
K	On projecting and isolated beams	m2	200		
L	On narrow widths	m2	20		
	<u>Gypsum skim plaster on concrete</u>				
M	On ceilings	m2	3200		
N	On raking soffits of stairs	m2	320		

Item No	UNIT	QTY	RATE	AMOUNT
<u>EXTERNAL PLASTER</u>				
<u>Cement plaster on brickwork</u>				
A	On walls	m2	6580	
B	On narrow widths	m2	660	
<u>Cement plaster on concrete</u>				
C	On projecting and isolated columns	m2	200	
D	On projecting and isolated beams	m2	200	
<u>SPECIALISED PLASTER TYPE FLOOR COATINGS</u>				
<u>Self levelling sub-floor smoothing compound approved by the related flooring manufacturer, including primer for new surfaces applied in strict accordance with the manufacturer's specification by an approved factory trained contractor to:</u>				
E	3mm Thick on screeds	m2	4400	
<u>Prepare and apply "abe abeflo" or other equally approved self levelling, solvent free epoxy flooring system comprising a resin hardener system, pre-packed aggregates and pigment including all necessary primers all in accordance with the manufacturer's instructions.</u>				
F	4mm thick on power floated floors	m2	300	
<u>Prepare and apply one coat "BASF" or other equally approved primer on screeded floors, apply 6mm thick epoxy mortar to primer. Seal with clear epoxy sealer coat in colour to be chosen by the architect, all in accordance with the manufacturer's instructions</u>				
G	On floors	m2	1280	
H	150mm High coved epoxy skirting	m	800	

Item No	UNIT	QTY	RATE	AMOUNT
<u>Prepare and apply "Pumadur SL" medium duty 2-3mm or other equally approved polyurethane flooring including all necessary primers all in accordance with the manufacturer's instructions and specifications</u>				
A	3mm thick on floors	m2	900	
<u>CORNER PROTECTORS, DIVIDING STRIPS, ETC</u>				
<u>Natural anodised aluminium</u>				
B	25 x 2mm Thick flat cover strip between different floor finishes	m	850	
C	E-Fender or other equally approved heavy duty rubber wall protector, code: WGR 150 E	m	200	
D	Wall guard supplied with sectioned aluminium retainer internal impact bumper rails fixed to brickwork or concrete	m	200	
E	Amaclad or other equally approved 3.5 x 150mm continuous scratch and stain resistant PVC wall strips	m	200	
Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 14</u></p> <p><u>TILING</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 144 for Haylett formula purposes</p> <p>-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Tiling</u></p> <p>Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding</p> <p>Ceramic, porcelain, marble and granite tiles are to be fixed and grouted with suitable adhesives and grouts as recommended by the manufacturer of the tiles</p> <p style="text-align: center;">-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>WALL TILING</u>				
	<u>300 x 200mm ceramic tiles (PC R200/m² supply only) laid with approved tile adhesive to plaster (plaster elsewhere measured) and flush pointed with waterproof anti fungal tinted epoxy grout</u>				
A	On walls	m2	1300		
B	On narrow widths	m2	150		
C	On walls in isolated panels, splashbacks, etc	m2	250		
D	Take delivery of, sort and install	m2	1700		
E	Fair exposed cutting and fitting around pipe not exceeding 100mm internal diameter	No	100		
F	Fair exposed cutting and fitting around pipe exceeding 100mm and not exceeding 150mm internal diameter	No	100		
	<u>300 x 300mm Thick polished marble tiles (PC R600/m²), fixed on to drywall / brickwork with and including approved adhesive as per manufacturers specifications and joints pointed with approved off-white grout</u>				
G	On walls	m2	250		
H	On narrow widths	m2	20		
J	Take delivery of, sort and install	m2	270		
K	Fair exposed cutting and fitting around pipe not exceeding 100mm internal diameter	No	50		
	<u>Genesis or other equally approved</u>				
L	PVC trim and edging (code 648)	m	1000		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>FLOOR TILING</u>				
	<u>300 x 300mm Slip resistant porcelain tiles (PC R200/m²) laid with approved tile adhesive to screeds (screeds elsewhere measured) and flush pointed with tinted anti fungal waterproof epoxy grout</u>				
A	On floors laid diagonally	m2	2000		
B	Take delivery of, sort and install	m2	2000		
C	Skirting 150mm high	m	1200		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 15</u></p> <p><u>PLUMBING AND DRAINAGE</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under" Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Method of Measurement</u></p> <p>Method of measurement and Bills of Quantities This section has been measured according to the Standard System of Measuring Building Work - (Seventh edition) and billed along the guidelines of A.S.A.Q.S. Model Bills of Quantities. Only measured items must be priced and no changes made by the tenderer will be recognised.</p> <p>Pricing The tenderer must price each item in this section individually and no changes made by the tenderer shall be recognised Where inclusive items are measured and priced, the contractor must on request, supply full details of the components and prices making up the inclusive items. If the contractor does not supply such details and prices within fourteen days after having been requested to do so, the Quantity Surveyor will determine such at his own discretion.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Materials and Methods</u></p> <p><u>uPVC pipes and fittings</u></p> <p>Sewer and drainage pipes and fittings shall be jointed and sealed with butyl rubber rings Soil, waste and vent pipes and fittings shall be solvent weld jointed</p> <p><u>uPVC pressure pipes and fittings</u></p> <p>Pipes for water supply shall be of the class stated Pipes of 40mm diameter and smaller shall be plain ended with solvent welded uPVC loose sockets and fittings Pipes of 50mm diameter and greater shall have sockets and spigots with push in type integral rubber ring joints. Bends shall be uPVC and all other fittings shall be cast iron, all with similar pushing type joints</p> <p><u>Copper pipes</u></p> <p>Pipes shall be hard drawn and half hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half hard), class 2 (half hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti syphon pipes, capillary solder fittings and compression fittings shall be "Cobra Watertech" or similar approved type. Capillary solder fittings shall comply with ISO 2016. Only compression fittings shall be used in walls or in ground</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Wirsbo PEX pipes</u></p> <p>Wirsbro-Pex pipes and fittings with Q&E joints, complete with bracketing and Q&E rings all as necessary, as per "Wirsbro-Pex" ref # 999GB 99-02-6-M and "Wirsbro-Pex" Tap and Water System Basic Manual ref # 1127GB 01-12-2-M Pipe holder brackets for "Wirsbo-PEX" pipes do not have to be rubber lined for vibration dampening. (Brackets shall be at a maximum of 1m centres) Labour formed bends shall be deemed to be included with the pricing of the "Wirsbo-PEX" pipe lengths</p> <p><u>Geberit HDPE pipes</u></p> <p>As per "Geberit HDPE - Pipes and fittings for Drainage Installations" (Ref. No. int.e.8262-2002/02) and in accordance with "Geberit HDPE - Application guide Ref. No. int.e.8262-2002/02</p> <p><u>Fixing of pipes</u></p> <p>Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level</p> <p><u>Reducing fittings</u></p> <p>Where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters not exceeding 60mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained. In the case of pipes with diameters exceeding 60mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained</p> <p><u>Wire gratings</u></p> <p>Descriptions of gutter outlets etc shall be deemed to include wire balloon gratings</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Exposed concrete surfaces</u></p> <p>Exposed surfaces of concrete stormwater channels, cover slabs, inspection eye marker slabs, gulley tops, cleaning eye tops, catchpits, inspection chambers, etc shall be finished smooth with plaster</p> <p><u>Excavations</u></p> <p>No claim for rock excavation will be entertained unless the contractor has timeously notified the quantity surveyor thereof prior to backfilling "Soft rock" and "hard rock" shall be as defined in "Earthworks"</p> <p><u>Laying, backfilling, bedding, etc of pipes</u></p> <p>Pipes shall be laid and bedded and trenches shall be carefully backfilled in accordance with manufacturers' instructions</p> <p>Where no manufacturers' instructions exist pipes shall be laid in accordance with clauses 5.1 and 5.2 of each of the following: SABS 1200L : Medium-pressure pipelines LD : Sewers LE : Stormwater drainage Pipe trenches etc shall be backfilled in accordance with clauses 3, 5.5, 5.6, 5.7 and 7 of SABS 1200 DB : Earthworks (Pipe trenches) Pipes shall be bedded in accordance with clauses 3.1 to 3.4.1, 5.1 to 5.3 and 7 of SABS 1200 LB : Bedding (Pipes). Unless otherwise described bedding of rigid pipes shall be class B bedding</p> <p><u>Flush pans</u></p> <p>Flush pans shall have straight or side outlets and "P" or "S" traps as necessary</p> <p><u>Stainless steel basins, sinks, wash troughs, urinals, etc</u></p> <p>Units shall have standard aprons on all exposed edges and tiling keys against walls where applicable</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Waste unions</u></p> <p>Descriptions of waste unions shall be deemed to include rubber or vulcanite plugs and chains fixed to fittings</p>				
<p><u>Valves, etc</u></p> <p>Descriptions of valves etc shall be deemed to include flanged or screwed connections to piping, reducers, supports etc</p>				
<p><u>As-built drawings</u></p> <p>Where required, the contractor shall prepare an updated set of as-built drawings. At completion of the contract the contractor shall hand these drawings to the principal agent for reproducing onto the originals for handing over to the employer (provision for allowance of as-built drawings elsewhere)</p> <p>-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>PLUMBING</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group No 148 for Haylett formula purposes				
	<u>RAINWATER DISPOSAL</u>				
	<u>Watertite or other equally approved aluminium guttering</u>				
A	150 x 150 x 1,4mm Thick industrial profile pre-painted gutters	m	3000		
B	Extra over eaves gutter for stopped end	No	250		
C	Extra over eaves gutter for angle	No	100		
D	Extra over eaves gutter for outlet for 110mm diameter pipe	No	100		
	<u>Approved uPVC rainwater goods</u>				
E	Gutter overall size 146 x 93mm half round uPVC	m	1500		
F	Extra over eaves stop end	No	80		
G	80mm diameter downpipes	m	1000		
H	100mm diameter downpipes	m	500		
J	Extra over for spreader for 80mm pipe	No	90		
K	Extra over for outlet for 80mm pipe	No	60		
L	Extra over for bend for 80mm pipe	No	60		
M	Extra over for outlet for 100mm pipe	No	60		
N	Extra over for bend for 100mm pipe	No	60		
P	Extra over rainwater pipe for shoe	No	60		
	<u>Sundries</u>				
Q	Testing rainwater disposal system	Item	1		

Item No	UNIT	QTY	RATE	AMOUNT
<u>STORMWATER DRAINAGE</u>				
Note: Stormwater drainage has been measured in accordance with "Method B" of the Standard System of Measuring Building Work - (Seventh edition)				
<u>uPVC Class 34 pipes</u>				
A	160mm Pipes laid in and including trenches not exceeding 1m deep	m	200	
B	200mm Pipes laid in and including trenches not exceeding 1m deep	m	150	
C	<u>Class 100D concrete pipes with spigot and socket joints</u>			
D	300mm Pipes laid in and including trenches exceeding 1m deep and not exceeding 2m deep	m	150	
<u>Extra over uPVC pipes for fittings</u>				
E	160mm Junction	No	100	
F	160mm Bend	No	100	
G	160 x 75mm reducing junction	No	100	
H	160mm 45 degree bend	No	100	
J	200mm Bend	No	100	
K	200 x 160mm reducing junction	No	100	
<u>Brick sumps, catchpits, inspection chambers, etc (gratings and covers elsewhere)</u>				
L	Rainwater sump 600 x 600mm and not exceeding 750mm deep internally	No	5	
M	1200 x 1200mm Stormwater inspection chambers exceeding 750mm and not exceeding 1 000mm deep internally	No	5	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Precast concrete manholes</u>				
A	Inspection chamber 1 000mm diameter and exceeding 2 750mm and not exceeding 3 000mm deep internally	No	5		
	<u>Gratings, covers, etc</u>				
B	450 x 450mm heavy duty cast grid iron inlet and frame	No	5		
C	Type C.I. heavy duty cast iron manhole cover and frame	No	5		
	<u>Precast concrete channels</u>				
D	250 x 120mm channels with a 150 x 75mm waterway including laying in position, concrete haunching, etc	m	175		
E	Extra over channels for intersections, angles, end's, etc	No	12		
	<u>Sundries</u>				
F	Testing stormwater drainage system	Item	1		
	<u>SOIL DRAINAGE</u>				
	<u>Note:</u> Soil drainage has been measured in accordance with " Method B " of the Standard System of Measuring Building Work - (Seventh edition)				
	<u>uPVC Class 34 pipes</u>				
G	160mm Pipes laid in and including trenches not exceeding 1m deep	m	150		
H	160mm Pipes laid in and including trenches exceeding 1m not exceeding 2m deep	m	150		
	<u>Extra over uPVC pipes for fittings</u>				
J	160 x 110mm reducing junction	No	20		
K	160mm Bend	No	20		

Item No		UNIT	QTY	RATE	AMOUNT
A	160mm Junction	No	20		
B	160mm Rodding eye	No	10		
	<u>Sundries</u>				
C	Cutting into side of existing inspection chamber for and connecting 160mm pipe, including inserting 160mm channel junction and making good concrete benching	No	5		
	<u>Testing</u>				
D	Testing soil drainage system	Item	1		
	<u>SANITARY FITTINGS</u>				
	Prices for sanitary fittings fixed to walls or abutting walls shall include for sealing against walls with silicone sealing compound. This shall apply to wash hand basins, sinks and drainers, urinals, WC cisterns, wash troughs, shower trays and the like				
	<u>Vaal or similar approved</u>				
E	Concorde 610 wash hand basin 610 x 460mm wide (code 7024) with one taphole and including integrated overflow and chain stay hole bolted to wall using 2No 10mm bolts (code 8448Z0), all complete as per manufacturers specification	No	75		
F	Weaver 570 x 455mm Vaal wall hung (code 704201, 8131Z2) wash hand basin single taphole basin complete	No	75		
G	Flatback 7053 wall urinal overall size 415 x 315 x 275mm fixed to wall with and including two hanger brackets (code 8127Z0), with top inlet spreader (code 8543) including a 38mm CP domical grating (code 8787Z0) (flush valve elsewhere), all complete as per manufacturers instruction	No	75		
H	Orchid 438663 WC pan with "Jazz Urea" double flap heavy duty plastic seat, all complete as per manufacturers instruction	No	75		
J	Hibiscus Vaal close coupled WC, code 772656, complete	No	75		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
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Item No		UNIT	QTY	RATE	AMOUNT
A	Protea Paraplegic vitreous china wall mounted paraplegic suite (code 7502) with matching 9L cistern (code 710536) complete with lid and fittings and purpose made CP side flushing lever mounted to wall adjacent to cistern and A1 Deluxe Solid plastic (no lid) seat, all complete as per manufacturers specification	No	50		
B	Orchid wall hung paraplegic WC pan or similar and approved with and including approved wall bracket fixed to brick wall and heavy duty double flap plastic toilet seat, all complete as per manufacturers specification	No	30		
C	Afsan vitreous china low level pan colour White, comprising 90mm outlet washdown pan (code: 750100) with Hibiscus front single flush cistern with B2 economy double flap thermoset seat, complete to manufacturer's specifications.	No	30		
D	President underslung wash hand basin fixed to granite vanity top (elsewhere measured), complete	No	20		
E	Jazz toilet seat (code 8531Z0)	No	100		
	<u>Vaal or equal approved WC pans</u>				
F	Parktown vitreous china with 90mm outlet back inlet (code: 431600) closed rim back to wall white pan, complete with and including 'vaal jazz thermoset' toilet seat (code 8531Z0), complete.	No	20		
	<u>Franke or other equally approved</u>				
G	Franke 0,9mm Grade 304 18/10 stainless steel WB002 range of wash hand basins (code: 359350), size 1012 x 430 x 140mm deep with two pressed bowls size 406 x 300 x 140mm deep and 40mm waste outlet, 25mm stainless steel square gallows brackets (code: 300361) bolted to wall with 4 x 6mm anchor bolts, all fixed in strict accordance with manufacturers instructions	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
A	Grade 304 (18/10) stainless steel model S2 catering sink and drainer size 1 850 x 650 with 2No. 500 x 500 x 230mm deep pressed bowls, with 150mm high interval splash back at rear and one side, 50mm turndown with beaded edge to remaining sides, with two centre bowls with perforations for 40mm wastes , the underside of the unit sprayed with vermin proof bitumastic sound deadening and supported on 30 x 30 x 3mm painted mild steel angle framework with galvanised mild steel backing sheet and set of 38mm diameter stainless steel detachable legs with adjustable flanged foot pieces and fitted with stainless steel slattered undershelf, all fixed in strict accordance with manufacturers instructions	No	5		
B	Model CH slophopper with grid manufactured from 1.2mm grade 304 AISI (18/10) stainless steel, fully welded and polished to a No. 4 satin finish, size 540 x 545mm fitted with 100mm high integral splashback to the rear and both sides with an integral flushing rim fitted with a 38mm diameter x 250mm long vertical flush pipe inlet and hinged bucket grid fitted over funnel manufactured from 10mm diameter grade 304 AISI (18/10) stainless steel round bar, with and including a fitted "Cobra FM 1.000" flush valve, conned to a 15mm water supply and fixed to wall with 40mm square tube gallows brackets bolted with M6 stainless steel expanding bolts, all fixed in strict accordance with manufacturers instructions	No	5		
C	Projectline' stainless steel double bowl sink and drainer size 1160 x 460mm (code PLN621), set on cupboard fitting (elsewhere measured), including cutting one taphole and spazio 2 plumbing kit (code FRA1251), complete.	No	10		
	<u>Franke or other equally approved</u>				
D	Zip white powder coated 5L Hydroboil Plus (code 380031) with instant boiling water , two way tap control, connected to 15mm cold water supply and 220 volt 15 amp electrical power supply, plugged and screwed to wall and fitted under 1 year guarantee, all complete as per manufacturers instruction	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Cobra or other equally approved</u>				
A	Junior Flushmaster' white vitreous china wall hung urinal (FJ2.210), with 38mm chromium plated domical grating, chrome plated top inlet spreader (code 8543Z0), fitted with and including two hanger brackets (code 8127Z0), complete	No	20		
	<u>Isca or equal approved shower sanitary fittings, accessories, etc</u>				
B	Grade shower mixer (code 9107/CH)	No	10		
C	Shower arm	No	10		
D	Washer regulator	No	10		
E	Sadova shower rose (9928/CH)	No	10		
F	Shower trap	No	10		
	<u>PARAPLEGIC ABLUTIONS</u>				
	<u>Cobra or equal approved shower, accessories, etc</u>				
G	Stainless steel fold down shower seat (W&B code B3771)	No	2		
H	Strata shower mixer (code SA-856)	No	2		
J	Shower head (code 28274)	No	2		
K	Hand spray (code C-017)	No	2		
L	Hand spray holder (code 28040)	No	2		
M	Flexible hose (code 008 CO)	No	2		
	<u>Grab rails, accessories, etc</u>				
N	Chairman Industries 32mm diameter stainless steel side grab rail (code DL2)	No	4		
P	Chairman Industries 32mm diameter stainless steel rear grab rail (code SR2A)	No	4		

Item No	UNIT	QTY	RATE	AMOUNT
<u>WASTE UNIONS, ETC</u>				
Waste unions for basins, sinks, etc shall comprise chromium plated waste union with grating, rubber washers and locknut				
<u>Cobra Watertech or other equally approved</u>				
A		32mm Slotted chromium plated basin waste (code 303) with 32mm anti-theft plug and spindle (code 309)	No	80
B		40mm Unslotted chromium plated with 40m anti-theft plug and spindle	No	60
<u>Franke or other equally approved</u>				
C		90mm PVC unslotted basket strainer waste union with 40mm MI outlet (code 303001)	No	100
<u>TRAPS, ETC</u>				
<u>Dubois or other equally approved</u>				
D		40mm Deep seal PVC trap and connector	No	100
E		100mm Deep seal PVC trap and connector	No	100
<u>Cobra Watertech or other equally approved</u>				
F		40mm 340 CP bottle trap	No	50
G		CP bottle trap (code 385/40)	No	50
H		Junior flushmaster (code FJ4.2030, with and including flush pipe (code FJT5.5), complete	No	20
J		Junior flushmaster for urinal (code FJ6000), with and including flushpipe (code FJT5.5), complete	No	10
K		Chrome plated bottle trap (code 365/40) with 75mm deep seal and adjustable telescopic pipe.	No	20
L		Rough brass shallow seal shower "P"-trap with chromium plated grating (code 373)	No	10

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Isca' or equal and approved bottle trap</u>				
A	Isca' CP bottle trap (code 519/CH)	No	20		
	<u>Geberit or other equally approved</u>				
B	Floor drain (code 364.673.00.1) with adjustable PP inlet funnel and stainless steel grating with 63mm diameter outlet pipe, including contact foil (code 363.662.001) with 50 x 50cm flange	No	10		
C	Floor drain (code 361.620.00.0) with adjustable PP inlet funnel and stainless steel grating with 63mm diameter outlet pipe, including moisture sealing sheet (code 367.673.00.1) with 50 x 50cm flange	No	5		
	<u>Purus or equal approved shower floor drain</u>				
D	110mm (code 110R)	No	50		
	<u>TAPS, VALVES, ETC</u>				
	<u>Cobra Watertech or other equally approved</u>				
E	Square pattern star pillartap, chrome plated with aerator	No	50		
F	Undertile stop tap with star tap handle and sliding wall flange (code 138-15)	No	50		
G	Wall mounted elbow action mixer (code 515-055-21) including S-044 swan neck with swivel outlet	No	20		
H	Wall mounted kitchen mixer (code 166/041), with Stella Bright tap handles	No	15		
J	15mm Chrome tap hole basin mixer with pop-up waste (code 293) with star handles (Stella Bright) including S-044 swan neck with swivel outlet	No	15		
K	Power vandal resistant with self-cleaning spray nozzle, with and including a G1/2 MI inlet	No	5		
L	Angle regulating valve with 350mm long service connector (code 232/350)	No	30		
M	Junior Flushmaster exposed urinal flush valve (code FJ6.000) with CP wall flange (code C-FJZ1.3)	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
A	Junior Flush pipe straight urinal tailpipe (code FJT5.1)	No	15		
B	Strata pillar single lever 15mm chrome single tap hole basin mixer with "clicker" waste plug, Code: SA-850	No	12		
C	Metered pillar tap (code 340) complete	No	5		
D	Flexi hose (code 008 CO)	No	50		
	<u>Isca' or equal and approved</u>				
E	Garda chrome plated wash hand basin mixer (code: 9102/1CH), fixed on top of basin, complete	No	20		
F	Garda chrome plated single hole sink mixer, code 9104/2CH, complete	No	20		
G	Chrome plated angle valve (code 2408/CH)	No	30		
H	Wall spout (code 2208/CH)	No	30		
J	Automatics wash hand basin tap (code 4048/CH), fixed on top of basin, complete	No	10		
K	Flow regulator	No	10		
	<u>SANITARY PLUMBING</u>				
	<u>uPVC pipes</u>				
L	40mm Pipes	m	1000		
M	50mm Pipes	m	500		
N	50mm Pipes chased in existing reinforced concrete floors	m	100		
P	100mm Pipes	m	100		
	<u>Extra over uPVC pipes for fittings</u>				
Q	40mm Bend	No	50		
R	40mm Access bend	No	50		
S	40mm Access junction	No	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
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Item No		UNIT	QTY	RATE	AMOUNT
A	50 x 40mm Reducing junction	No	50		
B	50mm Bend	No	50		
C	50mm Junction	No	50		
D	50mm Access bend	No	50		
E	50mm Access junction	No	50		
F	110mm Bend	No	50		
G	110mm Access bend	No	50		
H	110mm Access junction	No	50		
J	110mm Junction	No	50		
K	110mm Pan connector	No	50		
L	100mm "GI Two-way" vent valve	No	50		
M	110 x 50mm Reducing junction	No	50		
N	Joint of 40mm PVC to 56mm HDPE including bunk rubber	No	50		
<u>Geberit HDPE or other equally approved pipes</u>					
P	40mm Pipe	m	11		
Q	56mm Pipe	m	947		
R	63mm Pipe	m	328		
S	110mm Pipe	m	1000		
T	160mm Pipe	m	186		
<u>Extra over HDPE 56mm pipes for fittings</u>					
U	56mm 135° Bend	No	391		
V	56mm 95° Junction double plain	No	25		
W	56mm 135° Junction single plain	No	366		
X	56mm Rodding eye 45°	No	342		

Item No	UNIT	QTY	RATE	AMOUNT
A	Connections to gulley for 56mm pipe	No	12	
B	Connections to manhole for 56mm pipe	No	4	
<u>Extra over HDPE 63mm pipes for fittings</u>				
C	63mm Stop end	No	41	
D	63 x 40mm Reducer	No	8	
E	63mm 90° Bend	No	38	
F	63mm 135° Bend	No	112	
G	63mm 135° Junction single plain	No	43	
H	Connections to gulley for 63mm pipe	No	3	
J	Connections to manhole for 63mm pipe	No	3	
<u>Extra over HDPE 110mm pipes for fittings</u>				
K	110 x 56mm Reducer	No	599	
L	110 x 63mm Reducer	No	78	
M	110mm 90° Bend	No	51	
N	110mm 135° Bend	No	372	
<u>Extra over HDPE 160mm pipes for fittings</u>				
P	110mm Pan connector	No	48	
Q	110mm 95° Access bend	No	49	
R	110mm 95° Junction double plain	No	279	
S	110mm 95° Junction double reducing plain	No	155	
T	110mm 135° Junction single plain	No	101	
U	110mm Rodding eye 45°	No	49	
V	Connections to manhole for 110mm pipe	No	3	
W	110mm Expansion socket # 367.700.16.1, together with Geberit base plate M8 # 362.848.26.1 and Geberit pipe bracket M8 / M10 # 367.832.00.2	No	1	

Item No		UNIT	QTY	RATE	AMOUNT
A	110mm ring seal socket # 367.779.16.1	No	1		
B	GEBERIT AIR ADMITTANCE VALVE FOR 75 TO 110MM HDPE 310.006.00.1	No	1		
	<u>Extra over HDPE 160mm pipes for fittings</u>				
C	160 x 110mm Reducer	No	47		
D	160mm 135° Bend	No	7		
E	160mm 95° Junction double plain	No	6		
F	160mm 95° Junction double reducing plain	No	16		
G	160mm 135° Junction single reducing plain	No	22		
H	160mm Rodding eye 45°	No	5		
J	Connections to manhole for 160mm pipe	No	3		
	<u>TESTING</u>				
K	Testing waste pipe system		Item		
	<u>WATER SUPPLIES</u>				
	<u>Rifeng Multi layer pipe</u>				
L	16mm Rifeng Pipe PEX-AL-PEX Pipe	m	1500		
M	20mm Rifeng Pipe PEX-AL-PEX Pipe	m	530		
N	25mm Rifeng Pipe PEX-AL-PEX Pipe	m	812		
P	32mm Rifeng Pipe PEX-AL-PEX Pipe	m	279		
	<u>PPR Water Reticulation</u>				
Q	40mm Pipe	m	197		
R	50mm Pipe	m	89		
S	63mm Pipe	m	193		
T	75mm Pipe	m	61		
U	100mm Pipe	m	116		

Item No		UNIT	QTY	RATE	AMOUNT
A	108mm Pipe	m	162		
	<u>Extra over "Rifeng" or equal approved 16mm pipes for fittings</u>				
B	90° Bend	No	1500		
C	16 x 20mm Bend	No	25		
D	16 x 26mm Bend	No	26		
E	16 x 20 x 16mm Adaptor T	No	30		
F	16 x 16 x 16mm Equal T	No	25		
G	Genebre or equal approved Isolating Ball Valve	No	400		
H	Thermostatic Regulating Valve	No	17		
	<u>Extra over "Rifeng" or equal approved 20mm pipes for fittings</u>				
J	90° Bend	No	21		
K	20 x 16mm Reducer	No	309		
L	20 x 20 x 20mm Equal T	No	72		
M	20 x 16 x 20mm Reducing T	No	17		
N	32 x 20 x 32mm Reducing T	No	16		
P	20 x 20 x 20 x 20mm Cross	No	147		
Q	Stopped end	No	46		
R	Genebre or equal approved Isolating Ball Valve	No	296		
S	Shutoff valves	No	16		
T	Thermostatic Regulating Valve	No	31		
	<u>Extra over "Rifeng" or equal approved 26mm pipes for fittings</u>				
U	90° Bend	No	48		
V	26 x 16mm Reducer	No	380		

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Item No	UNIT	QTY	RATE	AMOUNT
A	26 x 20mm Reducer	No	67	
B	26 x 16 x 26mm Reducing T	No	23	
C	26 x 26 x 26mm Equal T	No	56	
D	26 x 20 x 26mm Reducing T	No	19	
E	26 x 26 x 20 x 26mm Cross	No	15	
F	26 x 26 x 26 x 26mm Cross	No	166	
G	Stopped end	No	14	
H	Genebre or equal approved Isolating Ball Valve	No	300	
J	Shutoff valves	No	21	
<u>Extra over "Rifeng" or equal approved 32mm pipes for fittings</u>				
K	90° Bend	No	22	
L	32 x 16mm Reducer	No	98	
M	32 x 26mm Reducer	No	19	
N	32 x 32 x 32mm Equal T	No	19	
P	32 x 20 x 32mm Reducing T	No	11	
Q	32 x 26 x 32mm Reducing T	No	13	
R	32 x 32 x 32 x 32mm Cross	No	38	
S	Genebre or equal approved Isolating Ball Valve	No	100	
T	Shutoff valves	No	16	
U	32mm Rifeng female adaptor to PPR	No	2	
<u>Extra over "PPR" 40mm pipe for fittings</u>				
V	90° Bend	No	22	
W	40 x 16mm Reducer	No	16	
X	40 x 26mm Reducer	No	46	

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Item No		UNIT	QTY	RATE	AMOUNT
A	40 x 32mm Reducer	No	17		
B	40 x 32 x 20mm Reducing T	No	11		
C	40 x 26 x 40mm Reducing T	No	11		
D	40 x 26 x 40 x 26mm Cross	No	13		
E	40 x 40 x 40 x 40mm Cross	No	29		
F	Genebre or equal approved Isolating Ball Valve	No	52		
G	Shutoff valves	No	16		
H	42mm PPR male adaptor	No	2		
	<u>Extra over "PPR" 50mm pipe for fittings</u>				
J	90° Bend	No	14		
K	50 x 26mm Reducer	No	26		
L	50 x 40mm Reducer	No	17		
M	50 x 20 x 50mm Reducing T	No	11		
N	50 x 26 x 50mm Reducing T	No	13		
P	50 x 26 x 50 x 26mm Cross	No	7		
Q	50 x 50 x 50 x 50mm Cross	No	13		
R	Sensus or equal approved Isolating Ball Valve	No	32		
S	Shutoff valves	No	11		
	<u>Extra over "PPR" 63mm pipe for fittings</u>				
T	90° Bend	No	9		
U	63 x 26mm Reducer	No	27		
V	63 x 32mm Reducer	No	12		
W	63 x 50mm Reducer	No	12		
X	63 x 20 x 63mm Reducing T	No	8		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
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Item No		UNIT	QTY	RATE	AMOUNT
A	63 x 26 x 63mm Reducing T	No	9		
B	63 x 32 x 63mm Reducing T	No	6		
C	63 x 50 x 63mm Reducing T	No	9		
D	63 x 26 x 63 x 26mm Cross	No	7		
E	Sensus or equal approved Isolating Ball Valves	No	10		
F	Shutoff valves	No	11		
	<u>Extra over "PPR" 75mm pipe for fittings</u>				
G	90° Bend	No	23		
H	75 x 50mm Reducer	No	5		
J	75 x 63mm Reducer	No	9		
K	75 x 50 x 75mm Reducing T	No	5		
L	75 x 20 x 75mm Reducing T	No	7		
M	75 x 20 x 63mm Reducing T	No	6		
N	75 x 75 x 75mm Equal T	No	7		
P	75 x 100 x 75mm Adapting T	No	6		
Q	Sensus or equal approved Isolating Ball Valves	No	28		
R	Shutoff valves	No	11		
	<u>Extra over "PPR" 108mm pipe for fittings</u>				
S	90° Bend	No	20		
T	Sensus or equal approved Isolating Ball Valves	No	11		
U	Genebre or equal approved Non Return Valves	No	6		
V	Shut-off valve	No	6		
	<u>Extra over "PPR" 108mm pipe for fittings</u>				
W	90° Bend	No	12		
X	108 x 75mm Reducer	No	7		

Item No		UNIT	QTY	RATE	AMOUNT
A	108 x 108 x 108mm Equal T	No	6		
B	108 x 100 x 108mm Reducing T	No	6		
C	Sensus or equal approved Isolating Ball Valves	No	19		
	<u>VALVES, ETC TO PIPES</u>				
	<u>Gate valve, complete as manufacturer's instructions</u>				
D	20mm Valves	No	15		
E	25mm Valves	No	15		
F	32mm Valves	No	15		
G	40mm Valves	No	15		
	<u>Class II copper pipes</u>				
H	15mm Pipes	m	250		
J	22mm Pipes	m	250		
K	25mm Pipes	m	250		
L	28mm Pipes	m	250		
M	32mm Pipes	m	250		
	<u>Extra over class II copper pipes for fittings</u>				
N	15mm Fittings	No	30		
P	22mm Fittings	No	30		
Q	25mm Fittings	No	30		
R	32mm Bend	No	30		
S	32mm Tee	No	30		
T	32mm Reducing tee	No	30		
U	32mm Straight reducer	No	30		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>VALVES, ETC TO COPPER PIPES</u>				
	<u>Cobra Watertech or similar</u>				
A	15mm Angle valve with 350mm long flexible hose connector	No	15		
B	15mm Logic valve	No	15		
C	22mm Logic valve	No	15		
D	25mm Logic valve	No	15		
E	28mm Logic valve	No	15		
F	32mm Logic valve	No	10		
	<u>Lagging</u>				
G	Thermal insulation to 15mm pipes	m	150		
H	Thermal insulation to 22mm pipes	m	150		
J	Thermal insulation to 25mm pipes	m	150		
K	Thermal insulation to 28mm pipes	m	150		
	<u>Sundries</u>				
L	Testing water supply pipe system	Item	1		
	<u>PIPE INSULATION AND PROTECTION</u>				
	<u>0.6mm Galvanised sheet metal sleeves with welded seams, clamped with the joints overlapped and underneath for pipes not exceeding 100mm diameter including painting</u>				
M	16mm Pipe	m	750		
N	20mm Pipe	m	208		
P	26mm Pipe	m	330		
Q	32mm Pipe	m	89		

Item No		UNIT	QTY	RATE	AMOUNT
A	40mm Pipe	m	43		
B	50mm Pipe	m	5		
C	63mm Pipe	m	62		
D	75mm Pipe	m	12		
	<u>0.6mm Galvanised sheet metal sleeves with welded seams, clamped with the joints overlapped and underneath for pipes exceeding 100mm diameter including painting</u>				
E	108mm Pipe	m	100		
F	Not exceeding 120mm diameter	m	880		
G	Exceeding 120mm diameter	m	127		
	<u>Insulflex or equal approved closed cell insulation around pipes fixed with cable ties to pipes</u>				
H	16mm Pipe	m	750		
J	20mm Pipe	m	208		
K	26mm Pipe	m	330		
L	32mm Pipe	m	89		
M	40mm Pipe	m	43		
N	50mm Pipe	m	5		
P	63mm Pipe	m	62		
Q	75mm Pipe	m	12		
R	108mm Pipe	m	100		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Extra over pipes for "Insulflex" or equal approved closed cell insulation with cable ties keeping insulation tied to pipes for fittings, valves, etc.</u>				
A	Not exceeding 120mm diameter	m	880	
B	Exceeding 120mm diameter	m	127	
<u>TANKS, ETC.</u>				
C	Allow the budgetary allowance of R124,000.00 (One Hundred and Twenty-Four Thousand Rand) for Disassemble and removal of existing Water Storage Tanks to be used as directed by the Principal Agent or deducted in whole or in part if not required	Item		R 124 000
D	Allow the budgetary allowance of R655,000.00 (Six Hundred and Sixty-Five Thousand Rand) for Two New 43,500 litre Water Storage Tanks to be used as directed by the Principal Agent or deducted in whole or in part if not required	Item		R 655 000
E	36.317m ³ Galvanised Bolted Tank on Ground Level Tank has two Internal Divisions (2,44m x 2,44m) · 3 x Side Manholes; 3 x Vortex Inhibitors · 3 x ASIB - 750x750 Manholes + Handrailing	No	1	
F	43.58m ³ Galvanised Bolted Tank on Ground Level	No	1	

Item No	UNIT	QTY	RATE	AMOUNT
<u>PUMPS</u>				
A	Allow the budgetary allowance of R62,000.00 (Sixty Two Thousand Rand) for Water Supply Pump to be used as directed by the Principal Agent or deducted in whole or in part if not required.			
		Item		R 62 000
B	No	1		
	Duty: 22 l/s @ 150 kPa [7.3 l/s @ 150 kPa per pump] Pump: SHM 20-20 • 3 x Horizontal Multistage Pumps c/w 2.2 kW Motors • 3 x VSD Control Panel • Including Pressure Transducer and Expansion Pressure Vessel • Including Float Switch for dry run protection [Installed in supply tank] • Including Pressure Gauge, S/S Manifolds and Fittings • Mounted on a Common Base • Power requirement: 20 Amp D Curve Neutral & Earth 380V • Including delivery and commissioning on site in CPT.			
<u>ELECTRIC WATER HEATERS, ETC</u>				
<u>Kwikot or similar approved</u>				
C	No	5		
	10 Litre "Kwikot" or equally approved hot water cylinder under counter, complete with unions, valves, pipes, connections, fixings, etc as per manufacturer's specifications			
D	No	5		
	100 Litre "Kwikot" or equally approved hot water cylinder mounted horizontally above the ceiling, complete with unions, valves, pipes, connections, fixings, etc as per manufacturer's specifications			
E	No	5		
	150 Litre "Kwikot" or equally approved hot water cylinder mounted horizontally above the ceiling, complete with unions, valves, pipes, connections, fixings, etc as per manufacturer's specifications			
F	No	5		
	250 Litre "Kwikot" or equally approved hot water cylinder mounted horizontally above the ceiling, complete with unions, valves, pipes, connections, fixings, etc as per manufacturer's specifications			

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Megaflow or similar approved</u>				
A	100 Litre circular, 400KPa geyser mounted vertically against the wall above the ceiling complete with unions, valves, pipes, connections, fixings, etc as per manufacturer's specifications	No	5		
B	150 Litre circular, 400KPa geyser mounted horizontally above the ceiling complete with unions, valves, pipes, connections, fixings, etc as per manufacturer's specifications	No	5		
	<u>DUCTS, SLEEVES, ETC</u>				
	<u>Class 4 uPVC pipes including 3mm thick galvanized draw wire</u>				
C	3No. x 160mm pipes laid in and including trenches not exceeding 1m deep	m	100		
	<u>CONNECTIONS</u>				
D	Allow for the connection of new pipes to existing water supply network including all fittings and making good of walls, floors, etc. (per location)	No	5		
E	Allow for the connection of new waste pipes to existing drainage network including all fittings and making good of walls, floors, etc	No	5		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 16</u></p>				
<p><u>GLAZING</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 150 for Haylett formula purposes</p>				
<p><u>Aluminium doors, windows, etc.:</u></p>				
<p>Doors and windows shall comply with AAAMSA design criteria. Glazing shall comply with SAGGA regulations. Glass thickness shall comply with SAGGA regulations irrespective of thickness shown on the schedules/drawings. Doors and windows shall be supplied with protective tape and plastic shall be removed only once surrounding trades have been completed. A powder guarantee of not less than 15 years shall be issued by the powder manufacturer. The specific condition contained in this guarantee, shall form part of the powder coating process. A certificate of conformance confirming that glazing has been installed in accordance with SANS 0137, ensuring that the safety glazing materials have been installed in the mandatory areas and that each individual pane of safety glazing materials has been permanently marked. A warranty from the manufacturer of the laminated safety glass and/or hermetically sealed glazing units guaranteeing the products against delamination and colour degradation for a period of not less than five years.</p> <p>-----</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p> <p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p style="text-align: center;">-----</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>GLAZING TO ALUMINIUM WITH CLIP ON BEADS AND STEEL WITH APPROVED GLAZING PUTTY TO COMPLETELY MATCH EXISTING</u>				
<u>6.83mm Thick clear toughened safety glass</u>				
A	Panes not exceeding 0.1m ²	m2	1450	
B	Panes exceeding 0.1m ² and not exceeding 0.5m ²	m2	2010	
C	Panes exceeding 0,5m ² and not exceeding 2m ²	m2	690	
D	Panes exceeding 2m ² and not exceeding 4m ²	m2	480	
<u>6.83mm Thick obscure safety glass</u>				
E	Panes exceeding 0.1m ² and not exceeding 0.5m ²	m2	500	
<u>30mm Bullet proof clear safety glass</u>				
F	Panes not exceeding 0.1m ²	m2	20	
G	Panes exceeding 0.1m ² and not exceeding 0.5m ²	m2	40	
H	Panes exceeding 0,5m ² and not exceeding 2m ²	m2	60	
J	Panes exceeding 2m ² and not exceeding 4m ²	m2	100	
<u>TOPS, SHELVES, DOORS, MIRRORS, ETC</u>				
<u>5mm Silvered float glass copper backed mirrors with smooth edges, fixed with counter sunk chromium plated dome capped mirror screws with rubber buffers to plugs in brickwork, including double sided tape to the perimeter of the mirror</u>				
K	Mirror 600 x 900mm high	No	50	
L	Mirror 700 x 400mm high	No	50	
M	Mirror 900 x 500mm high	No	50	
Total Carried to Summary Page				R

Item No		UNIT	QTY	RATE	AMOUNT
	<p><u>BILL NO. 17</u></p> <p><u>PAINTWORK</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group 152 for Haylett formula purposes</p> <p style="text-align: center;">-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant's Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p style="text-align: center;">-----</p> <p><u>PREPARATORY WORK TO EXISTING WORK</u></p> <p><u>On existing granolithic floors</u></p> <p>Surfaces shall be thoroughly scrubbed down with Spirits of Salts to remove all grease, polish, wax, loose paint, etc., and to etch surface thoroughly rinsed with water and allowed to dry completely</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Previously painted plastered external surfaces</u></p> <p>Water jet surfaces with high pressure low volume water jetting lance to remove all loose, flaking and inadequately adhering paint, brush down and wash to remove surface contamination, brush down areas of mould, fungus and damp and treat with two coats of anti fungal wash, rake out and prime cracks (other than hairline cracks) masonry paint diluted with 10% mineral turpentine, fill cracks flush with quality latex modified exterior grade masonry crack filler ensuring full penetration deep into crack, prime filled crack with pliolite based masonry paint diluted 10% mineral turpentine, fix 30g fibreglass reinforcing tissue over cracks to extend 25mm each side and with 50mm end lap if necessary and apply one saturation coat of pure acrylic over tissueed areas</p>				
<p><u>Previously painted plastered internal surfaces</u></p> <p>Prepare all surfaces including brushing down areas of mould, fungus and damp and treating with two coats of anti fungal wash and allow to dry out thoroughly, raking out all cracks, priming interiors of cracks with pliolite based masonry paint diluted with 15% mineral turpentine, and filling as necessary</p>				
<p><u>Previously painted plastered board internal surfaces</u></p> <p>Prepare all surfaces including brushing down areas of mould, fungus and damp and treating with two coats of anti fungal wash. Rinse thoroughly to remove all traces of chemicals and allow to dirt completely</p>				
<p><u>On existing unpainted fibre cement fascias, bargeboards, gutters, down pipes, etc.</u></p> <p>Water jet surface with high pressure low volume water jetting lance to remove all dirt, brush down and wash to remove surface contamination, brush down areas of mould, fungus and damp and treating with two coats of anti fungal wash</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>On existing external paved brick surfaces</u></p> <p>Water jet surfaces with high pressure low volume water jetting lance to remove all loose dirt, brush down and wash to remove surface contamination, brush down areas of mould, fungus and damp and treat with two coats of anti fungal wash</p>				
<p><u>On existing unpainted roof covering</u></p> <p>Water jet surface with high pressure low volume water jetting lance to remove all dirt, brush down and wash to remove surface contamination, brush down areas of mould, fungus and damp and treating with two coats of anti fungal wash</p>				
<p><u>Previously painted metal surfaces</u></p> <p>Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal</p>				
<p><u>Previously painted or varnished wood surfaces</u></p> <p>All surfaces shall be stripped of all old paint, old varnish, etc., using scrapers, wire wool, paint remover and sanding. bleach any blackening using oxalic solution scrubbed with wire wool. Rinse thoroughly to remove all traces of chemicals and allow to dry</p>				
<p><u>On woodblock flooring</u></p> <p>Prepare by mechanically sanding down surface, dust down and remove all traces of dust and dirt</p> <p>-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>PAINTWORK, ETC TO PREVIOUSLY PAINTED WORK</u>				
	<u>ON EXISTING GRANOLITHIC FLOORS</u>				
	<u>Prepare as previously described and apply one coat floor paint diluted with 10% mineral turpentine and two coats epoxy floor paint</u>				
A	On floors	m2	950		
	<u>ON EXISTING PAINTED PLASTER</u>				
	<u>Prepare as previously described, prime all bare and porous surfaces with one coat masonry paint diluted with 10% mineral turpentine and apply two coats pure acrylic paint</u>				
B	On external walls and columns	m2	12000		
	<u>Prepare as previously described and apply one coat masonry primer two coats pure acrylic paint</u>				
C	On internal walls and columns	m2	25600		
D	On window cills	m2	1280		
	<u>Prepare and apply one coat masonry alkaline resistant primer and apply two coats pure acrylic paint</u>				
E	On ceilings and beams	m2	5250		
F	On slopping soffit of stairs	m2	625		
	<u>ON EXISTING PAINTED PLASTER BOARD</u>				
	<u>Prepare as previously described and apply two coats pure acrylic paint</u>				
G	On ceilings	m2	5800		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>ON EXISTING FIBRE CEMENT</u>				
	<u>Prepare and apply one coat alkaline resistant primer and two coats pure acrylic paint</u>				
A	On eaves soffit lining	m2	2625		
B	On cills not exceeding 300 mm girth	m	1000		
C	On pipes not exceeding 300mm diameter	m	2500		
	<u>ON EXISTING UNPAINTED FIBRE CEMENT / ASBESTOS ROOF SHEETING</u>				
	<u>Prepare as previously described and apply one coat acrylic roof paint diluted with 10% water and paint three coats pure acrylic roof paint</u>				
D	On roof sheeting (measured on flat)	m2	3200		
E	On slate tile roof sheeting	m2	2200		
	<u>ON EXISTING PAINTED METAL</u>				
	<u>Prepare as previously described and spot prime all bare metal surfaces of galvanised steel with one coat calcium plumbate or un-galvanised steel with one coat converter primer and paint one coat universal undercoat and two coats high gloss enamel paint</u>				
F	On glazed doors	m2	1110		
G	On windows	m2	3200		
H	On door frames	m2	1380		
J	On garage doors	m2	570		
K	On gates, grilles, burglar screens, balustrades, etc (both sides measured over the full flat area)	m2	1720		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>ON EXISTING PAINTED OR VARNISHED WOOD</u>				
	<u>Preparing previously described and apply three coats clear varnish</u>				
A	On doors	m2	1600		
B	On door frames not exceeding 300mm	m	1000		
C	On timber eaves soffit lining	m2	1250		
	<u>Spot priming bare wood surfaces with wood primer and apply one coat universal undercoat and two coats eggshell enamel paint</u>				
D	On doors	m2	1000		
E	On cupboards	m2	400		
F	On skirtings, rails, cills, etc not exceeding 300mm girth	m	3500		
	<u>Prepare as previously described and apply three coats pollyurathane varnish</u>				
G	On woodblock floors	m2	500		
	<u>PAINTWORK, ETC TO NEW WORK</u>				
	<u>ON INTERNAL FLOATED PLASTER SURFACES</u>				
	<u>Prepare and apply one coat "Midas" Envirolite Midamax 190 and apply two coats "Midas" Envirolite Midalux 240 or other equally approved in strict accordance with the manufacturers specification and instructions</u>				
H	On internal walls	m2	900		
J	On window cills	m2	150		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Prepare and apply one coat "Midas" pliolite masonry primer and apply two coats "Midas" Envirolite Midamax 200 or other equally approved in strict accordance with the manufacturers specification and instructions</u>				
A	On walls and columns	m2	700		
B	On ceilings and beams	m2	3520		
	<u>ON EXTERNAL FLOATED PLASTER SURFACES</u>				
	<u>Prepare and apply one coat "Midas" Masonry paint and apply two coats "Midas" Envirolite Midalux 240 or other equally approved in strict accordance with the manufacturers specification and instructions</u>				
C	On external walls and columns	m2	7640		
D	On ceilings and beams	m2	385		
	<u>ON PLASTERBOARD</u>				
	<u>Prepare and apply one coat "Midas" pliolite masonry primer and apply two coats "Midas" Envirolite Midamax 200 or other equally approved in strict accordance with the manufacturers specification and instructions</u>				
E	On ceilings and bulkheads	m2	2300		
	<u>ON FIBRE-CEMENT</u>				
	<u>Prepare and apply one coat "Midas" pliolite masonry primer and apply two coats "Midas" Midalux 230 or other equally approved finish coat in strict accordance with the manufacturers specification and instructions</u>				
F	On ceilings	m2	900		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>ON METAL</u>				
	<u>Prepare and apply one coat "Midas" metalprime grey, apply one coat "Midas" universal undercoat and two coats "Midas" Midacoat gloss or other equally approved finish coat in strict accordance with the manufacturers specification and instructions</u>				
A	On doors	m2	200		
B	On door frames, etc	m2	310		
C	On windows (measured flat on both sides)	m2	625		
D	On burglar proofing to doors, windows, etc	m2	450		
	<u>ON WOOD</u>				
	<u>Prepare and apply one coat "Midas" Outdoor Varnish thinned 10% with mineral turpentine primer and two finishing coats "Midas" Outdoor Varnish or other equally approved paint in strict accordance with the manufacturers specification and instructions</u>				
E	On doors	m2	3125		
F	On door frames, etc	m2	310		
	<u>Prepare and apply one coat "Midas" Woodprime White, apply one coat "Midas" universal undercoat and two coats "Midas" Midacoat Satin or other equally approved finish coat in strict accordance with the manufacturers specification and instructions</u>				
G	On doors	m2	1145		
H	On door frames, etc	m2	115		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Prepare and apply one coat "Midas" Indoor Varnish thinned 10% with mineral turpentine primer and two finishing coats "Midas" Indoor Varnish Satin or other equally approved paint in strict accordance with the manufacturers specification and instructions</u>				
A	On doors	m2	1638		
B	On door frames, etc	m2	800		
	Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 18</u></p> <p><u>EXTERNAL WORKS</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>NOTE: All trenches shall be backfilled with material selected from trench excavations and compacted to a minimum density of 100% Mod AASHTO</p> <p>NOTE: All sleeves to be laid in bedding class B</p> <p>-----</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under" Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Nature of the ground</u></p> <p>The Tenderer shall acquaint himself by personal examination of the nature of the ground. Descriptions of excavations shall be deemed to include all ground conditions classifiable as "earth" and where conditions of a more difficult character are indicated these are separately measured</p> <p><u>Carting away of excavated material</u></p> <p>Descriptions of carting away of excavated material shall be deemed to include loading excavated material onto trucks directly from the excavations or, alternatively, from stock piles situated on the building site</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Polycop polypropylene pipes</u></p> <p>Polypropylene pipes 54mm diameter and under shall be seamless copper coloured class 16 pipes jointed with "Fast-fuse" heat welded thermoplastic or brass compression fittings as designed for use with copper pipes as stated Pipes shall be firmly fixed to walls etc with coloured nylon snap-in pipe clips with provision for accommodating thermal movement and jointed and fixed strictly in accordance with the manufacturer's instructions All pipe diameters are nominal external</p>				
<p><u>Polylink polypropylene pipes</u></p> <p>Polypropylene pipes 63mm diameter and over shall be class 12 pipes jointed with cast iron "Supraclamp" running joints Fusion welded bends, once or twice mitred as necessary, and tees shall be factory manufactured</p> <p>Fusion welded bends and tees shall include jointing to pipes with PVC rubber ring double Z joint couplers Branch tees shall include flanged and bolted joints to "Polycop" branch pipes in addition and for brass compression male iron to copper straight couplers</p> <p>Reducers shall include jointing to pipes with PVC rubber ring double Z joint couplers and reducers shall be of sufficient overall length to accommodate same All pipes shall be jointed and fixed strictly in accordance with the manufacturer's instructions All pipe diameters are nominal external</p>				
<p><u>uPVC pipes and fittings</u></p> <p>Sewer and drainage pipes and fittings shall be jointed and sealed with butyl rubber rings Soil, waste and vent pipes and fittings shall be solvent weld jointed</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>uPVC pressure pipes and fittings</u></p> <p>Pipes for water supply shall be of the class stated Pipes of 40mm diameter and smaller shall be plain ended with solvent welded uPVC loose sockets and fittings Pipes of 50mm diameter and greater shall have sockets and spigots with push-in type integral rubber ring joints. Bends shall be uPVC and all other fittings shall be cast iron, all with similar push-in type joints</p> <p><u>Copper pipes</u></p> <p>Pipes shall be hard drawn and half-hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), class 2 (half-hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti-syphon pipes, capillary solder fittings and compression fittings shall be "Cobra Watertech" type. Capillary solder fittings shall comply with ISO 2016. Only compression fittings shall be used in walls or in ground</p> <p><u>Fixing of pipes</u></p> <p>Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level</p> <p><u>Reducing fittings</u></p> <p>Where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters not exceeding 60mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained. In the case of pipes with diameters exceeding 60mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Wire gratings</u></p> <p>Descriptions of gutter outlets etc shall be deemed to include wire balloon gratings</p> <p><u>Excavations</u></p> <p>No claim for rock excavation will be entertained unless the contractor has timeously notified the quantity surveyor thereof prior to backfilling "Soft rock" and "hard rock" shall be as defined in "Earthworks"</p> <p><u>Laying, backfilling, bedding, etc of pipes</u></p> <p>Pipes shall be laid and bedded and trenches shall be carefully backfilled in accordance with manufacturers' instructions</p> <p>Where no manufacturers' instructions exist pipes shall be laid in accordance with clauses 5.1 and 5.2 of each of the following: SABS 1200L : Medium-pressure pipelines LD : Sewers LE : Stormwater drainage Pipe trenches etc shall be backfilled in accordance with clauses 3, 5.5, 5.6, 5.7 and 7 of SABS 1200 DB : Earthworks (Pipe trenches) Pipes shall be bedded in accordance with clauses 3.1 to 3.4.1, 5.1 to 5.3 and 7 of SABS 1200 LB : Bedding (Pipes). Unless otherwise described bedding of rigid pipes shall be class B bedding</p> <p><u>Waste unions</u></p> <p>Descriptions of waste unions shall be deemed to include rubber or vulcanite plugs and chains fixed to fittings</p> <p>-----</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>EARTHWORKS</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group 104 for Haylett formula purposes				

	<u>PREPARATORY WORK TO ROADS AND PARKING AREAS</u>				
	<u>Breakup and remove existing work including carting away surplus material and/or rubble to location by contractor</u>				
A	Premix road surfacing including sub-bases, bases, etc	m2	525		
B	Paving surfaces including reinstating sub-bases, bases, etc	m2	1000		
C	Concrete kerbs and channels	m	350		
D	Dish channels 600mm wide	m	350		
E	Concrete stormwater channels	m	350		
	<u>GRAVEL WEARING COURSE</u>				
	<u>Repair and reshaping of gravel wearing course and carting away surplus material</u>				
F	Grading only	m2	100		
G	Ripping, redistributing and compact to 93% mod AASHTO.	m2	100		
H	Importing, placing and compacting material from commercial sources to 93% mod AASHTO.	m2	100		
J	Surfacing of gravel wearing course with 30mm thick continuously graded medium asphalt	m2	100		

Item No	UNIT	QTY	RATE	AMOUNT
<u>CONCRETE PAVEMENTS AND PARKING AREAS</u>				
<u>Patching of concrete pavements and parking areas including excavation, cast and finishing off in panels not exceeding 16m²</u>				
A	150mm Thick reinforced concrete with mesh Ref. 245 in slabs	m2	500	
B	Additional backfilling up to the 500mm below surface level and compaction to 90% of modified AASHTO density.	m3	250	
<u>PAVEMENT LAYERS AND ASPHALT SURFACE REPAIRS</u>				
<u>Excavations, backfilling, etc in existing pavements for patching with cement stabilised gravel excavated from the existing pavement</u>				
C	Areas not exceeding 50m ²	m2	350	
D	Surfacing of wearing surface asphalt with 30mm thick continuously graded medium asphalt	m2	350	
<u>SURFACE PATCHING OF SURFACED ROADS</u>				
<u>Trimming the edges and edge breaks of the existing surfacing and repairing patch sections with 60mm thick continuously graded medium asphalt</u>				
E	Excavate areas not exceeding 5m ² for removal of surfacing and base	m2	200	
F	Repair patch sections not exceeding 5m ²	m2	500	
<u>ERECTION OF AND REPAIR OF PERMANENT ROAD TRAFFIC SIGNS</u>				
<u>Reinstatement of road sign boards</u>				
G	Area not exceeding 2m ²	No	100	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Road sign supports</u>				
A	Steel tubing of 76mm diameter and 3mm wall thickness	m	125		
B	Excavation and backfilling for road sign supports	m3	50		
C	Extra over for cement-treated soil backfill	m3	50		
D	Hazard plates (600 x 150mm)	No	200		
E	Repair of road sign faces	m2	300		
F	Redress, treat and painting of existing 76mm Ø steel tubing	m	250		
	<u>Excavate in earth and dispose off site</u>				
G	To remove 300mm diameter concrete stormwater pipes	m	100		
H	To remove 200mm diameter concrete foul sewer pipes	m	100		
J	To remove 100mm diameter concrete foul sewer pipes	m	100		
K	To remove 150mm diameter asbestos water pipes	m	100		
	<u>DRAINAGE</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group No 146 for Haylett formula purposes				
	Note: All drainage pipes have been measured in accordance with "Method B" of the Standard System of Measuring Building Work - (Seventh edition) -----				
	<u>STORMWATER DRAINAGE</u>				
	<u>Class 75D concrete pipes with spigot and socket joints</u>				
L	375mm Pipes laid in and including trenches not exceeding 1m deep	m	200		
M	375mm Pipes laid in and including trenches exceeding 1m deep and not exceeding 2m deep	m	200		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>uPVC Class 12 pipes</u>				
A	200mm Pipes laid in and including trenches not exceeding 1m deep	m	400		
	<u>uPVC Class 9 pipes</u>				
B	300mm Pipes laid in and including trenches not exceeding 1m deep	m	300		
C	300mm Pipes laid in and including trenches exceeding 1m and not exceeding 2m deep	m	300		
	<u>Sumps, catchpits, inspection chambers, etc as per engineers specification (covers elsewhere) (gratings and covers elsewhere)</u>				
D	Rainwater sump 600 x 600mm and not exceeding 750mm deep internally	No	50		
	<u>Brickwork manholes as per engineers specification (covers elsewhere)</u>				
E	Inspection chamber 1 000mm diameter not exceeding 750mm deep internally	No	10		
F	Inspection chamber 1 000mm diameter and exceeding 750mm and not exceeding 1 000mm deep internally	No	10		
G	Inspection chamber 1 000mm diameter and exceeding 1 000mm and not exceeding 1 250mm deep internally	No	10		
	<u>Gratings, covers, etc</u>				
H	450 x 450mm x 27,4kg Light duty cast iron dished grating and frame	No	50		
J	550mm Diameter x 176kg Type 2A heavy duty cast iron manhole cover and frame	No	30		
K	Lifting key for manhole cover	No	1		
	<u>Sundries, etc</u>				
L	Grouting of joints in existing kerbs and channels with 3:1 sand:cement mortar	m	1000		

Item No		UNIT	QTY	RATE	AMOUNT
A	Cutting into existing manhole for and connecting 375mm diameter reinforced concrete pipe including locating, inserting 375mm channel junction and making good, concrete benching, etc at depth exceeding 1m and not exceeding 2m at invert level	No	10		
B	Testing stormwater drainage system	Item	1		
<u>SOIL DRAINAGE</u>					
Note: All drainage pipes have been measured in accordance with "Method B" of the Standard System of Measuring Building Work - (Seventh edition)					

<u>uPVC Class 34 pipes</u>					
C	150mm Pipes laid in and including trenches exceeding 1m not exceeding 2m deep	m	150		
D	200mm Pipes laid in and including trenches exceeding 2m not exceeding 3m deep	m	150		
<u>Extra over uPVC class 34 pipes for fittings</u>					
E	150mm End cap	No	20		
F	150mm 45 Degree bend	No	20		
G	200mm 90 Degree accessible bend	No	20		
<u>Precast concrete manholes, complete</u>					
H	Inspection chamber 1 000mm diameter and exceeding 750mm and not exceeding 1 000mm deep internally	No	5		
J	Inspection chamber 1 000mm diameter and exceeding 1 000mm and not exceeding 1 250mm deep internally	No	5		
K	Inspection chamber 1 000mm diameter and exceeding 1 500mm and not exceeding 1 750mm deep internally	No	5		
<u>Gratings, covers, etc</u>					
L	550mm Diameter x 176kg Type 2A heavy duty cast iron manhole cover and frame	No	15		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Sundries</u>				
A	Cutting into existing manhole for and connecting 150mm diameter pipes including inserting 150mm channel junction and making good concrete benching	No	5		
B	Cutting into existing manhole for and connecting 200mm diameter pipes including inserting 200mm channel junction and making good concrete benching	No	5		
C	Cement concrete (20MPa) in encasing to 150mm diameter horizontal pipe of a minimum thickness of 150mm around pipe, including all necessary casing.	m	100		
D	Testing stormwater drainage system	Item	1		
	<u>DUCTS, SLEEVES, ETC</u>				
	<u>uPVC class 6 with and including draw wire</u>				
E	Group of 2No. x 160mm Pipes laid in and including trenches not exceeding 1m deep	m	200		
F	Group of 4No. x 160mm Pipes laid in and including trenches not exceeding 1m deep	m	200		
	<u>ROADWORK</u>				
	NOTE: All items in this section shall be deemed to fall into Work Group No 154 for Haylett formula purposes				

	<u>Open face excavation over sloping site</u>				
G	Over site and between buildings, retaining walls, etc to form road boxing and depositing excavated material in prescribed stock piles on site	m3	600		
	<u>Extra over excavations in earth for excavation in</u>				
H	Soft rock	m3	45		
J	Hard rock	m3	10		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Extra over all excavations for carting away</u>				
A	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor	m3	600	
<u>Earth filling supplied by the contractor under roads, pavings, etc</u>				
B	Over site of G4 material in accordance with SABS 1200 DM compacted to 98% Mod AASHTO density	m3	300	
C	Over site of G5 material in accordance with SABS 1200 DM compacted to 95% Mod AASHTO density	m3	300	
D	Over site of G7 material in accordance with SABS 1200 DM compacted to 93% Mod AASHTO density	m3	300	
<u>Selected imported sand filling supplied by the contractor under roads, pavings, etc compacted to 100% Mod AASHTO density</u>				
E	Under roads, paving, etc	m3	100	
<u>Compaction of surfaces</u>				
F	Compaction of ground surface under pavings, etc including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 93% Mod AASHTO density	m2	2000	
<u>ROAD SURFACING, ETC</u>				
<u>Laterite gravel supplied by the contractor under roads, pavings, etc compacted to 95% Mod AASHTO density</u>				
G	Under roads, paving, etc	m3	750	
<u>Paving of 80mm 35MPa S-A fully interlocking precast concrete pavers with open joints on 20mm thick river sand bed with sand and cement mixture swept into joints, hosed down and pointed with slightly keyed joints including preparation of ground or filling</u>				
H	Paving in stretcher bond	m2	750	

Item No		UNIT	QTY	RATE	AMOUNT
A	60mm Wide brick-on-edge header course edging on mortar bed including concrete backing on one side	m	170		
	<u>Bituminous premix road surfacing</u>				
B	25mm Thick continuously graded asphalt on MC-30 tack coat (application rate = 0.7 l /m ²) to parking areas, roadways, etc	m2	500		
C	40mm Thick continuously graded asphalt on MC-30 tack coat (application rate = 1.14 l /m ²) to parking areas, roadways, etc	m2	750		
	<u>Precast concrete finished smooth on exposed surfaces including bedding, jointing and pointing</u>				
D	Type BK1 kerb 135 x 250mm high with and including 150 x 150 x 300mm unreinforced concrete haunching at back of each joint circular on plan not exceeding 4m radius formed of short lengths of straight kerb including excavation, backfilling, etc	m	220		
E	Type C1 channel 300 x 120mm with and including unreinforced concrete haunching at back of each joint including excavation, backfilling, etc	m	70		
	<u>Road marking paint on tarmac/paving with non reflective paint</u>				
F	Line 100mm wide	m	200		
G	Line 200mm wide	m	200		
H	Numeral or letter 500mm wide x 1300mm high overall of 150mm average thickness	No	20		
J	Directional arrow/s 4000mm high overall of 300mm thickness at base	No	15		
K	Disabled parking bay symbol 850 x 1000mm overall	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>FENCING</u>				
	<u>Steel galvanised security fencing, gates, etc site clearance and preparation of ground</u>				
A	Security fencing 2 400mm high formed of 70 x 44mm H-shaped posts 3 000mm long with 600mm cast into concrete plinths 600 x 400 x 400mm in ground at 2 500mm centres including excavations, footings, etc, "Nylofor Medium" plastic coated fence panels 2 500 x 1 730mm high, all fixed in strict accordance with manufacturers accessories and instructions, top 600mm section with 5 strand electrical grid to the approval of the electrical engineer, complete	m	200		
B	Extra over fence for a double vehicle gates 5 000mm wide	No	3		
C	Extra over fence for a single pedestrian gate 1 000mm wide	No	2		
D	Security fencing 3 030mm high formed of 75 x 75 x 3mm high galvanised steel post 3 800mm long with 800mm cast into concrete plinths 900 x 400 x 400mm in ground at 3 000mm centres including excavations, footings, etc, single skin welded mesh fence complete with cover plate at each post 2 430mm high in standard 3 050mm widths ,all fixed in strict accordance with manufacturers accessories and instructions, fence including 500mm underdig bitumen coated galvanised mesh in-between posts including excavations, etc	m	200		
E	Extra over fence for a double vehicle gates 5 000mm wide	No	3		
F	Extra over fence for a single pedestrian gate 1 000mm wide	No	2		
	<u>Sundries</u>				
G	Concrete (15MPa) in 500mm wide x 100mm thick surface footing under fence including, excavation, etc.	m3	250		
Total Carried to Summary Page					R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 19</u></p>				
<p><u>ELECTRICAL WORK</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p><u>GENERAL</u></p>				
<p>Method of measurement and Bills of Quantities This bill has been measured according to the Standard System of Measuring Building Work - (Sixth edition) and billed along the guidelines of A.S.A.Q.S. Model Bills of Quantities. Only measured items must be priced and no changes made by the tenderer will be recognised</p>				
<p>.....</p>				
<p><u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p> <p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p> <p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p>NOTE: Unless otherwise stated herein, all items relating to <u>Electrical Installation</u> in this bill shall be deemed to fall into <u>Work Group 160</u> for Haylett formula purposes</p> <p>NOTE: Unless otherwise stated herein, all items relating to <u>Electrical Reticulation</u> in this bill shall be deemed to fall into <u>Work Group 162</u> for Haylett formula purposes</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>LOW VOLTAGE ELECTRICAL RETICULATION,</u>				
	<u>CABLE PROTECTION</u>				
	<u>Expose existing services, supply and install</u>				
A	Concrete protective slabs, 250mm above cables	m	100		
B	160mm diameter uPVC sleeves laid in and including	m	800		
C	uPVC danger tape, 200mm above cable	m	300		
	<u>POWER AND COMMUNICATIONS BOARDS</u>				
	<u>Main Distribution Boards</u>				
D	750 wide, nominally 2m high main board module	No	5		
E	600 wide, nominally 2m high main board module	No	5		
F	250A moulded case adjustable circuit breaker, 15kA	No	10		
G	160A moulded case adjustable circuit breaker, 15kA	No	10		
H	Set of 3ammeters and an voltmeter and selection	No	10		
	<u>Supply, delivery and installation of surface or flush mounting sub-distribution boards as listed below. Boards are to be constructed in accordance with the detailed drawings, including switchgear. Wiring, ducting and conduit connections to the boards and cable connections (measured elsewhere)</u>				
J	Typical 72 way sub-distribution board as detailed, surface mounted (125A main switch)	No	15		
K	Typical 60 way sub-distribution board as detailed, surface mounted (60A main switch)	No	15		
L	Typical 48 way sub-distribution board as detailed, surface mounted (40A main switch)	No	15		
M	Typical 72 way sub-distribution board as detailed, flush mounted (125A main switch)	No	15		

Item No		UNIT	QTY	RATE	AMOUNT
A	Typical 60 way sub-distribution board as detailed, flush mounted (60A main switch)	No	15		
B	Typical 48 way sub-distribution board as detailed, flush mounted (40A main switch)	No	15		
C	Isolated supply distribution boards	No	15		
	<u>Supply, delivery and installation of surface mounted junction box for communications services as detailed below, excluding conduit and ducting connections (measured elsewhere) but including wooden backboard, and tamper-proof lock</u>				
D	600 x 600 x 150mm	No	40		
E	400 x 400 x 150mm	No	40		
F	300 x 300 x 150mm	No	40		
	<u>MODIFICATIONS TO AND EQUIPPING OF DISTRIBUTION BOARDS, ETC</u>				
	<u>Supply and installation of switchgear and equipment as detailed, fitted to existing or new distribution boards (over and above equipment measured with the new boards themselves), including wiring connections. These rates will be used for omission of unnecessary equipment measured with new boards</u>				
	<u>Triple pole circuit breakers</u>				
G	10 - 60A, 5ka	No	80		
H	Greater than 60A - 100A, 5kA	No	80		
J	10 - 100A, 15kA	No	80		
K	Greater than 100A - 200A 15kA	No	80		
L	150A - 300A 35kA	No	80		
M	1600A Motorised circuit breakers complete with controls	No	15		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Single pole circuit breakers</u>				
A	1 - 30A, 5kA	No	150		
B	Greater than 30A - 60A, 5kA	No	150		
C	Greater than 60A - 100A, 5kA	No	150		
	<u>Earth leakage units</u>				
D	Single phase 40A	No	250		
E	Single phase 60A	No	250		
	<u>Triple pole Isolators</u>				
F	Up to 60A, 5kA	No	80		
G	Greater than 60A - 100A, 5kA	No	80		
H	Greater than 100A - 200A, 15kA	No	80		
	<u>Double pole isolators</u>				
J	Up to 60A	No	80		
	<u>Switchgear accessories</u>				
K	Digital energy meters 3 phase up to 125A including current transformers	No	30		
L	Software and commissioning of digital energy metering system	Item	30		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>LT. CABLES</u>				
	<u>Supply, delivery and installation, fixed to supports measured elsewhere, of 1000V grade fire retardant, PVC bedded, steel wire armoured PVC cables complete with labels as specified, and fixing materials as required. Terminations are measured below.</u>				
	<u>4 Core cables</u>				
A	2,5 sq.mm	m	4000		
B	4,0 sq mm	m	800		
C	6,0 sq mm	m	800		
D	10,0 sq mm	m	800		
E	16,0 sq mm	m	650		
F	25,0 sq mm	m	650		
G	35,0 sq mm	m	650		
H	50,0 sq mm	m	400		
J	70,0 sq mm	m	250		
K	95,0 sq mm	m	250		
L	120,0 sq mm	m	250		
M	150,0 sq mm	m	400		
N	185,0 sq mm	m	400		
P	240,0 sq mm	m	400		
	<u>3 Core</u>				
Q	2,5 sq mm	m	3000		
R	4,0 sq mm	m	3000		
S	6,0 sq mm	m	3000		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>2 Core cables</u>				
A	2,5 sq mm	m	3000		
B	4,0 sq mm	m	3000		
C	6,0 sq mm	m	3000		
D	16.0 sq mm	m	3000		
	<u>Single core cables</u>				
E	120 sq mm flexible	m	300		
	<u>Multicore</u>				
F	1.5 sq mm x 12 core	m	1500		
	<u>Silicone four core cable</u>				
G	2.5 sq mm	m	3000		
H	UTP CAT 5 cable	m	1500		
	<u>LT. CABLE TERMINATIONS</u>				
	<u>Supply, delivery and installation of LT. Cable ends as specified, including labelling and testing after completion</u>				
	<u>4 Core cables</u>				
J	2,5 sq.mm	No	1250		
K	4,0 sq mm	No	1250		
L	6,0 sq mm	No	1250		
M	10,0 sq mm	No	1250		
N	16,0 sq mm	No	1250		
P	25,0 sq mm	No	400		
Q	35,0 sq mm	No	400		
R	50,0 sq mm	No	180		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	70,0 sq mm	No	180		
B	95,0 sq mm	No	180		
C	120,0 sq mm	No	180		
D	150,0 sq mm	No	180		
E	185,0 sq mm	No	180		
F	240,0 sq mm	No	180		
	<u>3 Core</u>				
G	2,5 sq mm	No	80		
H	4,0 sq mm	No	80		
J	6,0 sq mm	No	80		
	<u>2 Core cables</u>				
K	2,5 sq mm	No	140		
L	4,0 sq mm	No	140		
M	6,0 sq mm	No	140		
N	16.0 sq mm	No	140		
	<u>Single core cables</u>				
P	120 sq mm flexible	No	60		
	<u>Multicore</u>				
Q	1.5 sq mm x 12 core	No	80		
	<u>Silicone four core cable</u>				
R	2.5 sq mm	No	80		
S	UTP CAT 5 cable	No	80		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>CABLE LADDER AND ACCESSORIES</u>				
	<u>Supply, delivery and installation of heavy duty type CL cable ladder and accessories in accordance with the requirements of the standard specification including all fixing materials and splices as necessary. Joints at building expansion joints are to allow for expansion</u>				
	<u>Suspended from structure, including brackets at 500mm intervals</u>				
A	100mm Wide	m	550		
B	150mm Wide	m	550		
C	300mm Wide	m	550		
D	500mm Wide	m	550		
	<u>Fixed directly to permanent structure such as walls or ceiling slabs</u>				
E	100mm Wide	m	550		
F	150mm Wide	m	550		
G	300mm Wide	m	550		
H	500mm Wide	m	550		
	<u>Purpose made pop riveted 90 degree bend in cable ladder, vertical or horizontal</u>				
J	100mm Wide	No	150		
K	150mm Wide	No	150		
L	300mm Wide	No	150		
M	500mm Wide	No	300		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>T Pieces</u>				
A	100mm Wide	No	400		
B	150mm Wide	No	200		
C	300mm Wide	No	200		
D	500mm Wide	No	200		
	<u>Premanufactured crossovers</u>				
E	100mm Wide	No	30		
F	150mm Wide	No	30		
G	300mm Wide	No	30		
H	500mm Wide	No	30		
	<u>Ladder reducers</u>				
J	150mm Downwards	No	150		
K	300mm Downwards	No	150		
L	500mm Downwards	No	100		
	<u>Ladder offsets</u>				
M	500mm	No	40		
	<u>WELDMESH CABLE TRAY AND ACCESSORIES</u>				
	<u>Supply, delivery and installation of weldmesh cable tray and accessories in accordance with the requirements of the standard specification, complete with all necessary splices. Joints at building expansion joints are to allow for movement</u>				
	<u>Suspended from slab, including supports at 500mm intervals</u>				
N	100mm Wide	m	300		
P	150mm Wide	m	300		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	200mm Wide	m	300		
B	300mm Wide	m	300		
C	500mm Wide	m	300		
<u>Fixed directly to the structure such as walls, ceiling, slabs, etc</u>					
D	100mm Wide	m	400		
E	150mm Wide	m	200		
F	200mm Wide	m	200		
G	300mm Wide	m	200		
H	500mm Wide	m	100		
<u>Manufactured bends, vertical or horizontal</u>					
J	100mm Wide	No	200		
K	150mm Wide	No	200		
L	200mm Wide	No	200		
M	300mm Wide	No	200		
N	500mm Wide	No	100		
<u>Manufactured T - Pieces</u>					
P	100mm Wide	No	80		
Q	150mm Wide	No	80		
R	200mm Wide	No	80		
S	300mm Wide	No	80		
T	500mm Wide	No	80		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Premanufactured crossovers</u>				
A	100mm Wide	No	80		
B	150mm Wide	No	80		
C	200mm Wide	No	80		
D	300mm Wide	No	80		
E	500mm Wide	No	80		
	<u>TRUNKING</u>				
	<u>Unistrut Trunking and Accessories</u>				
	<u>Supply , delivery and installation of steel trunking and accessories in accordance with the requirements of the standard specification, complete with plastic lidding, splices, treasury tags and cable retaining clips fitted at 500mm intervals, and marking to identify the relevant service</u>				
	<u>Suspended from structure using threaded rods and clamps at 500mm intervals</u>				
F	P9000 (125 x 75)	m	400		
G	P8000 (75 x 75)	m	400		
H	P4000 (41 x 20.5)	m	400		
J	P2000 (47 x 47)	m	400		
	<u>Fixed directly to permanent structure such as walls or ceiling slab</u>				
K	P9000	m	250		
L	P8000	m	200		
M	P4000	m	200		
N	P2000	m	200		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Extra over for provision of "Band-it" steel wrap around trunking</u>				
A	P9000	No	150		
B	P8000	No	150		
C	P2000	No	150		
	<u>Extra over for provision of steel trunking in place of plastic for trunking to be used for fire alarm or security installations</u>				
D	P9000	No	400		
E	P8000	No	400		
F	P4000	No	400		
G	P2000	No	400		
	<u>Trunking vermin-proofing, comprising a wad of mineral wool at 3m intervals</u>				
H	P9000	m	400		
J	P8000	m	400		
K	P2000	m	400		
	<u>Making of purpose made right angle bends in trunking. Bends are to avoid sharp edges and are to be complete with all pop rivets and spot welds as necessary</u>				
L	P9000	No	400		
M	P8000	No	400		
N	P2000	No	400		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Making of purpose-made T pieces in trunking. Sharp edges are to be avoided and T is to be complete with all pop rivets and spot welds as necessary</u>				
A	P9000	No	400	
B	P8000	No	400	
C	P2000	No	400	
<u>Making of purpose made crossover in trunking complete with all necessary pop rivets and spot welds. Sharp edges are to be avoided</u>				
D	P9000	No	400	
E	P8000	No	400	
F	P2000	No	400	
<u>Purpose-made offsets in trunking including all splices, pop rivets and spot welds. Sharp edges are to be avoided</u>				
G	P9000	No	400	
H	P8000	No	400	
J	P2000	No	400	
<u>Trunking made off to sub-distribution boards</u>				
K	P9000	No	400	
L	P8000	No	400	
M	P2000	No	400	
<u>Supply and installation of trunking end cap pop riveted into position</u>				
N	P9000	No	400	
P	P8000	No	800	
Q	P2000	No	800	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Unistrut cable supports</u>				
A	K clamps and unistrut for cable in riser shaft for up to 70 sq mm cable	No	400		
B	K clamps and unistrut for cable in riser shaft for 70 - 240 sq mm cable	No	400		
	<u>Extra heavy duty lidding: Extra over for provision of extra heavy duty lidding for trunking fitted flush in floor</u>				
C	P9000	No	800		
	<u>Plastic Trunking</u>				
	<u>Supply and installation of plastic trunking and accessories, complete with lids, on walls or behind cornices, fixed by means of screws and plugs</u>				
	<u>Trunking mounted on all surfaces including lids</u>				
D	16 x 16mm	m	400		
E	16 x 25mm	m	400		
F	16 x 40mm	m	400		
G	25 x 40mm	m	400		
H	40 x 40mm	m	400		
	<u>Premanufactured corner pieces</u>				
J	16 x 16mm	No	300		
K	16 x 25mm	No	300		
L	16 x 40mm	No	300		
M	25 x 40mm	No	300		
N	40 x 40mm	No	300		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>T-pieces</u>				
A	16 x 16mm	No	300		
B	16 x 25mm	No	300		
C	16 x 40mm	No	300		
D	25 x 40mm	No	300		
E	40 x 40mm	No	300		
	<u>End caps</u>				
F	16 x 16mm	No	250		
G	16 x 25mm	No	250		
H	16 x 40mm	No	250		
J	25 x 40mm	No	250		
K	40 x 40mm	No	250		
	<u>Terminations to other trunking</u>				
L	16 x 16mm	No	250		
M	16 x 25mm	No	100		
N	16 x 40mm	No	100		
P	25 x 40mm	No	100		
Q	40 x 40mm	No	100		
	<u>POWER SKIRTING AND ACCESSORIES</u>				
	<u>Supply and installation of power skirting as specified:</u>				
R	Three channel skirting complete with dividers and including lidding (outlet points measured elsewhere)	m	800		
S	Two channel skirting complete with dividers and including lidding (outlet points measured elsewhere)	m	800		

Item No	UNIT	QTY	RATE	AMOUNT
<u>Supply and installation of premanufactured end caps complete with all accessories</u>				
A	Three channel	No	400	
B	Two channel	No	400	
<u>Premanufactured right angle bend in power skirting, in horizontal plane</u>				
C	Three channel	No	400	
D	Two channel	No	400	
<u>Premanufactured right angle bend in power skirting, in vertical plane</u>				
E	Three channel	No	400	
F	Two channel	No	400	
G	Provision of outlet plates for communications services	No	200	
H	Telephone or data outlet in power skirting, comprising 150mm blank plate	No	400	
<u>CONDUITING</u>				
<u>Galvanised Conduiting</u>				
<u>Supply, delivery and installation of galvanised Bosal locfit or equal approved steel conduit including all sets, bends in the case of conduits smaller than 32mm,saddles and supports, cutting and waste</u>				
<u>Fixed in brick (chase by builder)</u>				
J	20mm	m	900	
K	25mm	m	900	
L	32mm	m	900	
M	40mm	m	400	
N	50mm	m	200	

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
	<u>On surface or in dry wall</u>				
A	20mm	m	150		
B	25mm	m	150		
C	32mm	m	150		
D	40mm	m	150		
E	50mm	m	150		
	<u>Cast in concrete</u>				
F	20mm	m	60		
G	25mm	m	60		
H	32mm	m	60		
J	40mm	m	60		
K	50mm	m	60		
	<u>Conduit end made off to ducting or into box greater than 100 x 100</u>				
L	20mm	No	40		
M	25mm	No	40		
N	32mm	No	40		
P	40mm	No	40		
Q	50mm	No	40		
	<u>Bosal conduit purpose made bends for conduits greater than 25mm</u>				
R	32mm	No	1400		
S	40mm	No	900		
T	50mm	No	400		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Flexible Conduiting</u>				
	<u>Supply, delivery and installation of Kopex or equal approved flexible conduit, including saddles and supports, cutting and waste</u>				
A	20mm	m	800		
B	25mm	m	800		
	<u>Termination of Kopex or equal approved flexible conduit</u>				
C	20mm	No	800		
D	25mm	No	800		
	<u>PVC Conduiting and Accessories</u>				
	<u>Supply, delivery and installation of PVC conduit mounted on surface complete with sets, bends, saddles and accessories</u>				
E	20mm	m	2500		
F	25mm	m	2500		
G	32mm	m	2500		
	<u>PVC conduit ends made off to trunking or boxes greater than 100 x 100</u>				
H	20mm	No	400		
J	25mm	No	400		
K	32mm	No	400		

Item No	UNIT	QTY	RATE	AMOUNT
<u>GALVANIZED STEEL BOXES</u>				
<u>Supply, delivery and installation of galvanized steel boxes for 20 - 32 mm conduit connections, from single to 4-way including back connections where required and including conduit connections, in dry wall, cast into concrete, chased into brick or fixed on surface. Prices to include blank cover plates in respect of 60mm round boxes only</u>				
<u>60mm round galvanized deep conduit boxes cast into concrete</u>				
A 20mm	No	400		
B 25mm	No	400		
C 32mm	No	400		
<u>60mm round shallow boxes cast into concrete</u>				
D 20mm	No	100		
<u>60mm shallow round box fixed flush in wall or dry walling</u>				
E 20mm	No	400		
F 25mm	No	400		
<u>60mm shallow round box surface mounted</u>				
G 20mm	No	400		
H 25mm	No	400		
<u>Galvanized dome cover lids with conduit entry</u>				
J 20mm	No	400		
K 25mm	No	400		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Galvanized pressed conduit boxes flush mounted</u>				
A	100 x 50mm	No	30		
B	100 x 100mm	No	30		
C	150 x 150mm	No	30		
	<u>Galvanized surface mounting Wunda boxes</u>				
D	100 x 50mm	No	200		
E	100 x 100mm	No	200		
F	150 x 150mm	No	200		
	<u>Blank coverplates for galvanized flush or surface boxes</u>				
G	100 x 50mm	No	200		
H	100 x 100mm	No	200		
J	150 x 150mm	No	200		
K	Oversized lids	No	200		
	<u>Special Boxes including cover plates</u>				
L	York Boxes with sliding lids	No	100		
M	80 x 80 x 40mm	No	100		
N	200 x 200 x 100mm	No	100		
P	230 x 110 x 120 mm	No	100		
Q	85 x 85 x 60mm	No	100		
R	400 x 300 x 100mm	No	100		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>WIRING</u>				
	<u>Supply, delivery and installation of PVC insulated wiring, drawn into conduit, ducting or trunking, including labelling of conductors as specified and lacing of conductors</u>				
A	1,5 Sq.mm	m	1000		
B	2,5 Sq.mm	m	1000		
C	4,0 Sq.mm	m	1000		
D	6,0 Sq.mm	m	1000		
E	10,0 Sq. mm	m	1000		
F	16,0 Sq mm	m	1000		
	<u>Supply, delivery and installation of galvanized draw wire drawn into conduit or ducting</u>				
G	1,0 Sq.mm	m	1000		
	<u>Making off of wiring ends to machines and other items supplied by others (note that ends made off to boards, switches, socket outlets, light fittings and isolators are to be priced with the items concerned)</u>				
H	1,5 Sq.mm	No	100		
J	2,5 Sq.mm	No	100		
K	4,0 Sq.mm	No	100		
L	6,0 Sq.mm	No	100		
M	10,0 Sq. mm	No	100		
N	16,0 Sq mm	No	100		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Surfix cable</u>				
	<u>Supply, delivery and installation of Surfix cable as detailed below, complete with all fixings</u>				
A	2 Core 1,5 sq.mm	m	500		
B	2 Core 2,5 sq.mm	m	500		
C	2 Core 4,0 sq.mm	m	500		
D	2 Core 6,0 sq. mm	m	500		
E	4 Core 1,5 sq mm	m	500		
F	4 Core 2,5 sq mm	m	500		
	<u>Surfix glands</u>				
	<u>Supply, delivery and installation of compression glands to Surfix cables measured above</u>				
G	2 Core 1,5 sq.mm	No	250		
H	2 Core 2,5 sq.mm	No	250		
J	2 Core 4,0 sq.mm	No	250		
K	2 Core 6,0 sq. mm	No	250		
L	4 Core 1,5 sq mm	No	250		
M	4 Core 2,5 sq mm	No	250		
	<u>LIGHT SWITCHES AND COVER PLATES</u>				
	<u>Supply, delivery and installation of flush mounted switches including cover plates and grid plates, in boxes measured elsewhere, complete with all connections and labelling</u>				
P	1 Lever 1 Way single pole	No	300		
Q	2 Lever 1 Way single pole	No	300		

Item No	UNIT	QTY	RATE	AMOUNT
A	3 Lever 1 Way single pole	No	300	
B	1 Lever 2 Way single pole	No	300	
C	1 Lever 1 Way double pole	No	300	
D	Single lever touch dimmer up to 100W	No	80	
E	1 Gang 1 Way industrial switch complete with box and cover	No	300	
F	Single lever with pilot light	No	300	
G	Ceiling mounted passive infrared proximity control sensors with power packs, complete with and including daylight sensing	No	150	
H	Proximity sensing only	Item	50	
J	Infra-red programming device	Item	50	
<u>SOCKET OUTLETS AND COVER PLATES</u>				
<u>Supply, delivery and installation of switched or unswitched, as detailed, socket outlets and cover plates in boxes measured elsewhere complete with all connections and labelling</u>				
<u>Switched Socket outlets</u>				
K	Normal (white) double socket outlet single pole, comprising one switched 16A socket outlet and one switched Eurosocket	No	350	
L	Dedicated (red) socket outlet	No	300	
M	16A Industrial socket outlet including box and cover	No	150	
<u>Unswitched socket outlets</u>				
N	5A Unswitched socket outlet for mounting in 60mm round box, (box measured elsewhere)	No	300	
P	Flush mounted Eurosocket	No	300	

Item No	UNIT	QTY	RATE	AMOUNT
<u>Power Points and Isolators Including all Connections and Labelling</u>				
<u>Single Phase</u>				
A	30A Double pole surface mounted isolator including box and all connections	No	75	
B	60A Double pole surface mounted	No	400	
C	30A Double pole flush mounted including box	No	400	
D	60A Double Pole flush mounted including box	No	400	
<u>Three phase</u>				
E	30A TP Surface mounting	No	20	
F	60A TPI Surface mounted	No	20	
G	30A TPI Flush mounted including box	No	20	
H	60A TPI Flush mounted including box	No	20	
J	100A TPI Surface mounted	No	20	
K	Waterproof 30A Rotary isolator including box	No	20	
L	63A TP Flameproof isolators	No	20	

Item No		UNIT	QTY	RATE	AMOUNT
	<u>LIGHT FITTINGS</u>				
	<u>Supply, delivery and installation of light fittings as specified, complete with all connections, tubes, lamps, control gear and any mounting brackets</u>				
A	1500mm 2 tube fluorescent channel fitting	No	200		
B	1500mm 1 tube fluorescent channel fitting	No	200		
C	1500mm 2 tube fluorescent surface diffused fitting	No	200		
D	Bulkhead fitting for exterior use with 9W CFL	No	1000		
E	Corrosion proof luminaire with 2 x 1500mm fluorescent tubes	No	750		
F	Downlighter with GU10 lamp holder and 6W 220V LED lamp	No	5000		
G	Polycarbonate bulkhead with 9W CFL ES lamp	No	1500		
	<u>Replacement of lamps in existing fittings</u>				
H	1.2m Warm white fluorescent tubes	No	2000		
J	1.5m Warm white fluorescent tubes	No	2000		
K	600mm Warm white fluorescent tubes	No	1500		
L	9W Warm white ES CFL lamp	No	5000		
M	9W Warm white BC CFL lamp	No	3000		
N	35W High output warm white closed front 12VB downlighter	No	3000		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>EARTHING, BONDING AND ISOLATION</u>				
	<u>Main Earthing</u>				
	<u>Supply, delivery and installation of bare copper earth wire along main cable runs, including labelling where required</u>				
A	2,5 Sq.mm	m	750		
B	4,0 Sq. mm	m	750		
C	6,0 Sq. mm	m	750		
D	10,0 Sq. mm	m	750		
	<u>Supply, delivery and installation of Kwena or approved equal steel/copper mesh earth with along main cable runs including all fixings and labelling where required</u>				
E	16,0 Sq. mm	m	200		
F	25,0 Sq mm	m	200		
G	35,0 Sq mm	m	200		
H	50,0 Sq. mm	m	200		
J	70,0 Sq. mm	m	200		
	<u>Earth wire ends, complete (Ends are to be crimped lugs and lock washers are to be used in all instances, Looped earth wires are to use common lugs)</u>				
K	2,5 Sq.mm	No	1500		
L	4,0 Sq. mm	No	1500		
M	6,0 Sq. mm	No	1500		
N	10,0 Sq mm	No	1500		
P	16,0 Sq mm	No	1500		
Q	25,0 Sq mm	No	1500		

Item No		UNIT	QTY	RATE	AMOUNT
A	35,0 Sq mm	No	1500		
B	50,0 Sq mm	No	1500		
C	70 Sq mm	No	1500		
<u>STREET LIGHT POLES</u>					
D	5,0m High fibre glass street light pole, complete as per engineers specification.	No	30		
E	3,0m High fibre glass street light pole, complete as per engineers specification	No	30		
<u>STREET LIGHT LUMINAIRES</u>					
F	Luminaire consisting of lamp compartment separated from control gear compartment and designed to operate 57W/2*26W compact fluorescent, 80/125W mercury vapour and 50/70/100W high pressure sodium and metal halide elliptical lamps	No	20		
G	Luminaire consisting of a spigot base, lamp compartment with integral control gear and top cover designed to operate compact fluorescent, 50/80/125W mercury vapour or 50/70/100W high pressure sodium/metal halide lamps	No	20		
<u>DISTRIBUTION BOARD COMPLIANCE</u>					
H	Provisional Sum for Electrical Distribution Board Compliance		PS		R 6 200 000
J	Attendance and profit on item above		%		
<u>SUPPLY AND INSTALLATION OF UPS UNITS</u>					
K	Provisional Sum for supply and installation of UPS units		PS		R 2 260 000
L	Attendance and profit on item above		%		

Item No	UNIT	QTY	RATE	AMOUNT
<u>SUPPLY AND INSTALLATION OF BATTERIES</u>				
A		PS		R 2 260 000
B		%		
<u>DISTRIBUTION BOARD LABELLING COMPLIANCE</u>				
C		PS		R 3 000 000
D		%		
Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 20</u></p> <p><u>HEATING, VENTILATION AND AIR CONDITIONING INSTALLATION</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p><u>GENERAL</u></p> <p>Method of measurement and Bills of Quantities This bill has been measured according to the Standard System of Measuring Building Work - (Seventh edition) and billed along the guidelines of A.S.A.Q.S. Model Bills of Quantities. Only measured items must be priced and no changes made by the tenderer will be recognised</p> <p>.....</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p> <p><u>Quantities</u></p> <p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p> <p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p> <p><u>Ductwork</u></p> <p>Where transformations or reducers occur the larger size ductwork has been measured through the fitting. Descriptions of ductwork shall be deemed to include stiffeners, jointing materials, sealants, couplers in the running length and access/inspection panels in accordance with the Specification</p> <p><u>Dampers</u></p> <p>Descriptions of smoke and fire dampers shall be deemed to include fusible links with manual overrides and resets, sleeves, frames, supports and access openings in ducts</p> <p><u>Air Diffusion</u></p> <p>Descriptions of air terminals, grilles, louvres and the like shall be deemed to include necks, frames, supports and flexible connections</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Fans</u></p> <p>Descriptions of fan assemblies shall be deemed to include supports from the structure, flexible or canvas collar connections to ductwork, vibration isolation mountings and airtight inspection doors</p> <p><u>Sound attenuators</u></p> <p>Descriptions of sound attenuators shall be deemed to include flanged or flexible connections to ductwork and supports from the structure</p> <p><u>Fan coil units, fan air terminals and fan heaters</u></p> <p>Descriptions of fan coil units, fan air terminals and fan heaters shall be deemed to include connection points for water, air and electrical, air grilles, dust trays, condensate trays and vibration isolation mountings. Flexible ducting, flexible hose and connecting cables for connecting these units to each other or to water piping and electrical supply are separately measured</p> <p><u>Major equipment</u></p> <p>Descriptions of major equipment such as chillers, air handling units and the like shall be deemed to include connections to water, air and electrical supply and/or discharge points, supports, bearers, vibration isolation mountings, filters, insulation, inspection ladders and gangways, access doors and panels, painting, etc as specified</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>PIPING AND PUMPS</u></p>				
<p><u>Piping</u></p>				
<p>All pipe diameters are nominal internal unless otherwise stated where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters not exceeding 60mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained. In the case of pipes with diameters exceeding 60mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained</p>				
<p><u>Fixing of pipes</u></p>				
<p>Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level</p>				
<p><u>Pump sets</u></p>				
<p>Descriptions of pumps shall be deemed to include connections to water and electrical supply and/or discharge points, vibration isolation mountings, inertia bases, insulation, drip trays with outlets, pressure gauges, etc</p>				
<p><u>Valves</u></p>				
<p>Descriptions of valves shall be deemed to include flanged or screwed connections to piping of the same size of the pipe, reducers, supports, etc</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>Insulation</u></p> <p>Descriptions of insulation shall be deemed to include priming the piping with zinc chromate primer before the insulation is applied, painting the insulation when completed and applying vapour barrier where specified</p> <p><u>Pricing</u></p> <p>The tenderer must price each item in this bill individually and no changes made by the tenderer shall be recognised Where inclusive items are measured and priced, the contractor must on request, supply full details of the components and prices making up the inclusive items. If the contractor does not supply such details and prices within fourteen days after having been requested to do so, the Quantity Surveyor will determine such at his own discretion</p> <p>.....</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Daikin or equivalent or similar approved Mid-wall Split, type DX units, including brackets, bolts and anti-vibration mountings</u>				
A	Midwall Split with wired remote - 2.5 kW, inverter type	No	2		
B	Midwall Split with wired remote - 3.2 kW, inverter type	No	2		
C	Midwall Split with wired remote - 5.45 kW, inverter type	No	2		
D	Midwall Split with wired remote - 6.20 kW, inverter type	No	3		
	<u>Daikin or equivalent or similar approved Cassette Split, type DX units including brackets, bolts and anti-vibration mountings</u>				
E	Cassette Split with wired remote - 3.4 kW, inverter type	No	5		
F	Cassette Split with wired remote - 5.0 kW, inverter type	No	5		
G	Cassette Split with wired remote - 5.7 kW, inverter type	No	5		
H	Cassette Split with wired remote - 6.8 kW, inverter type	No	5		
J	Cassette Split with wired remote - 9.5 kW, inverter type	No	5		
K	Cassette Split with wired remote - 12.0 kW, inverter type	No	5		
L	Cassette Split with wired remote - 13.4 kW, inverter type	No	5		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Daikin or equivalent or similar approved Ducted Split, type DX units including brackets, bolts and anti-vibration mountings</u>				
A	Ducted Split with wired remote - 3.4 kW, inverter type	No	2		
B	Ducted Split with wired remote - 5.0 kW, inverter type	No	3		
C	Ducted Split with wired remote - 5.7 kW, inverter type	No	2		
D	Ducted Split with wired remote - 6.8 kW, inverter type	No	2		
E	Ducted Split with wired remote - 9.5 kW, inverter type	No	3		
F	Ducted Split with wired remote - 12.0 kW, inverter type	No	2		
G	Ducted Split with wired remote - 13.4 kW, inverter type	No	2		
	<u>Daikin or equivalent or similar approved Ceiling Suspended Split, type DX units, including brackets, bolts and anti-vibration mountings</u>				
H	Ceiling suspended Split with wired remote - 3.4 kW, inverter type	No	4		
J	Ceiling suspended Split with wired remote - 5.0 kW, inverter type	No	4		
K	Ceiling suspended Split with wired remote - 5.7 kW, inverter type	No	4		
L	Ceiling suspended Split with wired remote - 6.8 kW, inverter type	No	4		
M	Ceiling suspended Split with wired remote - 9.5 kW, inverter type	No	4		

Item No		UNIT	QTY	RATE	AMOUNT
A	Ceiling suspended Split with wired remote - 12.0 kW, inverter type	No	4		
B	Ceiling suspended Split with wired remote - 13.4 kW, inverter type	No	4		
	<u>Daikin or equivalent or similar approved Heat Recovery VRF Condensers, type DX units including brackets, bolts and anti-vibration mountings</u>				
C	Heat recovery VRV Condensers, 8 HP	No	4		
D	Heat recovery VRV Condensers, 10 HP	No	4		
E	Heat recovery VRV Condensers, 12 HP	No	4		
F	Heat recovery VRV Condensers, 14 HP	No	4		
G	Heat recovery VRV Condensers, 16 HP	No	4		
H	Heat recovery VRV Condensers, 18 HP	No	4		
J	Heat recovery VRV Condensers, 20 HP	No	4		
	<u>Daikin or equivalent or similar approved Multi Port Boxes for Heat Recovery Systems including brackets and bolts</u>				
K	1-Port	No	3		
L	4-Port	No	5		
M	6-Port	No	6		
N	8-Port	No	5		
P	10-Port	No	5		
Q	12-Port	No	5		
R	16-Port	No	5		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Daikin or equivalent or similar approved Mid-wall VRF, type DX units, including brackets and bolts</u>				
A	Midwall VRV with wired remote - 2.5 kW, inverter type	No	5		
B	Midwall VRV with wired remote - 3.2 kW, inverter type	No	6		
C	Midwall VRV with wired remote - 5.45 kW, inverter type	No	7		
D	Midwall VRV with wired remote - 6.20 kW, inverter type	No	8		
	<u>Daikin or equivalent or similar approved Cassette VRF, type DX units, including brackets and bolts</u>				
E	Cassette VRV with wired remote - 3.4 kW, inverter type	No	3		
F	Cassette VRV with wired remote - 5.0 kW, inverter type	No	4		
G	Cassette VRV with wired remote - 5.7 kW, inverter type	No	5		
H	Cassette VRV with wired remote - 6.8 kW, inverter type	No	6		
J	Cassette VRV with wired remote - 9.5 kW, inverter type	No	7		
K	Cassette VRV with wired remote - 12.0 kW, inverter type	No	8		
L	Cassette VRV with wired remote - 13.4 kW, inverter type	No	2		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Daikin or equivalent or similar approved Ducted VRF, type DX units, including brackets, bolts and anti-vibration mountings</u>				
A	Ducted VRV with wired remote - 3.4 kW, inverter type	No	2		
B	Ducted VRV with wired remote - 5.0 kW, inverter type	No	4		
C	Ducted VRV with wired remote - 5.7 kW, inverter type	No	4		
D	Ducted VRV with wired remote - 6.8 kW, inverter type	No	4		
E	Ducted VRV with wired remote - 9.5 kW, inverter type	No	3		
F	Ducted VRV with wired remote - 12.0 kW, inverter type	No	3		
G	Ducted VRV with wired remote - 13.4 kW, inverter type	No	1		
	<u>Daikin or equivalent or similar approved Air-Cooled Rooftop Packaged unit, type DX units, including brackets, bolts and anti-vibration mountings</u>				
H	Air-Cooled Rooftop Packaged unit, 35 kW	No	1		
J	Air-Cooled Rooftop Packaged unit, 66 kW	No	1		
	<u>Sinko or equivalent or similar approved Chilled water fan coil units, including brackets, bolts and anti-vibration mountings</u>				
K	Ducted Chw Fan coil unit with wired remote - 3.4 kW	No	30		
L	Ducted Chw Fan coil unit with wired remote - 5.0 kW	No	30		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ducted Chw Fan coil unit with wired remote 5.7 kW	No	30		
B	Ducted Chw Fan coil unit with wired remote 6.8 kW	No	30		
C	Ducted Chw Fan coil unit with wired remote 9.5 kW	No	30		
D	Ducted Chw Fan coil unit with wired remote 12.0 kW	No	30		
E	Ducted Chw Fan coil unit with wired remote 13.4 kW	No	30		
	<u>Refrigerant Pipe, including insulation, installed in cable tray</u>				
F	Piping 6.4	m	80		
G	Piping 9.5	m	80		
H	Piping 12.7	m	80		
J	Piping 15.9	m	80		
K	Piping 19.1	m	80		
L	Piping 22.2	m	80		
M	Piping 25.4	m	80		
N	Piping 28.6	m	80		
P	Piping 31.8	m	80		
Q	Piping 34.9	m	80		
R	Piping 38.1	m	80		
S	Piping 41.3	m	80		
T	Piping 44.4	m	80		
U	Re-insulation of pipe with armaflex or similar approved 6.4 - 19.1	m	80		

Item No		UNIT	QTY	RATE	AMOUNT
A	Re-insulation of pipe with armaflex or similar approved 22.2 - 31.8	m	80		
B	Re-insulation of pipe with armaflex or similar approved 34.9 - 44.4	m	80		
<u>Air-conditioning accessories</u>					
C	Condensate piping, uPVC 25mm	m	300		
D	Condensate piping, uPVC 40mm	m	400		
E	Condensate pumps	m	30		
F	Galvanised Cable tray 200mm	m	400		
G	Galvanised Cable tray 300mm	m	500		
H	Communication cable	m	500		
J	Lockable Condenser Cage Single fan condenser	No	20		
K	Lockable Condenser Cage Double fan condenser	No	20		
L	Anti corrosion protection for condensers BLUCHEM or similar approved	Sum	50		
M	Removal and safe disposal of single fan condenser	Sum	4		
N	Removal and safe disposal of double fan condenser	Sum	5		
P	Removal and safe disposal of vertical discharge condenser	Sum	5		
Q	Removal and safe disposal of AC unit type, mid wall	Sum	5		
R	Removal and safe disposal of AC unit type, ducted	Sum	5		
S	Removal and safe disposal of AC unit type, cassette	Sum	5		

Item No		UNIT	QTY	RATE	AMOUNT
A	Removal and safe disposal of AC unit type, ceiling suspended	Sum	5		
B	Service AC unit type, mid wall	No	40		
C	Service AC unit type, ducted	No	40		
D	Service AC unit type, cassette	No	40		
E	Service AC unit type, ceiling suspended	No	50		
<u>FANS AND DUCTING</u>					
<u>AMS or equivalent or similar approved FANS (Supply and Install, including anti vibration mountings, canvas collars and brackets)</u>					
F	Inline silent type fan Ø100 @ 160m ³ /h	No	8		
G	Inline silent type fan Ø100 @ 250m ³ /h	No	8		
H	Inline silent type fan Ø125 @ 350m ³ /h	No	8		
J	Inline silent type fan Ø200 @ 800m ³ /h	No	8		
K	Inline silent type fan Ø160 @ 500m ³ /h	No	8		
L	Inline silent type fan Ø250 @ 1000m ³ /h	No	8		
M	Inline silent type fan Ø315 @ 2000m ³ /h	No	8		
N	Inline silent type fan Ø250 @ 1300m ³ /h	No	8		
P	Case Axial Fan, 400Ø, 0.4 kW	No	8		
Q	Case Axial Fan, 400Ø, 1.2 kW	No	8		
R	Case Axial Fan, 500Ø, 0.4 kW	No	8		
S	Case Axial Fan, 500Ø, 1.2 kW	No	8		
T	Case Axial Fan, 560Ø, 0.4 kW	No	8		
U	Case Axial Fan, 560Ø, 0.6 kW	No	8		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Case Axial Fan, 560Ø, 1.2 kW	No	8		
B	Case Axial Fan, 630Ø, 0.4 kW	No	8		
C	Case Axial Fan, 630Ø, 0.6 kW	No	8		
D	Case Axial Fan, 630Ø, 1.2 kW	No	8		
E	Case Axial Fan, 630Ø, 1.6 kW	No	8		
F	Case Axial Fan, 710Ø, 0.4 kW	No	8		
G	Case Axial Fan, 710Ø, 0.6 kW	No	8		
H	Case Axial Fan, 710Ø, 1.2 kW	No	8		
J	Case Axial Fan, 710Ø, 2.4 kW	No	8		
K	Case Axial Fan, 1000Ø, 0.8 kW	No	8		
L	Case Axial Fan, 1000Ø, 1.2 kW	No	8		
M	Case Axial Fan, 1000Ø, 2.4 kW	No	8		
N	Case Axial Fan, 1000Ø, 3.3 kW	No	8		
	<u>AMS or equivalent or similar approved Sound Attenuators (Supply and Install, including flexible connection and brackets)</u>				
P	Sound attenuator 400Ø - 1.5D - Pod type	No	15		
Q	Sound attenuator 500Ø - 1.5D - Pod type	No	15		
R	Sound attenuator 560Ø - 1.5D - Pop type	No	15		
S	Sound attenuator 630Ø - 1.5D - Pop type	No	15		
T	Sound attenuator 710Ø - 1.5D - Pop type	No	15		
U	Sound attenuator 1000Ø - 1.5D - Pop type	No	15		
V	Sound attenuator 160Ø - 600mmL	No	15		
W	Sound attenuator 200Ø - 600mmL	No	15		

Item No		UNIT	QTY	RATE	AMOUNT
A	Sound attenuator 250Ø - 600mmL	No	15		
B	Sound attenuator 315Ø - 600mmL	No	15		
<u>MISCELLANEOUS ITEMS</u>					
C	316 S/S Kitchen canopy, 1500x800X600 H - with filters	No	4		
D	Vertical discharged cowl - 400Ø	No	4		
E	Vertical discharged cowl - 560Ø	No	4		
<u>AMS or equivalent or similar approved WEATHER LOUVRES AND DOOR GRILLES</u>					
F	Weather Louver 200x200	No	4		
G	Weather Louver 200x400	No	4		
H	Weather Louver 300x300	No	4		
J	Weather Louver 300x600	No	4		
K	Weather Louver 400x400	No	4		
L	Weather Louver 400x600	No	4		
M	Weather Louver 400x800	No	4		
N	Weather Louver 400x1000	No	4		
P	Weather Louver 600x1000	No	4		
Q	Door grill, 400x200	No	4		
R	Door grill, 400x400	No	4		
S	Door grill, 400x300	No	4		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>SUPPLY AND INSTALLATION OF FILTER TO COMPLY WITH DTPW STANDARDS</u>				
A	Washable panel filter 200x200x50	No	40		
B	Washable panel filter 200x400x50	No	40		
C	Washable panel filter 300x300x50	No	40		
D	Washable panel filter 300x600x50	No	40		
E	Washable panel filter 400x400x50	No	40		
F	Washable panel filter 400x600x50	No	40		
G	Washable panel filter 400x800x50	No	40		
H	Washable panel filter 400x1000x50	No	40		
J	Washable panel filter 600x1000x50	No	40		
K	Washable panel filter 600x600x50	No	40		
L	Bag filter 600x300x300	No	40		
M	Bag filter 600x600x300	No	40		
N	HEPA filter 600x600x300	No	40		
P	HEPA filter 600x1000x300	No	40		
Q	Washable panel filter box 200x200	No	40		
R	Washable panel filter box 200x400	No	40		
S	Washable panel filter box 300x300	No	40		
T	Washable panel filter box 300x600	No	40		
U	Washable panel filter box 400x400	No	40		
V	Washable panel filter box 400x600	No	40		
W	Washable panel filter box 400x800	No	40		
X	Washable panel filter box 400x1000	No	40		

Item No		UNIT	QTY	RATE	AMOUNT
A	Washable panel filter box 600x1000	No	40		
B	Washable panel filter box 600x600	No	40		
C	610x610 metal frame and clips	No	40		
D	Kitchen canopy filter 500x500 perforated s/s 316	No	40		
<u>AME or equivalent or similar approved</u>					
<u>DIFFUSERS AND GRILLES</u>					
E	Disc Valve with Ø150 neck	No	8		
F	Disc Valve with Ø200 neck	No	8		
G	Disc Valve with Ø250 neck	No	8		
H	CV 595x595 with Ø150 neck	No	8		
J	CV 595x595 with Ø200 neck	No	8		
K	CV 595x595 with Ø250 neck	No	8		
L	CV 595x595 with Ø300 neck	No	8		
M	CV 595x595 with Ø350 neck	No	8		
N	CV 4 way blow 595 x 595 with Ø150 neck	No	8		
P	CV 4 way blow 595 x 595 with Ø200 neck	No	8		
Q	CV 4 way blow 595 x 595 with Ø250 neck	No	8		
R	CV 4 way blow 595 x 595 with Ø300 neck	No	8		
S	CV 4 way blow 595 x 595 with Ø350 neck	No	8		
T	CV 3 way blow 595 x 595 with Ø150 neck	No	8		
U	CV 3 way blow 595 x 595 with Ø200 neck	No	8		
V	CV 3 way blow 595 x 595 with Ø250 neck	No	8		
W	CV 3 way blow 595 x 595 with Ø300 neck	No	8		
X	CV 3 way blow 595 x 595 with Ø350 neck	No	8		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	CV 2 way blow 595 x 595 with Ø150 neck	No	8		
B	CV 2 way blow 595 x 595 with Ø200 neck	No	8		
C	CV 2 way blow 595 x 595 with Ø250 neck	No	8		
D	CV 2 way blow 595 x 595 with Ø300 neck	No	8		
E	CV 2 way blow 595 x 595 with Ø350 neck	No	8		
F	Supply air grill DD 200x100 hole size with OBD	No	8		
G	Supply air grill DD 200x200 hole size with OBD	No	8		
H	Supply air grill DD 400x200 hole size with OBD	No	8		
J	Supply air grill DD 600x200 hole size with OBD	No	8		
K	Supply air grill DD 600x300 hole size with OBD	No	8		
L	Return air grill 200x200 hole size with OBD	No	8		
M	Return air grill 300x300 hole size with OBD	No	8		
N	Return air grill 600x300 hole size with OBD	No	8		
P	Return air grill 600x600 hole size with OBD	No	8		
Q	Return air grill 1200x600 hole size with OBD	No	8		
R	Return air grill with filter frame 600x300 hole size with OBD	No	8		
S	Return air grill with filter frame 600x600 hole size with OBD	No	8		
T	Return air grill with filter frame 1200x600 hole size with OBD	No	8		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>UNINSULATED DUCTING STRAIGHTS WITH RELAVANT FLANGES (including brackets and hangers)</u>				
A	Ø125 Spiral ducting	m	40		
B	Ø150 Spiral ducting	m	40		
C	Ø200 Spiral ducting	m	40		
D	Ø250 Spiral ducting	m	40		
E	Ø300 Spiral ducting	m	40		
F	Ø350 Spiral ducting	m	40		
G	Ø400 Spiral ducting	m	40		
H	Ø500 Spiral ducting	m	40		
J	Ø600 Spiral ducting	m	40		
K	Ø710 Spiral ducting	m	40		
L	Ø800 Spiral ducting	m	40		
M	Ø1000 Spiral ducting	m	40		
N	150x150 Ducting	m	40		
P	150x200 Ducting	m	40		
Q	150x300 Ducting	m	40		
R	200x200 Ducting	m	40		
S	200x400 Ducting	m	40		
T	200x600 Ducting	m	40		
U	300x400 Ducting	m	40		
V	300x600 Ducting	m	40		
W	300x900 Ducting	m	40		
X	400x400 Ducting	m	40		

Item No		UNIT	QTY	RATE	AMOUNT
A	400x600 Ducting	m	40		
B	400x900 Ducting	m	40		
C	500x900 Ducting	m	40		
D	600x1000 Ducting	m	40		
E	600x1200 Ducting	m	40		
F	800x1000 Ducting	m	40		
G	800x1200 Ducting	m	40		
H	1000x1000 Ducting	m	40		
<u>UNINSULATED DUCTING</u>					
<u>ACCESSORIES, BENDS, SPIGOTS AND</u>					
<u>DAMPERS WITH RELAVANT FLANGES</u>					
<u>(including brackets and hangers)</u>					
J	Ø125 Spiral ducting bend	m	50		
K	Ø150 Spiral ducting bend	m	50		
L	Ø200 Spiral ducting bend	m	50		
M	Ø250 Spiral ducting bend	m	50		
N	Ø300 Spiral ducting bend	m	50		
P	Ø350 Spiral ducting bend	m	50		
Q	Ø400 Spiral ducting bend	m	50		
R	Ø500 Spiral ducting bend	m	50		
S	Ø600 Spiral ducting bend	m	50		
T	Ø710 Spiral ducting bend	m	50		
U	Ø800 Spiral ducting bend	m	50		
V	Ø1000 Spiral ducting bend	m	50		
W	150x150 Ducting bend	m	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	150x200 Ducting bend	m	50		
B	150x300 Ducting bend	m	50		
C	200x200 Ducting bend	m	50		
D	200x400 Ducting bend	m	50		
E	200x600 Ducting bend	m	50		
F	300x400 Ducting bend	m	50		
G	300x600 Ducting bend	m	50		
H	300x900 Ducting bend	m	50		
J	400x400 Ducting bend	m	50		
K	400x600 Ducting bend	m	50		
L	400x900 Ducting bend	m	50		
M	500x900 Ducting bend	m	50		
N	600x1000 Ducting bend	m	50		
P	600x1200 Ducting bend	m	50		
Q	800x1000 Ducting bend	m	50		
R	800x1200 Ducting bend	m	50		
S	1000x1000 Ducting bend	m	50		
T	Ø125 Spiral ducting spigot	m	50		
U	Ø150 Spiral ducting spigot	m	50		
V	Ø200 Spiral ducting spigot	m	50		
W	Ø250 Spiral ducting spigot	m	50		
X	Ø300 Spiral ducting spigot	m	50		
Y	Ø350 Spiral ducting spigot	m	50		
Z	Ø400 Spiral ducting spigot	m	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø500 Spiral ducting spigot	m	50		
B	Ø600 Spiral ducting spigot	m	50		
C	Ø710 Spiral ducting spigot	m	50		
D	Ø800 Spiral ducting spigot	m	50		
E	Ø1000 Spiral ducting spigot	m	50		
F	150x150 Ducting spigot	m	50		
G	150x200 Ducting spigot	m	50		
H	150x300 Ducting spigot	m	50		
J	200x200 Ducting spigot	m	50		
K	200x400 Ducting spigot	m	50		
L	200x600 Ducting spigot	m	50		
M	300x400 Ducting spigot	m	50		
N	300x600 Ducting spigot	m	50		
P	300x900 Ducting spigot	m	50		
Q	400x400 Ducting spigot	m	50		
R	400x600 Ducting spigot	m	50		
S	400x900 Ducting spigot	m	50		
T	500x900 Ducting spigot	m	50		
U	600x1000 Ducting spigot	m	50		
V	600x1200 Ducting spigot	m	50		
W	800x1000 Ducting spigot	m	50		
X	800x1200 Ducting spigot	m	50		
Y	1000x1000 Ducting spigot	m	50		
Z	Cone Ø150 to Ø125	No	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Cone Ø200 to Ø150	No	50		
B	Cone Ø250 to Ø200	No	50		
C	Cone Ø300 to Ø250	No	50		
D	Cone Ø350 to Ø300	No	50		
E	Cone Ø400 to Ø350	No	50		
F	Cone Ø500 to Ø400	No	50		
G	Cone Ø600 to Ø500	No	50		
H	Cone Ø710 to Ø600	No	50		
J	Cone Ø800 to Ø710	No	50		
K	Cone Ø1000 to Ø800	No	50		
L	Transition piece, ranging between 150x150 - 300x300	No	50		
M	Transition piece, ranging between 400x400 - 600x1000	No	50		
N	Transition piece, ranging between 800x1000 - 1000x1200	No	50		
P	Ø125 Spiral ducting volume damper	No	50		
Q	Ø150 Spiral ducting volume damper	No	50		
R	Ø200 Spiral ducting volume damper	No	50		
S	Ø250 Spiral ducting volume damper	No	50		
T	Ø300 Spiral ducting volume damper	No	50		
U	Ø350 Spiral ducting volume damper	No	50		
V	Ø400 Spiral ducting volume damper	No	50		
W	Ø500 Spiral ducting volume damper	No	50		
X	Ø600 Spiral ducting volume damper	No	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø710 Spiral ducting volume damper	No	50		
B	Ø800 Spiral ducting volume damper	No	50		
C	Ø1000 Spiral ducting volume damper	No	50		
D	150x150 Ducting volume damper	No	50		
E	150x200 Ducting volume damper	No	50		
F	150x300 Ducting volume damper	No	50		
G	200x200 Ducting volume damper	No	50		
H	200x400 Ducting volume damper	No	50		
J	200x600 Ducting volume damper	No	50		
K	300x400 Ducting volume damper	No	50		
L	300x600 Ducting volume damper	No	50		
M	300x900 Ducting volume damper	No	50		
N	400x400 Ducting volume damper	No	50		
P	400x600 Ducting volume damper	No	50		
Q	400x900 Ducting volume damper	No	50		
R	500x900 Ducting volume damper	No	50		
S	600x1000 Ducting volume damper	No	50		
T	600x1200 Ducting volume damper	No	50		
U	Ø125 Spiral ducting fire damper	No	50		
V	Ø150 Spiral ducting fire damper	No	50		
W	Ø200 Spiral ducting fire damper	No	50		
X	Ø250 Spiral ducting fire damper	No	50		
Y	Ø300 Spiral ducting fire damper	No	50		
Z	Ø350 Spiral ducting fire damper	No	50		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø400 Spiral ducting fire damper	No	50		
B	Ø500 Spiral ducting fire damper	No	50		
C	Ø600 Spiral ducting fire damper	No	50		
D	Ø710 Spiral ducting fire damper	No	50		
E	Ø800 Spiral ducting fire damper	No	50		
F	Ø1000 Spiral ducting fire damper	No	50		
G	150x150 Ducting fire damper	No	50		
H	150x200 Ducting fire damper	No	50		
J	150x300 Ducting fire damper	No	50		
K	200x200 Ducting fire damper	No	50		
L	200x400 Ducting fire damper	No	50		
M	200x600 Ducting fire damper	No	50		
N	300x400 Ducting fire damper	No	50		
P	300x600 Ducting fire damper	No	50		
Q	300x900 Ducting fire damper	No	50		
R	400x400 Ducting fire damper	No	50		
S	400x600 Ducting fire damper	No	50		
T	400x900 Ducting fire damper	No	50		
U	500x900 Ducting fire damper	No	50		
V	600x1000 Ducting fire damper	No	50		
W	600x1200 Ducting fire damper	No	50		
X	Ø125 Flexible Ducting	m	50		
Y	Ø150 Flexible Ducting	m	50		
Z	Ø200 Flexible Ducting	m	50		

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø250 Flexible Ducting	m	50		
B	Ø300 Flexible Ducting	m	50		
C	Ø350 Flexible Ducting	m	50		
D	Ø400 Flexible Ducting	m	50		
<u>INSULATED DUCTING STRAIGHTS WITH RELAVANT FLANGES (including brackets and hangers)</u>					
E	Ø125 Spiral ducting	m	30		
F	Ø150 Spiral ducting	m	30		
G	Ø200 Spiral ducting	m	30		
H	Ø250 Spiral ducting	m	30		
J	Ø300 Spiral ducting	m	30		
K	Ø350 Spiral ducting	m	30		
L	Ø400 Spiral ducting	m	30		
M	Ø500 Spiral ducting	m	30		
N	Ø600 Spiral ducting	m	30		
P	Ø710 Spiral ducting	m	30		
Q	Ø800 Spiral ducting	m	30		
R	Ø1000 Spiral ducting	m	30		
S	150x150 Ducting	m	30		
T	150x200 Ducting	m	30		
U	150x300 Ducting	m	30		
V	200x200 Ducting	m	30		
W	200x400 Ducting	m	30		
X	200x600 Ducting	m	30		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	300x400 Ducting	m	30		
B	300x600 Ducting	m	30		
C	300x900 Ducting	m	30		
D	400x400 Ducting	m	30		
E	400x600 Ducting	m	30		
F	400x900 Ducting	m	30		
G	500x900 Ducting	m	30		
H	600x1000 Ducting	m	30		
J	600x1200 Ducting	m	30		
K	800x1000 Ducting	m	30		
L	800x1200 Ducting	m	30		
M	1000x1000 Ducting	m	30		
<u>INSULATED DUCTING ACCESSORIES, BENDS, SPIGOTS AND DAMPERS WITH RELAVANT FLANGES (including brackets and hangers)</u>					
N	Ø125 Spiral ducting bend	m	25		
P	Ø150 Spiral ducting bend	m	25		
Q	Ø200 Spiral ducting bend	m	25		
R	Ø250 Spiral ducting bend	m	25		
S	Ø300 Spiral ducting bend	m	25		
T	Ø350 Spiral ducting bend	m	25		
U	Ø400 Spiral ducting bend	m	25		
V	Ø500 Spiral ducting bend	m	25		
W	Ø600 Spiral ducting bend	m	25		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø710 Spiral ducting bend	m	25		
B	Ø800 Spiral ducting bend	m	25		
C	Ø1000 Spiral ducting bend	m	25		
D	150x150 Ducting bend	m	25		
E	150x200 Ducting bend	m	25		
F	150x300 Ducting bend	m	25		
G	200x200 Ducting bend	m	25		
H	200x400 Ducting bend	m	25		
J	200x600 Ducting bend	m	25		
K	300x400 Ducting bend	m	25		
L	300x600 Ducting bend	m	25		
M	300x900 Ducting bend	m	25		
N	400x400 Ducting bend	m	25		
P	400x600 Ducting bend	m	25		
Q	400x900 Ducting bend	m	25		
R	500x900 Ducting bend	m	25		
S	600x1000 Ducting bend	m	25		
T	600x1200 Ducting bend	m	25		
U	800x1000 Ducting bend	m	25		
V	800x1200 Ducting bend	m	25		
W	1000x1000 Ducting bend	m	25		
X	Ø125 Spiral ducting spigot	m	25		
Y	Ø150 Spiral ducting spigot	m	25		
Z	Ø200 Spiral ducting spigot	m	25		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø250 Spiral ducting spigot	m	25		
B	Ø300 Spiral ducting spigot	m	25		
C	Ø350 Spiral ducting spigot	m	25		
D	Ø400 Spiral ducting spigot	m	25		
E	Ø500 Spiral ducting spigot	m	25		
F	Ø600 Spiral ducting spigot	m	25		
G	Ø710 Spiral ducting spigot	m	25		
H	Ø800 Spiral ducting spigot	m	25		
J	Ø1000 Spiral ducting spigot	m	25		
K	150x150 Ducting spigot	m	25		
L	150x200 Ducting spigot	m	25		
M	150x300 Ducting spigot	m	25		
N	200x200 Ducting spigot	m	25		
P	200x400 Ducting spigot	m	25		
Q	200x600 Ducting spigot	m	25		
R	300x400 Ducting spigot	m	25		
S	300x600 Ducting spigot	m	25		
T	300x900 Ducting spigot	m	25		
U	400x400 Ducting spigot	m	25		
V	400x600 Ducting spigot	m	25		
W	400x900 Ducting spigot	m	25		
X	500x900 Ducting spigot	m	25		
Y	600x1000 Ducting spigot	m	25		
Z	600x1200 Ducting spigot	m	25		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	800x1000 Ducting spigot	m	25		
B	800x1200 Ducting spigot	m	25		
C	1000x1000 Ducting spigot	m	25		
D	Cone Ø150 to Ø125	No	20		
E	Cone Ø200 to Ø150	No	20		
F	Cone Ø250 to Ø200	No	20		
G	Cone Ø300 to Ø250	No	20		
H	Cone Ø350 to Ø300	No	20		
J	Cone Ø400 to Ø350	No	20		
K	Cone Ø500 to Ø400	No	20		
L	Cone Ø600 to Ø500	No	20		
M	Cone Ø710 to Ø600	No	20		
N	Cone Ø800 to Ø710	No	20		
P	Cone Ø1000 to Ø800	No	20		
Q	Transition piece, ranging between 150x150 - 300x300	No	20		
R	Transition piece, ranging between 400x400 - 600x1000	No	20		
S	Transition piece, ranging between 800x1000 - 1000x1200	No	20		
T	Ø125 Spiral ducting volume damper	No	20		
U	Ø150 Spiral ducting volume damper	No	20		
V	Ø200 Spiral ducting volume damper	No	20		
W	Ø250 Spiral ducting volume damper	No	20		
X	Ø300 Spiral ducting volume damper	No	20		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø350 Spiral ducting volume damper	No	20		
B	Ø400 Spiral ducting volume damper	No	20		
C	Ø500 Spiral ducting volume damper	No	20		
D	Ø600 Spiral ducting volume damper	No	20		
E	Ø710 Spiral ducting volume damper	No	20		
F	Ø800 Spiral ducting volume damper	No	20		
G	Ø1000 Spiral ducting volume damper	No	20		
H	150x150 Ducting volume damper	No	20		
J	150x200 Ducting volume damper	No	20		
K	150x300 Ducting volume damper	No	20		
L	200x200 Ducting volume damper	No	20		
M	200x400 Ducting volume damper	No	20		
N	200x600 Ducting volume damper	No	20		
P	300x400 Ducting volume damper	No	20		
Q	300x600 Ducting volume damper	No	20		
R	300x900 Ducting volume damper	No	20		
S	400x400 Ducting volume damper	No	20		
T	400x600 Ducting volume damper	No	20		
U	400x900 Ducting volume damper	No	20		
V	500x900 Ducting volume damper	No	20		
W	600x1000 Ducting volume damper	No	20		
X	600x1200 Ducting volume damper	No	20		
Y	Ø125 Spiral ducting fire damper	No	20		
Z	Ø150 Spiral ducting fire damper	No	20		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø200 Spiral ducting fire damper	No	20		
B	Ø250 Spiral ducting fire damper	No	20		
C	Ø300 Spiral ducting fire damper	No	20		
D	Ø350 Spiral ducting fire damper	No	20		
E	Ø400 Spiral ducting fire damper	No	20		
F	Ø500 Spiral ducting fire damper	No	20		
G	Ø600 Spiral ducting fire damper	No	20		
H	Ø710 Spiral ducting fire damper	No	20		
J	Ø800 Spiral ducting fire damper	No	20		
K	Ø1000 Spiral ducting fire damper	No	20		
L	150x150 Ducting fire damper	No	20		
M	150x200 Ducting fire damper	No	20		
N	150x300 Ducting fire damper	No	20		
P	200x200 Ducting fire damper	No	20		
Q	200x400 Ducting fire damper	No	20		
R	200x600 Ducting fire damper	No	20		
S	300x400 Ducting fire damper	No	20		
T	300x600 Ducting fire damper	No	20		
U	300x900 Ducting fire damper	No	20		
V	400x400 Ducting fire damper	No	20		
W	400x600 Ducting fire damper	No	20		
X	400x900 Ducting fire damper	No	20		
Y	500x900 Ducting fire damper	No	20		
Z	600x1000 Ducting fire damper	No	20		

Item No		UNIT	QTY	RATE	AMOUNT
A	600x1200 Ducting fire damper	No	20		
B	Ø125 Insulated Flexible Ducting	m	25		
C	Ø150 Insulated Flexible Ducting	m	25		
D	Ø200 Insulated Flexible Ducting	m	25		
E	Ø250 Insulated Flexible Ducting	m	25		
F	Ø300 Insulated Flexible Ducting	m	25		
G	Ø350 Insulated Flexible Ducting	m	25		
H	Ø400 Insulated Flexible Ducting	m	25		
	<u>MISCELLANEOUS DUCTING ACCESSORIES</u>				
J	External ducting insulation - 25mm PU board, fiberglass cover and paint	m ²	40		
K	Painting of ducting, coat primer and coat latex paint	m ²	40		
L	Removal and safe disposal of ducting, ranging Ø125 - Ø400	m	40		
M	Removal and safe disposal of ducting, ranging Ø500 - Ø1000	m	40		
N	Removal and safe disposal of ducting , ranging area 150x150 - 400x400	m	40		
P	Removal and safe disposal of ducting , ranging area 600x600 - 600x1200	m	40		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>PUMPS</u>				
	<u>Supply & install of new Grundfoss or equal water pump complete with variable speed drives, manifolds, valves, couplings, antivibration mounts, controls, strainers, inertia bases. etc complete as per the specification and drawings</u>				
A	Primary Chilled water pumps	No	2		
B	Secondary Chilled water pumps incl VSD	No	2		
C	Condenser water pumps	No	2		
D	Rigging and Assembly of systems on site	Sum	1		
E	Commissioning of systems	Sum	1		
	<u>CHILLER AND PUMP RELATED EQUIPMENT</u>				
	<u>Supply and install fully insulated chilled WATER BUFFER TANKS complete with couplings and fittings as per drawings and specifications</u>				
F	Buffer tanks for cold system - 2500L	No	1		
G	Filling tank C/W float valve as per drawings	No	4		
	<u>Supply and install BUTTERFLY VALVES</u>				
H	2-way modulating motorised valves - 150 dia	No	1		
J	2-way motorised on/off valves- 100 dia	No	4		
K	Shut off valves - 150 dia	No	14		
L	Shut off valves - 125 dia	No	8		
M	Shut off valves - 100 dia	No	16		

CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE

Item No		UNIT	QTY	RATE	AMOUNT
A	Shut off valves - 80 dia	No	12		
B	Shut off valves - 65 dia	No	44		
C	Shut off valves - 50 dia	No	44		
D	Shut off valves - 40 dia	No	12		
E	Shut off valves - 32 dia	No	10		
F	Shut off valves - 25dia	No	14		
G	Differential Pressure valves	No	2		
H	Non return valves - 150 dia	No	2		
J	Non return valves -100 dia	No	2		
K	Strainers - 150 dia	No	2		
L	Strainers - 100 dia	No	2		
M	Water treatment connection	No	2		
N	Manual drainage logic valve	No	2		
P	Air release valves	No	40		
	<u>Supply and install GUAGES and SENSORS as per the specification and drawings</u>				
Q	Thermometer	No	4		
R	Super seal socket	No	20		
S	Water pressure differential sensor	No	16		
T	Water temperature sensor	No	8		
	<u>Supply and install COLLECTORS (manifolds) for pumpsets</u>				
U	Collectors	Sum	2		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Supply and install COUPLINGS and FLANGES</u>				
A	Flexible couplings	Sum	2		
B	Any additional couplings and flanges to ensure a fully functional and maintainable system not listed above	Sum	2		
	<u>CHILLED WATER PIPING</u>				
	<u>Supply and install BLACK STEEL CHILLED water straight piping, C/W PIC insulation with painted fibre glass reinforcement</u>				
C	Ø 150	No	70		
D	Ø 125	No	4		
E	Ø 100	No	30		
F	Ø 80	No	22		
G	Ø 65	No	100		
H	Ø 50	No	150		
J	Ø 40	No	260		
K	Ø 32	No	185		
L	Ø 25	No	100		
M	Ø 20	No	300		
N	Ø 15	No	20		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>Supply and install BLACK STEEL CHILLED water Elbow sections, C/W PIC insulation with painted fibre glass reinforcement, as per the specification and drawings</u>				
A	Ø 200	No	50		
B	Ø 150	No	21		
C	Ø 125	No	100		
D	Ø 100	No	18		
E	Ø 80	No	50		
F	Ø 65	No	33		
G	Ø 50	No	52		
H	Ø 40	No	37		
J	Ø 32	No	23		
K	Ø 25	No	150		
L	Ø 20	No	200		
M	Ø 15	No	100		
	<u>Supply and install GALVANISED STEEL PIPE for Condenser water piping, pipe to be galvanised and painted, as per the specification and drawings</u>				
N	Ø 200	No	40		
P	Ø 150	No	30		
Q	Ø 125	No	30		
R	Ø 100	No	18		
S	Ø 80	No	60		
T	Ø 65	No	33		

**CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE**

Item No		UNIT	QTY	RATE	AMOUNT
A	Ø 50	No	52		
B	Ø 40	No	37		
C	Ø 32	No	23		
D	Ø 25	No	150		
E	Ø 20	No	200		
F	Ø 15	No	67		
<u>PROVISIONAL SUMS</u>					
G	Supply and implementation for the closed circuit Corrosion and Deposit inhibitor as well as a Biocide must also be provided. Including a cleaning, flushing, pre-treatment chemical for the closed circuit.	PS			R 7 500.00
H	Attendance and profit on item above		%		
J	Supply and installation of a new water treatment system for the cooling towers	PS			R 135 000.00
K	Attendance and profit on item above		%		
Total Carried to Summary Page					R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 21</u></p>				
<p><u>ELECTRONIC WORK</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>-----</p>				
<p><u>GENERAL</u></p>				
<p>Method of measurement and Bills of Quantities This bill has been measured according to the Standard System of Measuring Building Work - (Seventh edition) and billed along the guidelines of A.S.A.Q.S. Model Bills of Quantities. Only measured items must be priced and no changes made by the tenderer will be recognised</p>				
<p>.....</p>				
<p><u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under " Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>SUPPLEMENTARY PREAMBLES</u>				
<u>Preliminaries and General</u>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				
<u>Quantities</u>				
<p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p>				
<p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>SURFACE MOUNT CONTROL AND INDICATION EQUIPMENT</u>				
	<u>ANALOGUE ADDRESSABLE FIRE DETECTION PANEL</u>				
	<u>Supply, deliver and install all necessary equipment and devices for a complete SANS10139:2012 approved Fire Detection & Alarm System.</u>				
A	Complete surface mount analogue Addressable 4 Loop Fire detection Panel including network card and 12V Ah battery back-up	No	10		
B	Complete surface mount analogue Addressable 2 Loop Fire detection Panel including network card and 12V Ah battery back-up	No	2		
C	Complete Desktop Computer with system graphics for system head end	No	3		
D	REMRAD communicator and processor unit for system head end	No	3		
E	Repeater panel	No	3		
	<u>DEVICES</u>				
	<u>Supply, deliver and install all necessary equipment and devices for a complete SANS10139:2012 approved Fire Detection & Alarm System.</u>				
F	Addressable Optical Detector	No	2000		
G	Addressable Heat Detector	No	415		
H	Addressable Audible Alarm	No	415		
J	Addressable Strobe Device	No	415		
K	Addressable Manual Call point(Red Break glass unit) with flap	No	415		
L	Remote LED Indicator (Wall or Ceiling Mount)	No	200		

Item No	UNIT	QTY	RATE	AMOUNT
A	Detector Bases	No	400	
B	Strobe Bases	No	200	
C	Audible Alarm Bases	No	200	
D	Greenbreak Glass Units	No	100	
E	Loop Isolator	No	140	
F	Conventional sounder	No	140	
G	Conventional beacon	No	140	
H	Sounder Interface	No	140	
J	Optical smoke detector with sounder/beacon base	No	140	
K	Duct Probe consisting of: * Fire detection duct probe with base * Duct probe tube 2800 mm * Mounting bracket * Filter	No	5	
<u>ASPIRATING DETECTION SYSTEM</u>				
<u>Supply, deliver and install all necessary equipment and devices for a complete SANS10139:2012 approved Fire Detection & Alarm System.</u>				
L	VESDA Aspirating Panel	No	3	
M	Boxed 24V DC PSU	No	3	
N	12v DC 7 Amp Batteries	No	3	
P	25mm Red Capillary Kit with flush air sampling point & tee	No	10	
Q	Air sampling labels (23mm/4mm Hole x 100)	No	40	
R	Red ABS 25mm Pipe (3m Length)	No	40	
S	Red ABS 25mm Socket	No	40	
T	Red ABS 25mm Elbow	No	80	

Item No		UNIT	QTY	RATE	AMOUNT
A	Red ABS 25mm End Cap	No	80		
B	Red ABS 25mm 90 deg Tee	No	80		
C	Red ABS 25mm Pipe Clip	No	80		
<u>GAS SUPPRESSION SYSTEM</u>					
<u>Supply, deliver and install all necessary equipment and devices for a complete SANS10139:2012 approved Fire Detection & Alarm System.</u>					
D	80L 300 bar c/w valve	No	6		
E	Piping, with saddles and connectors	m	200		
F	Cylinder labels	No	100		
G	Discharge hose	m	100		
H	Release unit	No	2		
J	Pressure gauge assembly	No	2		
K	Actuation hose c/w couplings	No	2		
L	Pilot line bleed valve	No	2		
M	Manifold c/w couplings and check valves	No	2		
N	Wall bracket for cylinders c/w cylinder clamps	No	2		
P	Pressure monitoring cable	m	400		
Q	Pressure monitoring cable c/w gauge plug	No	40		
R	Pressure monitoring EOL Plug	No	100		
S	Nozzle	No	100		
T	System signage (entrance door and manual release point)	No	40		
U	O&M Manual	No	20		
V	Pipework and fittings	m	400		

Item No		UNIT	QTY	RATE	AMOUNT
A	Pressure Relief Venting	No	10		
B	Room Integrity Test	m ³	1250		
C	Conventional Optical Smoke Detector	No	42		
D	Warning Bell	No	42		
E	Sounder/Strobe	No	42		
F	Control Panel Battery	No	10		
G	Control Panel	No	5		
<u>VOICE EVACUATION SYSTEM</u>					
<u>Supply, deliver and install all necessary equipment and devices for a complete SANS 7240-16 and SANS 7240-19 approved Voice Evacuation System.</u>					
H	Voice Alarm System Amplifier 240W - 6 Zone	No	3		
J	Stand-by Power Amplifier module	No	3		
K	Power Amplifier input module	No	3		
L	Emergency Power supply unit + Batteries	No	3		
M	Remote Microphone with Active Alarm Button	No	5		
N	Remote Microphone Extension for remote microphone	No	5		
P	Ceiling Mount Speaker	No	50		
Q	Wall Mount Speaker	No	50		
R	Horn Speaker	No	35		

Item No	UNIT	QTY	RATE	AMOUNT
<u>EMERGENCY COMMUNICATION SYSTEM</u>				
<u>Supply, deliver and install all necessary</u>				
A	8 Line Exchange Unit	No	3	
B	Network Master Handset	No	7	
C	Type A or Type B Out Station Handset	No	20	
<u>FIRE RETARDANT CABLING</u>				
D	PH30 2C 1.0mm ² Fire Retardant Cabling	m	1000	
E	PH120 2C 1.5mm ² Fire Retardant Cabling	m	800	
F	PH120 2C 2.5mm ² Fire Retardant Cabling	m	600	
<u>FIRE DETECTION EQUIPMENT & SUNDRIES</u>				
G	Door Hold Open Magnets complete with wall or floor universal bracket and armature, manuals release button in protective wall box	No	30	
H	12V PSU for Door Hold Open Devices	No	15	
J	12V DC 7 Amp batteries	No	30	
K	Logbook, logbook holder & laminated instructions	No	5	
L	Output unit for interface with access control doors, sounder & lifts	No	30	
M	Input Unit for PSU monitoring	No	30	
<u>UPGRADING OF BUILDING MANAGEMENT SYSTEM</u>				
N	Provisional Sum for upgrading of Existing Building Management System		PS	R 3 385 000
P	Attendance and profit on item above		%	
<u>LIFE SAFETY ELECTRONICS COMPLIANCE</u>				
Q	Provisional Sum for Electronic Compliance Certificates		PS	R 500 000
R	Attendance and profit on item above		%	

CPT PARLIAMENTARY PRECINCT: OFFICE ACCOMMODATION
CORRECTIVE MAINTENANCE

Item No	UNIT	QTY	RATE	AMOUNT
Total Carried to Summary Page				R

Item No	UNIT	QTY	RATE	AMOUNT
<p><u>BILL NO. 22</u></p>				
<p><u>FIRE FIGHTING EQUIPMENT AND SYSTEMS</u></p>				
<p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p>				
<p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p>				
<p>.....</p>				
<p><u>GENERAL</u></p>				
<p>Method of measurement and Bills of Quantities This bill has been measured according to the Standard System of Measuring Building Work - (Seventh edition) and billed along the guidelines of A.S.A.Q.S. Model Bills of Quantities. Only measured items must be priced and no changes made by the tenderer will be recognised</p>				
<p><u>STANDARD PREAMBLES</u></p>				
<p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p>				

Item No	UNIT	QTY	RATE	AMOUNT
<u>SUPPLEMENTARY PREAMBLES</u>				
<u>Preliminaries and General</u>				
<p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				
<u>Quantities</u>				
<p>The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.</p>				
<p>The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.</p>				
<p>The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.</p>				
<p>.....</p>				

Item No		UNIT	QTY	RATE	AMOUNT
	<u>FIRE SPRINKLER SYSTEMS</u>				
	<u>All equipment as per ASIB and/or SABS approved standards. Pro-rata cost to be allowed for connecting/delivery range pipework, fittings, connections and hanging materials. All works to include all associated builders works</u>				
A	Sprinkler, ordinary hazard 68 degC, ceiling	No	100		
B	Sprinkler, ordinary hazard 68 degC, sidewall	No	100		
C	Sprinkler, high hazard 79 degC, ceiling	No	100		
D	Sprinkler, high hazard 79 degC, sidewall	No	100		
E	Sprinkler, high hazard 141 degC, ceiling	No	100		
F	Sprinkler, high hazard 141 degC, sidewall	No	100		
G	Sprinkler, rosette - 2 piece.	No	100		
H	Sprinkler, guards	No	100		
I	Sprinkler, spares cabinet	No	6		
J	Sprinkler, spares	No	96		
K	Sprinkler, spanner	No	6		
L	Isolate, drain and fill system	No	10		
	<u>VALVE STATIONS AND ICV's</u>				
	<u>All equipment as per ASIB and/or SABS approved standards. All works to include all associated builders works</u>				
M	Sprinkler valve station, complete incl. manifold (if required), associated ICV's, gauges, alarm valve, gong, isolation valves, etc.	No	10		
N	Flow switches to sprinkler valve station, incl. wiring	No	5		
P	Water meter for sprinkler system	No	2		
Q	Sprinkler system block plans	No	10		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>PIPEWORK & FITTINGS</u>				
	<u>All works to include all associated builders works</u>				
A	Pipe, med m/s 200mm, incl painting	m	150		
B	Pipe, med m/s 150mm, incl painting	m	300		
C	Pipe, med m/s 100mm, incl painting	m	500		
D	Pipe, med m/s 80mm, incl painting	m	150		
E	Pipe, med m/s 80mm, incl painting	m	150		
F	Pipe, med m/s 65mm, incl painting	m	150		
G	Pipe, med m/s 50mm, incl painting	m	150		
H	Pipe, med m/s 40mm, incl painting	m	150		
J	Pipe, med m/s 32mm, incl painting	m	150		
K	Pipe, med m/s 25mm, incl painting	m	150		
L	Pipe, common drain galv. m/s 65mm	m	150		
M	Monitored isolating valve, 150mm, incl. associated wiring, etc.	No	10		
N	Monitored isolating valve, 100mm, incl. associated wiring, etc.	No	10		
P	Isolating valve, 150mm, incl. water flow switch, test arrangement, pipework, fittings, pipe support, etc.	No	10		
Q	Isolating valve, 100mm, incl. water flow switch, test arrangement, pipework, fittings, pipe support, etc.	No	10		
	<u>TESTING AND COMMISSION</u>				
R	ASIB Inspection & Certification	Lot	10		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>FIRE MAINS AND TWIN BOOSTER CONNECTION</u>				
	<u>All equipment as per SABS approved standards. All costs for connecting, delivery, fittings, connections, bends, junctions and hanging materials to be included. All works to include all associated builders works.</u>				
A	Booster connection, twin brass 100mm, incl. caps and chains	No	10		
B	Valve, non return 100mm	No	10		
C	Valve, butterfly 100mm	No	10		
D	Water meter for hydrant/hose reel system	No	4		
E	Below ground pipe, HDPE 110mm, solvent welded pressure fittings, incl. trenching and backfilling not exceeding 1m deep	m	50		
F	Below ground pipe, HDPE 110mm, solvent welded pressure fittings, incl. trenching and backfilling not exceeding 2m deep	m	50		
	<u>FIRE HYDRANTS</u>				
	<u>All equipment as per SABS approved standards. All costs for connecting, delivery, fittings, connections, bends, junctions and hanging materials to be included. All works to include all associated builders works</u>				
G	Hydrant landing valve, brass 100mm, incl cap and chain	No	30		
H	Pressure gauge, 100mm diameter glycerine filled 1000kPA, incl. stopcock	No	50		
J	Hydrant landing valve wheel/handle	No	100		
K	Hydrant landing valve cap, plastic with chain	No	100		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>FIRE HOSE REELS</u>				
	<u>All equipment as per SABS approved standards. All costs for connecting, delivery, fittings, connections, bends, junctions and hanging materials to be included. All works to include all associated builders works</u>				
A	Fire hose reel, c/w 30m hose to EN694 standard, incl. chromium plated stopcock, shut-off nozzle and wall bracket	No	100		
B	Weatherproof fire hose reel cabinet	No	20		
C	Stopcock, chromium plated 25mm	No	50		
D	30m Hose to EN694 standard	No	20		
E	Fire hose reel drum, steel, signal red	No	15		
	<u>PORTABLE FIRE EXTINGUISHERS</u>				
	<u>All extinguisher as per SABS approved standard. Extinguishes to be provided each with 25mm thick meranti backing board min. size 150 x 700mm, plugged and screwed to brickwork and all exposed edges bevelled, incl. 1 x coat primer and 2 x coats Signal Red enamel paint. Mounting brackets to be approved in accordance with SABS 810. All works to include all associated builders works</u>				
F	Extinguisher, 2.5kg DCP	No	50		
G	Extinguisher, 4,5kg DCP	No	50		
H	Extinguisher, 9kg DCP	No	50		
J	Extinguisher, 2kg CO2	No	50		
K	Extinguisher, 5kg CO2	No	50		
L	Extinguisher, 10kg CO2	No	50		
M	Weatherproof extinguisher cabinet for 2-off extinguishers.	No	20		

Item No		UNIT	QTY	RATE	AMOUNT
A	Backing board, 25mm thick meranti backing board min. size 150 x 700mm, plugged and screwed to brickwork and all exposed edges bevelled, incl. 1 x coat primer and 2 x coats Signal Red enamel paint.	No	200		
	<u>FIRE BLANKET</u>				
	<u>All fire blankets as per SABS approved standards.</u>				
B	Fire blanket	No	20		
	<u>STATUTORY SIGNAGE</u>				
	<u>Supply and installation of aluminium framed SABS 1186 approved photoluminescent type signage, incl. fixing, as detailed below. All works to include all associated builders works.</u>				
C	Running man + down arrow, single sided, 190 x 190mm	No	100		
D	Hydrant + hose reel + down arrow, single sided, 190 x 190mm	No	100		
E	Hydrant + hose reel + extinguisher + down arrow, single sided, 190 x 190mm	No	100		
F	FIRE EXIT KEEP CLEAR	No	50		
G	Internally Illuminated EXIT Signage, 60min battery back-up, green letters	No	100		

Item No		UNIT	QTY	RATE	AMOUNT
	<u>FIRE SEALING</u>				
	<u>The Tenderer's attention is drawn to the Standard Conditions of Sub-Contract applicable to this contract for his responsibilities in regard thereto. Tenderers shall supply all materials, tools and labour necessary for installation of the gap and fire seals, to provide complete and fully functional installations.30, 60 or 120-min fire and smoke rated seals to gaps between brick walls and concrete soffits or columns shall be provided with material as per the Engineers approved specification and details. All works to include all associated builders works</u>				
	<u>Nullifire M701 fire rated acrylic fire and smoke rated gap seals, or similar approved and certified product, horizontally along top of walls</u>				
A	0-25mm Thick 30-min seals	m	750		
B	0-25mm Thick 60-min seals	m	750		
C	0-25mm Thick 120-min seals	m	750		
	<u>Nullifire M701 acrylic fire rated mastic fire and smoke rated gap seals, or similar approved and certified product, vertically between brick walls and concrete columns</u>				
D	0-25mm Thick 30-min seals	m	750		
E	0-25mm Thick 60-min seals	m	750		
F	0-25mm Thick 120-min seals	m	750		
	<u>KBS' panel seal and 'Flamastic' coating or other equal and approved fire and smoke rated penetration seals through slabs</u>				
G	110mm Diameter 60-min uPVC pipe sleeves	No	300		
H	110mm Diameter 120-min uPVC pipe sleeves	No	300		
J	160mm Diameter 60-min uPVC pipe sleeves	No	350		

Item No		UNIT	QTY	RATE	AMOUNT
A	160mm Diameter 120-min uPVC pipe sleeves	No	250		
	<u>60-min Fire wrapping of electrical cabling penetrations through brick walls</u>				
B	Dia 20 mm cable	m	250		
C	Dia 40 mm cable	m	250		
D	Dia 80 mm cable	m	250		
	<u>120-min Fire wrapping of electrical cabling penetrations through brick walls</u>				
E	Dia 20 mm cable	m	250		
F	Dia 40 mm cable	m	250		
G	Dia 80 mm cable	m	250		
	<u>Panel seals to service shafts</u>				
H	30-min seals	m ²	250		
J	60-min seals	m ²	248		
K	120-min seals	m ²	179		
Total Carried to Summary Page					R

Item No	QTY	UNIT	RATE	AMOUNT
<p><u>BILL NO. 23</u></p> <p><u>LPG SYSTEM</u></p> <p>NOTE: The use of trade names is an indication of a standard acceptable to the Principal Agent. Any other equal alternative product / brand may be used with prior written approval of the Principal Agent</p> <p>NOTE: Tenderers are advised to study the General Preambles for Trades (2017 Edition) before pricing this bill</p> <p>.....</p> <p><u>STANDARD PREAMBLES</u></p> <p>The "Construction Works: Specifications: General Specification (PW371-A) Edition 2.0" and "Construction Works: Specifications: Particular Specification (PW371-B) Edition 2.0" obtainable on the Public Works Website: http://www.publicworks.gov.za/ under "Forms & Documents; Consultant" s Guidelines" ; Item 2.2.1 and 2.2.2 or from the Departmental Project Manager/Leader, should be read in support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. The Standard Preambles and the Notes in the various trade bills are to apply equally to this section</p> <p><u>SUPPLEMENTARY PREAMBLES</u></p> <p><u>Preliminaries and General</u></p> <p>Rates for items in their respective trades throughout this entire bills of quantities will be deemed to include for the necessary preliminary and general cost in its entirety as it may apply. The tenderer is referred to <u>Part C2.1 - Pricing Instructions (PG-02.1 EC)</u>.</p>				

Quantities

The quantities given in the Bill of Quantities are estimates only, and subject to remeasuring during the execution of the work. The Contractor shall obtain the Principal Agent's detailed instructions for all work before ordering any materials or executing work or making arrangements for it.

The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the Standard, Project and Particular Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.

The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.

Method of Measurement

Method of measurement and Bills of Quantities
This section has been measured according to the Standard System of Measuring Building Work - (Seventh edition) and billed along the guidelines of A.S.A.Q.S. Model Bills of Quantities. Only measured items must be priced and no changes made by the tenderer will be recognised

Pricing The tenderer must price each item in this section individually and no changes made by the tenderer shall be recognised Where inclusive items are measured and priced, the contractor must on request, supply full details of the components and prices making up the inclusive items. If the contractor does not supply such details and prices within fourteen days after having been requested to do so, the Quantity Surveyor will determine such at his own discretion

<u>COPPER TUBING (incl. painting and galvanized brackets)</u>				
A	28 mm diameter	m	500	
B	22 mm diameter	m	300	
C	15 mm diameter	m	250	
D	12 mm diameter	m	350	
E	10 mm diameter	m	50	
<u>COPPER BENDS (incl. painting and galvanized brackets)</u>				
F	42 mm diameter	Each	100	
G	35 mm diameter	Each	8	
H	28 mm diameter	Each	50	
J	22 mm diameter	Each	9	
K	15 mm diameter	Each	123	
L	12 mm diameter	Each	3	
M	10 mm diameter	Each	2	
<u>COPPER TEE Pieces (incl. painting and galvanized brackets)</u>				
N	42 mm diameter	Each	9	
P	35 mm diameter	Each	50	
Q	28 mm diameter	Each	12	
R	22 mm diameter	Each	50	
S	15 mm diameter	Each	6	
T	12 mm diameter	Each	30	
U	10 mm diameter	Each	50	

<u>ISOLATING VALVE BOX</u>				
A	Valve Box - 3 Valve	Each	5	
B	Main Shut-off Valve Box - 3 Valve	Each	1	
<u>ISOLATING VALVES</u>				
C	28 mm diameter	Each	10	
D	22 mm diameter	Each	10	
E	15 mm diameter	Each	10	
F	12 mm diameter	Each	10	
<u>SUNDRY</u>				
G	Cutting in of the new gas system into the exiting mains.	Each	1	
H	Pressure regulators	Each	5	
J	Automatic changeover manifolds	Each	5	
K	LPG Gas alarm Panel	Each	5	
L	All electrical panels and controls	Each	5	
M	TEST AND COMMISSION	Each	5	
N	FIRST DELIVERY	Each	1	
P	DEFECTS LIABILITY	Each	1	
	<u>SUB-TOTAL</u>	-	-	R
	BUILDER'S WORK		%	
	Total Carried to Summary Page			R

Item No	UNIT	QTY	RATE	AMOUNT
<u>BILL NO. 24</u>				
<u>PROVISIONAL SUMS</u>				
<u>NOTE:</u> All Provisional and Prime Cost Amounts are NET i.e.: there is no cash discount				
<u>NOTE:</u> Under no circumstances may any Prime Cost - Provisional Amount, etc. be extended at an amount lower than the amount given in the Bill				

<u>LEATHER REPAIR CORRECTIVE MAINTENANCE</u>				
A				
		PS	R	4 800 000
B				
		%		
<u>MINOR WORKS CAPITAL PROJECTS</u>				
C				
		PS	R	12 900 000
D				
		%		
Total Carried to Summary Page				
				R

FINAL SUMMARY - CORRECTIVE MAINTENANCE

	Page No.	Amount
BILL NO. 1 ALTERATIONS	30	
BILL NO. 2 EARTHWORKS	35	
BILL NO. 3 CONCRETE, FORMWORK AND REINFORCEMENT	43	
BILL NO. 4 MASONRY	49	
BILL NO. 5 WATERPROOFING	55	
BILL NO. 6 ROOF COVERINGS	63	
BILL NO. 7 CARPENTRY AND JOINERY	72	
BILL NO. 8 CEILINGS, PARTITIONS AND ACCESS FLOORING	86	
BILL NO. 9 FLOOR COVERINGS, WALL LININGS	91	
BILL NO. 10 IRONMONGERY	100	
BILL NO. 11 STRUCTURAL STEELWORK	107	
BILL NO. 12 METALWORK	118	
BILL NO. 13 PLASTERING	125	
BILL NO. 14 TILING	129	
BILL NO. 15 PLUMBING AND DRAINAGE	158	
BILL NO. 16 GLAZING	162	
BILL NO. 17 PAINTWORK	172	
BILL NO. 18 EXTERNAL WORKS	186	
BILL NO. 19 ELECTRICAL WORK	215	
BILL NO. 20 HEATING, VENTILATION AND AIR CONDITIONING INSTALLATION	254	
BILL NO. 21 ELECTRONIC WORK	262	
BILL NO. 22 FIRE FIGHTING EQUIPMENT AND SYSTEMS	271	
BILL NO. 23 LPG SYSTEM	275	
BILL NO. 24 PROVISIONAL SUMS	276	
SUB-TOTAL		R
Add : Value Added Tax (15%)		R
Carried to Total Final Tender Summary		R



**public works
& infrastructure**

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD

TENDER NO: CPT1001/23

REFERENCE NO: 3/12/20/2/1

C2.2.3 BILLS OF QUANTITIES: CONTRACT PARTICIPATION GOAL TARGETS AND CIDB BUILD PROGRAMME

PROJECT NAME: CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD

TENDER NO. CPT1001/23

CPG SUMMARY PAGE

Item	CONTRACT PARTICIPATION GOALS (CPG) DESCRIPTION	Amount
1.0	Local Building Material Suppliers (including P&A)	R
2.0	NYS (Mini Bill + P&A)	R
Sub-total of CPG Section		R

PROJECT NAME: CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD
TENDER NO. CPT1001/23
CPG BILLS OF QUANTITIES

Item	CONTRACT PARTICIPATION GOALS (CPG) DESCRIPTION	Qty	Rate/ %	Amount
	Note to tenderers: As CPGs may not provide any bidder a competitive advantage. Provisional amounts and fixed percentages for profit and attendance have been provided. Only the provisional amount will be adjusted once the awarded tender amount and/or the beneficiaries have been appointed, and the final values have been ascertained.			
1.0	<u>MINIMUM TARGETED LOCAL BUILDING MATERIAL SUPPLIERS</u>			
1.1	Provision is made for the Minimum Targeted Local Building Material Suppliers CPG in the execution of this project as described in PG-01.1 (EC) / PG-01.2 (EC) SCOPE OF WORKS C3.2. Materials to the value of R22 760 000 should be purchased from Local Building Material Suppliers by main contractor and subcontractors based on determination by PQS taking into account specific project variables			
1.2	Allowance for monitoring and monthly reporting on material purchased from Local Building Material Manufacturers by main contractor and subcontractors.		%	R
1.3	Allowance for profit, all inclusive of associated costs to the contractor for implementation.		%	R
1.4	Allowance for attendance all inclusive of associated costs to the contractor for implementation.		%	R
2.0	<u>NATIONAL YOUTH SERVICE TRAINING AND DEVELOPMENT PROGRAMME</u>			R
	The programme shall be implemented in terms of the Implementation of the National Youth Service Programme under the Expanded Public Works (EPWP) and shall be priced in the CPG section of the Bills of Quantities.			
	Provision has been made within the Contract Participation Goal section in the Bill of Quantities for the National Youth Service Training and Development Programme CPG in the execution of this project as described in PG-01.1 (EC) / PG-01.2 (EC) SCOPE OF WORKS C3.7.7. The contractor to price all applicable elements of this BOQ section.			
2.1	Refer to separate EPWP-NYS BOQ			R
2.2	Allowance for monthly reporting based on the implementation of the EPWP-NYS as per the specifications and EPWP-NYS BOQ all inclusive of associated costs to the contractor.		%	R
				R
	Sub-total of CPG Section			R

PROJECT NAME: CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD

TENDER NO. CPT1001/23

EXPANDED PUBLIC WORKS PROGRAMME

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO 1</u>				
	<u>INFRASTRUCTURE PROJECTS</u>				
	<u>PREAMBLES</u>				
	Tenderers are advised to study the Additional Specification SL: Employment and Training of Labour on the Expanded Public Works Programme (EPWP) Infrastructure Projects: National Youth Service, as bound elsewhere in the Bills of Quantities, and then price this Bill accordingly				
	Note: The contractor shall test the market by submitting the 3 quotes before appointment of the training provider				
200.01	<u>TRAINING OF YOUTH WORKERS</u> (TARGET: 212 YOUTH WORKERS)				
	<u>Orientation, Life skills development and technical training:</u>				
200.01.01	Orientation and Life skills development training for youth workers for an average of 10 days per youth worker (ref. SL 11.01.01)	PC		Sum	318 369.32
200.01.02	Technical skills training for youth workers for an average of 80 days per youth worker (ref. SL 11.01.02)	PC		Sum	3 961 929.38
200.01.03	Provide Medical Surveillance	PC		Sum	106 123.11
	The above items are only applicable if NYDA do not fund the specific training.				
200.01.03	Payment Reduction due to not meeting the training target (ref. SL 11.03)	Youth-worker	-R 2 500.00		
200.01.04	Profit and attendance on condition that services and cost has been incurred (on items 200.01.01 and 200.01.02 above)	%	R 4 386 422		
200.02	<u>TRAVELING DURING ON-SITE TRAINING:</u>				
200.02.01	<u>Practical Work based Experiential training for 10 days each (ref. SL 11.02.01)</u>				
	.01 Traveling (based on R70 per day return trip/youth worker)	PC		Sum	653 718.35
	.02 Profit and attendance on condition that services and cost has been incurred (on item .01 above)	%	R 653 718		
200.04	<u>EMPLOYMENT OF YOUTH WORKERS</u>				
200.04.01	Employment of youth workers	PC		Sum	5 715 366.12
	The unit of measurement shall be the number of youth workers at the labour rate of R 102.00 per day on Training as per EPWP Ministerial Determination multiplied by the period employed in months and the rate tendered shall include full compensation for all costs associated with the employment of youth workers and for complying with the conditions of contract. The cost for the training shall be excluded from this item. This item is based on 9 months appointment for youth workers				
200.04.02	Profit and attendance on condition that services and cost has been incurred (ref. SL 11.04.02)	%	5 715 366.12		
	Carried forward			R	

PROJECT NAME: CAPE TOWN: HERITAGE: OFFICIAL OFFICE ACCOMMODATION: PROVIDE INTEGRATED FACILITIES MANAGEMENT SERVICES FOR A FIVE YEAR PERIOD

EXPANDED PUBLIC WORKS PROGRAMME

ITEM NO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
	Brought forward			R	
200.05	<u>PROVISION OF EPWP DESIGNED OVERALLS AND HARD HATS TO YOUTH WORKERS</u>				
200.05.01	Supply EPWP branded 2 x overalls, safety boots and 1 x EPWP branded hard hat to youth workers (ref. SL 11.05.01)	PC		Sum	275 920.08
200.05.02	Profit and attendance on condition that services and cost has been incurred (ref. SL	%	275 920.08		
200.06	<u>PROVISION OF BASIC TOOLS FOR YOUTH WORKERS</u>				
200.06.01	Provide all youth workers with prescribed tools for their respective trades. Specification for the mentioned tools to be provided by the Service Provider. These tools will become the property of the youth workers after the completion of the programme (ref. SL 11.06.01)	PC		Sum	318 369.32
200.06.02	Profit and attendance on condition that services and cost has been incurred (ref. SL 11.06.02)	%	318 369.32		
200.07	<u>APPOINTMENT OF YOUTH TRAINING COORDINATOR (TEAM LEADER/S)</u>				
200.07.01	Appointment of Youth Team Leader/s for the duration of the contract (ref. SL 11.07.01)	PC		Sum	2 412 000.00
200.08	LIAISON WITH SERVICE PROVIDER (ref. SL 11.08)	hours	240.00		
200.09	LOGISTICS FOR EXIT WORKSHOPS				
200.09.01	Provide logistic items for exit workshop (Catering, Orange Golf T-Shirts, Venue Hire and Sound System).	PC	1	38 204.32	38 204.32
200.10	<u>APPOINTMENT OF YOUNG PROFESSIONALS</u>				
200.10.01	Appointment of Young Professionals for the duration of the contract.	PC		Sum	9 200 000.00
200.10.02	Profit and attendance on condition that services and cost has been incurred	%	9 200 000		
Carried to CPG Section				R	

C2.2.4 Combined Final Summary Pages

TENDER FINAL SUMMARY

Amount

- 1 Final Summary - Preventative Maintenance (Incl. VAT)
- 2 Final Summary - Corrective Maintenance (Incl. VAT)
- 3 Final Summary - CPG Section (Incl. VAT)

R _____
R _____
R _____

**TENDER AMOUNT (Carried forward to
Form of Offer and Acceptance - DPW-07
(FM))**

R _____