

**DEPARTMENT OF PUBLIC WORKS
 QUANTITY SURVEYING SERVICES
 FINAL ACCOUNT CERTIFICATION
 BY CONSULTANT QUANTITY SURVEYOR**

PROJECT	
WCS No	
CONSULTANT QUANTITY SURVEYOR	
CONTACT DETAILS	
DEPARTMENTAL PROJECT MANAGER	
CONTACT DETAILS	

1. CONFIRMATION BY CONSULTANT QUANTITY SURVEYOR THAT THE FOLLOWING HAVE BEEN CHECKED / VERIFIED IN THE FINAL ACCOUNT:

	Item	Indicate if checked / verified
1.1	All schedule rates are cross referenced to the priced Bills of Quantities	
1.2	All non-schedule rates are supported by relevant calculations, invoices, etc and are included where applicable	
1.3	All variations to the contract have been covered by departmentally approved contract instructions (variation orders)	
1.4	Departmentally approved contract instructions (variation orders) are incorporated in the final account	
1.5	All work measured provisionally has been re-measured and is included in the final account	
1.6	All provisional sums have been adjusted in the final account	
1.7	Dates used for calculation of CPAP (if applicable to the contract)	
1.8	Amounts for calculation of CPAP are correct and correspond with the progress payment certificates	
1.9	Adjustment of Preliminaries amount where applicable	
1.10	Achievement of Contract Participation Goal (on applicable projects only)	

2. CONFIRMATION BY CONSULTANT QUANTITY SURVEYOR THAT THE FOLLOWING DATES HAVE BEEN VERIFIED AND COPIES OF RELEVANT LETTERS / CERTIFICATES ARE INCLUDED WITH THE FINAL ACCOUNT:

	Milestone	Date
2.1	Closing date of tenders	
2.2	Commencement date	
2.3	Site handover date	
2.4	Original construction period	
2.5	Contractual completion date	
2.6	Revised contractual completion date	
2.7	Practical completion date	
2.8	Works completion date (if available)	
2.9	Final completion date (if available)	

3. CONFIRMATION BY CONSULTANT QUANTITY SURVEYOR THAT THE FOLLOWING ADDITIONAL DOCUMENTS ARE INCLUDED WITH THE FINAL ACCOUNT:

	Documents included	Tick with ✓	
		Yes	No
3.1	Copy of priced bills of quantities		
3.2	Copies of approved contract instructions (variation orders) (PRM037)		
3.3	Copies of payment certificates signed by principal agent (PRM034)		
3.4	Copies of CPA calculations		
3.5	Copy of contract completion report (PRM043)		
3.6	Documentation confirming successful test results (test cubes, compaction tests, etc)		
3.7	Relevant documentation confirming achievement of Contract Participation Goal (on applicable projects only)		
3.8	Copy of Contract Data (DPW-04 EC)		

4. COMMENTS BY CONSULTANT QUANTITY SURVEYOR

5. It is hereby certified that all the above information is correct.

CONSULTANT QUANTITY SURVEYOR

DATE:

6. COMMENTS BY DEPARTMENTAL PROJECT MANAGER

DEPARTMENTAL PROJECT MANAGER

DATE: