

**DIRECTOR: EPWP SOCIAL DEVELOPMENT
SPECIALIST (REF NO: 2019/37)**

Salary: All-inclusive salary package of R 1 005 063.00 per annum. (Total package to be structured in accordance with the rules of the Senior Management service)
CENTRE: Head Office: Pretoria

REQUIREMENTS: An Undergraduate qualification (NQF level 7) in Social Sciences, Social Work, Development Studies or related studies plus 5 years relevant working experience at Middle/Senior level. A postgraduate qualification will be an added advantage. The candidate must have knowledge of Government's Development Agenda, Government Anti-Poverty Strategy and Public Employment Programs. Good analytical, innovative, problem solving/intervention and interpersonal relations, writing and leadership skills. Knowledge of public sector administrative procedures and processes, public finance management, contract management, and stakeholder management. Experience in people management and conflict management. Experience in research methodologies, knowledge of policy and guidelines development, strong strategic management and planning, basic monitoring and evaluation. Good Programme/Project Management are also key requirements. Extensive experience in the Expanded Public Works Programme with specific reference to the Social Sector. Strong understanding of Social Sector institutional arrangements at all spheres of government, related legislation, policies and strategic frameworks. He/she must possess facilitation skills, good communication skills, and stakeholder management skills. Ability to communicate at strategic level and work under pressure /long hours. Be in possession of valid driver's license.

DUTIES: Organise internal capacity and budget resources for the Social Sector. Develop policies and guidelines for the Social Sector. Develop strategic, tactical and implementation plans for the Social Sector. Support the Lead sector department as mandated in the coordination of the EPWP Social Sector. Design and manage strategies to assist the sector in meeting its set targets. Provide implementation support to public bodies implementing sector related programmes/projects at national, provincial and local levels. Monitor and ensure achievement of sector targets. Facilitate development /review of incentive models, frameworks and implementation manuals. Establish coordination and management structures for the sector incentive programme. Provide support for the management, implementation and accountability on the sector incentive programmes. Facilitate and commissioning of research for new expansion areas and to monitor impacts of sector programmes. Profile best practises. Compile and submit reports to various executive and management structures. Secure and manage the provision of technical, implementation and resource support to the sector. Manage contractual agreements of external partners/stakeholders.

ENQUIRIES: Ms Pearl Lukwago – Mugerwa Tel: (012) 4921425

**DIRECTOR: EPWP ENVIRONMENT AND CULTURE
SECTOR (REF NO: 2019/38)**

Salary: All-inclusive salary package of R 1 005 063.00 per annum. (Total package to be structured in accordance with the rules of the Senior Management service)
CENTRE: Head Office: Pretoria

REQUIREMENTS: An Undergraduate qualification (NQF level 7) in Environmental, Agricultural or related studies. plus 5 years relevant working experience at Middle/Senior level. A postgraduate qualification will be an added advantage. The candidate must have in-depth knowledge of Government's Development Agenda, Government Anti-Poverty Strategy and Public Employment Programs. Good analytical, innovative, problem solving/intervention and interpersonal relations, writing and leadership skills. Knowledge of public sector administrative procedures and processes, public finance management, contract management, and stakeholder management. Experience in people management and conflict management. Experience in research methodologies, knowledge of policy and guidelines development, strong strategic management and planning, basic monitoring and evaluation. Good Programme/Project Management are also key requirements. Extensive experience in the Expanded Public Works Programme with specific reference to the Environment and Culture Sector. Strong understanding of Environment and Culture Sector institutional arrangements, related legislation, policies and strategic frameworks. He/she must possess facilitation skills, good communication skills, and stakeholder management skills. Ability to communicate at strategic level and work under pressure /long hours. Be in possession of valid driver's license.

DUTIES: Organise internal capacity and budget resources for the Environment and Culture (E&C) sector. Develop policies and guidelines for the Sector. Develop strategic, tactical and implementation plans for the E&C sector. Design and manage strategies in collaboration with the Lead sector department as mandated in the coordination of the EPWP E&C sector, to assist the sector to meet its set targets. Secure and manage the provision of technical, implementation and resource support to the sector at national, provincial and local levels. Facilitate development /review of incentive models, frameworks and implementation manuals. Establish coordination and management structures in DPW for improved efficiency of the sector incentive programme. Provide support for effective management, implementation and accountability on the sector incentive programmes. Facilitate and commission research for new expansion areas and to monitor impacts of sector programmes. Manage contractual agreements of external partners/stakeholders. Monitor and ensure achievement of sector targets. Compile, submit and present reports to various operational, senior/top management and executive structures. Profile best practises.

ENQUIRIES: Ms Pearl Lukwago – Mugerwa Tel: (012) 4921425

DIRECTOR: EPWP PROGRAMME MANAGER

Salary: All-inclusive salary package of R 1 005 063.00 per annum. (Total package to be structured in accordance with the rules of the Senior Management service)
CENTRE: Bloemfontein Regional Office
(REF NO: 2019/39A)
Polokwane Regional Office
(REF NO: 2019/39B)

REQUIREMENTS: An Undergraduate qualification (NQF level 7) in Social Sciences or equivalent qualification plus 5 years relevant working experience at Middle/Senior level. Relevant post-graduate qualification will be an added advantage. Work experience relating to the programme, financial, people management and stakeholder management and coordination, especially in cross cutting programmes or spheres. Knowledge: Expanded Public Works Programme, Governments Job Creation Policies and Programmes, Programme and Project Management, Labour-Intensive Methods of Construction, Stakeholder Management; Monitoring and Evaluation methods, Communication, the Public Financial Management Act and Government prescripts. Skills: Numerical, Analytical, Computer Literacy, Planning and Organising, Project Management, Problem Solving, Report Writing, Financial Administration, Presentation, Decision Making and Research Methodology. Willingness to adapt to working schedule in accordance with office requirements. Valid Drivers License.

DUTIES: Manage the EPWP Regional office. Promote, establish and maintain relevant EPWP provincial and municipal structures and committees to ensure that EPWP work opportunities targets are reached. Have a technical understanding of all EPWP sector programmes and cross-cutting programmes such as enterprise development and training. Impart technical knowledge to all participating public bodies. Ensure effective monitoring and reporting against EPWP targets and objectives on a quarterly basis. Liaise effectively with the Provincial Coordinating Departments and ensure streamlined implementation of the EPWP. Ensure that the programme is effectively communicated. Oversee the conclusion and implementation of all Sectoral incentive agreements. Provide strategic insight into expansion opportunities. Provide regular reports on progress within the province to Head Office. Identify best practice within the province and municipality, with the view of replication.

ENQUIRIES: Ms C.J. Abrahams, Tel: (012) 492 3080

**DIRECTOR WOMEN EMPOWERMENT
(REF NO: 2019/40)**

Salary: All-inclusive salary package of R 1 005 063.00 per annum. (Total package to be structured in accordance with the rules of the Senior Management service)
CENTRE: Head Office: Pretoria

REQUIREMENTS: An Undergraduate qualification (NQF level 7) in Social Sciences/Public Administration or related qualifications plus 5 years relevant working experience at Middle/Senior level in managing Gender and projects. A postgraduate qualification will be an added advantage. Sound knowledge and experience in Public Finance Management Act (PFMA), Treasury Regulations, Public Service Regulations including Public Service Code of Conduct, Gender Equality; Gender Mainstreaming, Project Management including/programmes the Public Sector. Knowledge of Gender and Women Empowerment Legislative Frameworks. Knowledge and skills: Computer skills (Microsoft Office Package), Good communication (written and verbal), Interpersonal Relations & Facilitation skills, Stakeholder networking, Organisational and Presentation skills. Ability to work independently as well as in a team under extreme pressure. Strong Project and team management skills. Strong oral and written communication skills, including report writing. Strong networking and partnership building skills.

DUTIES: Mainstream Gender into the Departmental Programmes, projects and Policies. Establish, co-ordinate and facilitate advocacy programmes in promoting gender sensitisation and responsiveness; Co-ordinate & implement effective strategies for advocacy & campaigns that increase the participation of women in DPW programmes; Establish mechanisms on stakeholder liaison regarding gender issues, Provide oversight, co-ordinate and monitor implemented programmes on women empowerment. Provide advice and support on the formulation and implementation of policies in the department for gender responsiveness; Provide inputs into the development of policies, strategies & legislative imperatives to address women empowerment; Provide inputs into the review of policies & methodologies and benchmark against international best practice; Promote policies & programmes that mainstream the economic empowerment and participation of women; Engage in the development of intervention plans for women's access & participation in the mainstream economy; Engage in interventions that promote women's access to funding opportunities; Engage in economic activities that are accessible to women to promote gender equality; Collate information for drafting of report, submissions, and briefing notes for the executive principals; Co-ordinate & convene stakeholder engagement on issues of gender & women empowerment; Provide support to the Chief Directorate through participation in various committees of the Department; Develop and implement a program of action on women empowerment programmes. Pro-actively identify risks that are related to implementation of the programmes and propose relevant solutions; Co-ordinate awareness sessions and staff training programs to raise awareness on Gender Based Violence (GBV). Manage staff & the financial resources of the Directorate in line with Public Finance Management Act (PFMA).

ENQUIRIES: Ms C.J. Abrahams, Tel: (012) 492 3080

**DIRECTOR: INFORMATION TECHNOLOGY
APPLICATIONS MANAGEMENT (REF NO: 2019/41)**

SALARY: All-inclusive salary package of R 1 005 063.00 per annum. (Total package to be structured in accordance with the rules of the Senior Management service)
CENTRE: Head Office (Pretoria)

REQUIREMENTS: An undergraduate qualification (NQF level 7) in Information Technology or related relevant BSc degree with extensive experience in Information Technology Management of which five-years should be at middle/senior managerial level. Development experience in C#, ASP. NET, NET Framework 2.0 – 4.0, Visual Studio 2008/2010 SQLServer 2005/2008, Windows Server 2003/2008 and or Java Developer – EJB –Weblogic, UNIX Shell, PL/SQL, Experience with implementation of large enterprise or e-business systems or web based systems or with SO, Software Design, Software Documentation, Software Testing, Software Maintenance, Software Development Process, Software Requirements, Teamwork, General Consulting Skills, Software Architecture will be an added advantage. Proven track record of designing scalable, distributed software applications. Object-oriented design and mobile app design experience. Systems Integration across multiple platforms and environments will be a plus, Built environment exposure a plus with experience on CAD and engineering design software such as Autodesk.

DUTIES: Manage complex enterprise systems team and systems integration units. Take a product through the entire lifecycle of analysis, design, coding, testing and implementation and support. Implement all aspects of an application design – high performance design, coding, caching mechanisms, security, encryption, state management, error logging, debugging, scalability, code reviews, development environment configuration, and testing. Manage a multi-disciplinary team Conduct the department's application and operational needs analysis. Effective management of the Department's system analysis and network infrastructure. Effective management of Department's Web and Database administration system. Manage the procurement of IT Applications business needs, develop and manage Service Level Agreements with IT Applications service providers, manage all financial resources allocated to the directorate. Conduct Quality assurance and be responsible for integration of systems.

ENQUIRIES: Mr. C Mtshisa/ Ms M Masango Tel: (012) 406 1546

GENERAL: The successful candidate will be required to enter into an employment contract, sign a performance agreement and disclose his/her financial interest within one month of appointment and thereafter on an annual basis. All applicants to declare any conflict or perceived conflict of interest, membership of Boards and Directorship. Please note that all shortlisted candidates will be subjected to personnel suitability checks and the successful candidate will have to undergo full security vetting. Identifies candidates will be subjected to a government specific competency assessment.

APPLICATIONS: The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria, FOR ATTENTION: Ms N.P Mudau

CLOSING DATE: 22 FEBRUARY 2019 at 16H00

The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of these posts and with persons whose appointment will promote representativity, will receive preference.

NOTE: An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form 283, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next months, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will NOT be accepted. People with disabilities are encouraged to apply

NOTE: All shortlisted candidates will be subjected to a compulsory technical or competency-based exercise that intends to test the relevant technical elements of the job as part of the interview process. Following the technical exercise and the interview the selection panel will identify candidates to undergo the generic management competency assessments and successful candidate to sign a performance agreement and be subjected to security clearance.



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

