

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of these posts and with persons whose appointment will promote representativity, will receive preference.



CLOSING DATE : 22 February 2019 at 16h00
NOTE : An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next months, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will NOT be accepted. People with disabilities are encouraged to apply.

MANAGEMENT ECHELON

POST 05/25 : **DIRECTOR: PRECINCT CONCEPTUALISATION & MASTER PLANNING (PLANNING & PRECINCT DEVELOPMENT REF NO: 2019/36)**

SALARY : R1 005 063 per annum (All-inclusive salary package). (Total package to be structured in accordance with the rules of the Senior Management service)

CENTRE REQUIREMENTS : Head Office: Pretoria
 : An Undergraduate qualification (NQF Level 7) in Town and Regional Planning with extensive relevant applied post-registration experience in various facets of metropolitan planning and property development of which five (5) years must be at a middle/senior managerial level. Registration as a Professional Planner with the South African Council for Planners (SACPLAN) is compulsory. Valid driver's license and willingness to travel extensively. Experience in urban design will serve as an advantage. Knowledge: Properly developed knowledge and understanding of National Government's responsibility to improve access to Government social services. Inter-related macro/micro design aspects related to the revitalization and development of metropolitan urban centres for improved metro inner-city (CBD) economics. Development of concept development and site development to meet inner-city regeneration and initiatives. Project management principles (including coordination of various activities of others). Liaison with metropolitan authorities / structures. Feasibility studies. Legislative and legal aspects of built environment developments and informed decision making. Skills: Well-developed project management, analytical, planning, legal compliance, interpersonal, communication, report-writing and presentation skills. Computer literacy.

DUTIES : The main purpose of this position is to manage spatial development for State accommodation solutions within the spatial development plans of metropolitan municipalities to ensure integration. This is to be achieved through, inter-alia: Collaboration with clients and communities regarding needs and distribution exploration. Government estate footprint assessment and adjustment. Definition of short, medium and long term based State interventions. Development of opportunities into packaged accommodation solutions. Integration of site development plans with urban fabrics of metropolitan municipalities. Identification of State assets for brownfield and Greenfield developments

ENQUIRIES : Ms. S Subban Tel No: (012) 406 2044/1790

APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria.

FOR ATTENTION : Ms N.P Mudau

POST 05/26 : **DIRECTOR: EPWP SOCIAL DEVELOPMENT SPECIALIST REF NO: 2019/37**

SALARY : R1 005 063 per annum (All-inclusive salary package). (Total package to be structured in accordance with the rules of the Senior Management service)

CENTRE : Head Office: Pretoria

REQUIREMENTS : An Undergraduate qualification (NQF level 7) in Social Sciences, Social Work, Development Studies or related studies plus 5 years relevant working experience at Middle/Senior level, A postgraduate qualification will be an added advantage. The candidate must have knowledge of Government's Development Agenda, Government Anti-Poverty Strategy and Public Employment Programs. Good analytical, innovative, problem solving/intervention and interpersonal relations, writing and leadership skills. Knowledge of public sector administrative procedures and processes, public finance management, contract management, and stakeholder management. Experience in people management and conflict management. Experience in research methodologies, knowledge of policy and guidelines development, strong strategic management and planning, basic monitoring and evaluation. Good Programme/Project Management are also key requirements. Extensive experience in the Expanded Public Works Programme with specific reference to the Social Sector. Strong understanding of Social Sector institutional arrangements at all spheres of government, related legislation, policies and strategic frameworks. He/she must possess facilitation skills, good communication skills, and stakeholder management skills. Ability to communicate at strategic level and work under pressure /long hours. Be in possession of valid driver's license.

DUTIES : Organise internal capacity and budget resources for the Social Sector. Develop policies and guidelines for the Social Sector. Develop strategic, tactical and implementation plans for the Social Sector. Support the Lead sector department as mandated in the coordination of the EPWP Social Sector. Design and manage strategies to assist the sector in meeting its set targets. Provide Implementation support to public bodies implementing sector related programmes/projects at national, provincial and local levels. Monitor and ensure achievement of sector targets. Facilitate development /review of incentive models, frameworks and implementation manuals. Establish coordination and management structures for the sector incentive programme. Provide support for the management, implementation and accountability on the sector incentive programmes. Facilitate and commissioning of research for new expansion areas and to monitor impacts of sector programmes. Profile best practices. Compile and submit reports to various executive and management structures. Secure and manage the provision of technical, implementation and resource support to the sector. Manage contractual agreements of external partners/stakeholders.

ENQUIRIES : Ms Pearl Lukwago – Mugerwa Tel No: 012 4921425

APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria,

FOR ATTENTION : Ms N.P Mudau

POST 05/27 : **DIRECTOR: EPWP ENVIRONMENT AND CULTURE SECTOR REF NO: 2019/38**

SALARY : R1 005 063 per annum (All-inclusive salary package). (Total package to be structured in accordance with the rules of the Senior Management service)

CENTRE : Head Office: Pretoria

REQUIREMENTS : An Undergraduate qualification (NQF level 7) in Environmental, Agricultural and or related studies. Plus 5 years relevant working experience at Middle/Senior level. A postgraduate qualification will be an added advantage. The candidate must have in-depth knowledge of Government's Development Agenda, Government Anti-Poverty Strategy and Public Employment Programs. Good analytical, innovative,

problem solving/intervention and interpersonal relations, writing and leadership skills. Knowledge of public sector administrative procedures and processes, public finance management, contract management, and stakeholder management. Experience in people management and conflict management. Experience in research methodologies, knowledge of policy and guidelines development, strong strategic management and planning, basic monitoring and evaluation. Good Programme/Project Management are also key requirements. Extensive experience in the Expanded Public Works Programme with specific reference to the Environment and Culture Sector. Strong understanding of Environment and Culture Sector institutional arrangements, related legislation, policies and strategic frameworks. He/she must possess facilitation skills, good communication skills, and stakeholder management skills. Ability to communicate at strategic level and work under pressure /long hours. Be in possession of valid driver's license.

DUTIES : Organise internal capacity and budget resources for the Environment and Culture (E&C) sector. Develop policies and guidelines for the Sector. Develop strategic, tactical and implementation plans for the E&C sector. Design and manage strategies in collaboration with the Lead sector department as mandated in the coordination of the EPWP E&C sector, to assist the sector to meet its set targets. Secure and manage the provision of technical, implementation and resource support to the sector at national, provincial and local levels. Facilitate development /review of incentive models, frameworks and implementation manuals. Establish coordination and management structures in DPW for improved efficiency of the sector incentive programme. Provide support for effective management, implementation and accountability on the sector incentive programmes. Facilitate and commission research for new expansion areas and to monitor impacts of sector programmes. Manage contractual agreements of external partners/stakeholders. Monitor and ensure achievement of sector targets. Compile, submit and present reports to various operational, senior/top management and executive structures. Profile best practices.

ENQUIRIES : Ms Pearl Lukwago – Mugerwa Tel No: 012 4921425
APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria.

FOR ATTENTION : Ms N.P Mudau

POST 05/28 : **DIRECTOR: EPWP PROGRAMME MANAGER**

SALARY : R1 005 063 per annum (All-inclusive salary package). (Total package to be structured in accordance with the rules of the Senior Management service)

CENTRE : Bloemfontein Regional Office Ref No: 2019/39A
 Polokwane Regional Office Ref No: 2019/39B

REQUIREMENTS : An Undergraduate qualification (NQF level 7) in Social Sciences or equivalent qualification plus 5 years relevant working experience at Middle/Senior level. Relevant post-graduate qualification will be an added advantage. Work experience relating to the programme, financial, people management and stakeholder management and coordination, especially in cross cutting programmes or spheres. Knowledge: Expanded Public Works Programme, Governments Job Creation Policies and Programmes, Programme and Project Management, Labour-Intensive Methods of Construction, Stakeholder Management; Monitoring and Evaluation Methods, Communication, the Public Financial Management Act and Government prescripts. Skills: Numerical, Analytical, Computer Literacy, Planning and Organising, Project Management, Problem Solving, Report Writing, Financial Administration, Presentation, Decision Making and Research Methodology. Willingness to adapt to working schedule in accordance with office requirements. Valid Driver's License.

DUTIES : Manage the EPWP Regional office. Promote, establish and maintain relevant EPWP provincial and municipal structures and committees to ensure that EPWP work opportunities targets are reached. Have a technical understanding of all EPWP sector programmes and cross-cutting programmes such as enterprise development and training. Impart technical knowledge to all participating public bodies. Ensure effective monitoring and reporting against EPWP targets and objectives on a quarterly basis. Liaise effectively with the Provincial Coordinating

Departments and ensure streamlined implementation of the EPWP. Ensure that the programme is effectively communicated. Oversee the conclusion and implementation of all Sectoral incentive agreements. Provide strategic insight into expansion opportunities. Provide regular reports on progress within the province to Head Office. Identify best practice within the province and municipality, with the view of replication.

ENQUIRIES : Ms C.J. Abrahams Tel No: 012 492 3080
APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria,
FOR ATTENTION : Ms N.P Mudau

POST 05/29 : **DIRECTOR WOMEN EMPOWERMENT REF NO: 2019/40**

SALARY : R1 005 063 per annum (All-inclusive salary package). (Total package to be structured in accordance with the rules of the Senior Management service)

CENTRE : Head Office: Pretoria

REQUIREMENTS : An Undergraduate qualification (NQF level 7) in Social Sciences/Public Administration or related qualifications plus 5 years relevant working experience at Middle/Senior level in managing Gender and projects. A postgraduate qualification will be an added advantage. Sound knowledge and experience in Public Finance Management Act (PFMA), Treasury Regulations, Public Service Regulations including Public Service Code of Conduct, Gender Equality; Gender Mainstreaming, Project Management including/programmes the Public Sector. Knowledge of Gender and Women Empowerment Legislative Frameworks. Knowledge and skills: Computer skills (Microsoft Office Package), Good communication (written and verbal), Interpersonal Relations & Facilitation skills, Stakeholder networking, Organisational and Presentation skills. Ability to work independently as well as in a team under extreme pressure. Strong Project and team management skills. Strong oral and written communication skills, including report writing. Strong networking and partnership building skills.

DUTIES : Mainstream Gender into the Departmental Programmes, projects and Policies. Establish, co-ordinate and facilitate advocacy programmes in promoting gender sensitisation and responsiveness; Co-ordinate & implement effective strategies for advocacy & campaigns that increase the participation of women in DPW programmes; Establish mechanisms on stakeholder liaison regarding gender issues, Provide oversight, co-ordinate and monitor implemented programmes on women empowerment. Provide advice and support on the formulation and implementation of policies in the department for gender responsiveness; Provide inputs into the development of policies, strategies & legislative imperatives to address women empowerment; Provide inputs into the review of policies & methodologies and benchmark against international best practice; Promote policies & programmes that mainstream the economic empowerment and participation of women; Engage in the development of intervention plans for women's access & participation in the mainstream economy; Engage in interventions that promote women's access to funding opportunities; Engage in economic activities that are accessible to women to promote gender equality; Collate information for drafting of report, submissions, and briefing notes for the executive principals; Co-ordinate & convene stakeholder engagement on issues of gender & women empowerment; Provide support to the Chief Directorate through participation in various committees of the Department; Develop and implement a program of action on women empowerment programmes. Pro-actively identify risks that are related to implementation of the programmes and propose relevant solutions; Co-ordinate awareness sessions and staff training programs to raise awareness on Gender Based Violence (GBV). Manage staff & the financial resources of the Directorate in line with Public Finance Management Act (PFMA).

ENQUIRIES : Ms C.J. Abrahams Tel No: 012 492 3080
APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria,
FOR ATTENTION : Ms N.P Mudau

OTHER POSTS

- POST 05/30** : **DEPUTY DIRECTOR: EPWP TECHNICAL SUPPORT REF NO: 2019/42**
- SALARY** : R826 053 per annum (All-Inclusive Package) (Total Package to be Structured In Accordance With the Rules of the Senior Management Service)
- CENTRE** : Cape Town Regional Office
- REQUIREMENTS** : A minimum tertiary qualification in Civil Engineering. The candidate must have Knowledge of construction Industry and project management, Experience in Labour-intensive methods of construction; Knowledge of the structure and functioning of the department and government; Ability to communicate at all levels; Ability to meet tight deadlines whilst delivering excellent results; Ability to work independently and Valid driver's license. Willing to travel. Willing to adapt to a work schedule in accordance with office requirements.
- DUTIES** : Provision of technical support to municipalities in the Western Cape Province to ensure implementation of the Expanded Public Works Programme (EPWP) projects in the Infrastructure Sector by providing assistance in the following: selection of suitable projects, design of projects promoting the use of labour-intensive methods, setting of targets, development of EPWP municipal policies. Liaison with various stakeholders like Provincial Departments of Local Government, South African Local Government Association (SALGA), and the Municipal Infrastructure Support Agent (MISA) of the Department of Cooperative Governance to ensure that adequate technical support is provided to municipalities in the implementation of EPWP. Provide assistance to Municipalities in quarterly reporting on the EPWP reporting system. Provide assistance on the implementation of the EPWP Integrated Grant. Compilation of Provincial technical support reports.
- ENQUIRIES** : Mr O Tiya, Tel No: (012) 492 1409
- APPLICATIONS** : All Cape Town Regional Applications: The Regional Manager, Department of Public Works, Private Bag X9027, Cape Town, 8000. Or Hand Deliver at Customs House Building Lower Heerengracht Street Cape Town.
- FOR ATTENTION** : Ms N. Mtsulwana
- POST 05/31** : **DEPUTY DIRECTOR: EPWP VUK'UPHILE LEARNERSHIP PROGRAMME REF NO: 2019/43**
- SALARY** : R826 053 per annum (All-Inclusive Package) (Total Package to be Structured In Accordance With the Rules of the Senior Management Service)
- CENTRE** : Durban Regional Office
- REQUIREMENTS** : A three year tertiary qualification in Built Environment or related field with extensive relevant construction industry experience. Ability to communicate at all levels, particularly at executive level; Sound analytical and problem identification and solving skills; Ability to meet tight deadlines whilst delivering excellent results; Knowledge of project management and construction management; Knowledge of Labour-intensive methods of construction; Knowledge of the structure and functioning of the Department and government and a Valid driver's license.
- DUTIES** : The effective management and coordination of the Vuk'uphile Programme for particular Public Bodies. Identify and recruit potential public bodies that can partner to implement the Vuk'uphile Programme. Assist in the provision of effective mentorship to the participants in the Vuk'uphile Programme. Assist in ensuring that learnership or contractor development projects are implemented and carried out according to EPWP policies and guidelines. Compile and submit updated reports on progress made. Compile and submit contractor assessment reports. The effective monitoring and reporting on the implementation of Vuk'uphile Programme for particular participating public bodies. Assist in developing and implementation of innovative implementation, funding and quality assurance models for the Vuk'uphile Programme. Liaise with all relevant stakeholders to ensure their buy-in and participation on the Vuk'uphile Programme for particular Public bodies.
- ENQUIRIES** : Mr T. Mackaukau Tel No: (012) 406 1450/1/2
- APPLICATIONS** : Durban Regional Applications: The Regional Manager, Department of Public Works, Private Bag X54315, Durban, 4000

FOR ATTENTION : Mr R Joseph

POST 05/32 : **ASSISTANT DIRECTOR: VALUATION SERVICES REF NO: 2019/44**

SALARY : R444 693 per annum

CENTRE : Head Office (Pretoria)

REQUIREMENTS : A three year tertiary qualification in Real Estate (Property Valuation) with appropriate and relevant experience in property Valuations. Must be Registered with The South African Council for Property Valuers Profession in terms of the Property Valuers Profession Act, 2000 (Act 47 of 2000) as a Professional Valuer or Professional Associated Valuer. A valid unendorsed driver's licence. Knowledge of valuation of various types of properties and applicable legislation such as: PFMA, PVA, GIAMA, MPRA, Expropriation Act 63 of 1975 (as amended) and Act 108 of 1996 (Constitution). Effective communication, Project planning, Advance report writing, Computer literacy, Planning and organizing, Diplomacy, Interpersonal problem solving and presentation skills, Innovative, Creative, Hardworking, Self-motivated, Ability to work under pressure, Ability to communicate at all levels, Analytical thinking, Conflict resolution and Self Starter. Willingness to work longer hours and adapt to work schedules in accordance with professional requirements.

DUTIES : Assist in the managerial functions and conduct valuation of various properties as delegated by the Director. Submit Valuation reports to the Land Affairs Board for assessment, ratification and liaise with the Board on valuation matters. Assist in reviewing and contesting municipal valuations on state owned properties, lodge objections where necessary to enable savings on municipal rates levied. Assist in driving the mentorship programme for candidate valuers and associated initiatives. Promote the interest of the valuer's profession in general.

ENQUIRIES : Mr H Ndlovu Tel No: (012) 406 1888

APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria.

FOR ATTENTION : Ms N.P Mudau