

ASSISTANT DIRECTOR: PROPERTY RIGHTS AND EXPROPRIATION

•Ref. No.: 2015/67 •Centre: Head Office •Salary: R361 659 per annum

Requirements: •A three-year tertiary qualification in Law •An additional qualification in Legislative Drafting will serve as an advantage •Extensive experience in dealing with expropriation matters, management of property rights or policy analysis •A valid driver's licence. **Knowledge:** •Working knowledge of legislation managed by the Department and other legislation related to Government immovable asset management and property rights management. **Personal Attributes:** •General research and analytical skills •Excellent communication (verbal and written) skills •Ability to interpret contracts, statutes and other legal instruments •Willingness to adapt to a work schedule in response to operational requirements •Willingness to travel.

Duties: •Analyse and draft property policy, guidelines and legislation •Liaise with Legal Services and other stakeholders with regard to expropriation and property rights litigation as well as drafting of legislation •Facilitate the identification, documentation and management of property rights under the custodianship of the Department, including National Government's rights and/or private property •Provide advice to Organs of State on the process and procedures in the expropriation of property •Represent the Department in various forums pertaining to the management of immovable property, rights therein and legislation thereof, including liaison with Parliament, Public Entities, other spheres of Government as well as the private sector property business community.

Enquiries: Mr J. Lekala, tel. 012 406 1567 or Mr A. Meyering, tel. 012 406 1566.

CHIEF ARTISAN

•Ref. No.: 2015/68 •Centre: Durban Regional Office

•Salary: R297 372 - R340 002 per annum (Salary will be determined based on OSD)

Requirements: •An appropriate National diploma/degree or N3 qualification with proof of having passed a Trade Test •Three (3) to five (5) years relevant technical and maintenance experience as well as two (2) years managerial experience •Knowledge of the PFMA and the OHS Act •A valid driver's licence.

Duties: •Effective supervision of day-to-day activities of the workshop, conduct regular site inspections and ensure that all sites comply with the relevant statutory regulations •Receive, attend to and follow-up on outstanding job cards •Supervise the maintenance of Government properties •Safeguard and oversee the maintenance of workshop equipment and vehicles •Monitor the removal of refuse and office furniture at State buildings •Attend maintenance related meetings with Client departments •Assist with financial and procurement administration processes of workshops •Manage staff according to the PMDS •Compile reports on workshop activities.

Enquiries: Mr P. Singh, tel. 031 314 7157.

ARTISAN FOREMAN:

PLUMBING / MECHANICAL / CARPENTRY (3 POSTS)

•Ref. No.: 2015/69 •Centre: Durban Regional Office

•Salary: R231 915 - R265 173 per annum (Salary will be determined based on OSD)

Requirements: •A completed Apprenticeship as a Plumber, Carpenter and/or Mechanical competent person with proof of passing a trade test in terms of the Provisions of Section 13 (2)(h) of the Manpower Training Act, 1981, as amended or a Certificate issued under the provisions of the repealed Supervisor Section 27 of the Act. •Extensive experience in the Building environment and related operations, including repairs, new installations and maintenance in general **Recommendations:** •NTC1 with ten (10) years experience as a Supervisor / NTC2 with eight (8) years experience as a Supervisor / NTC3 with six (6) years experience as a Supervisor / A National diploma (TN streams) with two (2) years experience as a Supervisor •Knowledge of the OHS Act and practices •Strong leadership and management ability •Ability to communicate effectively at operational level •Must be computer literate •A valid driver's licence.

Duties: •Supervise and evaluate personnel •Supervise equipment, tools and machinery generally used in a technical and maintenance environment •Compilation of reports, records and material lists •Manage repairs and maintenance costs •Liaise with clients and other Government departments •Supervise preventative maintenance services on infrastructure on Government buildings •Supervise capital projects.

Enquiries: Ms P. Ngidi, tel. 031 305 6438 or Mr P. Singh, tel. 031 314 7157.

ARTISAN: MECHANICAL / BUILDING / PAINTER / CARPENTRY (4 POSTS)

•Ref. No.: 2015/70 •Centre: Durban Regional Office

•Salary: R145 320 - R161 280 per annum (Salary will be determined based on OSD)

Requirements: •A completed Apprenticeship and proof of passing a trade test in terms of the Provisions of Section 13 (2)(h) of the Manpower Training Act, 1981, as amended or a Certificate issued under the provision of the repealed section 27 of the Act •Knowledge of the OHS Act.

Duties: •Maintenance, including new work to building infrastructure works •Maintain tools •Compile material quantities per project •Supervise Assistants.

Enquiries: Ms P. Ngidi, tel. 031 305 6438 or Mr P. Singh, tel. 031 314 7157.

Note: The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representivity in the Public Service through the filling of these posts and persons whose appointment will promote representivity will receive preference. An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service Department, and must be accompanied by a comprehensive CV, recently certified copies of qualifications and Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next two months, please regard your application as unsuccessful.

Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered upon submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. No faxed or e-mailed applications will be accepted.

Applications quoting the relevant reference number must be submitted as follows: HEAD OFFICE: The Director-General, Department of Public Works, Private Bag X65, Pretoria, 0001 or hand-deliver at Central Government Offices Building, corner Madiba (formerly Vermeulen) and Bosman Streets, Pretoria. Attention: Ms N.P. Mudau. **DURBAN REGIONAL OFFICE:** The Regional Manager, Department of Public Works, Private Bag X54315, Durban, 4000. Attention: Mr B.E. Mbatha.

CLOSING DATE: 21 AUGUST 2015 AT 16H00

