



## PA-04 (GS): NOTICE AND INVITATION TO BID

### THE DEPARTMENT OF PUBLIC WORKS INVITES BIDDERS FOR THE PROVISION OF FRESH FLOWER ARRANGEMENTS

Project title:	<b>24 HRS SECURITY SERVICES: CUSTOM HOUSE BUILDING FROM THE DATE OF ORDER FOR THE PERIOD OF 24 MONTHS</b>		
Bid no:	CPTSC 25/20		
Advertising date:	01/03/2021	Closing date:	26/03/2021
Closing time:	11h00	Validity period:	60 days

Only bidders who are responsive to the following responsiveness criteria are eligible to submit bids:

<input checked="" type="checkbox"/>	Bid offer must be properly received on the bid closing date and time specified on the Invitation, fully completed and signed in ink.
<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the Legal Entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
<input type="checkbox"/>	Submission of other compulsory returnable schedules / documents as per (PA-09 (GS)): List of returnable documents.
<input checked="" type="checkbox"/>	Completion and submission of signed (PA-11): Declaration of Interest and Bidder's Past Supply Chain Management Practices
<input checked="" type="checkbox"/>	Completion and submission of signed (PA-29): Certificate of Independent Bid Determination.
<input checked="" type="checkbox"/>	Completion and submission the signed Invitation to Bid form PA32. Transfer your final bid offer to PA-32.
<input checked="" type="checkbox"/>	<b>Registration on National Treasury's Central Supplier Database (CSD):</b> Provide proof of registration with National Treasury CSD by completing the supplier Registration Number on the PA 32 Form or submit CSD report
<input checked="" type="checkbox"/>	Submission of signed joint venture agreement if bidder is a joint venture and / or consortium.
<input checked="" type="checkbox"/>	Use of correction fluid is prohibited
<input checked="" type="checkbox"/>	Pricing schedule must be fully completed and signed. Transfer your final bid offer to PA-32.
<input checked="" type="checkbox"/>	Compliance with Pre-qualification criteria for Preferential Procurement
<input checked="" type="checkbox"/>	<p><b>Only Bidders registered as B-BBEE Status level 1 and 2 contributors will be considered for this bid, as per the Preferential Procurement Regulations 2017. Bidders that do not meet these pre-qualification criteria will be disqualified from further evaluation.</b></p> <p><b>Bidders are required to submit original or originally certified proof of B-BBEE Status Level of contributor or a sworn affidavit in terms of the codes of good practice. B-BBEE as may be issued by the Department of Trade and Industry (DTI) are accepted.</b></p> <p><b>The B-BBEE Status Level Verification Certificates submitted must be issued by the following agencies:</b>            For tenderers other than EMEs (Exempted Micro Enterprises)            (i) Verification agencies accredited by SANAS; or            For tenderers who qualify as EMEs            (i) Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths. The date the deponent signed and the date on the stamp of the Commissioner of Oaths must be the same according to B-BBEE COMMISSION PRACTISE GUIDE 01 2018 section 17(i).</p> <p>A trust, consortium or joint venture must submit a consolidated B-BBEE status Level Certificates together with the bids.</p>
<input type="checkbox"/>	Submission of Tax Compliance status pin and copy of Tax Certificate
<input type="checkbox"/>	Submission of (PA-40 form) Declaration of designated groups for preferential procurement



<input checked="" type="checkbox"/>	Submission of all documents as per compulsory checklist Registration of Company Certificate (CK) PSIRA letter of good standings PSIRA certificate of the company PSIRA certificate of directors Valid COIDA letter of good standing / Tendering Certificate ID copies of all directors and its employee Independent Communication Authority of South Africa (ICASA) license certificate valid or an agreement Proof of business address
<input checked="" type="checkbox"/>	DPW-16 (EC): Site Inspection Meeting Certificate
<input checked="" type="checkbox"/>	DPW-09 (EC): Particulars of Tender Projects

**Tenderer must comply with the Pre-qualification criteria for Preferential Procurement listed below**

<input type="checkbox"/>	A tenderer having stipulated minimum B-BBEE status level of contributor: <input checked="" type="checkbox"/> Level 1 or <input checked="" type="checkbox"/> Level 2 or <input type="checkbox"/> Level 3
<input type="checkbox"/>	An EME or QSE
<input type="checkbox"/>	A tenderer subcontracting a minimum of 30% to: <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are youth <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are women <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people with disabilities <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people living in rural or underdeveloped areas or townships <input type="checkbox"/> A co-operative which is at least 51% owned by black people <input type="checkbox"/> An EME or QSE which is at least 51% owned by black people who are Military veterans <input type="checkbox"/> An EME or QSE;

This bid will be evaluated according to the preferential procurement model in the PPPFA:  
(Tick applicable preference point scoring system)

<input checked="" type="checkbox"/> 80/20 Preference points scoring system	<input type="checkbox"/> 90/10 Preference points scoring system	<input type="checkbox"/> Either 80/20 or 90/10 Preference points scoring system
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In case where below/above R 50 000 000 is selected, the lowest acceptable tender will be used to determine the applicable preference point system.

**Note:** Functionality will be applied as a prequalification criterion. Such criteria is used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.

Minimum functionality score to qualify for further evaluation:	50
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Functionality criteria:	Weighting factor:
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6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- The points scored by a tenderer in respect of the level of BBBEE contribution contemplated in sub regulation 6(2) and 7(2) must be added to the points scored for price as calculated in accordance with sub regulation 6(1) and 7(1) respectively
- Subject to regulation 11(1), the contract must be awarded to the tenderer who scores the highest total number of points.
- A contract may be awarded to a tenderer that did not score the highest total number of points, only in accordance with section 2 (1) (f) of the Act

**COLLECTION OF BID DOCUMENTS:**

- Bid documents are available for free download on e-Tender portal [www.etenders.gov.za](http://www.etenders.gov.za)
- Alternatively; Bid documents may be collected during working hours at the following address Office 941, 9th floor, Customs House, Foreshore, Cape Town, Department of Public Works, and Building. A non-refundable bid deposit of R 300.00 is payable, (Cash only) is required on collection of the bid documents.
- A **compulsory** briefing session pre bid meeting with representatives of the Department of Public Works will take place at **Custom house Building, Hereengracht street, Foreshore** on **12/03/2021** starting at **10:00** Venue **Custom house, Dome 3<sup>rd</sup> Floor.** (if applicable)

**ENQUIRIES RELATED TO BID DOCUMENTS MAY BE ADDRESSED TO:**

DPW Project Leader:	Sophy Segale	Telephone no:	021 402 2327
Cell no:	082 697 1211	Fax no:	
E-mail:	Sophy.segale@dpw.gov.za		

**DEPOSIT / RETURN OF BID DOCUMENTS:**

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.  
 Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the bid document.  
 All tenders must be submitted on the official forms –