

# INVITATION TO EXISTING AND NEW SUPPLIERS OF GOODS AND SERVICES, PRESTIGE AND PROFESSIONAL SERVICES TO REGISTER ONTO NATIONAL DEPARTMENT OF PUBLIC WORKS SUPPLIER REGISTER DATABASE

The Department of Public Works hereby invites all prospective suppliers of Goods and Services, Prestige, Professional Services and Co-operatives to apply to be registered onto DPW database. The Department of Public Works will not do business with any suppliers that are not registered on the database. The Department of Public Works therefore requests ALL EXISTING service providers registered onto DPW Supplier Register to submit the following documents to ensure complies with the SCM prescripts:

- A copy of BBBEE certificate from an accredited BEE Verification Agency or SANAS
- Original and valid Tax Clearance Certificate
- Confirm contact details and commodity registered with the Department
- Declaration of interest to be collected from our Regional Offices or downloaded from our website: [www.publicworks.gov.za/forms.asp](http://www.publicworks.gov.za/forms.asp)

As from the 7 December 2011, all suppliers must submit valid, certified copies of their BBBEE Status Level Verification Certificate from accredited BEE Verification Agency with their tender/quotation submission. Failure to submit a BBBEE Status Level Verification Certificate will lead to forfeiture (loss) of preferential points. In the instance of Exempted Micro Enterprise (EME) (turnover less than R5 million) a letter from professional registered accountant/auditor approved by the (IRBA) in order to qualify for preference points.

New suppliers can access application forms by downloading from our website: [www.publicworks.gov.za/forms.asp](http://www.publicworks.gov.za/forms.asp) or to collect forms from our Regional Offices contacts:

Bloemfontein: Tel.: (051) 408 7461

Cape Town: Tel.: (021) 402-2055

Durban: Tel.: (031) 314-7151

Johannesburg: Tel.: (011) 713-6249

Kimberley: Tel.: (053) 838-5221

Mmabatho: Tel.: (018) 384-9331

Nelspruit: Tel.: (013) 753-6352

Polokwane: Tel.: (015) 293-8003

Port Elizabeth: Tel.: (041) 408-2007

Pretoria: Tel.: (012) 310-5139

Umtata: Tel.: (047) 502-7070

**Existing suppliers should take note that failure to comply with the aforementioned request will result in the company de-activated from the DPW Supplier Register database.**

**All completed forms and documents must be forwarded to: The Director-General, National Department of Public Works, Private Bag X65, Pretoria 0001, for the attention of the Deputy Director: Supplier Database or hand-delivered at the Supplier Database Helpdesk, Office No. 126, Ground Floor, Central Government Office, corner Bosman and Vermuelen Streets, Pretoria Central.**

**Helpdesk enquiries:** Mpho Langa, Sanna Seleke or Shatadi Mahlangu  
Tel. (012) 406 1793 / 1795 / 1794 or e-mail: [Mpho.Langa@dpw.gov.za](mailto:Mpho.Langa@dpw.gov.za)



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Department:  
Public Works  
REPUBLIC OF SOUTH AFRICA

**Closing Date: 27 April 2012**

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