



**public works
& infrastructure**

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

BOOK 1 OF 1

TENDER: H21/002 AI

ALEXANDER BAY, VIOOLSDRIFT, ONSEEPKANS PORT OF ENTRY: APPOINTMENT OF SERVICE PROVIDER/S FOR THE MAINTENANCE AND REPAIRS OF BUILDING, CIVIL, MECHANICAL, ELECTRICAL INFRASTRUCTURE AND INSTALLATIONS FOR A PERIOD OF 36 MONTHS (APPOINTMENT OF A CONTRACTOR)

BID DOCUMENT

MAY 2021

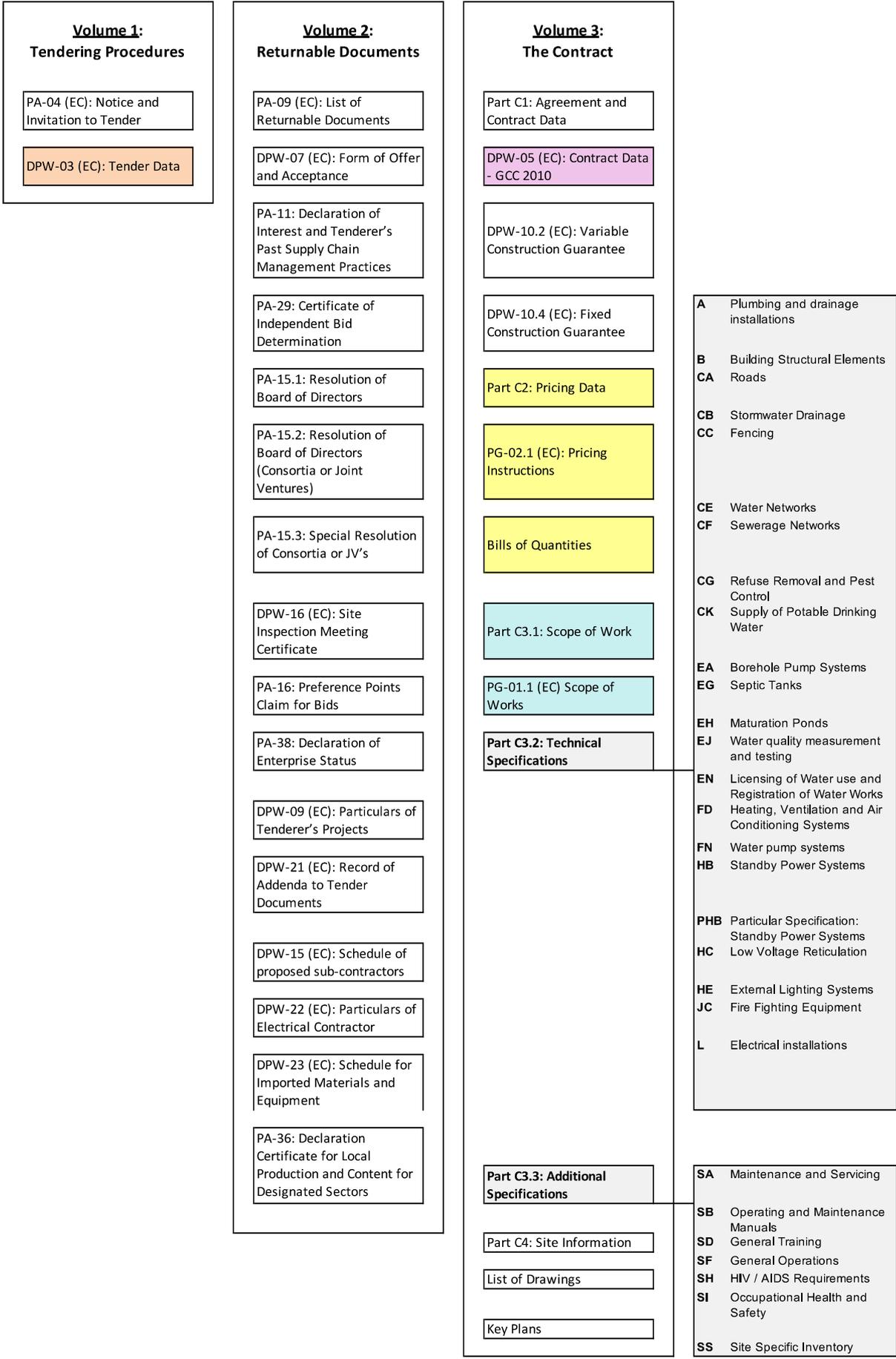
ISSUED BY:

THE DIRECTOR GENERAL
DEPARTMENT OF PUBLIC WORKS
PRIVATE BAG X65
PRETORIA
0001

NAME OF BIDDER:

RETURNABLE DOCUMENT

Contract Document: Organogram



ALEXANDER BAY, VIOOLSDRIFT, ONSEEPKANS PORT OF ENTRY: APPOINTMENT OF SERVICE PROVIDER/S FOR THE MAINTENANCE AND REPAIRS OF BUILDING, CIVIL, MECHANICAL, ELECTRICAL INFRASTRUCTURE AND INSTALLATIONS FOR A PERIOD OF 36 MONTHS
(Appointment of a Contractor)

TABLE OF CONTENTS

VOLUME 1: TENDERING PROCEDURES

T1.1 - Notice and invitation to tender (PA-04 EC)

T1.2 - Tender data (DPW-03 EC)

VOLUME 2: RETURNABLE DOCUMENTS

T2.1 - List of returnable documents (PA-09 EC)

C1.1 - Form of offer and acceptance (DPW-07 EC)

T2.2 - Returnable schedules

VOLUME 3: CONTRACT

Part C1: Agreement and contract data

C1.2 - Contract data (DPW-05 EC)

C1.3 - Form of guarantee (DPW-10.2 EC/DPW-10.4 EC)

Part C2: Pricing data

C2.1 - Pricing instructions (PG-02.1EC)

C2.2 - Bills of Quantities

Part C3: Scope of work

C3 - Scope of Work (PG-01.1EC)

Part C4: Site information

C4 - Site information (PG03.1EC)

ALEXANDER BAY, VIOOLSDRIFT, ONSEEPKANS PORT OF ENTRY: APPOINTMENT OF SERVICE PROVIDER/S FOR THE MAINTENANCE AND REPAIRS OF BUILDING, CIVIL, MECHANICAL, ELECTRICAL INFRASTRUCTURE AND INSTALLATIONS FOR A PERIOD OF 36 MONTHS
(Appointment of a Contractor)

VOLUME 1:
TENDERING PROCEDURES

PA-04 (EC): NOTICE AND INVITATION TO TENDER

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES TENDERS FOR:

Project title:	ALEXANDER BAY, VIOOLSDRIFT, ONSEEPKAANS PORT OF ENTRY: APPOINTMENT OF A SERVICE PROVIDER/S FOR THE MAINTENANCE AND REPAIRS OF BUILDING, CIVIL, MECHANICAL, ELECTRICAL INFRASTRUCTURE AND INSTALLATIONS FOR A PERIOD OF 36 MONTHS (Appointment of a Contractor)		
Reference no:	n/a		

Tender no:	H21/002 AI		
Advertising date:	7 May 2021	Closing date:	28 May 2021
Closing time:	11h00	Validity period:	56days

It is estimated that tenderers should have a CIDB contractor grading designation of **7CE** or **7GB*** or higher.

* Delete "or select tender value range select class of construction works" where only one class of construction works is applicable

It is estimated that potentially emerging enterprises should have a CIDB contractor grading designation of **select tender value rangeselect class of construction worksPE** or **select tender value rangeselect class of construction worksPE*** or higher.

* Delete "or select tender value range select class of construction works PE" where only one class of construction works is applicable

Only tenderers who are responsive to the following responsiveness criteria are eligible to submit tenders. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

<input checked="" type="checkbox"/>	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
<input checked="" type="checkbox"/>	Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
<input checked="" type="checkbox"/>	All parts of tender documents submitted must be fully completed and signed where required.
<input checked="" type="checkbox"/>	Submission of (DPW-07 EC): Form of Offer and Acceptance.
<input checked="" type="checkbox"/>	Submission of (PA-11): Declaration of Interest and Tenderer's Past Supply Chain Management Practices.
<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
<input checked="" type="checkbox"/>	Submission of (PA-29): Certificate of Independent Bid Determination.
<input type="checkbox"/>	The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
<input checked="" type="checkbox"/>	Submission of (DPW-16 EC): Site Inspection Meeting Certificate as proof of attendance of compulsory site inspection meeting. Tenderers must familiarise themselves with the site.
<input checked="" type="checkbox"/>	Use of correction fluid is prohibited.
<input checked="" type="checkbox"/>	Registration on National Treasury's Central Supplier Database (CSD).
<input checked="" type="checkbox"/>	Compliance with Pre-qualification criteria for Preferential Procurement as indicated below.
<input type="checkbox"/>	Submission of proof of registration on National Treasury's Central Supplier Database (CSD) for all sub-contractors for 30% compulsory sub-contracting (attach CSD print out).

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

<input type="checkbox"/>	Submission of PA 36 and Annexure C as proof of Compliance to Local Production and Content requirements.
<input checked="" type="checkbox"/>	Submission of (DPW-09EC): Particulars of Tenderer's Projects.
<input checked="" type="checkbox"/>	Provide proof of registration with National Treasury Central Supplier Database for all sub-contractors (30% Mandatory Subcontracting) including staff and Subcontractors listed in DPW-15 (EC) and DPW-22 (EC). (Attach National Treasury Central Supplier Database Registration Printout)
<input checked="" type="checkbox"/>	Submission duly completed and signed list of the proposed 30% Mandatory Sub-contractors, Annexure B.
<input checked="" type="checkbox"/>	EPWP Declaration: Fully completed and signed declaration to ensure compliance
<input checked="" type="checkbox"/>	Sworn Affidavit for the Full Time employment of workforce for the duration of this project (As indicated in Functionality Criterion 1)
<input checked="" type="checkbox"/>	Submission of signed Annexure A for Plant utility vehicles, machinery and equipment available
<input checked="" type="checkbox"/>	Submission of duly signed and fully completed (PA 36 including Annexure C) Declaration Certificate for Local Production and Content of Designated Sector
<input type="checkbox"/>	

Tenderer must comply with the Pre-qualification criteria for Preferential Procurement listed below

<input checked="" type="checkbox"/>	A tenderer having stipulated minimum B-BBEE status level of contributor: <input checked="" type="checkbox"/> Level 1 or <input checked="" type="checkbox"/> Level 2 or <input checked="" type="checkbox"/> Level 3
<input type="checkbox"/>	An EME or QSE
<input checked="" type="checkbox"/>	A tenderer subcontracting a minimum of 30% to: <input checked="" type="checkbox"/> An EME or QSE which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are youth <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are women <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people with disabilities <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships <input type="checkbox"/> A co-operative which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are Military veterans <input type="checkbox"/> An EME or QSE;

This bid will be evaluated according to the preferential procurement model in the PPPFA: (Tick applicable preference point scoring system)

<input checked="" type="checkbox"/> 80/20 Preference points scoring system	<input type="checkbox"/> 90/10 Preference points scoring system	<input type="checkbox"/> Either 80/20 or 90/10 Preference points scoring system
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In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system. (To be used in instances where the estimate cannot be reasonably determined or when one is unsure as to what the market price may be).

Note: Functionality will be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.

Minimum functionality score to qualify for further evaluation:	60
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Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Functionality criteria:	Weighting factor:
<p>1. WORK FORCE</p> <p>The Service Provider to provide proof of proposed Work Force that will be Full-Time employed for the duration of this project.</p> <p>The Proposal to include the following required Personnel: (i) Site Agent/Foreman, (ii) Plumber, (iii) Electricians, (iv) Air-Conditioner Technician, all whom will be involved on this specific project.</p> <p>N.B: If any of the above Personnel are not in the Full-Time employment of the Bidder, the Bidder must submit a Sworn Affidavit that these or similar qualified personnel will be employed after the award of the Tender.</p> <p>N.B: If any of the above services are to be sub-contracted, the bidder must attach the CSD report of the subcontractor and should indicate details of the subcontractor on the DPW-15 (EC) form.</p> <p>Service Provider to provide the following:</p> <ol style="list-style-type: none"> 1) Company Organogram indicating all Key Personnel to be involved on this project 2) CV of each Key Personnel to be on this project 3) Copies of Qualification of each Key Personnel to be involved on this project 4) Copies of Trade Test certificates for Plumber, Electricians, and Air-Conditioner Technician 5) Copies of ID's of each Key Personnel to be involved on this project <p>Points:</p> <ol style="list-style-type: none"> 1) All Five of the above included: 5 points 2) Four of the above included: 4 points 3) Three of the above included: 3 points 4) Two of the above included: 2 points 5) One of the above included: 1 points 6) No information provided: 0 points 	<p>30</p>
<p>2. RELEVANT EXPERIENCE (REPAIR & MAINTENANCE TYPE PROJECTS)</p> <p>The service provider to provide list of comparative projects with contactable references for projects similar in nature currently engaged in and or completed during the past 5 years.</p> <p>Projects to be listed in DPW-09 (EC)</p> <p>Service Provider to provide Letters of Appointment and Completion certificates of such projects.</p> <p>Points:</p> <p>5 projects or more = 5 4 projects = 4 3 projects = 3 2 projects = 2 1 project = 1 No documentation submitted = 0</p> <p>Letters of appointment and/or Completion certificates of such projects should be attached for points to be awarded</p>	<p>30</p>

<p>3. FINANCIAL CAPABILITY</p> <p>The service provider to submit adequate financial resources. Original letter from the bank indicating the bank rating within 3 months from issued date (Certify document if it's a copy)</p> <p>Bank Rating of "A" = 5 Bank Rating of "B" = 4 Bank Rating of "" = 3 Bank Rating of "D" = 2 Bank Rating of "E" = 1 No Bank rating provided = 0</p>	15
<p>4. PROOF OF EQUIPMENT</p> <p>The Service Provider to provide evidence of plant, utility vehicles, machinery and instrumentation owned or to be hired/rented in order to be able to carry out the project</p> <p>Submit proof of plant and utility vehicles owned or to be hired/rented from suppliers (Copies of Vehicle Registration or agreement between bidder and supplier for rentals)</p> <p>Submit proof of Equipment and Hand Tools owned or to be hired/rented from suppliers (You are required to submit your firm's asset register or agreement between bidder and supplier for rentals)</p> <p>a) Instrumentation for testing of drinking water b) Instrumentation for testing of waste water c) Utility Vehicles d) Machinery e) Hand Tools</p> <p>Points: 1) All Five of the above included: 5 points 2) Four of the above included: 4 points 3) Three of the above included: 3 points 4) Two of the above included: 2 points 5) One of the above included: 1 points 6) No information provided: 0 points</p>	25
Total	100 Points

Collection of tender documents

- Bid documents are available for free download on e-Tender portal www.etenders.gov.za
- Alternatively; Bid documents may be collected during working hours at the following address **256 Madiba street.**
A non-refundable bid deposit of R 700 is payable (cash only) on collection of the bid documents.

Site inspection meeting

A pre-tender site inspection meeting will **be** held in respect of this tender.
Attendance of said pre- tender site inspection meeting is **compulsory**

The particulars for said pre- tender site inspection meeting are:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".



Notice and Invitation to Tender: PA-04 (EC)

Venue: Vioolsdrift Land Port of Entry
Date: 18 May 2021
Starting time: 9h00

enquiries related to tender documents may be addressed to:

DPW Project Manager:	Koketso Kgorane	Telephone no:	012 406 1127
Cell no:	082 957 3746	Fax no:	
E-mail:	koketso.kgorane@dpw.gov.za		

Deposit / return of tender documents

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

Tender documents may be posted to: The Director-General Department of Public Works and Infrastructure Private Bag X65 Pretoria 0001 Attention: Procurement section: Room B101	OR	Deposited in the tender box at: 256 Madiba Street CGO building Madiba street B101
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Compiled by:

Koketso Kgorane		29 April 2021
Name of Project Manager	Signature	Date