

## DIRECTOR: IT PROJECTS

Corporate Services

**Salary: All-inclusive salary package of R948 174 per annum  
(total package to be structured in accordance with the rules of the Senior  
Management Service) (Ref. 2018/56) • Head Office**

**Note:** It will be expected of the successful candidates to undergo a competency assessment and to sign a performance agreement. All short-listed candidates will be subjected to a technical exercise that intends to test relevant elements of the job.

**Requirements:** • An undergraduate qualification (NQF level 7) in Information Technology, Computer Science or related qualifications, coupled with 5 years' managerial experience at Middle/Senior

Management level • Extensive relevant experience in IT project management • A Project Management qualification, preferably PMP or Prince II certification • Sound HR management skills • Budget control and financial management skills • IT application development experience • Contract management skills • Good communication and report-writing abilities.

**Duties:** • Manage the Information and Communication Technology (ICT) project office with multiple projects using agreed methodologies • Participate in IT strategy formulation • Manage the following key project management knowledge areas: \* Project integration management \* Project scope management \* Project time management \* Project quality management \* Project human resources management \* Project communications management \* Project risk management \* Project procurement management • Manage eGovernment projects for the Department • Manage applicable government Information Technology Officers Council (GITOC) projects • Implement project management methodologies to cover end-to-end project life cycle • Manage Information Technology contracts • Provide input into ICT strategy formulation • Allocate project management resources and balance resources for optimum management of projects • Formulate and negotiate service level agreements with service providers • Keep abreast of tenders and projects that will impact information services • Determine applications standards for the project office • Ensure adequate documentation of all applications systems used in the project office • Manage research of new project management approaches and technologies • Manage project contracts • Play a key role in risk management • Identify staff training needs and arrange for training • Manage staff performance and provide honest feedback • Manage the change control and problem management matters related to projects.

**Enquiries:** Mr E Ledwaba, tel. (012) 406-1275

The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representivity in the Public Service through the filling of this post and persons whose appointment will promote representivity will receive preference. An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service Department, and must be accompanied by a comprehensive CV, recently certified copies of qualifications and Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next 2 months, please regard your application as unsuccessful.

**Note:** It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered upon submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. No faxed or e-mailed applications will be accepted.

**Applications, quoting the relevant reference number and the centre of the post, should be forwarded to the Director-General, Department of Public Works, Private Bag X65, Pretoria 0001 or Central Government Offices Building, corner of Vermeulen (Madiba) and Bosman Streets, Pretoria, for attention: Ms NP Mudau.**

**Closing date:** 17 August 2018



**public works**

Department:  
Public Works  
REPUBLIC OF SOUTH AFRICA

