

Department of Public Works and Infrastructure

The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of these posts and with persons whose appointment will promote representativity, will receive preference. The filling of the position is targeted for women and people with disabilities as first preference. All other groups will be considered in the event where the Department cannot appoint.

Note: An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified (within 6 months) copies of qualifications (matric certificate, certificates of qualifications), a valid Driver's License (where required) and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next months, please regard your application as unsuccessful. **Note:** It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will NOT be accepted.

Note: All shortlisted candidates will be subjected to a compulsory technical or competency-based exercise that intends to test the relevant technical elements of the job as part of the interview process. Following the technical exercise and the interview the selection panel will identify candidates to undergo the generic management competency assessments and successful candidate to sign a performance agreement and be subjected to security clearance.

Applications: The Director-General, Department of Public Works, Private Bag x65, Pretoria, 0001 or CGO Building, Cnr Bosman and Madiba Street, Pretoria. For Attention: Ms NP Mudau.

Closing Date: 04 September 2020 at 16:00

Director: Computer Audits and Head Office Audits

(RE-ADVERTISEMENT) People who applied previously are encouraged to re-apply

Salary: All-inclusive salary package of R1 057 326.00 per annum

(Total package to be structured in accordance with the rules of the Senior Management service)

• REF NO: 2020/66 • Centre: Head Office (Pretoria)

Requirements: • An undergraduate qualification (NQF level 7) or equivalent qualification in Accounting, Auditing, Internal Auditing, Information Systems or Computer Science • Certificate of entry into Senior Management Services • 5 years' relevant working experience at middle or senior management level • Extensive appropriate experience in auditing at managerial level • A CIA/CISA qualification or advanced study towards such is preferred • Membership with the Institute of Internal Auditors (IIA) or the Information Systems Audit and Control Association (ISACA) • Knowledge of the Standards for Professional Practice of Internal Auditing (SPIIA) or General Standards for Information Systems (SAICA) • Knowledge of Accounting and Auditing Principles, Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA) and Treasury Regulations, the COBIT/COSO Framework and the King Report on Corporate Governance as well as other relevant Public Service Laws and Regulations • Knowledge and experience in TeamMate software and ACL will serve as an advantage • Excellent communication (verbal and written) skills • Ability to manage multiple projects • Proven skills in leading and managing teams to achieve higher levels of efficiency • Ability to work well under pressure for extended periods of time • A valid driver's license and the willingness to undergo security clearance.

Duties: • Manage the Internal Audit's Head Office and Computer Audits Component • Monitor and ensure that the Internal Audit Activities' objectives are in line with the Activities' strategic goals and those of the Department • Implement audit approaches and methodologies for Internal Audit Activities • Identify critical risks from the Department's Risk Management plan that require Internal Audit Activity focus • Develop risk-based three-year and annual Internal Audit Plans • Review audit reports as well as supervise the implementation and follow-up of audit findings • Co-ordinate the work of internal and external auditors • Develop policies and procedures to guide audits and audit staff • Ensure the Internal Audit Activities' compliance with all applicable statutory requirements, Acts and professional practices and standards • Effective participation in Audit Committee activities • Manage Financial and Human Resources within the Directorate.

All shortlisted candidates will be subjected to a compulsory technical or competency-based exercise that intends to test the relevant technical elements of the job as part of the interview process. Following the technical exercise and the interview the selection panel will identify candidates to undergo the generic management competency assessments and successful candidate to sign a performance agreement and be subjected to security clearance.

Note: Applicants must be in possession of pre-entry certificate into the Senior Management Services in the Public Service. This is an online programme offered by the National School of Government.

Enquiries: Ms R Mashigoane, Tel. (012) 406 1758

Director: Service Delivery Improvement

Governance, Risk and Compliance

Salary: All-inclusive salary package of R 1 057 326.00 per annum

(Total package to be structured in accordance with the rules of the Senior Management service)

• Ref No: 2020/67 • Centre: Head Office (Pretoria)

Requirements: • An Undergraduate qualification (NQF level 7) in Administration/Management • Certificate of entry into Senior Management Services • 5 years' experience at middle/senior in a Service Delivery Improvement • Knowledge of the Public Financial Management Act(PFMA) • DPSA Operations Management Framework and other Public Service prescripts • A valid driver's license • Required to travel extensively • Skills and competencies: • Strategic financial management skills • Strategic leadership capability • Communication skills (verbal and written) • Computer literacy • Project management skills • People and resource management skills • Research and development expertise • Strategic change and risk management • Presentation and facilitation skills • To a tight work schedule in accordance with professional requirement.

Duties: • Facilitate, coordinate and development the Service Delivery Improvement Plan in the Department • Monitor and report on the Service Delivery Improvement Plan • Review and update Service Delivery Improvement Plan annually to ensure alignment to the strategic intent of the Department • Develop and review the Service Delivery Model(s) for the Department aligned to the mandate • Develop, coordinate, monitor and review the implementation of Operational Management Framework (including Business Process Mapping, Standard Operating Procedures, Service Delivery Standards and Service Delivery Charters) in the Department • Carry-out service delivery inspections to monitor compliance of the set service standards at all service points in the Department and agreement/service commitment charter • Establish appropriate systems to manage institutional performance on service delivery matters • Implement service delivery improvement programmes/projects and complaints mechanism • Promote awareness of the department's Batho Pele Belief Set, service standards and charters in the Department • Develop and monitor internal service delivery policies and strategy aligned to the DPSA Operations Management Framework.

Note: Applicants must be in possession of pre-entry certificate into the Senior Management Services in the Public Service. This is an online programme offered by the National School of Government.

Enquiries: Mr I Fazel, Tel. (012) 406 1681

Chief Town and Regional Planner Grade A

(RE-ADVERTISEMENT) People who applied previously are encouraged to re-apply

Salary: All inclusive salary package of R898 569 per annum,

total package to be structured in accordance with the rules of (OSD)

• Ref No: 2020/68 • Centre: Head Office (Pretoria)

Requirements: • A Bachelor's Degree in Urban/Town and Regional Planning or relevant qualifications • 6 years' post qualifications professional experience required with relevant experience in various facets of district and rural planning and property development • Experience in various facets of town & regional planning and related built environment legislation and policies • Compulsory Registration as a Professional Planner with the South African Council for Planners (SACPLAN) • Programme and Project Management • Background of Town Planning legal aspects (Acts/Legislation/policies/bylaws) • Experience in land development applications (Rezoning, Subdivision, Township Establishment and etc.) and packaged solutions for integrated precinct planning and development • A valid driver's license • Willing to travel extensively.

Knowledge: • Properly developed knowledge and understanding of National Government's responsibility to improve access to Government services • Inter-related macro/micro town planning related to the development of Government precincts and revitalization and development of metropolitan centers for improved inner-city (CBD) • Development of site development plans to meet inner-city regeneration and initiatives • Project management principles (including the coordination of various activities of others) • Liaison with metropolitan authorities • Feasibility studies • Legislative and legal aspects of built environment developments and informed decision-making.

Skills: • Well-developed project management, analytical, planning, legal compliance, interpersonal, communication, report writing, presentation and negotiations skills • Computer literacy.

Duties: • The main purpose of the position is to plan for the development of identified government precincts within the spatial development parameters of District and Rural municipalities to ensure integration • *This is to be achieved through, inter alia:* • Collaboration with User Departments, sector departments, national and municipal spheres of government • Government estate footprint assessment and prioritization of targeted municipalities • Development of opportunities into packaged accommodation solutions • Integration of site development plans with existing urban fabric • Identification of State buildings for brownfield/greenfield development • Identification of land parcels in precincts for development • Alignment of user needs • Site due diligence and adherence to planning legislation • Integration of site development plans • Draft and sign land availability agreements • Facilitate site clearance and bulk service installation • Project manage all town planning related tasks in various towns towards packaged precinct solutions • Manage and mentor young professionals with the Directorate • And perform any professional responsibilities that may be delegated by Principals in the Directorate.

Enquiries: Mr T Rachidi, Tel. (012) 406-1885

Production Architect Grade A

(RE-ADVERTISEMENT) People who applied previously are encouraged to re-apply

Salary: All inclusive salary package of R618 732 per annum, total package to be structured in accordance with the rules of (OSD)

• Ref No: 2020/69 • Centre: Head Office (Pretoria)

Requirements: • A B degree in Architecture or relevant qualifications • A 3 years post qualifications Architectural experience required • Registration as Professional Architect with South African Council for the Architectural Profession (SACAP) is compulsory • Well developed project management • Analytical • Planning • Legal compliance • Computer literacy • Interpersonal • Communication • Report writing and presentation skills • A valid driving license • Effective use of CAD (AutoCAD, ArchiCAD and/or Revit) as well as other software required to successfully completing your duties • Experience with GIS will be an added advantage • A proper developed knowledge and understanding of inter-related macro/micro design aspects related to national government's responsibility to improve access to government social services • The revitalization and development of urban centers for improved inner city (CBD) economics • Urban design • Implementation of urban master planning guidelines • Collaboration with local authorities regarding inner city precinct planning and maximization of state properties within urban and rural centers for optimum economic benefit • Experience in urban design, master planning and precinct planning will serve as an advantage • Background with Municipal Spatial Development frameworks and Urban Design Frameworks will be an added advantage.

Duties: • Analyze master plans and reduce same to further levels of design, taking into account the inter relationship of sites and client needs within precinct boundaries • Take part in site analysis/audit • Approval and clearing of sites for development • Undertaking land use surveys • Site inspection for the preparations of precinct development plans • Maps and draft precinct development report • Drafting and mapping of concepts for Government Precinct plan using GIS and Computer Aided Design software • Prepare balanced • Proper, efficient and effective development plans compliant with legislative requirements, town planning schemes and governmental corporate image and customs • Preparation of drawings • Reports and presentations • Effectively translate client requirements into accommodation lists and translating into concept designs • Prepare guidelines and objectives in documentation format for further detail design of specific sites within precincts • Function as a team member and interact with appointed experts, local authorities, clients and management • Provide professional and technical support to the implementation teams at Head and Regional offices.

Enquiries: Mr T Rachidi, Tel. (012) 406 1885

The National Department of Public Works and Infrastructure Calls On Retired Professionals in the Built Environment

The Department of Public Works and Infrastructure is among others responsible for the delivery of capital and planned maintenance projects to client departments. In response to the current shortage of skills in the built environment sector, the Department hereby call on qualified and professionally registered retired professionals in the built environment, as listed below, to submit their CVs and qualifications to the National Department of Public Works and Infrastructure for inclusion in the database and consideration for appointment in contract to manage the implementation of construction and maintenance projects and provision of coaching and mentorship to young professionals within the Department.

Applicants will be considered for appointment in all 9 provinces and are therefore requested to indicate at least three preferred provinces: • Civil/Structural Engineering • Mechanical Engineering • Electrical Engineering • Architecture • Quantity Surveying • Construction Project Managers • Applicants must be professionally registered with the relevant councils or professional bodies.

Interested persons are urged to forward their CVs, for the attention of Ms Muriel Magane, to Head Office: The Director-General, Department of Public Works and Infrastructure, Private Bag X65, Pretoria 0001 or delivery at the Central Government Offices Building, Corner of Madiba (Old Vermeulen) and Bosman Streets, Pretoria, 0001

Enquiries: Ms Muriel Magane, tel. (012) 406 1552 or Nkhangweleni Mudau, tel. (012) 406 1548

Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates.

No closing date on the retired professionals.



public works
& infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA