CHIEF DIRECTOR: FACILITIES PROGRAMME MANAGEMENT (RE-ADVERTISEMENT: THOSE WHO APPLIED PREVIOUSLY ARE ENCOURAGED TO RE-APPLY) (REF: NO: 2019/71)

SALARY: R1 189 338 per annum (All-inclusive package) (Total package to be structured in accordance with the rules of the senior management service)

CENTRE: Head Office (Pretoria)

NOTE: All short-listed candidates will be subjected to a compulsory competency-based assessment as part of the interview process. It will be expected of the successful candidate to undergo a competency assessment and sign a performance agreement and be subjected to security clearance.

REQUIREMENTS:
An undergraduate qualification (NQF Level 7) in Accounting or Project Management plus 5 years relevant working experience in the relevant environment at MMS or SMS level. Knowledge: Public sector finance, intergovernmental relations, project management, procurement procedures and legislation;Oversee the preparation, analysis, negotiation and review of contracts for facilities management services; Oversee the development of service level agreement and key performance indicators for all contracts.

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DUTIES:
Lead the development of facilities management contracts:- Oversee the development of facilities management contracts and related documents; Lead the implementation of facilities management contracts:- Oversee the development of User Asset Management Plans (U-AMP); Oversee the development of policies and strategies; Ensure liaison with external service providers with regard to new developments in facilities management agreements and contracts; Oversee the development of policies and strategies for management of maintenance. Lead the implementation of facilities management & maintenance services:- Oversee the development and implementation of policies and standards for maintenance services; Oversee the implementation of maintenance procedures & standards and engineering specifications; Ensure the development and implementation of systems for management of maintenance. Lead the development of facilities management & maintenance services:- Oversee the development and implementation of facilities management and maintenance service processes; Ensure the development and implementation of policies and standards for maintenance services and procedures and legislation; Ensure the development of facilities management contracts and related documents; Oversee the development of User Asset Management Plans (U-AMP); Oversee the development of policies and strategies.

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