

DPW-03 (EC): TENDER DATA

Project title:	<i>Alexander Bay, Violsdrift, Onseepkans Port of Entry: Appointment of Service Provider/s for the Maintenance and Repairs of Building, Civil, Mechanical, Electrical Infrastructure and Installations for a Period of 36 Months</i>
Reference no:	N/A

Tender no:	<i>H20/024 AI</i>	Closing date:	<i>26 March 2021</i>
Closing time:	<i>11:00</i>	Validity period:	<i>56 days</i>

Clause number:	
	<p>The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 423 published in Government Gazette No. 42622 of 8 August 2019 and as amended from time to time. (see www.cidb.org.za).</p> <p>The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.</p> <p>Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.</p>
C.1.1	The employer is the Government of the Republic of South Africa in its Department of Public Works and Infrastructure.
C.1.2	<p>For this contract the three volume approach is adopted.</p> <p>This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement."</p> <p>The three volume procurement document issued by the employer comprises the following:</p> <p>Volume 1: Tendering procedures T1.1 - Notice and invitation to tender (PA-04 EC) T1.2 - Tender data (DPW-03 EC)</p> <p>Volume 2: Returnable documents T2.1 - List of returnable documents (PA-09 EC) C1.1 - Form of offer and acceptance (DPW-07 EC) C2.2 - Bills of Quantities / Lump sum document (if a returnable document) T2.2 - Returnable schedules</p> <p>Volume 3: Contract Part C1: Agreement and contract data C1.2 - Contract data (DPW-04 EC or DPW-05 EC) C1.3 - Form of guarantee (DPW-10.1 EC / DPW-10.3EC or DPW-10.2 EC/DPW-10.4 EC)</p> <p>Part C2: Pricing data C2.1 - Pricing instructions (PG-02.2 EC or PG-02.1EC) C2.2 - Bills of Quantities / Lump sum document (if not a returnable document)</p> <p>Part C3: Scope of work C3 - Scope of work (PG-01.2 EC or PG-01.1EC)</p> <p>Part C4: Site information C4 - Site information (PG-03.2 EC or PG03.1EC)</p>

Tender no: H20/024 AI

<p>C.1.4</p>	<p>The Employer's agent is:</p> <table border="1"> <tr> <td>Name:</td> <td>Department of Public Works and Infrastructure</td> </tr> <tr> <td>Capacity:</td> <td>Project Manager</td> </tr> <tr> <td>Address:</td> <td>256 Madiba Street</td> </tr> <tr> <td>Tel:</td> <td>082 957 3746</td> </tr> <tr> <td>Fax:</td> <td>N/A</td> </tr> <tr> <td>E-mail:</td> <td>Koketso.kgorane@dpw.gov.za</td> </tr> </table>	Name:	Department of Public Works and Infrastructure	Capacity:	Project Manager	Address:	256 Madiba Street	Tel:	082 957 3746	Fax:	N/A	E-mail:	Koketso.kgorane@dpw.gov.za
Name:	Department of Public Works and Infrastructure												
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<p>C.2.1 C.3.11</p>	<p>A. <u>ELIGIBILITY IN RESPECT OF CIDB REGISTRATION:</u></p> <p>The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, <u>with this tender</u>, acceptable documentary proof thereof):</p> <ol style="list-style-type: none"> contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a 7 CE or 7 GB class of construction work; and contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> every member of the joint venture is registered with the CIDB; the lead partner has a contractor grading designation in the 7 CE or 7 GB class of construction work; and the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a 7 CE or 7 GB class of construction work <p>A contract will be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff. - Not Applicable</p> <p>B. <u>INDICATE THE FUNCTIONALITY WEIGHTING APPLICABLE TO THIS BID:</u></p> <p>Note: <i>Functionality will only be applied as a prequalification criterion. Such criteria are used to establish minimum requirements where after bids will be evaluated solely on the basis of price and preference.</i></p> <table border="1"> <thead> <tr> <th data-bbox="300 1646 1177 1706">Functionality Criteria</th> <th data-bbox="1177 1646 1449 1706">Weighting Factor</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1706 1177 2049"> <p><u>1. WORK FORCE</u></p> <p>The Service Provider to provide proof of proposed Work Force that will be Full-Time employed for the duration of this project.</p> <p>The Proposal to include the following required Personnel: (i) Site Agent/Foreman, (ii) Plumber, (iii) Electricians, (iv) Air-Conditioner Technician, all whom will be involved on this specific project.</p> <p>N.B: If any of the above Personnel are not in the Full-Time employment of the Bidder, the Bidder must submit a Sworn Affidavit that these or</p> </td> <td data-bbox="1177 1706 1449 2049"></td> </tr> </tbody> </table>	Functionality Criteria	Weighting Factor	<p><u>1. WORK FORCE</u></p> <p>The Service Provider to provide proof of proposed Work Force that will be Full-Time employed for the duration of this project.</p> <p>The Proposal to include the following required Personnel: (i) Site Agent/Foreman, (ii) Plumber, (iii) Electricians, (iv) Air-Conditioner Technician, all whom will be involved on this specific project.</p> <p>N.B: If any of the above Personnel are not in the Full-Time employment of the Bidder, the Bidder must submit a Sworn Affidavit that these or</p>									
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<p>similar qualified personnel will be employed after the award of the Tender.</p> <p>N.B: If any of the above services are to be sub-contracted, the bidder must attach the CSD report of the subcontractor andf should indicate details of the sub-contractor on the DPW-15 (EC) form.</p> <p>Service Provider to provide the following:</p> <ol style="list-style-type: none"> 1) Company Organogram indicating all Key Personnel to be involved on this project 2) CV of each Key Personnel to be on this project 3) Copies of Qualification of each Key Personnel to be involved on this project 4) Copies of Trade Test certificates for Plumber, Electricians, and Air-Conditioner Technician 5) Copies of ID's of each Key Personnel to be involved on this project <p>Points:</p> <ol style="list-style-type: none"> 1) All Five of the above included: 5 points 2) Four of the above included: 4 points 3) Three of the above included: 3 points 4) Two of the above included: 2 points 5) One of the above included: 1 points 6) No information provided: 0 points 	<p>30</p>
<p><u>2. RELEVANT EXPERIENCE (REPAIR & MAINTENANCE TYPE PROJECTS)</u></p> <p>The service provider to provide list of comparative projects with contactable references for projects similar in nature currently engaged in and or completed during the past 5 years.</p> <p>Projects to be listed in DPW-09 (EC)</p> <p>Service Provider to provide Letters of Appointment and Completion certificates of such projects.</p> <p>Points:</p> <ul style="list-style-type: none"> 5 projects or more = 5 4 projects = 4 3 projects = 3 2 projects = 2 1 project = 1 No documentation submitted = 0 <p>Letters of appointment and/or Completion certificates of such projects should be attached for points to be awarded</p>	<p>30</p>
<p><u>3. FINANCIAL CAPABILITY</u></p> <p>The service provider to submit adequate financial resources. Original letter from the bank indicating the bank rating within 3 months from issued date (Certify document if it's a copy)</p> <ul style="list-style-type: none"> Bank Rating of "A" = 5 Bank Rating of "B" = 4 Bank Rating of "" = 3 Bank Rating of "D" = 2 Bank Rating of "E" = 1 No Bank rating provided = 0 	<p>15</p>

4. PROOF OF EQUIPMENT

The Service Provider to provide evidence of plant, utility vehicles, machinery and instrumentation owned or to be hired/rented in order to be able to carry out the project

Submit proof of plant and utility vehicles owned or to be hired/rented from suppliers (Copies of Vehicle Registration or agreement between bidder and supplier for rentals)

Submit proof of Equipment and Hand Tools owned or to be hired/rented from suppliers (You are required to submit your firm's asset register or agreement between bidder and supplier for rentals)

25

- a) Instrumentation for testing of drinking water
- b) Instrumentation for testing of waste water
- c) Utility Vehicles
- d) Machinery
- e) Hand Tools

Points:

- 1) All Five of the above included: 5 points
- 2) Four of the above included: 4 points
- 3) Three of the above included: 3 points
- 4) Two of the above included: 2 points
- 5) One of the above included: 1 points
- 6) No information provided: 0 points

Total

100 Points

(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)

Minimum functionality score to qualify for further evaluation:

60

(Total minimum qualifying score for functionality is 50 Percent).

C ELIGIBILITY IN RESPECT OF RISK TO EMPLOYER:

Provisions applicable to Evaluation Method 1 and 2:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Project Manager, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

C.1. Technical risks:

C.1.1 Criterion 1: Quality of current and previous work

Quality of current and previous work performed by the Tenderer in the class of construction work stated above as per the evaluation report prepared by the Professional Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC).

	<p>C.1.2 Criterion 2: Contractual commitment Adherence to contractual commitments, demonstrated by the Tenderer in the performance on current and previous work, evaluated in terms of: a) the level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general; b) the degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto; and c) general contract administration, i.e. compliance with contractual aspects such as laws and regulations, insurances, security, written contract instructions, subcontractors, time delay claims, etc as can generally be expected in standard/normal conditions of contract.</p> <p>C.2 Commercial risks:</p> <p>The level to which agreement with the Tenderer is reached in respect of the adjustment of rates which are considered to be imbalanced or unreasonable and to eliminate errors or discrepancies, without changing the tendered total price, over and above the correction of arithmetical errors as provided for in C.3.9.</p>
C.2.7	For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1
C.2.12	<p>If a tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.</p> <p>Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.</p> <p>Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.</p> <p>The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.</p> <p>Alternative tender offer permitted: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
C.2.13.2	The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the Returnable Documents back to the Department.
C.2.13.5	The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1.
C.2.13.6 C.3.5	A two-envelope procedure will not be followed.
C.2.15	The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1.
C.2.16	The tender offer validity period is as per Notice and Invitation to Tender T1.1.
C2.16.3	Omit the wording of the last sentence for those projects which are subject to CPAP
C.2.18	<p>The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts):</p> <p><input type="checkbox"/> Together with his tender; or <input checked="" type="checkbox"/> Within fourteen (14) calendar days of the date on which he has been requested to do so prior to the award of the contract.</p>

C.2.19	Access shall be provided for inspections, tests and analysis as may be required by the Employer.
C.3.4.1 C.3.4.2	The location for opening of the tender offers, immediately after the closing time thereof shall be at: <i>As per tender advertisement.</i>
C.3.8	The words “responsive tender” and “acceptable tender” shall be construed to have the same meaning.
C.3.9.3	Omit the wording and replace with the following: “Notify the tenderer of all errors, omissions and/or rate imbalances that are identified in the tender offer and request the tenderer to, within a stipulated time, accept the total of prices as corrected in accordance with C.3.9.4.”
C.3.9.4	Omit the wording of the first sentence and replace with the following: “In cases where tender offers contain errors, omissions and/or rate imbalances, these are to be corrected as follows:”
C.3.9.4	Add sub paragraph c) to C.3.9.4, as follows: “c) If the tenderer does not accept the corrected tender offer, or cannot reach consensus with the Employer on a corrected tender offer, the tender is to be classified as not acceptable/non responsive and removed from further contention.”
C.3.11.1	The procedure for the evaluation of responsive tenders is Method 2: Financial Offer and Preference.
C.3.13	Add the following to sub paragraph a), as follows: The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector;
C.3.17	Provide to the successful tenderer one copy of the signed contract document.