



DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

The Department of Public Works and Infrastructure is an equal opportunity, affirmative action employer. The filling of the positions as advertised will be positively biased towards persons with disabilities and women in Senior Management Services (SMS). An indication by candidates in this regard will facilitate the processing of applications.

DEPUTY DIRECTOR-GENERAL: EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

REF NO: 2021/02 | CENTRE: HEAD OFFICE (PRETORIA)

SALARY: All-inclusive negotiable package of R1 521 591 per annum, including basic salary (60% of package), State's contribution to the Government Employees Pension Fund (15% of package) and a flexible portion that may be structured in terms of applicable rules. The successful candidate will have to enter into an annual performance agreement and annually disclose his/her financial interests.

NOTE: It will be expected of the candidate to sign a Performance Agreement and be subjected to Security Clearance.

REQUIREMENTS: •An undergraduate qualification (NQF Level 7) and a postgraduate qualification (NQF Level 8) in the Built Environment, Management Sciences, Development Studies, Behavioural Sciences, Social Sciences, Economic Sciences or related field of study as recognised by SAQA plus 8 to 10 years experience at senior managerial level in the relevant field. **Knowledge:** •Functioning of National, Provincial and Local Government •Fundamental economics •Financial management •EPWP goals and objectives •Employment creation strategies •Appropriate labour intensive technologies •Skills development •Strategic management •Executive management •Tender processes •Effective communication (verbal and written) •Numeracy •Marketing and liaison •Programme and project management •Relationship management •Interpersonal and diplomacy •Problem solving •Decision making •Motivational •Influencing •Negotiation. **Personal Attributes:** •Analytical thinking •Innovative •Creative •Solution orientated •Ability to design ideas without direction •Ability to work under stressful situations •Ability to communicate at all levels, including political office bearers •People orientated •Hard-working •Highly motivated •Extensive travelling.

DUTIES: •Manage and agree with funding agents (DOL/SETA) on-going support and resources to fund the beneficiary training on EPWP projects •Manage, co-ordinate and monitor support systems to ensure implementer's training for EPWP projects •Support the implementation of EPWP across provinces •Commission researches on latest trends •Ensure the development and implementation of effective and efficient acts, strategies and policies •Ensure that all EPWP policies contribute to the departments' strategic objectives •Determine and develop strategic intervention mechanisms where there are problems/challenges to implement efficient, effective and uniform procedures and policies •Ensure that the budget framework is in line with Medium Term Expenditure Framework •Oversee the co-ordination of various training and capacity building initiatives of the EPWP sector •Support Public Bodies in the different sectors to implement EPWP to contribute to Full Time Equivalents (FTEs) and work opportunity targets •Ensure promotion of Labour intensive methods through all spheres of Government •Oversee the Implementation of the Technical Support Programme to ensure the participation by Public Bodies •Oversee the implementation of the Vukuphile Programme •Oversee the coordination of social and environmental development across all sectors, through the Expanded Public Works Programme •Facilitate and co-ordinate all Non State Sector activities within EPWP •Oversee the coordination of Government Employment Programmes •Oversee the monitoring of the implementation of PCC-PEP's resolutions within the branch and in collaboration with the identified Departments •Oversee the analysis of the conditions and developments in the economic environment to ensure that sustainable livelihoods and convergence infuses into the programme •Prepare reports on the state of the implementation of the EPWP service level Agreements •Manage and analyse researched data •Manage the development, implementation and maintenance of an effective monitoring and reporting frameworks •Oversee the Design and manage a risk management plan •Analyse reports for EPWP Programme.

ENQUIRIES: Mr S.C. Zaba, tel. (012) 406 1544.

APPLICATIONS for this position must be forwarded to: Recruitment21_02@dpw.gov.za

DEPUTY DIRECTOR GENERAL: POLICY RESEARCH AND REGULATION

REF NO: 2021/03 | CENTRE: HEAD OFFICE (PRETORIA)

SALARY: All-inclusive negotiable package of R1 521 591 per annum, including basic salary (60% of package), State's contribution to Government Employees Pension Fund (15% of package) and a flexible portion that may be structured in terms of applicable rules. The successful candidate will have to enter into an annual performance agreement and annually disclose his/her financial interests.

NOTE: It will be expected of the candidate to sign a Performance Agreement and be subjected to Security Clearance.

REQUIREMENTS: •An undergraduate qualification (NQF Level 7) and Postgraduate (NQF Level 8) in the Built Environment, Management Sciences, Development Studies, Policy Development, Law or related field of study plus 8 to 10 years' Senior Management experience in the relevant field. **Knowledge:** •Understanding of the Public Sector environment and transformation challenges, PFMA, Strategic Planning, Project Management, Delivery Innovation and the Built Environment. **Personal Attributes:** •Analytical thinking •Innovative •Creative •Ability to work under stressful situations •Ability to communicate at all levels, including political office bearers •People orientated •Hard-working •Highly motivated. **Skills:** •Strategic management •Executive management •Tender processes •Effective communication (verbal and written) •Numeracy •Marketing and liaison •Programme and Project Management •Relationship Management •Interpersonal and Diplomacy •Problem solving •Decision making •Motivational •Influencing •Negotiation •Change Management •Service delivery.

DUTIES: •Develop and implement regulatory framework aimed at addressing the transformation, growth and development of the construction industry •Provide strategic leadership in the development of building regulations, norms and standards •Research, develop, monitor and review construction sector policies •Establish best practice partnerships with various stakeholders in the construction industry, local and international •Facilitate policy integration with DPW Public Entities •Oversee the development of policies within the Department •Regulate the property industry to promote transformation, growth and development •Promote uniformity and best practice in immovable asset management in the public sector •Research, develop, monitor and review policies and regulations •Provide support to Immovable Asset Management •Oversee the development of policies within the Department •Develop and manage the implementation of international relation framework •Manage, integrate and coordinate international relations •Identify and articulate issues of strategic significance to the department •Develop international relations framework.

ENQUIRIES: Mr S.C. Zaba, tel. (012) 406 1544.

APPLICATIONS for this position must be forwarded to: Recruitment21_03@dpw.gov.za

DEPUTY DIRECTOR-GENERAL: FACILITIES MANAGEMENT

REF NO: 2021/04 | CENTRE: HEAD OFFICE (PRETORIA)

SALARY: All-inclusive salary package of R1 521 591.00 per annum (Total package to be structured in accordance with the rules of the Senior Management Services). The successful candidate will have to enter into an annual performance agreement and annually disclose his/her financial interests.

REQUIREMENTS: •An undergraduate qualification (NQF Level 7) and Postgraduate degree in the Built Environment, Management or in the relevant field of study plus a minimum of 8 to 10 years senior management relevant experience. **Knowledge:** •Best practiced Asset Management processes •Department internal Business Process •Property and Contract knowledge •Client relations •Financial management •Supply Chain Management •Change Management •Public Service Regulation •The Black Economic Empowerment Act •The Preferential Procurement Policy and Frame Act. **Skills:** •Advanced report writing •Advanced communication •Language proficiency •People management •Computer utilisation •Negotiation •Analytical thinking •Facilitation •Strategic planning •Time management •Programme and project management •Conflict management •Sound analytical and problem identification and solving skills •Organising and planning •Policy formulation •Decision making •Motivation •Numeracy •Advanced interpersonal and diplomacy skills •Liaison. **Personal attributes:** •Innovative •Creative •Resourceful •Ability to work effectively and efficiently under pressure •Ability to meet tight deadlines whilst producing excellent results •People orientated •Ability to establish and maintain personal networks •Trustworthy •Hard working •Assertive •Highly motivated •Ability to work independently.

DUTIES: •Provide strategic leadership in the development and the reviewing of legislation, strategies, and policies for facility management and occupational health and safety •Undertake research on latest facilities management and OHS trends •Ensure the development and implementation of effective and efficient property management Acts, strategies and policies •Ensure that all facilities management policies contribute to the Department's strategic objectives •Determine and develop strategic intervention mechanisms where there are problems/challenges to implement efficient, effective and uniform procedures and policies •Provide strategic facilities management, support

and security services to the Department's clients and stakeholders •Facilitate completion of agreements between the department and client stakeholders •Ensure effective administration and performance of buildings for client satisfaction •Provide strategic leadership in the implementation of overall maintenance of state and non-state facilities to ensure the extension of life and use of existing government facilities as well as maintaining the value thereof •Oversee the development and implementation of the built environment Green Economy Programmes •Conduct research and analyses to identify innovative incentives that support the transition to a green economy within DPWI •Manage and monitor the implementation of the Built Environment Green Economy Programme •Establishment and management of the BEGEP Project Management Office •Provide strategic management advice and oversee compliance on matters relating to statutory compliance on projects of client departments •Undertake surveys, inspections and audits to ensure proper monitoring and implementation of legislations and policies for statutory compliance on the Departmental projects •Develop and maintain a governance and assurance management system as well as a monitoring system to identify the areas where facilities' activities pose risks •Implement statutory compliance awareness programmes.

ENQUIRIES: Mr S.C. Zaba, tel. (012) 406 1544.

APPLICATIONS for this position must be forwarded to: Recruitment21_04@dpw.gov.za

CHIEF ENGINEER: ELECTRICAL

SALARY: ALL-INCLUSIVE OSD SALARY PACKAGE OF R1 042 827 PER ANNUM (TOTAL PACKAGE TO BE STRUCTURED IN ACCORDANCE WITH THE RULES OF THE OSD) | CENTRE: HEAD OFFICE | REF NO: 2021/05

REQUIREMENTS: •At least a B.Sc. or BEng in Electrical Engineering (Postgraduate qualification will be an advantage) •A minimum of 6 years relevant post qualification experience in the field of electrical engineering •Compulsory registration as a Professional Engineer with the Engineering Council of South Africa (Professional Engineering Technologist will not be considered) •A valid driver's licence •Willingness to travel and adapt to a working schedule in accordance with office requirements. **Knowledge:** •Electrical engineering best practice and integration of other engineering services in the built environment •Programme and project management •Extensive knowledge of all electrical engineering aspects in the built environment •Public Finance Management Act •Occupational Health and Safety Act •Supply Chain Management •Understanding of different types of contracts used in the built environment and implementation thereof •Applied knowledge of all relevant built environment legislative/regulatory requirements of National and International standards (ISO/SANS). **Skills:** •Ability to undertake critical review/analysis and apply engineering skills in projects •Ability to maintain integrity of confidential information •Financial administration •Effective verbal communication •Advanced technical report writing •Computer literacy •Planning and organising •Relationship management •Engineering Computer Aided Software •Interpersonal and diplomacy skills •Problem solving •Decision making •Motivational •Conflict resolution •Negotiation. **Personal Attributes:** •Analytical thinking •Innovative •Creative •Solution orientated •Ability to work under stressful situations •Ability to communicate at all levels •People oriented •Trustworthy •Assertive •Hardworking •Ability to work independently.

DUTIES: •Implementation and updating of electrical engineering related policies, manuals, guidelines, standards and specifications •Ensure that all policies, guidelines and standards implemented are aligned to the Department's strategic objectives •Develop and maintain professional best practice parameters and engineering quality control measures •Technical evaluation of professional service providers' and contractor' bids •Review and acceptance of the professional service provider's concept and detailed designs •Assist in compilation of tender documentation •Conduct technical inspections and integrity surveys on various electrical engineering assets and provide reports on request •Conduct quality control over the work of the consultant and the contractor during the project •Assist project managers in all electrical engineering related matters at all stages of the project •Review and audit final professional electrical engineering related services •Undertake detail design, documentation and implementation of projects •Ensure the completion of as-built drawings as per engineering best practices •Provide mentorship and supervision to candidate engineers, technologists and technicians •Supervise staff members assigned under the Directorate.

ENQUIRIES: Mr M. Tladi, tel. (012) 492 3247.

APPLICATIONS: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or CGO Building or hand-deliver at: Corner Bosman and Madiba Streets, Pretoria. Attention: Ms N.P. Mudau.

CONTROL ENGINEERING TECHNOLOGIST: STRUCTURAL

SALARY: ALL-INCLUSIVE OSD SALARY PACKAGE OF R751 542 PER ANNUM (TOTAL PACKAGE TO BE STRUCTURED IN ACCORDANCE WITH THE RULES OF THE OSD) | CENTRE: HEAD OFFICE | REF NO: 2021/06

REQUIREMENTS: •A B.Tech degree in Civil Engineering (Postgraduate qualification in Structural Engineering will be an advantage) •Compulsory registration as a Professional Engineering Technologist (Pr Eng.) with the Engineering Council of South Africa •A minimum of 6 years post qualification experience as a Structural Technologist •Extensive experience in the field of structural engineering which includes, but not limited to: design and construction of concrete structures; and steel structures and masonry structures •Experience in the interpretation of geological information and data obtained from geotechnical investigations and the application thereof in the design of building foundations •Experience in managing and leading junior technicians, technologists and candidates •Exposure to the four main contracts used in the civil engineering industry •Good understanding of the CIBD standard for uniformity. **Knowledge:** •Infrastructure Delivery Management System (IDMS) and Standard for Infrastructure Delivery and Procurement Management (SIPDM) •Applied knowledge of all relevant Built Environment legislative/regulatory requirements of National and International standards. **Skills:** •Good communication •Excellent technical report writing and presentation •Innovative problem solving and ability to work independently at strategic, production and execution levels •A valid driver's licence (minimum Code B) and the ability/willingness to travel are essential.

DUTIES: •Technical specification and evaluation of professional service providers' and contractors' bids •Review and acceptance of the professional service provider's concept and detailed designs •Assist in compilation of tender documentation •Conduct technical inspections and integrity surveys on various civil engineering assets •Compilation of technical justifications to initiate new projects •Compilation of business cases to justify funds for new projects •Conduct quality control over the work of the consultant and the contractor during the execution phase of the project •Assist project managers in resolving technical disputes arising at different stages of the project •Review and audit final professional civil engineering accounts •Accept responsibility for the development, implementation, review and regular updating of standardised civil engineering practice manuals for the Department •Undertake detail design, documentation and implementation of minor projects •Engage with client departments and stakeholders on technical matters •Provide mentorship and supervision to candidate technologists and technicians.

ENQUIRIES: Mr M. Ramushu, tel. (012) 406 2109.

APPLICATIONS: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or CGO Building or hand-deliver at: Corner Bosman and Madiba Streets, Pretoria. Attention: Ms N.P. Mudau.

Applications must be submitted on a signed new Z83 form, obtainable from any Public Service Department and must be accompanied by a comprehensive CV, originally certified copies of qualifications (Matric certificate, certificates of qualifications), a valid Driver's Licence (where required) and Identification Document (certified within 6 months). Applications not complying with the above will be disqualified. It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed or late applications will NOT be accepted. Should you not have heard from us within the next months, please regard your application as unsuccessful.

Shortlisted candidates must be willing to undergo normal vetting and verification processes. **Entry level requirements for SMS posts:** In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015; a requirement for appointment into SMS posts from 1 April 2020 is the successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>.

All shortlisted candidates for SMS positions will be subjected to a compulsory technical or competency-based test that forms part of the interview process. Following the technical exercise and the interview, the selection panel will identify candidates to undergo a generic management competency assessment and the successful candidate must be willing to sign a performance agreement and be subjected to security clearance.

APPLICATION: All applications for Senior Management Services positions should be submitted via email to the email addresses specified per position. Please verify and make sure that your application is sent to the correct email address as each position is allocated a different email.

CLOSING DATE:
19 FEBRUARY 2021
AT 16H00

