

Develop a public awareness/education programme promoting government policies of the construction sector and their review. Develop incubator programmes for the sector and promote the National Contractor Development Programme and Contractor Incubator programme, Facilitate and negotiate partnership arrangements with stakeholders; manage budget and expenditure of the component efficiently and compile budgetary reports. Provide strategic leadership to the Chief Directorate.

## Chief Director: Property Policy Development

Ref no: 2016/84

Centre: Head Office (Pretoria)

All inclusive salary package: R 1 042 500 per annum

(Total package to be structured in accordance with the rules of the Senior Management Service)

**Note:** All short-listed candidates will be subjected to a compulsory competency-based assessment as part of the interview process. It will be expected of the successful candidate to undergo a competency assessment and sign a performance agreement and be subjected to security clearance.

**Requirements:** A three year tertiary qualification in Real Estate Management, Economics, Property Management and Development, Law or Commerce and Management Sciences or equivalent with five years experience at Senior Managerial level with extensive relevant experiences in built environment. **LEARNING FIELDS:** Contract management; Project Management; Incubator Programme. **KNOWLEDGE:** Knowledge of government's development agenda and economic development policies and programmes, knowledge of monitoring and evaluation, ; Change management; structure and functioning of the department; procurement policies and directives; contract administration. **SKILLS:** Good research policy guideline development, strong strategic planning and writing skills, knowledge of monitoring and evaluation, Executive management skills; advanced report writing; advanced communication; language proficiency; computer utilisation; analytical thinking; facilitation skills; strategic planning; influencing skills; time management; negotiation skills; programme and project management skills; conflict management; sound analytical and problem identification and solving skills; organising and planning; policy formulation; decision making skills; motivational skills; numeracy; advanced interpersonal and diplomacy skills; negotiation skills. **PERSONAL ATTRIBUTES:** Innovative; creative; resourceful; energetic; helpful; negotiating skills; financial administration; liaising skills; ability to work effectively and efficiently under sustained pressure; ability to meet tight deadline whilst delivering excellent results; ability to communicate at all levels, participate at an executive level; people orientated; able to establish and maintain personal networks; trustworthy; assertive; hard-working; highly motivated; ability to work independently. **OTHER:** Willing to adapt work schedule in accordance with professional requirement; drivers licence; required to travel.

**Duties:** Undertake effective and efficient research on property Industry Undertake research on the property industry and manage implementation of policies. Develop an intergovernmental policy programme of the sector. Develop a transformation Master Plan aligned to the BBBEE sector codes. Ensure the development of strategies, programmes and procurement policies that promote and smmes BEE and facilitate the participation of historically disadvantaged sectors. Ensure the regulation .Draft sector regulation and guidelines aligned to the sector.

Develop a public awareness/education promoting government policies and their review. Develop incubator programmes for the sector Promote Property Incubator programme. negotiate partnership arrangements with strategic support service providers, manage budget and expenditure of the component efficiently, maintain sustained value chain of suppliers, and compile budgetary reports. Provide strategic leadership to the Chief Directorate.

## Chief Director: Construction Policy Development

Ref no: 2016/83

Centre: Head Office (Pretoria)


All Inclusive Salary package: R 1 042 500 per annum

(Total package to be structured in accordance with the rules of the Senior Management Service)

**Note:** All short-listed candidates will be subjected to a compulsory competency-based assessment as part of the interview process. It will be expected of the successful candidate to undergo a competency assessment and sign a performance agreement and be subjected to security clearance.

**Requirements:** A three year tertiary qualification Real Estate Management, Economics, Construction Management, Law or Commerce and Management Sciences or equivalent with five years experiences at Senior Managerial level with relevant extensive experiences in Construction / built environment. **LEARNING FIELDS:** Contract management; Project Management; Construction Industry. **KNOWLEDGE:** Knowledge of government's development agenda and economic development policies and programmes, knowledge of monitoring and evaluation, Construction Industry; structure and functioning of the department; procurement policies and directives; contract administration. **SKILLS:** Good research policy guideline development, strong strategic planning and writing skills, knowledge of monitoring and evaluation, Executive management skills; advanced report writing; advanced communication; language proficiency; computer utilisation; analytical thinking; facilitation skills; strategic planning; influencing skills; time management; negotiation skills; programme and project management skills; conflict management; sound analytical and problem identification and solving skills; organising and planning; policy formulation; decision making skills; motivational skills; numeracy; advanced interpersonal and diplomacy skills; negotiation skills. **PERSONAL ATTRIBUTES:** Innovative; creative; resourceful; energetic; helpful; negotiating skills; financial administration; liaising skills; ability to work effectively and efficiently under sustained pressure; ability to meet tight deadline whilst delivering excellent results; ability to communicate at all levels, participate at an executive level; people orientated; able to establish and maintain personal networks; trustworthy; assertive; hard-working; highly motivated; ability to work independently. Willing to adapt work schedule in accordance with professional requirement; drivers licence; required to travel.

**Duties:** Undertake research in the construction industry and manage implementation of policies. Develop an intergovernmental policy programme of the sector. Develop a transformation Master Plan aligned to the BBBEE sector codes. Ensure the development of strategies, programmes and procurement policies that promote BEE and smmes and facilitate the participation of historically disadvantaged sectors. Draft sector regulations and guidelines aligned to the sector.

NOTE: The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of vacant posts, and persons whose appointment will promote representative, will receive preference. An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidate from the unrepresented groups can be recruited, candidates from the represented groups will be considered. Applications should be submitted on a signed Z83 Form, obtainable from any Public Service Department and must be accompanied by a comprehensive CV, certified copies of qualifications and identification document. Certified documents should not be older than three (3) months. Applications not complying with the above will be disqualified. Should you not hear from us within the next two months, please regard your application as unsuccessful. No faxed or e-mailed applications will be accepted. NB: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that your appointment is subjected to verification of qualifications and a security clearance. Application must reach us by no later than 16h00 of the closing date. Application received after the closing date will not be considered. Please forward your application, quoting the relevant reference number, to the address mentioned People with disabilities are encouraged to apply. 

**Closing date: 1 July 2016**

**Enquiries, Tel:** Ms M Fatyela-Lindie (012) 406 1169

**APPLICATION:** The Director-General, Department of Public Works, Private Bag x 65, Pretoria, 0001 or CGO Building, CNR (Vermeulen) Madiba and Bosman Street, Pretoria

**ATTENTION:** Ms NP Mudau



public works

Department:  
Public Works  
REPUBLIC OF SOUTH AFRICA