**SUPPLY CHAIN MANAGEMENT EXECUTIVE: PMTE**

**(DEPUTY DIRECTOR GENERAL LEVEL)**

**Salary:** All-inclusive negotiable package of R1 446 378.00 per annum including a basic salary (60% of package), State’s contribution to Government Employees Pension Fund (15% of package) and a flexible portion that may be structured in terms of applicable rules.

**Centre:** Head Office (Pretoria) • Ref No: 2018/59

**Note:** The successful candidate will have to enter into an annual performance agreement and annually disclose his/her financial interests.

**Requirements:**

**Education:** An undergraduate qualification (NQF level 07) in any of the Built Environment qualifications (Quantity Surveyor, Engineering, Construction Management, etc.) and a postgraduate qualification (NQF Level 8) as recognised by SAQA plus 8-10 years’ experience at senior managerial level. Extensive experience in supply chain management of large scale acquisitions in property, facilities management as well as construction related projects in complex environments with multiplicity of procurement transactions. Knowledge of SCM systems, processes and controls, Public Finance Management Act, Public Service Regulations, Treasury Regulations SKILLS: Leadership and management skills, Good customer relations, Advanced report writing, Advanced communication, Language proficiency, Computer utilisation, Analytical thinking, Strategic planning, Conflict management, Sound analytical and problem identification and solving skills, Organising and planning, Policy formulation, Decision making skills, Motivational skills, Numeracy, Advanced interpersonal and diplomacy skills. Personal Attributes: Ability to interact with clients and stakeholders in professional and assertive manner, High ethical standards, Able to conduct business with integrity and in a fair and reasonable manner, Ability to promote mutual trust and respect, Innovative, Creative, Solution orientated – ability to design ideas without direction, People orientated, Hardworking, Highly motivated, Ability to work effectively and efficiently under sustained pressure, Ability to meet tight deadlines whilst delivering excellent results.

**Duties:** Undertake researches on latest SCM management trends; collate all relevant information and fuse them in SCM strategic policy; source SCM policies, guidelines and directives from the National Treasury; advice and monitor the implementation of National Treasury policies and guidelines. Evaluate and monitor compliance to Medium Term Expenditure Framework; Ensure that the department’s strategic objectives are aligned to regulations; undertake the effective monitoring and evaluation of department’s SCM policies. Implement and oversee an efficient and logistics functions that are compliant with policies, procedures and applicable legislation. Develop, manage and oversee the implementation of the asset management plan as well as the disposal plan. Develop and manage contract management systems including the strategic management of supplier relationships. Manage and control the acquisition of goods & services, infrastructure, property and facilities management. Render demand management services. Manage the acquisition of goods & services, disposal and letting of state assets including the letting of state assets no longer required. Manage the development, implementation and maintenance of corporate governance policy; ensure that the policy complies with all statutory frameworks established within the department; provide advice to the Accounting Officer on procurement related matters; report any breach or failure to comply with SCM processes guidelines and frameworks.

**Enquiries:** Mr. J Maroga, tel. 012 406 1901

The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of these posts and with persons whose appointment will promote representativity, will receive preference.

**Note:** An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recent certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next 3 months, please disregard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will NOT be accepted. People with disabilities are encouraged to apply.

**Note:** All shortlisted candidates will be subjected to a compulsory technical or competency-based exercise that intends to test the relevant technical elements of the job as part of the interview process. Following the technical exercise and the interview the selection panel will identify candidates to undergo the generic management competency assessments and successful candidate to sign a performance agreement and be subjected to security clearance.

**General:** The successful candidate will be required to enter into an employment contract, sign a performance agreement and disclose his/her financial interest within one month of appointment and thereafter on an annual basis. All applicants to declare any conflict or perceived conflict of interest, membership of Boards and Directorship. Please note that all shortlisted candidates will be subjected to personnel suitability checks and the successful candidate will have to undergo full security vetting. Identifies candidates will be subjected to a government specific competency assessment.

**Applications:** The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at: Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria, FOR ATTENTION: Ms N.P Mudau.

**Closing Date:** 21 September 2018